WD 05-2573 (Rev.-4) was first posted on www.wdol.gov on 10/02/2007 ******************* ******************* REGISTER OF WAGE DETERMINATIONS UNDER U.S. DEPARTMENT OF LABOR THE SERVICE CONTRACT ACT EMPLOYMENT STANDARDS ADMINISTRATION By direction of the Secretary of Labor WAGE AND HOUR DIVISION WASHINGTON D.C. 20210 | Wage Determination No.: 2005-2573 William W.Gross Division of Revision No.: 4 Wage Determinations | Date Of Revision: Director 09/27/2007 States: Kentucky, Ohio, West Virginia Area: Kentucky Counties of Boyd, Carter, Elliott, Floyd, Greenup, Johnson, Lawrence, Lewis, Magoffin, Martin, Pike Ohio Counties of Monroe, Morgan, Noble, Washington West Virginia - All Counties except : Berkeley, Jefferson Note: West Virginia include all counties except Berkeley and Jefferson counties. **Fringe Benefits Required Follow the Occupational Listing** OCCUPATION CODE - TITLE MINIMUM WAGE RATE 01000 - Administrative Support And Clerical Occupations 01011 - Accounting Clerk I 11.96 01012 - Accounting Clerk II 18.04 01013 - Accounting Clerk III 20.19

18.04
01013 - Accounting Clerk III
20.19
01020 - Administrative Assistant
16.51
01040 - Court Reporter
18.66
01051 - Data Entry Operator I
11.12
01052 - Data Entry Operator II
12.18
01060 - Dispatcher, Motor Vehicle
14.02

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01070 - Document Preparation Clerk
11.14
  01090 - Duplicating Machine Operator
11.19
  01111 - General Clerk I
10.56
 01112 - General Clerk II
12.02
  01113 - General Clerk III
13.50
 01120 - Housing Referral Assistant
14.85
 01141 - Messenger Courier
9.11
 01191 - Order Clerk I
10.23
  01192 - Order Clerk II
12.16
  01261 - Personnel Assistant (Employment) I
12.32
 01262 - Personnel Assistant (Employment) II
15.43
 01263 - Personnel Assistant (Employment) III
17.34
 01270 - Production Control Clerk
17.47
 01280 - Receptionist
9.39
  01290 - Rental Clerk
11.99
  01300 - Scheduler, Maintenance
11.99
 01311 - Secretary I
11.99
 01312 - Secretary II
13.41
  01313 - Secretary III
14.63
 01320 - Service Order Dispatcher
13.19
 01410 - Supply Technician
16.51
  01420 - Survey Worker
13.41
  01531 - Travel Clerk I
11.50
 01532 - Travel Clerk II
12.27
 01533 - Travel Clerk III
13.08
 01611 - Word Processor I
11.44
 01612 - Word Processor II
12.85
  01613 - Word Processor III
14.36
05000 - Automotive Service Occupations
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05005 - Automobile Body Repairer, Fiberglass
15.24
  05010 - Automotive Electrician
14.52
 05040 - Automotive Glass Installer
14.02
 05070 - Automotive Worker
14.02
 05110 - Mobile Equipment Servicer
12.99
 05130 - Motor Equipment Metal Mechanic
15.03
 05160 - Motor Equipment Metal Worker
 05190 - Motor Vehicle Mechanic
15.03
 05220 - Motor Vehicle Mechanic Helper
12.44
 05250 - Motor Vehicle Upholstery Worker
13.53
 05280 - Motor Vehicle Wrecker
14.02
 05310 - Painter, Automotive
14.52
 05340 - Radiator Repair Specialist
14.02
 05370 - Tire Repairer
12.55
 05400 - Transmission Repair Specialist
07000 - Food Preparation And Service Occupations
 07010 - Baker
9.39
 07041 - Cook I
8.97
 07042 - Cook II
9.70
 07070 - Dishwasher
7.16
 07130 - Food Service Worker
 07210 - Meat Cutter
10.64
  07260 - Waiter/Waitress
7.65
09000 - Furniture Maintenance And Repair Occupations
 09010 - Electrostatic Spray Painter
14.72
 09040 - Furniture Handler
11.58
 09080 - Furniture Refinisher
14.72
 09090 - Furniture Refinisher Helper
 09110 - Furniture Repairer, Minor
13.71
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09130 - Upholsterer
14.72
11000 - General Services And Support Occupations
 11030 - Cleaner, Vehicles
7.89
 11060 - Elevator Operator
7.99
 11090 - Gardener
10.47
 11122 - Housekeeping Aide
8.43
 11150 - Janitor
8.99
 11210 - Laborer, Grounds Maintenance
8.46
 11240 - Maid or Houseman
 11260 - Pruner
7.94
 11270 - Tractor Operator
9.68
 11330 - Trail Maintenance Worker
8.46
 11360 - Window Cleaner
9.43
12000 - Health Occupations
 12010 - Ambulance Driver
10.93
 12011 - Breath Alcohol Technician
 12012 - Certified Occupational Therapist Assistant
17.61
 12015 - Certified Physical Therapist Assistant
 12020 - Dental Assistant
12.57
 12025 - Dental Hygienist
20.00
 12030 - EKG Technician
16.90
 12035 - Electroneurodiagnostic Technologist
16.90
 12040 - Emergency Medical Technician
12.02
 12071 - Licensed Practical Nurse I
12.41
 12072 - Licensed Practical Nurse II
13.92
 12073 - Licensed Practical Nurse III
15.52
 12100 - Medical Assistant
9.93
 12130 - Medical Laboratory Technician
 12160 - Medical Record Clerk
10.77
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12190 - Medical Record Technician
13.54
  12195 - Medical Transcriptionist
11.38
 12210 - Nuclear Medicine Technologist
26.05
 12221 - Nursing Assistant I
8.82
 12222 - Nursing Assistant II
9.93
 12223 - Nursing Assistant III
10.82
 12224 - Nursing Assistant IV
12.15
 12235 - Optical Dispenser
14.94
 12236 - Optical Technician
11.02
 12250 - Pharmacy Technician
13.41
 12280 - Phlebotomist
12.15
 12305 - Radiologic Technologist
18.54
 12311 - Registered Nurse I
19.00
 12312 - Registered Nurse II
23.24
 12313 - Registered Nurse II, Specialist
 12314 - Registered Nurse III
28.12
 12315 - Registered Nurse III, Anesthetist
28.12
 12316 - Registered Nurse IV
33.71
 12317 - Scheduler (Drug and Alcohol Testing)
16.70
13000 - Information And Arts Occupations
 13011 - Exhibits Specialist I
  13012 - Exhibits Specialist II
  13013 - Exhibits Specialist III
21.41
 13041 - Illustrator I
14.13
 13042 - Illustrator II
17.51
 13043 - Illustrator III
21.41
 13047 - Librarian
19.53
 13050 - Library Aide/Clerk
 13054 - Library Information Technology Systems Administrator
18.16
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13058 - Library Technician
13.41
  13061 - Media Specialist I
12.73
 13062 - Media Specialist II
14.24
 13063 - Media Specialist III
15.88
 13071 - Photographer I
13.62
 13072 - Photographer II
15.23
 13073 - Photographer III
18.87
 13074 - Photographer IV
23.08
 13075 - Photographer V
27.93
 13110 - Video Teleconference Technician
14000 - Information Technology Occupations
 14041 - Computer Operator I
12.36
 14042 - Computer Operator II
13.82
 14043 - Computer Operator III
 14044 - Computer Operator IV
17.12
 14045 - Computer Operator V
19.28
 14071 - Computer Programmer I (1)
15.53
 14072 - Computer Programmer II (1)
19.23
 14073 - Computer Programmer III (1)
23.54
 14074 - Computer Programmer IV (1)
27.62
 14101 - Computer Systems Analyst I (1)
 14102 - Computer Systems Analyst II (1)
27.62
 14103 - Computer Systems Analyst III (1)
27.62
 14150 - Peripheral Equipment Operator
12.36
 14160 - Personal Computer Support Technician
17.12
15000 - Instructional Occupations
 15010 - Aircrew Training Devices Instructor (Non-Rated)
21.89
 15020 - Aircrew Training Devices Instructor (Rated)
 15030 - Air Crew Training Devices Instructor (Pilot)
31.40
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15050 - Computer Based Training Specialist / Instructor
22.34
 15060 - Educational Technologist
22.62
 15070 - Flight Instructor (Pilot)
31.40
 15080 - Graphic Artist
18.11
 15090 - Technical Instructor
16.97
 15095 - Technical Instructor/Course Developer
20.75
 15110 - Test Proctor
13.69
 15120 - Tutor
13.69
16000 - Laundry, Dry-Cleaning, Pressing And Related Occupations
  16010 - Assembler
8.36
 16030 - Counter Attendant
8.36
 16040 - Dry Cleaner
10.60
 16070 - Finisher, Flatwork, Machine
8.36
 16090 - Presser, Hand
8.36
 16110 - Presser, Machine, Drycleaning
8.36
 16130 - Presser, Machine, Shirts
8.36
 16160 - Presser, Machine, Wearing Apparel, Laundry
8.36
 16190 - Sewing Machine Operator
11.34
 16220 - Tailor
12.05
 16250 - Washer, Machine
9.06
19000 - Machine Tool Operation And Repair Occupations
 19010 - Machine-Tool Operator (Tool Room)
15.25
 19040 - Tool And Die Maker
21000 - Materials Handling And Packing Occupations
  21020 - Forklift Operator
13.91
 21030 - Material Coordinator
17.47
 21040 - Material Expediter
17.47
 21050 - Material Handling Laborer
9.44
 21071 - Order Filler
 21080 - Production Line Worker (Food Processing)
13.91
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21110 - Shipping Packer
13.13
  21130 - Shipping/Receiving Clerk
13.13
 21140 - Store Worker I
11.01
 21150 - Stock Clerk
14.12
 21210 - Tools And Parts Attendant
13.91
 21410 - Warehouse Specialist
13.91
23000 - Mechanics And Maintenance And Repair Occupations
  23010 - Aerospace Structural Welder
21.93
  23021 - Aircraft Mechanic I
20.98
 23022 - Aircraft Mechanic II
21.93
 23023 - Aircraft Mechanic III
22.67
 23040 - Aircraft Mechanic Helper
16.95
 23050 - Aircraft, Painter
19.59
 23060 - Aircraft Servicer
18.41
 23080 - Aircraft Worker
19.09
  23110 - Appliance Mechanic
16.19
 23120 - Bicycle Repairer
12.72
 23125 - Cable Splicer
22.37
 23130 - Carpenter, Maintenance
16.42
 23140 - Carpet Layer
15.63
 23160 - Electrician, Maintenance
  23181 - Electronics Technician Maintenance I
12.72
  23182 - Electronics Technician Maintenance II
20.25
 23183 - Electronics Technician Maintenance III
21.24
 23260 - Fabric Worker
14.98
 23290 - Fire Alarm System Mechanic
17.53
 23310 - Fire Extinguisher Repairer
15.15
 23311 - Fuel Distribution System Mechanic
 23312 - Fuel Distribution System Operator
15.50
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23370 - General Maintenance Worker
15.63
  23380 - Ground Support Equipment Mechanic
20.98
 23381 - Ground Support Equipment Servicer
18.76
 23382 - Ground Support Equipment Worker
19.45
 23391 - Gunsmith I
13.86
 23392 - Gunsmith II
15.86
 23393 - Gunsmith III
17.72
 23410 - Heating, Ventilation And Air-Conditioning Mechanic
16.98
  23411 - Heating, Ventilation And Air Contditioning Mechanic (Research
Facility)
17.75
 23430 - Heavy Equipment Mechanic
17.61
 23440 - Heavy Equipment Operator
17.05
 23460 - Instrument Mechanic
17.86
 23465 - Laboratory/Shelter Mechanic
16.89
 23470 - Laborer
9.44
  23510 - Locksmith
16.19
 23530 - Machinery Maintenance Mechanic
19.62
 23550 - Machinist, Maintenance
17.52
 23580 - Maintenance Trades Helper
12.94
 23591 - Metrology Technician I
17.86
 23592 - Metrology Technician II
 23593 - Metrology Technician III
19.30
 23640 - Millwright
19.65
 23710 - Office Appliance Repairer
17.02
 23760 - Painter, Maintenance
17.17
 23790 - Pipefitter, Maintenance
19.07
 23810 - Plumber, Maintenance
18.41
 23820 - Pneudraulic Systems Mechanic
17.86
 23850 - Rigger
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19.65

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23870 - Scale Mechanic
16.34
  23890 - Sheet-Metal Worker, Maintenance
18.81
 23910 - Small Engine Mechanic
15.62
 23931 - Telecommunications Mechanic I
20.28
 23932 - Telecommunications Mechanic II
21.00
 23950 - Telephone Lineman
20.28
 23960 - Welder, Combination, Maintenance
17.70
 23965 - Well Driller
17.53
 23970 - Woodcraft Worker
17.86
 23980 - Woodworker
14.72
24000 - Personal Needs Occupations
 24570 - Child Care Attendant
7.14
 24580 - Child Care Center Clerk
8.91
 24610 - Chore Aide
7.00
 24620 - Family Readiness And Support Services Coordinator
8.74
  24630 - Homemaker
9.48
25000 - Plant And System Operations Occupations
  25010 - Boiler Tender
19.69
 25040 - Sewage Plant Operator
16.85
 25070 - Stationary Engineer
19.69
 25190 - Ventilation Equipment Tender
14.03
 25210 - Water Treatment Plant Operator
16.19
27000 - Protective Service Occupations
  27004 - Alarm Monitor
9.78
 27007 - Baggage Inspector
8.69
 27008 - Corrections Officer
13.67
 27010 - Court Security Officer
15.06
 27030 - Detection Dog Handler
9.84
 27040 - Detention Officer
 27070 - Firefighter
16.40
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27101 - Guard I
8.69
  27102 - Guard II
9.84
 27131 - Police Officer I
16.15
 27132 - Police Officer II
17.97
28000 - Recreation Occupations
 28041 - Carnival Equipment Operator
9.41
 28042 - Carnival Equipment Repairer
9.85
 28043 - Carnival Equpment Worker
7.70
  28210 - Gate Attendant/Gate Tender
12.36
 28310 - Lifeguard
10.82
 28350 - Park Attendant (Aide)
13.66
 28510 - Recreation Aide/Health Facility Attendant
10.09
 28515 - Recreation Specialist
11.04
 28630 - Sports Official
9.46
 28690 - Swimming Pool Operator
13.18
29000 - Stevedoring/Longshoremen Occupational Services
  29010 - Blocker And Bracer
15.21
 29020 - Hatch Tender
15.21
 29030 - Line Handler
15.21
 29041 - Stevedore I
14.41
 29042 - Stevedore II
15.56
30000 - Technical Occupations
  30010 - Air Traffic Control Specialist, Center (HFO) (2)
32.97
  30011 - Air Traffic Control Specialist, Station (HFO) (2)
22.74
 30012 - Air Traffic Control Specialist, Terminal (HFO) (2)
25.03
 30021 - Archeological Technician I
16.95
 30022 - Archeological Technician II
18.94
 30023 - Archeological Technician III
23.48
 30030 - Cartographic Technician
 30040 - Civil Engineering Technician
17.60
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30061 - Drafter/CAD Operator I
16.78
  30062 - Drafter/CAD Operator II
20.47
 30063 - Drafter/CAD Operator III
21.49
 30064 - Drafter/CAD Operator IV
22.56
 30081 - Engineering Technician I
14.25
 30082 - Engineering Technician II
15.99
 30083 - Engineering Technician III
19.55
 30084 - Engineering Technician IV
23.78
 30085 - Engineering Technician V
29.63
 30086 - Engineering Technician VI
35.53
 30090 - Environmental Technician
17.30
  30210 - Laboratory Technician
18.49
 30240 - Mathematical Technician
24.49
 30361 - Paralegal/Legal Assistant I
  30362 - Paralegal/Legal Assistant II
  30363 - Paralegal/Legal Assistant III
21.96
 30364 - Paralegal/Legal Assistant IV
26.57
 30390 - Photo-Optics Technician
24.54
 30461 - Technical Writer I
16.58
 30462 - Technical Writer II
21.19
 30463 - Technical Writer III
24.53
 30491 - Unexploded Ordnance (UXO) Technician I
20.95
 30492 - Unexploded Ordnance (UXO) Technician II
25.35
 30493 - Unexploded Ordnance (UXO) Technician III
30.39
  30494 - Unexploded (UXO) Safety Escort
20.95
  30495 - Unexploded (UXO) Sweep Personnel
20.95
 30620 - Weather Observer, Combined Upper Air Or Surface Programs (3)
 30621 - Weather Observer, Senior (3)
19.80
31000 - Transportation/Mobile Equipment Operation Occupations
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31020 - Bus Aide
8.45
  31030 - Bus Driver
11.58
 31043 - Driver Courier
9.68
 31260 - Parking and Lot Attendant
8.02
 31290 - Shuttle Bus Driver
10.51
 31310 - Taxi Driver
8.48
 31361 - Truckdriver, Light
10.44
 31362 - Truckdriver, Medium
12.63
 31363 - Truckdriver, Heavy
14.43
 31364 - Truckdriver, Tractor-Trailer
14.43
99000 - Miscellaneous Occupations
 99030 - Cashier
6.80
 99050 - Desk Clerk
7.38
 99095 - Embalmer
20.91
 99251 - Laboratory Animal Caretaker I
8.22
  99252 - Laboratory Animal Caretaker II
8.87
 99310 - Mortician
26.70
 99410 - Pest Controller
11.57
 99510 - Photofinishing Worker
10.09
 99710 - Recycling Laborer
11.68
 99711 - Recycling Specialist
 99730 - Refuse Collector
10.58
  99810 - Sales Clerk
9.61
 99820 - School Crossing Guard
9.46
 99830 - Survey Party Chief
15.12
 99831 - Surveying Aide
9.36
 99832 - Surveying Technician
12.84
 99840 - Vending Machine Attendant
 99841 - Vending Machine Repairer
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12.83

ALL OCCUPATIONS LISTED ABOVE RECEIVE THE FOLLOWING BENEFITS:

HEALTH & WELFARE: \$3.16 per hour or \$126.40 per week or \$547.73 per month

VACATION: 2 weeks paid vacation after 1 year of service with a contractor or

successor; 3 weeks after 8 years, and 4 weeks after 15 years. Length of service $\,$

includes the whole span of continuous service with the present contractor or

successor, wherever employed, and with the predecessor contractors in the $\,$

performance of similar work at the same Federal facility. (Reg. 29 CFR 4.173)

HOLIDAYS: A minimum of ten paid holidays per year, New Year's Day, Martin Luther

King Jr's Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor

Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day.

contractor may substitute for any of the named holidays another day off with pay in

accordance with a plan communicated to the employees involved.) (See 29 CFR 4174)

THE OCCUPATIONS WHICH HAVE PARENTHESES AFTER THEM RECEIVE THE FOLLOWING BENEFITS (as numbered):

- 1) Does not apply to employees employed in a bona fide executive, administrative, or professional capacity as defined and delineated in 29 CFR 541. (See CFR 4.156)
- 2) APPLICABLE TO AIR TRAFFIC CONTROLLERS ONLY NIGHT DIFFERENTIAL: An employee is entitled to pay for all work performed between the hours of 6:00 P.M. and 6:00 A.M. at the rate of basic pay plus a night pay differential amounting to 10 percent of the rate of basic pay.
- 3) AIR TRAFFIC CONTROLLERS AND WEATHER OBSERVERS NIGHT PAY & SUNDAY PAY: If you

work at night as part of a regular tour of duty, you will earn a night differential

and receive an additional 10% of basic pay for any hours worked between 6pm and 6am.

If you are a full-time employed (40 hours a week) and Sunday is part of your

regularly scheduled workweek, you are paid at your rate of basic pay plus a Sunday

premium of 25% of your basic rate for each hour of Sunday work which is not overtime

(i.e. occasional work on Sunday outside the normal tour of duty is considered overtime work).

HAZARDOUS PAY DIFFERENTIAL: An 8 percent differential is applicable to employees

employed in a position that represents a high degree of hazard when working with or

in close proximity to ordinance, explosives, and incendiary materials. This

includes work such as screening, blending, dying, mixing, and pressing of sensitive

ordance, explosives, and pyrotechnic compositions such as lead azide, black powder

and photoflash powder. All dry-house activities involving propellants or

explosives. Demilitarization, modification, renovation, demolition, and maintenance

operations on sensitive ordnance, explosives and incendiary materials. All

operations involving regrading and cleaning of artillery ranges.

A 4 percent differential is applicable to employees employed in a position that

represents a low degree of hazard when working with, or in close proximity to

ordance, (or employees possibly adjacent to) explosives and incendiary materials

which involves potential injury such as laceration of hands, face, or arms of the

employee engaged in the operation, irritation of the skin, minor burns and the

like; minimal damage to immediate or adjacent work area or equipment being used.

All operations involving, unloading, storage, and hauling of ordance, explosive, and

incendiary ordnance material other than small arms ammunition. These differentials

are only applicable to work that has been specifically designated by the agency for

ordance, explosives, and incendiary material differential pay.

** UNIFORM ALLOWANCE **

If employees are required to wear uniforms in the performance of this contract

(either by the terms of the Government contract, by the employer, by the state or

laundering or dry cleaning) such uniforms is an expense that may not be borne by an

employee where such cost reduces the hourly rate below that required by the wage

determination. The Department of Labor will accept payment in accordance with the

following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an

adequate number of uniforms without cost or to reimburse employees for the actual

cost of the uniforms. In addition, where uniform cleaning and maintenance is made

the responsibility of the employee, all contractors and subcontractors subject to

this wage determination shall (in the absence of a bona fide collective bargaining

agreement providing for a different amount, or the furnishing of contrary

affirmative proof as to the actual cost), reimburse all employees for such cleaning

and maintenance at a rate of \$3.35 per week (or \$.67 cents per day). However, in

materials, may be routinely washed and dried with other personal garments, and do $% \left(1\right) =\left(1\right) \left(1\right) +\left(1\right) \left(1\right) \left(1\right) +\left(1\right) \left(1$

not require any special treatment such as dry cleaning, daily washing, or commercial

laundering in order to meet the cleanliness or appearance standards set by the terms $\frac{1}{2}$

of the Government contract, by the contractor, by law, or by the nature of the work,

there is no requirement that employees be reimbursed for uniform maintenance costs.

The duties of employees under job titles listed are those described in the

"Service Contract Act Directory of Occupations", Fifth Edition, April 2006,

unless otherwise indicated. Copies of the Directory are available on the Internet. $\ensuremath{\mathtt{A}}$

links to the Directory may be found on the WHD home page at http://www.dol.gov/esa/whd/ or through the Wage Determinations On-Line (WDOL) Web

site at http://wdol.gov/.

REQUEST FOR AUTHORIZATION OF ADDITIONAL CLASSIFICATION AND WAGE RATE {Standard Form 1444 (SF 1444)}

Conformance Process:

The contracting officer shall require that any class of service employee which is

not listed herein and which is to be employed under the contract (i.e., the work to

be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable

relationship (i.e., appropriate level of skill comparison) between such unlisted

classifications and the classifications listed in the wage determination. Such

conformed classes of employees shall be paid the monetary wages and furnished the $\ensuremath{\mathsf{E}}$

fringe benefits as are determined. Such conforming process shall be initiated by

the contractor prior to the performance of contract work by such unlisted ${\it class(es)}$

of employees. The conformed classification, wage rate, and/or fringe benefits shall

be retroactive to the commencement date of the contract. $\{\text{See Section 4.6 (C)(vi)}\}$

When multiple wage determinations are included in a contract, a separate SF 1444

should be prepared for each wage determination to which a class(es) is to be conformed.

The process for preparing a conformance request is as follows:

- 1) When preparing the bid, the contractor identifies the need for a conformed occupation) and computes a proposed rate).
- 2) After contract award, the contractor prepares a written report listing in order

proposed classification title), a Federal grade equivalency (FGE) for each

proposed classification), job description), and rationale for proposed wage

rate), including information regarding the agreement or disagreement of the

representative, the employees themselves. This report should be submitted to the

contracting officer no later than 30 days after such unlisted class(es) of employees

performs any contract work.

- 3) The contracting officer reviews the proposed action and promptly submits a report
- of the action, together with the agency's recommendations and pertinent information including the position of the contractor and the employees, to the Wage

and Hour Division, Employment Standards Administration, U.S. Department of Labor,

for review. (See section 4.6(b)(2) of Regulations 29 CFR Part 4).

- 4) Within 30 days of receipt, the Wage and Hour Division approves, modifies, or
- disapproves the action via transmittal to the agency contracting officer, or
- notifies the contracting officer that additional time will be required to process the request.
- 5) The contracting officer transmits the Wage and Hour decision to the contractor.
- 6) The contractor informs the affected employees.

Information required by the Regulations must be submitted on SF 1444 or bond paper.

When preparing a conformance request, the "Service Contract Act Directory of

Occupations" (the Directory) should be used to compare job definitions to insure

that duties requested are not performed by a classification already listed in the

wage determination. Remember, it is not the job title, but the required tasks that

determine whether a class is included in an established wage determination.

Conformances may not be used to artificially split, combine, or subdivide

classifications listed in the wage determination.