

# WELCOME TO THAILAND

A Guide for Americans Visiting or Residing in Thailand

# **American Embassy**

Bangkok, Thailand

American Citizen Services Unit Consular Section 95 Wireless Road, Bangkok 10330

Telephone: (66) 2205-4049Fax: (66) 2205-4103Website: <a href="http://bangkok.usembassy.gov">http://bangkok.usembassy.gov</a>Email: <a href="http://acsbkk@state.gov">acsbkk@state.gov</a>

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# Welcome to Thailand!

This guide, published by the Consular Section of the United States Embassy in Bangkok, Thailand, provides information on the consular services that we provide for American visitors and residents of Thailand. It also covers some basic facts on visiting or living in Thailand. Whether you are new to Thailand or a resident of many years, we hope that this guide will help you to enjoy all that Thailand has to offer.

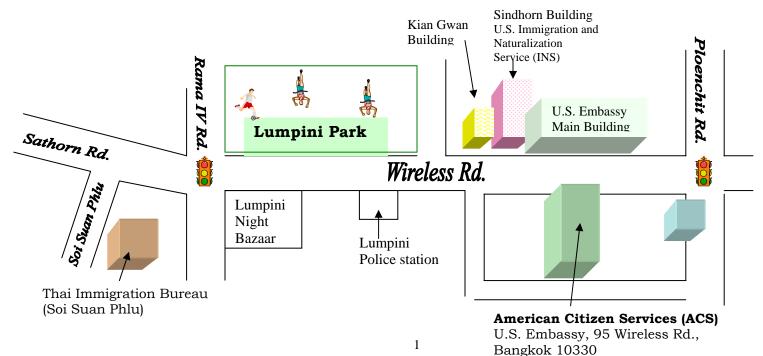
Please be aware that laws, addresses and other information contained in this guide are subject to change. Therefore, readers should consider this guide an orientation and should always confirm the information herein with the proper authority before taking any action. For updated information on our services, please visit the Embassy website at <u>http://bangkok.usembassy.gov</u> or the State Department website at <u>http://www.state.gov</u>. For a list of other useful websites, turn to page 27.

# **Embassy and Consulate General Locations**

The Consular Section of the U.S. Embassy in Bangkok is located at 95 Wireless (Wittayu) Road, near Lumpini Park and across the street from the main Embassy building (see map below). Our address, telephone and fax numbers are as follows:

Consular Section U.S. Embassy 95 Wireless Road Bangkok 10330 Tel: 0-2205-4049 Fax: 0-2205-4103

The American Citizens Services unit is open Monday – Friday, 8:00 a.m. to 11:00 a.m. and 1:00 p.m. to 3:00 p.m., except American and Thai holidays. If you have questions not answered here, please contact the Embassy's Consular Section. For general information, call 0-2205-4005.



The U.S. Consulate General in Chiang Mai, Thailand is located at 387 Witchayanond Road, Chiang Mai 50300. Tel: 5-3252-629. Fax: 5-3252-633. For emergencies involving an American citizen, the after hours duty phone from within Thailand is 0-1881-1878. The American Citizen Services section is open for non-emergency services on Mondays and Wednesdays, 1:00 p.m. - 3:30 p.m. For more information, check out the consulate general's website: <u>http://bangkok.usembassy.gov/consulcm/index.htm.</u>

# **Regional Consular Visits**

Consular Officers from the American Embassy in Bangkok periodically travel to different parts of the country on consular services visits. These visits provide the opportunity for Americans residing in the area to apply for new passports, report the birth of a child, or get documents notarized for use in the U.S. without having to travel to Bangkok. Please note that no visa services are performed on these visits; all visa applications must be made at the Embassy or the Consulate General in Chiang Mai. Call the Embassy for exact locations and hours of the visits.

# **Registering with the Consular Section at the Embassy**

If you are living in Thailand, or if you intend to visit for an extended period of time, we strongly recommend that you register with the consular section. Registration is to your advantage in that it will enable us to locate you in case of a family emergency, and helps keep us better informed of the number and location of American citizens in the event of a large-scale emergency. We are required by law to keep any information you give us completely confidential, and will release it only when authorized by you to do so. There are four ways to register:

#### 1) On-Line

Log on to <u>http://bangkok.usembassy.gov/embassy/acs.htm</u>, click on "online registration form" and follow the directions. You will be registered electronically with the consular section. If you register on-line, you can also register to receive our consular announcements. This will allow you to stay in close touch with the Embassy.

#### 2) By Fax

Download a copy of our registration form from our website and fax it to the Consular Section at 0-2205-4103.

#### 3) At the Embassy

Come by the Consular Section Monday-Friday, 8:00 a.m. – 11:00 a.m., or 1:00 p.m. – 3:00 p.m. (except American and Thai holidays) and complete a registration form. Be sure to bring your passport so we can verify your identity and citizenship. Registering at the Consular Section will facilitate issuance of a replacement passport in the event your passport should be lost or stolen.

#### 4) During Regional Consular Visits

You can also register with the Consular Section during one of the regional consular visits. Call the Embassy for information on the next visit in your area.

# **Staying in Touch**

#### **Receiving Consular Announcements by E-mail**

If you would like to receive our consular announcements by e-mail, go to **<u>http://bangkok.usembassy.gov/embassy/acs.htm</u>** and type your e-mail address into the box indicated. (Please continue your registration with our online registration form if you haven't registered with us).

#### **Travel Warnings, Public Announcements and Consular Information Sheets**

The State Department provides information to American citizens on conditions in countries throughout the world. This section describes the different types of information available to American citizens considering traveling to other countries. To obtain copies of the most current announcements, go to <u>http://travel.state.gov/travel\_warnings.html</u> or come to the Consular Section of the Embassy during regular business hours.

<u>**Travel Warnings**</u> are issued when the State Department decides, based on all relevant information, to recommend that Americans avoid travel to a certain country. Countries where avoidance of travel is recommended will have Travel Warnings as well as Consular Information Sheets.

<u>Public Announcements</u> are a means to disseminate information about terrorist threats and other relatively short-term and/or trans-national conditions posing significant risks to the security of American travelers. They are made any time there is a perceived threat and usually have Americans as a particular target group. In the past, Public Announcements have been issued to deal with short-term coups, bomb threats to airlines, violence by terrorists and anniversary dates of specific terrorist events.

<u>**Consular Information Sheets</u>** are available for every country of the world. They include such information as location of the U.S. Embassy or Consulate in the subject country, unusual immigration practices, health conditions, minor political disturbances, unusual currency and entry regulations, crime and security information, and drug penalties. If an unstable condition exists in a country that is not severe enough to warrant a Travel Warning, a description of the condition(s) may be included under an optional section entitled "Safety/Security." On limited occasions, we also restate in this section any U.S. Embassy advice given to official employees. Consular Information Sheets generally do not include advice, but present information in a factual manner so the traveler can make his or her own decisions concerning travel to a particular country.</u>

# Guide to Consular Services Available at the Embassy

The Embassy's Consular Section provides emergency and other assistance to U.S. citizens, including the issuance of passports. We also provide a variety of visa services to Thai and other foreign nationals in Bangkok. If you are living in Chiang Mai or its environs, you may also want to see the Chiang Mai Consulate General website at http://bangkok.usembassy.gov/consulcm/index.htm.

If you are traveling in the region and would like to read the State Department's travel advisories or need information on how to obtain visas for another country, whether for Thailand or a third country, check out the State Department Consular Affairs Web Page, Foreign Entry Requirements at <u>http://travel.state.gov/foreignentryreqs.html</u>

A general overview of the kinds of services that consular officers can provide for U.S. citizens overseas follows. For more information on how U.S. consuls help Americans abroad, check out the website <u>http://travel.state.gov/consuls\_help.html</u>.

# **Emergency Services**

The following is a description of the kinds of emergency services provided by the Consular Section. For assistance during business hours (Monday through Friday, 7:00 a.m. to 4:00 p.m., except U.S. and Thai holidays), contact the Embassy at 0-2205-4049, or call the Embassy switchboard at 0-2205-4000 and ask for American Citizen Services. Evenings, weekends and holidays, call the Embassy and ask for the duty officer.

Depending on the type of emergency, you may also want to call the Tourist Police. The Tourist Police were organized specifically to aid visiting foreigners with questions or complaints. The Tourist Police have also provided a great deal of assistance to Embassy consular officers. You can reach the Tourist Police from anywhere in Thailand by dialing 1155. See **Appendix N** for a telephone directory of local Tourist Police offices throughout the country.

#### **Replacing a Lost or Stolen Passport**

In the event that your U.S. passport is lost or stolen in Thailand, the Consular Section can issue you a replacement passport upon verification of your <u>identity</u> and your <u>citizenship</u>. Before you apply for a new passport, you should report the loss or theft of your passport to the nearest police station as soon as possible. The police will not accept a report by telephone or from someone else on your behalf. The original police report must be submitted to the Embassy with your passport application. For instructions on applying for a passport, see Appendix A.

After you pick up your replacement passport, you must take it to the Thai Immigration Bureau, where a replacement entry stamp will be issued. You will not be able to leave Thailand without the replacement stamp. The Immigration Bureau is located approximately three kilometers from the Embassy, at 507 Soi Suan Plu, South Sathorn Road (see map on page 1).

#### **Injury or Illness**

Should you be injured or become seriously ill while in Thailand, the American Citizens Services Unit will assist you in finding an appropriate medical facility and will inform family and friends at your request. A list of medical facilities is included in **Appendix K**.

#### Lost or Stolen Valuables

You should report thefts and losses (including passports) to the nearest police station as soon as possible and in person. The police will not accept a report by telephone.

#### Lost Credit Card

The following numbers can be used for replacing lost or stolen credit cards:

- American Express 0-2273-0044
- Visa 001-800-11-535-0660 (toll-free number available 24 hours a day)
- MasterCard 001-800-11-887-0663 (toll-free number available 24 hours a day)

#### **Lost Travelers Checks**

Please see **Appendix B** for information on replacing lost travelers checks.

#### **Lost Airline Ticket**

If you should lose your airline ticket, it is vital that you call the airline immediately. Depending upon the airline and type of ticket, you may be able to have it replaced free or for a small charge. See **Appendix C** for a list of telephone numbers of airlines that have service to Thailand.

#### **Obtaining Funds**

Should you be in need of funds, consular officers can help contact your family, bank or employer and arrange for them to send you funds. Please see **Appendix D**, "Sending Money to Americans in Thailand". In some cases, these funds may be wired to you through the Department of State. For more information, see **Appendix E**, "Sending Money to Overseas Citizens Services".

#### Arrest of an American in Thailand

If you are arrested in Thailand, ask the authorities to notify a U.S. consular officer at the Embassy or the Consulate General in Chiang Mai. Although we cannot interfere with the Thai legal system, we can work to protect your legitimate interests and ensure that you are not discriminated against. We can provide a list of local attorneys, visit you, inform you generally about local laws, and contact your family and friends on your behalf.

#### Death of an American in Thailand

When an American dies in Thailand, a consular officer notifies the next-of-kin and informs them about options and costs for disposition of remains. A consular officer prepares a Report of Death based on the Thai death certificate; this is forwarded to the next-of-kin for use in estate and insurance matters.

#### **Disaster or Evacuation**

We will do everything possible to contact and advise you in case of a natural disaster or civil disturbance. We encourage you to register with the Embassy so that we will be able to reach you during a crisis situation.

#### **Non-Emergency Services**

#### **Passports**

For information on applying for a passport, please see **Appendix A**. Please be sure to allow at least two weeks for processing.

#### Registering the Birth of a U.S. Citizen Abroad

For information on registering the birth of a U.S. citizen in Thailand, please see **Appendix F**.

#### **Notarial Services**

Consular Officers perform notary services customarily provided by Notaries Public in the U.S. Persons requiring such services should visit the Consular Section during regular office hours. Please note that a consular officer cannot witness a will. Note also that a consular officer cannot certify that documents are valid or that statements made are true. He or she can attest only to the oath taken by the person making the statements or presenting the documents.

Please bring the following items when you come for a notarization:

- The document(s) to be notarized.
- Photo identification.
- Witnesses, if necessary.
- US\$55.00 cash (either baht or dollars) for each document; checks cannot be accepted.

#### **Federal Benefits**

It is possible to receive federal benefits in Thailand. To apply for Social Security benefits, you need to apply to the Social Security Administration 3 months before reaching the age of 62 by completing a questionnaire. The U.S. Embassy can provide copies of the questionnaire. Once completed, the questionnaire is then sent to the regional Social Security representative in Manila, Philippines. They will then reply directly to the applicant and will provide additional forms, which need to be sent directly to the Social Security Administration in Baltimore, Maryland. The Social Security Administration recommends allowing 120 days for processing.

The address of the regional Social Security Representative is:

Social Security Administration U.S. Embassy 1131 Roxas Blvd. 0930 Manila Philippines

The address of the Social Security Administration main office is:

Social Security Administration Office of International Operations P.O. Box 17769 Baltimore, MD 21235 U.S.A

Most U.S. Treasury checks are sent first to the Embassy, which then distributes the checks to recipients. The Embassy suggests that checks be deposited directly into the recipient's bank account. This helps prevent difficulties in cases of lost, stolen, misplaced or late checks, as well as delays in accessing funds due to bank clearance rules.

If you would like your check to be direct deposited into a bank account in Thailand, you need to contact Bangkok Bank. This is the only Thai bank in which Social Security payments can be direct deposited. Their address is:

Bangkok Bank Foreign Exchange Department 333 Silom Road Bangkok 10500 Thailand

If you already receive Social Security or other federal benefits in the United States, and you intend to move to Thailand, please notify the Social Security Administration or other federal agency of your change of address. Your benefits will then be sent to your new address. Contact the Consular Section to advise us of your residence in Thailand and inquire about the procedures for having your benefit checks sent overseas or deposited directly into your account.

You may reach the Federal Benefits Unit of the Embassy at 0-2405-4272. You may also want to check out the State Department website at <a href="http://.travel.state.gov/fed\_benefits.html">http://.travel.state.gov/fed\_benefits.html</a>. There you will find links to the websites of

many federal agencies, including the Social Security Administration and the Department of Veterans Affairs, among others.

#### **U.S. Income Tax Assistance**

U.S. citizens are responsible for reporting their worldwide income even if they live outside the United States. You may be entitled to various deductions, exclusions, and credits based on your status. The Embassy can provide federal tax forms and publications, but does not have a representative to answer tax questions.

The nearest IRS representative is located in Singapore. Their address is:

Regional Internal Revenue Service Representative c/o U.S. Embassy 27 Napier Road Singapore 258508 Tel: (65) 6476-9413 Fax: (65) 6476-9030

The International Office of the IRS is in Washington, D.C. Their address is:

950 L'Enfant Plaza South, SW Washington, DC 20024 Tel: (202) 874-1492 Fax: (202) 874-1644

You may also wish to consult the Internal Revenue Service website at <u>http://www.irs.ustreas.gov</u>. There you can obtain copies of all IRS forms, instructions and publications. You may also want to consult IRS Publication 54: <u>Tax Guide for U.S.</u> <u>Citizens and Resident Aliens Abroad</u>. You can obtain a copy on-line at <u>http://www.irs.ustreas.gov/form\_pubs/pubs.html</u>, or at the Embassy.

#### Voting in U.S. Federal and State Elections

Most U.S. citizens who reside abroad are eligible to vote in U.S. elections. Eligibility depends upon the laws and regulations of your state of residence in the U.S. The absentee voting process is designed to permit citizens who will be away from their local polling places on Election Day to vote by mail. Absentee voters should request their ballots at least 60 days before an election. A broad range of information is accessible through the Federal Voting Assistance Program at <u>http://www.fvap.ncr.gov</u>.

#### **Child Custody Disputes**

In an international custody dispute, a consular officer can try to locate the child abroad, monitor the child's welfare, and provide general information to the American parent about laws and procedures which may be used to effect the child's return to the U.S. Consular officers may not take custody of the child, or help a parent regain custody of a child by force or deception.

At this time, Thailand is not a signatory to the Hague Convention on International Child Abduction. For information on international adoption and international parental child abduction, refer to the State Department website at

<u>http://travel.state.gov/children's\_issues.html</u> or telephone (202) 736-7000. For more information on international parental child abduction, please see the State Department website at <u>http://travel.state.gov/abduct.html</u>. In addition to general information, you will find a Thailand-specific flyer, which summarizes Thai law in this area.

# Visa Information for American Citizens in Thailand

For information on visas available to Americans in Thailand, please see Appendix G.

# Thai Tax Liability

The issue of tax liability for U.S. citizens living in Thailand is covered under the 1996 tax treaty between the United States and Thailand. It is best to consult a qualified tax advisor on all issues pertaining to taxation and the treaty.

# **Getting Married in Thailand**

For a guide to getting married in Thailand, please see Appendix H.

#### **Staying Safe**

Pickpocketing, purse snatching, and other petty crimes are common in areas where tourists gather. Many tourists fall victim to gem scams, in which a friendly stranger offers to show the tourist an exceptional place to buy gems. The gems turn out to be greatly overpriced, and moneyback guarantees are not honored. If you have fallen victim to a gem scam, please contact the local branch of the Thai Tourist Police or the Tourist Assistance Center at their local toll free phone number of 1155. For more information on gem scams and what you can do if you are victimized, please see **Appendix I**.

When attempting to catch a taxi at the airport, travelers should avoid unlicensed taxis and only use taxis from the airport's official taxi stand or go to the airport limousine counter and hire a car and driver there. All major hotels in Bangkok can arrange to have a car and driver meet incoming flights. It is not common for Thai taxis to pick up additional passengers, and travelers should be wary of drivers seeking to do so. In March 2000, a U.S. citizen was attacked and robbed by a taxi driver and accomplice whom the driver picked up en route.

A number of travelers have reported being robbed after consuming drugged food or drink offered them by a friendly stranger, sometimes posing as a fellow traveler. Americans have also reported being drugged by casual acquaintances they have met in a bar or on the street. In recent years, the death of one U.S. citizen was allegedly the result of a drugging incident. Some trekking tour companies, particularly in northern Thailand, have been known to make drugs available to trekkers. Travelers should avoid accepting drugs of any kind, as the drugs may be altered or harmful, and the use or sale of drugs is illegal.

Credit card fraud has also been increasing. Travelers should protect their credit cards and use them only in known or established businesses.

The loss or theft abroad of a U.S. passport should be reported immediately to the local police and the nearest U.S. embassy or consulate. U.S. citizens may refer to the Department of State's

pamphlet, "A Safe Trip Abroad" for ways to promote a more trouble-free journey. The pamphlet is available by mail from the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402, via the Internet at <u>http://www.access.gpo.gov/su\_docs</u>, or via the Bureau of Consular Affairs home page at <u>http://travel.state.gov</u>.

While in a foreign country, a U.S. citizen is subject to that country's laws and regulations, which sometimes differ significantly from those in the United States and may not afford the protections available to the individual under U.S. law. Penalties for breaking the law can be more severe than in the United States for similar offenses. Persons violating Thai laws, even unknowingly, may be expelled, arrested or imprisoned.

In this connection, it is a criminal offense to make negative comments about the King or other members of the royal family. Thais hold the King in the highest regard, and it is a serious crime to make critical or defamatory comments about him. This crime, dubbed "lese majeste", is punishable by a prison sentence of three to fifteen years. Purposely tearing or destroying Thai bank notes, which carry an image of the King, may be considered such an offense.

Penalties for possession, use, or trafficking of illegal drugs in Thailand are severe, and convicted offenders can expect long jail sentences and heavy fines. The U.S. Embassy frequently does not learn of the arrest of U.S. citizens for minor drug offenses, particularly in southern Thailand, until several days after the incident. Prison conditions in Thailand are harsh, and Thailand has a death sentence for serious drug offenses. A recent change in Thai law lowered threshold quantities that may result in its imposition. After a period when the death penalty was seldom imposed, Thailand is once again executing convicted traffickers. There are at present approximately fifteen Americans serving long-term prison sentences in Thailand, but in previous years the total went above sixty. A ruse sometimes used to transport drugs out of the country involves offering an American a free vacation to Thailand, then requesting the American's assistance in transporting excess "luggage" or gifts back to the United States. The American's claim that he or she did not know that the package contained drugs has not been a successful defense in Thailand.

There is additional information on safety and security in Thailand in the Embassy's Consular Information Sheet. You can download a copy at <u>http://travel.state.gov/thailand.html</u>, or pick up a copy in the Consular Section of the Embassy.

# **Staying Healthy**

Many medical conditions occurring in Thailand are also common in the U.S., but may occur with greater frequency here because of humid weather, air pollution and local sanitary conditions. The persistent heat and humidity are fatiguing and contribute to a high incidence of fungal skin infections, ear canal infections, heat rashes and intestinal disorders. Vehicle pollution creates serious air quality problems in Bangkok. Burning eyes, sore throats and upper respiratory symptoms are common in the worst areas.

Other conditions such as intestinal disorders can be prevented by paying careful attention to sanitation and hand cleanliness, particularly when handling food. Mosquitoes of many types are found in Thailand including those that carry dengue fever, Japanese B encephalitis and malaria.

Although malaria is not prevalent in Bangkok or Chiang Mai, it is a potential risk for travelers to outlying areas. Wearing protective clothing, remaining in well-screened areas and using insect repellents while in mosquito-infested areas can be effective preventive measures.

In the larger cities such as Bangkok and Chiang Mai household water comes from water purification plants, but the probability of contamination in the distribution system due to inadequate sewage facilities is always present, especially during the rainy season. Boiled or bottled water should be used for drinking, making ice cubes and brushing teeth. During times of flooding, drinking water often becomes contaminated by seepage into the delivery pipes and diarrheal diseases invariably increase in frequency. Since the water here contains no fluoride, it is recommended that children aged 6 months to 16 years use a fluoride supplement.

HIV/AIDS is a serious problem in Thailand. The disease first appeared in significant numbers in 1988 among IV drug users. It has since moved into the heterosexually promiscuous population, including prostitutes and their customers. In other parts of Southeast Asia the epidemic is at an earlier stage, but in all locales prostitutes have a very high rate of HIV infection. The rate of infection has decreased over the past three years and experts attribute this to an increasing use of condoms. Those engaging in high-risk activities should be aware that precautions are necessary.

A certificate of yellow fever vaccination may be required for travelers entering Thailand from an infected area. No vaccinations are required, though the Centers for Disease Control recommend several. More information may be obtained from the Centers for Disease Control and Prevention's International Traveler's Hotline at 1-888-FYI-TRIP (1-877-394-8747); fax: 1-888-CDC-FAXX (1-877-232-3299), or by visiting the CDC internet home page at <u>http://www.cdc.gov/travel</u>.

# **Medical Facilities**

Medical facilities are available in Thailand, but in some cases they do not meet U.S. standards. Thailand does not have an American hospital, but there are many private hospitals used by the expatriate community. Many hospitals have at least some doctors with a reasonable command of English who are familiar with American medical care. In many cases, doctors have received training in the U.S. or other Western countries. Hospitals outside of the capital may not be able to offer a wide range of English services.

Serious medical problems requiring hospitalization and/or medical evacuation to the United States can cost thousands of dollars or more. Doctors and hospitals often expect immediate payment for health services and U.S. medical insurance is not always valid outside the United States. U.S. Medicare and Medicaid programs do not provide payment for medical services outside the United States. Check with your insurance company to confirm whether your policy applies overseas, including provision for medical evacuation. Ascertain whether payment will be made to the overseas hospital or doctor or whether you will be reimbursed later for expenses you incur. Some insurance policies also include coverage for psychiatric treatment and for the disposition of remains in the event of death. Useful information on medical emergencies abroad, including overseas insurance programs, is provided in the brochure "Medical Information for Americans Traveling Abroad", available via the Bureau of Consular Affairs home page

# (<u>http://travel.state.gov</u>) or autofax service at (202) 647-3000. A list of major hospitals is included in **Appendix K**. **Doing Business in Thailand**

If you are considering doing business in Thailand, we highly recommend you contact the Foreign Commercial Service of the Department of Commerce at the Embassy. They provide a wide variety of services to American businesses interested in investment or import/export. Contact the American Business Information Center, which is located at Diethelm Tower A, Suite 302, 93/1 Wireless Road, Pathumwan, Bangkok 10330. Telephone: 662/205-5090; fax: 662/255-2915. Their website is <a href="http://www.buyusa.gov/thailand/en">http://www.buyusa.gov/thailand/en</a>. E-mail: <a href="http://bangkok.office.box@mail.doc.gov">bangkok.office.box@mail.doc.gov</a>. Another useful contact for U.S. citizens doing business in Thailand, or considering setting up a business here, is the American Chamber of Commerce in Thailand. The Chamber is located in the Kian Gwan Bldg. 2, 140/1 Wireless Road, Lumphini, Pathumwan, Bangkok 10330, Tel. 02251-9266-7 Fax. 02651 4472. Website: <a href="http://www.amchamthailand.org">http://www.amchamthailand.org</a>. E-mail: <a href="http://www.amchamthailand.org">http://www.amchamthailand.org</a>. E-mail: <a href="http://www.amchamthailand.org">http://www.amchamthailand.org</a>. E-mail: <a href="http://www.amchamthailand.org">http://www.amchamthailand.org</a>.

# **Daily Living in Thailand**

#### **Banking and Currency**

The basic unit of Thai currency is the baht. It is divided into 100 satang. There are bills of 10, 20, 50, 100, 500 and 1,000 baht. Coin of 1, 5 and 10 baht and of 25 and 50 satang are in general circulation. For many years, the baht was closely linked to the U.S. dollar, averaging an exchange rate of B25.00 to the dollar. Beginning in July 1997, the Thai government allowed the baht to float freely against the dollar and other currencies. During late 1997 and early 1998, the exchange rate ranged between 55 baht and 38 baht to the dollar. As of early 2002, the baht traded at around 43 to one U.S. dollar.

A number of foreign and Thai banks provide all normal banking services. ATM machines connected to the Cirrus and Plus networks are common throughout Thailand. Hotels and some currency exchange shops are licensed to deal in foreign currencies. No restrictions are placed on the importation of Thai or foreign currency.

#### **Hotels and Tourism**

Thailand is a very popular tourist destination and has a wide range of hotels. Hotels are generally ranked by a star system or by price. Prices for the rooms may vary seasonally. For information on accommodations in Thailand, call the Tourist Service Hotline at 1672.

#### Shopping

Some purchases may qualify for reimbursement of the VAT (value added tax) upon departing Thailand. Participating stores will display signs advertising the VAT refund and will give customers a voucher detailing the items purchased and the tax amount the customer should expect to receive upon departure. Many stores have a minimum price for a VAT refund to be offered. To receive more information, please phone the Tourist Service Hotline at 1672.

#### Applying for a Driver's License in Thailand

Please see Appendix J for information on applying for a driver's license in Thailand.

#### Transportation

Major highways and roads in Thailand are generally good, although they are very congested in the larger cities, especially in Bangkok. Highways, many of them four lane express ways connect most of the larger cities in Thailand and are usually in fairly good condition.

There are many opportunities to rent a car or mini-van, or to hire one with a driver. Many international car rental companies have offices in Bangkok and some of the other cities.

Air-conditioned trains and overnight buses serve the entire country. Most trains terminate at Hua Lamphong Station in Bangkok (Tel: (02) 223-7010). You can contact the station directly for general information on rail travel, rail passes and ticketing. Inter-city buses connect most cities and towns in Thailand.

Most major airlines have offices in Bangkok. Many airlines can cross book tickets with other airlines. Please see **Appendix C** for a list of airline offices in Bangkok.

#### **Public Transportation**

Bangkok has an extensive public transportation service. Bus prices vary according to distance, availability of seating, air-conditioning and size of the bus. Prices range between 3.5 baht to 25 baht. Buses can be extremely crowded during rush hour. In addition, Bangkok has an overhead rapid-transit system (the "BTS Skytrain") which opened in 1999. A subway system is under construction. Below are some useful contact numbers:

<u>Public buses</u>: Bangkok Mass Transit Authority (BMTA) Hotline: Dial 184; website: <u>http://www.bmta.motc.go.th/index-e.html</u>

Bangkok BTS Skytrain: Tel: 0-2617-7300; Website: http://www.bts.co.th

Taxi Cabs (Bangkok):

Call Taxi Tel: 0-2319-9911 (fluent English spoken) Prabhirard Transport Company Tel: 0-2535-2634

#### Communications

#### Postal Services

U.S. Embassies and Consulates do not hold mail for Americans traveling abroad. Thailand's mail service is generally reliable, but for important items use certified mail or registration services. Deliveries are twice daily Monday to Saturday and once on Sunday and public holidays. The main GPO (Post and Telegraph Office) is on Charoen Krung Road, Tel: 0-2233-1050. It offers a 24-hour service and some English is spoken. Thailand is served by district and branch post offices.

#### Telephone Operator Assistance

To place a regular or collect call to the United States, U.S. direct telephone service is available.

To Use:	Dial:
AT&T	001-999-11111
U.S. Sprint	001-999-13877
MCI	001-999-12001

#### Newspapers and Magazines

English language newspapers and magazines are available from larger newsstands. American and British magazines are generally more expensive than domestic subscriptions. Many bookstores carry books in English.

There are two main locally published newspapers that publish a fairly wide selection of local and international news. Yearly subscription available, with home delivery in some areas:

<u>Bangkok Post</u>	Tel: 0-2240-3772-9
The Nation	Tel: 0-2317-2064

In addition, some larger cities publish English language newspapers more infrequently. These are often published by the expatriate community and feature mostly local news.

#### Radio and Television

There are currently over 75 AM and FM radio stations in Bangkok. Many stations broadcast in both English and Thai or play music that might be of interest to English speaking listeners. Popular English stations include 95.5 FMX, Smooth 105FM and Easy 105.5.

Thai television utilizes the PAL system; American NTSC sets cannot receive Thai broadcasts. The domestic channel broadcasts are all in Thai with the exception of such programs such as news and western movies where the English soundtrack is broadcast on FM radio. Cable television is available from United Broadcasting Corporation (UBC). Their address is 118/1 Tipco Building, Rama IV Road, Tel: 0-2271-7171.

#### **Importing Household Effects**

If you are intending to import household effects after your arrival in Bangkok, it is important that you import them in compliance with Thai customs law. We recommend you contact

Thai customs officials directly, or consult the Thai Customs Department website at <u>http://www.customs.go.th/eng/process.html</u>.

# **Guide to Services**

The following five sections contain a representative selection of services available to visitors and residents of Thailand. These include real estate agents, schools and universities, Thai language schools, churches and community organizations. Inclusion in this booklet does not constitute endorsement by the Embassy, and the lists are not intended to be exhaustive or definitive. If you have any suggestions regarding organizations to be included, please feel free to contact us. For more information, you may wish to consult **Bangkok Guide**, published by the Australian-New Zealand Women's Group and available in bookstores throughout Thailand.

#### **Real Estate Agents**

All listed agents have English-speaking staff.

Adna Tel: 0-2617-7400 Fax: 0-2617-7398 E-mail: <u>apark@loxinfo.co.th</u>

Brooke Hillier Parker Tel: 0-2679-1939-48 Fax: 0-2670-1937-38

Chesterton Thai Tel: 0-2651-9456 Fax: 0-2651-9465 E-mail: <u>cheston@loxinfo.co.th</u>

Colliers Jardine Tel: 0-2267-8350, 0-2252-1000; Fax: 0-2267-8363

Commercial Projects Management Tel: 0-2229-4284-9 Fax: 0-2229-4291

Dazzle Ltd Tel: 0-1914-4633 Fax: 0-2390-0300

Residential Rentals Tel: 0-2749-3160, 0-2744-4425-6 Fax: 0-2744-4427

Transpo Tel: 0-2261-8208 Fax: 0-2258-6555

Real Estate Pros Tel: 0-2260-9990 Fax: 0-2258-1082

Relocations Ltd Tel: 0-2255-5498-9 Fax: 0-2253-5278 E-mail: relocate@samart.co.th

#### **Schools and Universities**

#### **Schools**

#### **Bangkok Patana School (BPS)**

2/38 Soi 105 (Lasalle) Sukhumvit Rd, Bangkok 10260. Tel: 0-2398-0200. Fax: 0-2399-3179. E-mail: <u>patanarc@loxinfo.co.th</u> Web: <u>www.patana.com</u>

The campus accommodates children between the ages of  $2\frac{1}{2}$  to 18. The school is based on the UK National Curriculum IB. 1,545 students were enrolled in 1998.

#### Didyasarin International School of Asia Pacific (DIS)

Sukhumvit Campus: 59-59/1 Soi 49/3 Sukhumvit Rd Bangkok 10110 (near Samitivej Hospital). Tel: 0-2258-7829 Fax: 0-2261-0330. E-mail: <u>diselem@samart.co.th</u>

Bang Na Campus: 900 Moo 3, Bang Na Km 15, Samut Prakarn 10540 (in Green Valley Country Club). Tel: 0-2312-5660 Fax: 0-2312-5797. E-mail: <u>disbang@ksc.th.com</u> Web: <u>www.dis.ac.th</u>

The school ranges from Kindergarten to grade 12. Its curriculum is based on American standards with an international perspective. 450 students were enrolled in 1998.

#### **Garden International School (GIS)**

188/24 Moo 24, Pala Ban Chang Rd, Tambon Pala, Amphoe Ban Chang, Rayong 21130. Tel: 0-3888-0360-4 Fax: 0-3863-0735.

Established in 1994, GIS offers Nursery through Secondary school based on the UK National Curriculum.

#### **Harrow International School**

Bangkok Garden, 289 Soi New Sathorn Rd 24, Yannawa, Bangkok 10120. Tel: 672-0123-6 Fax: 0-2672-0127. E-mail: his@loxinfo.co.th.

The School supports children between 3 and 18 years of ages and has boarding facilities. It is based on the British National Curriculum.

#### **International Community School (ICS)**

72 Soi Prong Chai, Si Bamphen Rd, Thung Mahamek Sathorn Bangkok 10120. Tel: 0-2679-7175-7. Fax: 0-2287-4530. ICS offers kindergarten to Grade 12. It is affiliated with the Network of International Christian/Community Schools in Memphis and has received Candidate Status for accreditation with the Western Association of Schools and Colleges (WASC), and Association of Christian Schools International (ACSI).

#### International School of Bangkok (ISB)

Samakee Campus, 39/7 Soi Nichada Thani, Samakee Rd, Pakkret, Nonthaburi 11120. Tel: 0-2583-5420. Fax: 0-2583-5431. Web: <u>www.isb.ac.th</u>

The School is divided into four sections Kindergarten, Elementary (1-5), Middle (6-8), High School (9-12). Placement interviews are normally conducted for new students. The school is accredited by the US Accrediting Commission of Schools and Colleges. Over 1,900 children are enrolled.

#### International School Eastern Seaboard (ISE)

PO Box 6, and 282 Moo 5, Tambon Barwin, Bang Lamung, Si Racha, Chonburi 10250. Tel: 0-3834-5150. Fax: 0-3834-5156.

Offers pre-kindergarten through grade 12. Based on the American curriculum. Located 30 minutes from Pattaya. 330 students were enrolled in 1998.

#### International School of the Regents (ISR)

33/3 Moo 1, Pong, Bang Lamung, Chonburi 10250 Tel: 0-3873-4777. Fax: 0-2661-9889. E-mail: <u>isrpty@chonburi.ksc.co.th</u> Web: <u>www.isr.ac.th</u>

ISR is a co-educational day and boarding school, which is based on the English National Curriculum. Enrollment consists of 450 students.

#### Lycee Francais de Bangkok

29 Sathorn Tai (South) Rd, Bangkok 10120. Tel: 0-2287-1599. Fax: 0-2679-2059

Recognized by the French Ministry of Education for schools in France and abroad. Supports kindergarten, primary and secondary school with 510 students enrolled.

#### New International School of Thailand (NIST)

36 Soi 15, Sukhumvit Rd, Bangkok 10110. Tel: 0-2651-2065, 0-2253-0109, 0-2251-6397-8. Fax: 0-2253-3800. E-mail: <u>admissions@nist.ac.th</u> Web: <u>www.nist.ac.th</u>

NIST is a United Nations related school whose philosophy is based on principles and purposes in the Charter of the United Nations. The school provides pre-kindergarten to Grade 12. 1,000 students were enrolled in 1998.

#### Poomdee International Home School

52/1 Soi 53, Sukhumvit Rd, Bangkok 10110. Tel: 0-2258-7964-5. Fax: 0-2258-7706.

Caters to children who need extra attention and care. Is based on the UK National/World Wide curriculum. Enrollment consists of 16 students who range from ages 5-11.

#### **Rose Marie Academy**

39/6 Soi Nichada Thani, Samakee Rd, Pakkret, Nonthaburi 11120. Tel: 0-2960-3661-3. Fax: 0-2960-3664

Accommodates students  $1\frac{1}{2}$  to 20 years old. It is based on an international curriculum and has 150 students enrolled.

#### **Ruamrudee International School (RIS)**

42 Moo 4, Soi 184, Ramkamhaeng Rd, Minburi, Bangkok 10510. Tel: 0-2518-0320-29. Fax: 0-2518-0303. E-mail: <u>director@rism.ac.th</u>

RIS is affiliated with the Catholic Church however, students do not need to be Catholic to attend. RIS is accredited by the Western Association of Schools and Colleges. It accommodated students from kindergarten to Grade 12. 1,900 students were enrolled in 1998.

#### **Ruamrudee International School, Swiss Section**

42 Moo 3, Soi 184, Ramkamhaeng Rd, Minburi, Bangkok 10510. Tel: 0-2518-0340,43,44. Fax: 0-2518-0341.

This school is divided into four sections: Pre-school (VS1-3), entrance at 3, 4, 5 years; Primary (KL1-6), entrance at 6 years; Secondary (7-10); Gymnasium (Grades 11-13). It is based on the Swiss Education Curriculum. 280 students were enrolled in 1998.

#### St. Andrews International School Bangkok

9 Soi Panithckul, Soi 71, Sukhumvit Rd, Bangkok 10110. Tel: 0-2381-2387-8, 0-2390-1780, 0-2391-4845. Fax: 0-2391-5227. E-mail: <u>st\_andrews@thai.com</u>

This school can accommodate 360 students from kindergarten to Year 6. It is based on the UK National Curriculum.

#### **St. Andrews International School Rayong** Rayong Green Valley Estate, 23 Moo 7, Ban Chang-MakhamRd, Rayong 21330. Tel: 0-3883-9716-9. Fax: 0-3889-3720. E-mail: <u>st\_andrews@thai.com</u>

This school can support 1,200 students from nursery to Year 7. It is based on the UK National Curriculum.

#### Saint John's International School

1110/3 Lad Prao Rd, Bangkok 10900 Tel: 0-2513-8575-90, 0-2513-0579. Fax: 0-2513-5273.

The school is based on the UK National Curriculum and offers pre-school to Year 6.

#### St. Michael International School (SMI)

400 Sukhumvit Garden City, Soi 79, Sukhumvit Rd, Prakanong, Bangkok 10250. Tel: 0-2332-9820-9. Fax: 0-2311-7412.

Offers Primary grades to students 1-10 years of age. It is based on the UK National Curriculum. Enrollment consists of 70 students.

#### **Shrewsbury International School**

1922 Charoen Krung Rd Wat Prayakrai Bang Kholame Bangkok 10120

Tel: 0066 2675 1888 Fax: 0066 2675 3606 www.shrewsbury.ac.th

#### **Thai Chinese International School**

Km 12 Bang Na-Trat Rd, Kwaeng Bang Phli Yai, Khet Bang Phli, Samut Prakarn 10280. Tel: 0-2751-1210

Offers an American-based curriculum in English and Mandarin from pre-kinder to Grade 10.

#### Thai Japanese Association School

258 Soi 4 (Rongrian Yipun) Rama IX Rd, Bangkok 10320. Tel: 0-2314-7334-5, 0-2314-7797-8, 0-2314-4151.

Offers Primary to Junior High school. All classes are taught in Japanese. Approximately 2,000 students are enrolled with the school.

#### **Traill International School**

36 Soi 18, Ramkamhaeng Rd, Hua Mark, Bangkok 10240. Tel: 0-2314-5250. Fax: 0-2318-7194.

The school focuses on practical work in the fields of science and computer technology. It is a member of the European Council of International Schools. The school is based on the UK National Curriculum and can accommodate students 4-18 years of age.

#### **Universal International School (UIS)**

49 Moo 4, Thanarat Rd, Tambon Nong Nam Daeng, Amphoe Pak Chong, Nakhon Ratchasima 30130. Tel: 0-4432-8334/43, 0-4431-2942, 0-4432-8345. Fax: 0-4431-3519.

UIS is an international boarding school, which offers classes for students between 6 and 18 years of age. An interview with the headmaster is required for admission.

#### **Universities**

Various Thai universities offer classes in English for selected Bachelor and Master Degree programs. For more information contact the **Ministry of University Affairs**. Tel: 0-2246-0025, 0-2246-1106.

#### **Thai Language Schools**

American University Alumni (AUA) Language Center, 179 Rajdamri road, Bangkok 10330. Tel: 0-2650-5040; Fax: 0-2254-4338.

BIS International School, behind Villa Supermarket, 591/9 Sukhumit between Soi 33 and 33/1. Tel: 0-2258-5099; Fax: 0-2259-4338.

ECC Thailand, 430/17-24 Chula Soi 64, Siam Square. Tel: 0-2252-8570, 0-2253-3312, ext. 177; Fax: 0-2254-2243.

Jentana & Associates, 5/8 Sukhumvit Soi 31, Tel: 0-2260-6138; Fax: 0-2259-8580. E-mail: jentana@loxinfo.co.th.

#### **Houses of Worship**

Calvary Baptist Church International Interdenominational 88 Sukhumvit Soi 2 Tel: 0-2251-8278, 0-2251-0809 http://www.thai-into.net/churches/calvary

Christ Church (Anglican and Episcopalian) 11 Convent Road Tel: 0-2234-3634, 0-2235-8525, Fax: 0-2236-6994 (res) Tel: 0-2266-2887

Evangelical Church 42 Sukhumvit Soi 10 Tel: 0-2653-0521 Fax: 0-2653-0522 International Christian Assembly 196 Soi Ekamai 16, Sukhumvit 63 Tel: 0-2391-4387 (office) 0-2381-1448 (res)

International Church of Bangkok 328 Phaya Thai Road near the Asia Hotel (after June 1, 2002, at the Bangkok Christian College, 35 Soi Pramuan) Tel: 0-2258-5821

Seventh Day Adventist Church 430 Phisanulok Road Tel: 0-2282-1100 ext. 571, Fax: 0-2280-0441

Chaengwattana Community Church Nichada International Club, Soi Nichada Thani Soi Samakkhi (near ISB). Tel: 0-2960-3288, 0-2951-0672

Fellowship Baptist Church 10/42 Mu Ban 1 Talat Khwan Soi Raewadi, Nonthaburi Tel: 0-2579-8764

Assumption Cathedral 23 Soi Burapha (Oriental Lane) , Charoen Krung Rd. Tel: 0-2234–8556

German Protestant Church of Thailand 343/1 Sukhumvit Soi 31 Tel: 0-2258–0680

Holy Redeemer Catholic Church 123/19 Ruam Rudi Lane Ploenchit Rd. Tel: 0-2256–6157

Church of Jesus Christ of Latter Day Saints 72 Chulinder Lane, Soi Asoke, Sukhumvit 21 Tel: 0-2255–7022

Jewish Association of Thailand 121 Soi 2, Soi 22, Sukhumvit Road Tel: 0-2662-0244

#### **American Organizations, Clubs and Special Interest Groups**

#### **Clubs for Women**

American Women's Club (AWC)

 171-173 Soi Phrom Si Sukhumvit Soi 49 – 11
 Tel: 0-2381–9225, 0-2712-8054
 Fax: 0-2712 – 8055
 E-mail: awc\_thailand@hotmail.com websi

website: http://awc\_th.tripod.com/

- Christian Woman's Club Contact Nancy Pattarathammas Tel: 0-2252–4778–9
- 3) International Woman's Club (IWC) PO Box 11-1475, Bangkok, 10112 Tel: 0-2251–3399 E–mail: searhin@bkk2.loxinfo.co.th
- 4) Samut Prakarn International Ladies Club (SILC) Contact Marie Wilson Tel/Fax: 0-2751–9865

#### **Cultural Organizations and Theaters**

- AUA (American University Alumni) 179 Rajdamri Rd. Tel: 0-2251–1607 Fax: 0-2251–1606
- 2) Cultural Information Service Center Tel: 0-2247–0028 ext 110 (for English)
- 3) DK Film House Tel: 0-2613–3533
- 4) National Theater1 Rachini Rd. near National Museum Tel: 0-2224–1342
- Thailand Cultural Center Thiam Ruam Mit Rd off Rashidapisek Rd Tel: 0-2247–0028

#### Social and General Sporting and Social Clubs

 British Club (Fitness)
 189 Surawong Rd.Tel: 0-2234–0247 Fax: 0-2235–1560 E-mail: <u>britclub@loxinfo.co.th</u> Website: <u>www.britclub.com</u>

- 2) Capitol Club (fitness) President Park Sukhumvit Soi 22 – 24 Tel: 0-2661–1210
- Mariner Club 227 Tha Rua Rd. Tel: 0-2249–3801
- 4) Royal Bangkok Sports Club (RBSC) Henri Dunant Rd. Tel: 0-2251–0181–86
- Royal Varuna Yacht Club
   286 Ratamnak Rd. Moo 12 Nong Prue Banglamung Chonburi Tel: 0-2234–0385 Fax: 0-2237–6648

#### **Special Interest Groups**

- 1) Bangkok Combined Choirs Contact: Maureen Paetkua Tel: 0-2258–4234
- Bangkok Community Theatre Nana, PO Box 1279 Bangkok 10112 Contact: Angela Mitchell Tel: 0-2258–8495 Website: <u>www.bct-th.org</u>
- Bangkok Music Society MBE Asoke Suite 50, 44/1-3 Sukhumvit Soi 21 Contact: Daphne Colwell Tel/Fax: 0-2617–1880
- Bangkok Symphony Orchestra Foundation Contact: Witaya Tumoinsoontorn (Manager) Tel: 0-2223–0871–74
- 5) Bangkok Woman's Forum Contact Suzanne Pimthong Tel: 0-2636–0540 (work) 0-2266–7952 (home)
- 6) Bridge (Duplicate) Contact: American Woman's Club
- Christ Church Choir Contact: Graham Taylor Tel: 0-1842–8926 (mobile)

- Eastern Horizons PO Box 73, Khlong Chan, Bangkok 10240 Tel/Fax: 0-2734–7424
- 9) Foreign Correspondent's Club of Thailand (FCCT) Penthouse, Maneeya Centre, 518/5 Plonchit Rd. Tel: 0-2652–0580 Fax: 0-2652–0582 E-mail: <u>fcct@asiaaccess.net.th</u>
- 10) Ikebana Contact: Hayami Bierdrager Tel: 0-2300–3429
- 11) International Academy of Music 59/1 Sukhumvit Soi 39 Tel: 0-2259–4545 Fax: 0-2261–4488 E-mail: <u>academy@cybernet.in.th</u>
- 12) Magic Eyes Chao Phraya Barge Program
  1867/164-166 Charoen Nakorn Rd. Klongson Tel: 0-2439–4746 Fax: 0-2439–4754
  E-mail: <u>barge@loxinfo.co.th</u>
  Website: www.magiceyesbarge.org
- 13) National Museum Volunteers Group PO Box 1305, Nana Post Office, Bangkok 10112
- 14) Siam Society
  131 Sukhumvit Soi 21 (Asoke)
  Tel: 0-2259–4999 Fax: 0-2258–3491
  E-mail: siams@telecom.scb.co.th Website: www.siam-society.org
- 15) Thailand Crossword Game Club 633 Rama III Rd. Tel: 0-2295–0861–5
- 16) Treble Makers (Women) Contact: Margaret Truman Tel: 0-2960–3345
- 17) Wild Animal Rescue Foundation
  231 Sukhumvit Soi 31
  Tel/Fax: 0-2662-0898 E-mail: sconet@asiaaccess.net.th
- 18) Wildlife Fund of Thailand
  251/88 –90 Phaholyothin Rd.
  Tel: 0-2521–3435 Fax: 0-2552–6083

#### Welfare Work – Voluntary

- Baan Nor Giank (Home for Babies Affected by HIV) 59/33 Soi han Ying Phuangrathana, Prapoi Sukhumvit Soi 26 Tel: 0-2258–5252
- Bangkok School for the Blind (Foundation for the Blind in Thailand) 420 Ratcawitchi Rd. Tel: 0-2246–0070
- Child Adoption Centre Department of Public Welfare, 255 Ratchawithi Rd. Bangkok 10400 Tel: 0-2245–6393
- Concordia Welfare and Education Foundation (Concordia Day Care Centre) Sukhumvit Soi 70 Tel: 0-2393–7909
- 5) Empower Contact: Khun Surang Tel: 0-2236–9272
- 7) Friends for all Children
  25 Soi 1, Soi Ruam Rudi, Ploenchit Rd.
  Contact: Khun Saowanee
  Tel: 0-2252–6560 Fax: 0-2451–4309
- 8) Home for Multiple –Handicapped Blind Children 21/13 Ramintra Soi 34, PO Box 88 Tharank Bangkaen 10230 Tel: 0-2510–4895 Fax: 0-2943–6235
- 9) Human Development Centre and SKIP (Slum Kindergarten Improvement Programme) 3757/15 Sukhumvit Soi 40 Contact: Father Joe Maier or Khun Nina Tel: 0-2392–7981 Fax: 0-2391-4961
- 10) Immigration Detention Centre (Suan Phlu) Coordinating Committee Christ Church Convent Rd. Tel/fax: 0-2679–3871
- 11) National Catholic Commission on Migration (NCCM) Tel: 0-2234–8258
- 12) Pakkred Babies' Home Contact: Supervisor Tel: 0-2583–8314 Fax: 0-2583–3000

- 13) Pakkred Babies' Home for Physically and Mentally Handicapped Contact: Christ Church Tel: 0-2234–3634
- 14) Phya Thai Babies Home264/1 Rama VI Rd.Contact: Khun Nontiee, DirectorTel: 0-2246–4092
- 15) Project LIFE Foundation6/479 80 Soi 1 Rampsamsane 2Khun PontipTel: 0-2752–8180
- 16) Rahab Ministries
  4<sup>th</sup> Fl. Bdlg 3 Patpong 1 Rd Contact: Patricia Green Tel: 0-2236–9270
- 17) Rajavithi Home for Girls Ratchawithi Rd. Tel: 0-2246–4291 Contact Khun Sudkasem at the Department of Public Welfare
- 18) Sparrow Home for Babies of Prisoners
   20/1 Moo Baan Prachchun, Samakee Rd. Pakkret Nonthaburi iii20 Khun Mayo
   Tel: 0-2503–7108

# **Useful Websites**

U.S. Department of State Travel Information

http://travel.state.gov http://travel.state.gov/thailand.html

Consular Section U.S. Embassy Bangkok http://bangkok.usembassy.gov/services/visa/index.htm

U.S. Consulate in Chiang Mai	http://bangkok.usembassy.gov/consulcm/index.htm.
Foreign Commercial Service in Bangkok	http://www.buyusa.gov/thailand/en
Social Security Administration	http://www.ssa.gov
Social Security Handbook Publications SSA Forms	http://www.ssa.gov/OP_Home/handbook/ssa-hbk.htm http://www.ssa.gov/pubs/englist.html http://www.ssa.gov/online/online/forms.html
Department of Veterans Affairs	http://www.va.gov
Internal Revenue Service	http://www.irs.treas.gov
Federal Voting Assistance Program	http://www.fvap.ncr.gov
CDC website	http://www.cdc.gov/travel/
Thai Immigration	http://www.imm.police.go.th
Tourism Authority of Thailand	http://www.tat.or.th/
Thai Customs	http://www.customs.go.th/eng/process.html
Useful E-mail Addresses	
Consular Section:	
American Citizen Services Unit	acsbkk@state.gov
Visa Unit	visasbkk@state.gov

# Appendix A

#### PASSPORT APPLICATION INSTRUCTIONS

#### Note: effective April 8, 2002, passport applications are being forwarded to the National Passport Center in New Hampshire for processing, except in cases of emergency travel (see note on next page). Please allow two weeks for processing.

# **Documentary Requirements (except for those applying in conjunction with an application for a Consular Report of Birth Abroad):**

- 1. Proof of Citizenship (Please bring one of the following original documents):
  - Previously issued U.S. passport;
  - U.S. birth certificate (original or copy certified by an official government custodian of birth records);
  - Certificate of Naturalization;
  - Consular Report of Birth Abroad
- 2. Proof of Identity (Please bring one or more of the following original documents):
  - Previously issued U.S. passport;
  - Certificate of Naturalization;
  - A formal identity document issued by a competent authority of the municipality, state, or country in which the applicant resides (e.g. driver's license)
- 3. Photographs:
  - Two identical photographs are required. They must be recent, 2 x 2 inches (with the size of the head between 1 and 1 3/8 inches), color or black and white. The photos must be clear, front view, full face, and in focus. The background must be plain white or off-white. Please print the applicant's first and last names on the backs of both photos. See **Appendix M** for a list of photo shops near the Embassy.

#### **Procedure:**

1. Complete a passport application form (DS-11 or DS-82) **in black ink only**, legibly and completely. You may use passport application form DP-82 only if you have been issued a U.S. passport in your name within the past 12 years; you are able to submit your most recent U.S. passport at the time of application; and you were at least 18 years of age when your most recent passport was issued. If the passport you are applying for is a replacement for a lost, stolen or mutilated passport you must use form DS-11.

2. Submit the application and required supporting documents to the American Citizen Services Office between 8 a.m. and 11 a.m. or 1 p.m. and 3 p.m., Monday through Friday. **All applicants are required to appear in person to submit passport applications**. You must sign your application before a Consular Officer.

3. If you are applying for a passport on behalf of a minor, the minor must be present at the time the application is executed. A minor may execute an application on his/her own behalf if he/she

is 14 years or over. You must also bring the birth certificate of the minor and passports/photo identification for both parents.

If you are applying to renew a passport for a minor who was an infant or very young child at the time of the previous passport issuance, please include photos that show the child's growth since the previous issuance.

Also, both parents must either be present, or one parent must be present and provide a written statement from the other parent consenting to the issuance of a U.S. passport. If both parents cannot be present, the applying parent must sign a notarized statement explaining the circumstances.

4. Pay the required fees: \$40 for a minor (under 16) application or an adult renewal, \$60 for an adult first-time issuance or replacement passport. All fees must be paid in cash at the cashier's window in U.S. dollars or Thai baht equivalent.

5. You will be told by the consular officer when your passport will be ready for pickup. Allow two weeks for processing; however, complicated cases may take longer.

#### Additional Requirements for Applicants whose Passports have been lost or stolen:

1. Applicants must present the original Thai police report concerning the circumstances of the loss or theft; and

2. Applicants must complete an Affidavit of Loss or Theft (available at the ACS Office).

**Note on Emergency Travel**: as mentioned above, replacement passports generally take two weeks to process. In cases of emergency travel, where waiting two weeks for the passport will cause undue hardship, the Consular Section is authorized to print a limited validity passport that cannot be extended.

# Appendix B

# LOST TRAVELERS CHEQUES

If you have lost travelers cheques, you should report the loss or theft to the nearest police station. With a copy of the police report, you can claim reimbursement from the bank or agency representing the company that issued the cheques:

American Express (for amounts less than \$500)	SEA Tours Suite 88-92, 8 <sup>th</sup> Floor Phyathai Plaza 128 Phyathai Road Rajthavee, Bangkok 10400 Tel: 0-2216-5783
American Express (for amounts more than \$500)	American Express S.P. Building 388 Phaholyothin Rd. Bangkok 10400 Tel. 0-2273-5544 (customer service); 0-2273-5296 0-2273-0022 (authorization office, open 24 hours) Fax. 0-2273-0301
Bank of America	Bank of America 2/2 Wireless Road Tel. 0-2250-0771-9, 0-2251-6333
Barclays	Bangkok Investment Co. 102 Sukhumvit Road Sukhumvit Soi 26 Tel. 0-2391-7118, 0-2391-7301, 0-2391-7353, 0-2391-7556
Chase Manhattan Visa	Chase Manhattan Bank, N.A. Siam Center 965 Rama I Road Tel. 0-2252-1141-50
Citibank	Citibank N.A. Representative Office Bhanjapum Building 127 Sathorn Tai Road Tel. 0-2287-1237, 0-2287-1242, 0-2287-3752
Standard Chartered	Chartered Bank 1 Rama 4 Road Tel. 0-2234-0821
Thomas Cook	12 <sup>th</sup> Floor Sathorn City Tower 175 South Sathorn Road Tel: 0-2679-5521-3

# Appendix C

# AIRLINE DIRECTORY

AIRLINE American Airlines	ADDRESS 8 <sup>th</sup> Fl., 518/5 Maneeya Center Bldg., Ploenchit Rd.	<b>AIRPORT NO.</b> 0-2263-0225-7	<b>RESERVATION</b> 0-2255-9966 ext. 101, 102, 103
Continental Micronesia	4 <sup>th</sup> Fl., Charn Isara Tower I, Rama IV		0-2267-8135-6
Delta Airlines	6 <sup>th</sup> Fl., Panjaphat Bldg.	0-2535-2412-4	0-2237-6847-9
Northwest Airlines	4 <sup>th</sup> Fl., Peninsula Plaza, Rajadamri Rd		0-2652-1010
United Airlines	14 <sup>th</sup> Fl., Sindhorn Bldg., Tower III Wireless Rd.	0-2535-2231-2	0-2253-0558
Air France	20 <sup>th</sup> Fl., Vorawat Bldg. Silom Rd.	0-2535-2112	0-2635-1191
Air New Zealand	14 <sup>th</sup> Fl., Sindhorn Tower III, Wireless Rd.	0-2535-3981-2	0-2254-8440-9
All Nippon Airways	2 <sup>nd</sup> & 4 <sup>th</sup> Fl., C.P. Tower, 313 Silom Rd.	0-2504-2812	0-2238-5121
Bangkok Airways	Queen Sirikit National Convention Center, New Rachadapisek Rd.	0-2535-2497-8	0-2229-3456-63
British Airways	14 <sup>th</sup> Fl., Abdulrahim Place, Rama IV Rd.	0-2535-2200	0-2636-1747
Cathay Pacific	11 <sup>th</sup> Fl., Ploenchit Tower, Ploenchit Rd.	0-2535-2155-6	0-2263-0606
China Airlines	4 <sup>th</sup> Fl., Peninsula Plaza, Rajadamri Rd.	0-2535-2160 0-2535-2366	0-2253-4242-3 0-2253-4564
Eva Airways	2 <sup>nd</sup> Fl., Green Tower Rama IV Rd.	0-2535-3531-5	0-2240-0890

AIRLINE	ADDRESS	AIRPORT NO.	RESERVATION
Finnair	19 <sup>th</sup> Fl., Vorawat Bldg., 849 Silom Rd.	0-2535-2104-5	0-2635-1234 Ext. 102, 103
Garuda Indonesia	27 <sup>th</sup> Fl., Lumpini Tower Rama IV Rd.	0-2523-8865 0-2535-2171	0-2285-6470-3 0-2679-7371-2
Japan Airlines	JAL Bldg., 254/1 Rachadapisek Rd.	0-2535-2135-6	0-2692-5151-62
KLM Royal Dutch	19 <sup>th</sup> Fl., Thai Wah Tower II, South Sathorn Rd.	0-2535-2190	
Lufthansa	18 <sup>th</sup> Fl., Q-House Asoke Bldg. Sukhumvit Soi 21	0-2535-2211 0-2535-2213	0-2264-2400
Malaysia Airlines	20 <sup>th</sup> Fl., Ploenchit Tower	0-2535-2288	0-2263-0565-71
Philippines Airlines	14 <sup>th</sup> Fl., Manorom Bldg., 3354/47 Rama IV Rd.	0-2535-2338-9 0-2535-2338-9	0-2672-7028 0-2672-7025
Qantas Airways	14 <sup>th</sup> Fl., Abdulrahim Place, Rama IV Rd.	0-2535-2220	0-2636-1747 0-2636-1770
Royal Air Cambodge	17 <sup>th</sup> Fl., Pacific Place Bldg., Sukhumvit Rd.	0-2535-3679 0-2535-3781	0-2653-2261-6
Singapore Airlines	12 <sup>th</sup> Fl., Silom Center Bldg. 2, Silom Rd.	0-2535-2175 0-2535-2260-1	0-2236-5301 0-2236-0440
Swissair	21 <sup>st</sup> Fl., Abdulrahim Place, Rama IV Rd.	0-2535-2371-2	0-2636-2160-6
Thai Airways Int'l	485 Silom Rd.	0-2535-2846-7	0-2280-0060
Thai Airways (Cargo)	Don Muang Airport	0-2535-2874	
Vietnam Airlines	7 <sup>th</sup> Fl., Ploenchit Center Bldg., Sukhumvit Soi 2	0-2535-2671 0-25355327	0-2656-9056-58

# Appendix D SENDING MONEY TO AMERICANS IN THAILAND

#### WESTERN UNION

Sending money through Western Union takes only a few minutes and may be done at any branch or by telephone with a major credit card (1-800-CALL-CASH). The fee for the money transfer is deducted from the amount sent. The recipient pays nothing, but must show valid identification to collect the money. In the event the recipient has no valid identification, the sender of the money can specify a question and an answer at the time the money is sent. A correct answer to the question by the recipient can suffice as identification. Western Union maintains offices at Central and Zen Department stores, as well as at Bank of Ayuthaya and Bangkok Metropolitan Bank locations. For assistance with money transfers in Thailand, call the Western Union customer service center at 0-2254-7000.

#### MONEYGRAM

Moneygram money transfers are similar to Western Union. Wire transfers cannot be done by telephone, but only from authorized Moneygram agents. For information on locations of Moneygram agents in the U.S., the sender should call 1-800-926-9400. As with Western Union, the recipient should have valid identification. Transfers for \$900 or less are allowed when the recipient does not have identification; the recipient must know the answer to a previously agreed-upon question and answer. Moneygram money transfers can be picked up at Siam Commercial Bank and Thai Military bank branches throughout Thailand. These offices are generally open Monday to Friday, 9:00 a.m. to 3:30 p.m.

#### **OCS TRUST**

In some cases, sending money to American citizens through OCS Trust is a better option than Western Union. Sending money through OCS Trust is a better way to ensure that the money is spent in accordance with the sender's wishes (e.g. used for a plane ticket home and not for other purposes). It is also useful when the American is hospitalized or in jail. Please see **Appendix E** for more information on wiring funds through OCS Trust.

#### **BANK TRANSFER**

Direct bank-to-bank transfers are possible but are rarely used. Such transfers require that the American in Thailand have a bank account. The sender must have the Transfer Routing Number and the account number of the account in Thailand.

#### Appendix E SENDING MONEY TO OVERSEAS CITIZENS SERVICES (OCS) 8AM - 10PM weekdays; 9AM - 3PM Saturday 202-647-5225

The following are instructions for sending money to a U.S. citizen in an emergency financial situation abroad. When you use this service, a Department of State trust account is established in the recipient's name in order to forward funds overseas. There is a \$20 processing fee. OCS does not accept personal checks. Your money order or cashier's check must be made payable to the Department of State. Upon receipt, OCS send a telegram to the appropriate U.S. Embassy or Consulate abroad authorizing next workday disbursement. The recipient must contact the Embassy or Consulate to arrange receipt. The forwarding of funds will be delayed if you fail to provide the recipient's overseas location. Funds are normally disbursed in baht and not in U.S. dollars.

**WESTERN UNION:** If you have a major credit card, you may telephone Western Union at 1-800-325-6000 or 4176. Otherwise, tell your local Western Union agent that you wish to purchase a money order for the desired amount plus **\$20** (our fee) and made payable to the Department of State. **A message with your name, address, and telephone number, as well as the name and overseas location of the recipient, must accompany the money order.** Western Union charges a fee based on the amount sent. The money order and message are sent to: Overseas Citizens Services (OCS), Department of State, Washington, D.C. 20520. Funds are normally received electronically in OCS within several hours. OCS has a Western Union checkwriter in their office and an officer is available to receive funds during the hours listed at the top of the page.

**BANKWIRE**: It may take 1 to 3 days to process a bankwire transaction. If you choose this option, tell your bank that you want to wire the desired amount plus \$32 to Bank of America, Department of State Branch, 2201 C St. NW, Washington, D.C. 20520 at 202-624-4750 via ABA Number: 114000653; Account Number: 7476363838; Account Name: PUPID State Department; Special Instructions: OCS/Trust for benefit of (recipient's name), US Embassy/Consulate (city, country); and include your name and telephone number. The wire instructions must include the recipient's full name and overseas location. Bank of America notifies our office when funds are received. The \$32 fee includes our \$20 fee and Bank of America's \$12 wire fee.

**OVERNIGHT/REGULAR MAIL**: Obtain cashiers check or money order for the desired amount plus **\$20** (our fee), made payable to the Department of State. Attach a letter with your name, address, and telephone number, as well as the name and location of the overseas recipient. Mail to: Overseas Citizens Services, CA/OCS, Room 4811, Department of State, 2201 C St. NW, Washington, D.C. 20520. Regular mail can take 7 to 10 workdays to reach CA/OCS, and even overnight mail may not reach our office for several days.

### Appendix F

#### INSTRUCTIONS FOR CONSULAR REPORT OF BIRTH ABROAD OF A CITIZEN OF THE UNITED STATES OF AMERICA

**Applications for Reports of Birth are accepted by appointment only**. Please call the Consular Section at 0-2205-4049 to request an appointment at least six weeks in advance.

#### **General Information**

The Consular Report of Birth Abroad of a Citizen of the United States of America (CRBA) documents the birth of a United States citizen in a foreign country. It is accepted by all U.S. Government agencies as proof of a child's American citizenship. Although not technically a birth certificate (which can only be issued by the local jurisdiction), the CRBA can be used in the U.S. in the same way as a birth certificate issued by a city or county registrar's office. We recommend that you apply for a child's U.S. passport at the same time you apply for the CRBA.

When departing Thailand for the first time after the child's birth, Thai Immigration authorities may wish to see the child's local (Thai) birth certificate. You should carry the Thai birth certificate when departing Thailand.

#### **Basic Requirements**

- 1. At least one parent is a U.S. citizen. (If only one parent is a U.S. citizen, he/she may be required to provide documentary evidence of his/her physical presence in the United States).
- 2. The child is less than 18 years of age at the time of application.
- 3. The child was born in Thailand.

#### **Documentary Requirements--Please provide the original and one copy of the following:**

- 1. Original Thai birth certificate for the child and a certified English translation.
- 2. Proof of Citizenship (Please bring one of the following original documents.):
  - U.S. passport;
  - U.S. birth certificate (original or copy certified by an official government custodian of birth records);
  - Certificate of Naturalization;
  - Consular Report of Birth Abroad
- 3. Passport or ID card of non-U.S. citizen parent.
- 4. Parents' marriage certificate (original or certified copy).
- 5. Proof of termination of any previous marriages: a. Divorce decree (original or certified copy)

b. Death certificate (original or certified copy).

Please provide original and one copy of each document (originals will be returned). Documents not in English must be translated and follow the format of the original.

#### Procedures

1. Complete one copy of Form FS-2029/SS-5 in draft. You will be asked to complete the form again during the actual interview at the Embassy. This form now includes an application for a Social Security Number.

2. Submit the passport application (form DSP-11) together with all required documents. Both parents must sign the passport application for children under the age of 14.

3. The child *must be present* at the time of application.

4. Pay required fee in cash. The fee for the CRBA and passport is \$80 (or Baht equivalent).

5. Average processing time for the CRBA and passport is one week after the application has been approved.

#### Additional Information

Depending on individual circumstances, additional documents may be required. This often includes documentary proof of physical presence in the U.S. (including school transcripts, work evidence, and old passports) and evidence of relationship (such as family photographs taken during the pregnancy and after the birth of your child). To avoid possible delays in processing the CRBA, bring them along.

An affidavit of paternity should be completed for children born out of wedlock to a U.S. citizen father and non-U.S. citizen mother. This form will be provided at the time of application if necessary.

We recommend that both parents be present when completing the application for a CRBA.

If an application lacks sufficient documentation, it will be deemed "pending" for 90 days; during that time, either parent may submit additional evidence as required. If the application remains pending for more than 90 days, the application will be considered abandoned.

Should you have additional questions on completing a CRBA, please contact the Consular Section at 0-2205-4049.

### Appendix G VISA INFORMATION FOR AMERICAN CITIZENS IN THAILAND

This section contains basic information on visas available to Americans in Thailand, including information on visa overstays. For more information, contact the local office of the Thai Immigration Bureau. You can check out their website at <u>http://www.imm.police.go.th.</u>

**Visa-Free Entry:** U.S. Citizens entering Thailand for a short stay do not require a visa to enter Thailand. Upon entry, Thai immigration officials will place an immigration stamp in the passport permitting a 30-day stay in Thailand. Visa-free entry may be extended for an additional 10 days with the permission of the Thai Immigration Bureau.

**Tourist Visas:** If you wish to remain in Thailand for more than 30 days, you can obtain a tourist visa at the Royal Thai Embassy or Consulate in the United States, prior to arriving in Thailand. The tourist visa is valid for 60 days. After arrival in Thailand, a tourist visa may be extended only twice. On the first occasion, immigration officials may extend the visa for an additional 30 days. On the second occasion, the tourist visa may be extended for another 15 days – for a total of 105 days. There is a 500 Baht fee for each extension. Contact the Thai Immigration Bureau located at 507 Soi Suan Plu, South Sathon Road in Bangkok. The phone number is (66) 2287-3111. Thai immigration offices are also located in most major cities around the country.

**Work Visas:** All foreigners interested in obtaining a work visa must first obtain a work permit. In order to receive a work permit, a company, foreign government, or organization in Thailand must file an application on the behalf of the work visa applicant. Once obtained, the work visa is valid for one year.

**Retirement Visas:** Retirement visas are available to foreigners 55 years of age or older. These visas are valid for only one year at a time but can be extended. As the regulations for obtaining this type of visa are quite complicated, interested Americans are encouraged to contact the Thai Immigration Bureau directly.

**Visa Overstays:** Anyone who does not depart Thailand prior to expiration of their allowed stay is in the country illegally and must pay an overstay fine before they can depart the country. The fine for overstaying a visa is 200 Baht per day, up to a maximum of 20,000 Baht. The fine is payable at any office of the Immigration Bureau.

Thai police have been known to sweep areas frequented by low-budget travelers and arrest those who have overstayed their visas. Arrestees may be held in the Immigration Detention Center until they can pay their fines and pay for tickets out of Thailand. Those who overstay their visas for more than 200 days may be required to serve time in the Immigration Detention Center before they are deported. It is highly advisable to avoid visa overstays.

Expired short-term visas can be extended after paying a fine, but the number of days elapsed since expiration is subtracted from the extension period. Application for extension must be made by the next working day after visa expiration to avoid a fine. Please note: applications for extension cannot be made on Saturdays, Sundays, and Thai holidays.

### Appendix H

### **GETTING MARRIED IN THAILAND**

If you are considering getting married or registering your marriage in Thailand, congratulations! A legal marriage in Thailand consists of both parties registering their marriage in person with the local Thai *Amphur* (Local District Office). The U.S. *recognizes* the validity of such a marriage.

#### To register a marriage in Thailand, you must follow these steps:

- 1. Complete a single-page affidavit at the Embassy's American Citizen Services (ACS) Unit. The document is short and simple and includes all of the information required by Thai law. After completing the document, it must be notarized by an Embassy consular officer. You will need your U.S. passport at the time the document is notarized, and you must also pay a notarial services fee of \$55 (or Thai Baht equivalent) in cash at the time the document is notarized. If you have previously been married, you must also complete a second, singlepage affidavit. No appointment is needed and the entire process takes only a few minutes.
- 2. Have the completed affidavit translated into Thai. A list of translation services in the vicinity of the Embassy is contained in Appendix M to this booklet. Prices and time needed for the translation vary from place to place. Unfortunately, the ACS Unit cannot translate documents nor can it "certify" other translations.
- 3. Have the completed affidavit and Thai-language translation "legalized" by the Thai Government. There is a nominal charge for this service, and the time needed depends on the Thai officials' workload. You will need to take the translation to:

Legalization Division, Department of Consular Affairs Ministry of Foreign Affairs 3rd floor, 123 Chaeng Wattana Road Tung Song Hong, Laksi District, Bangkok Tel: 0-2575-1057-8 Fax: 0-2575-1054

(note: this is in a northern suburb of Bangkok, approximately 30 minutes' drive from the Embassy)

- 4. **Take the affidavit and supporting documents to any** *Amphur* **office in Thailand**; with the assistance of officials there, you may then legally register your marriage. (If neither party speaks Thai, bring a translator). Please note that you must supply the following documents:
  - Your American passport;
  - If the other party is a Thai citizen, his/her Thai identification card;
  - If either party is under the age of twenty, written permission from the parents (with Thai translation);
  - If either party has previously been married, officials may want to see proof that the marriage has been terminated. Divorce certificates or death certificates (with Thai translations) should suffice.

### Appendix I OBTAINING REFUNDS WHEN OVERCHARGED FOR JEWELRY

This information is to assist those who have been victimized by a gem dealer who falsely claimed to have sold stones at below wholesale price.

As it is extremely difficult to prove that a gem dealer made false oral claims about the value of gems, Thai police are able to file fraud charges only in cases where the dealer has provided customers with a written receipt about the value of the goods. If a receipt was given which specifies weight and clarity, you should seek out an independent appraisal of the gems from a firm recommended by the Thai Gem and Jewelry Trader Association, 52nd Floor South Tower, Jewelry Trade Center, 919/616 Silom Road, Bangkok 10500 (Tel: 630-1390-7, Fax: 630-1398-9). After the appraiser certifies that the dealer made fraudulent claims, civil or criminal charges can be filed. Should you wish to file charges, the Consular Section can provide a list of attorneys you may wish to hire to pursue civil remedies.

If the gems are to be sent to you in the U.S., you can often intercept the package at the Airport Post Office if you act quickly. If the package has already left Thailand, you will have to have it sent back in order to pursue legal action.

If the stones were paid for with a credit card, immediately contact the card company to see if it is possible to block or cancel the transaction. If the purchase cannot be stopped, insist that the card company report the matter to its security staff. Often, fraudulent gem dealers are fly-by-night operations that use another merchant's authorization to process credit card purchases; the card company should be asked to prevent the merchant from being able to make future transactions.

Some victims have received help from the Department of Internal Trade. Contact: Mr. Manat Soiploy, director of the Department of Internal Trade, Maharaj Road, Bangkok 10200, telephone: 0-2622-2424, fax: 0-2622-2413; e-mail: <u>manats@dit.go.th</u>.

If fraud charges cannot be lodged, the police may still be of assistance. Tourist Police will sometimes offer to accompany a victim to the store and negotiate a refund. Americans interested in obtaining this type of assistance should contact the local Tourist Police office. The Tourist Police Headquarters in Bangkok is located at 26/56 Chan Tat Mai Road, Tungmahamek, Sathorn District, Bangkok 10120. See Appendix N for a directory of tourist police telephone numbers.

Victims who have left Thailand may wish to contact the office of the Tourism Authority of Thailand (TAT) in the United States (call 1-800-Thailand) or in Thailand at (66) 2281-5051 or (66) 2282-8129. The TAT office has been known to secure partial refunds after a long wait.

#### Appendix J APPLYING FOR A DRIVER'S LICENSE IN THAILAND

If you reside in Bangkok, you may contact the main office of the Department of Land Transport (Tel: 0-2272-3614-6) or one of the 4 branch offices:

Tel: 0-2434-6775

- Branch Office Area 1, Bangkhuntien Tel: 0-2415-7337
- Branch Office Area 2, Talingchan
- Branch Office Area 3, Sukhumvit 62 Road Tel: 0-2332-9694
- Branch Office Area 4, Nong Jork Tel: 0-2543-5500-2

If you reside anywhere other than Bangkok, you may contact the Provincial Transportation Division of the province in which you live.

#### Depending on the license you apply for, you will need the following:

#### For an International Driver's License

An international driving license is accepted as long as it is valid, but a foreign license is not accepted in Thailand. If you are a resident and eligible, you should obtain a Thai Driver's License. To apply for the international license, please bring:

- 1. Affidavit of residence executed at the U.S. Embassy
- 2. Thai driver's license which has been renewed for a second year
- 3. Work permit
- 4. Two photos (size 2 x 2 inches)
- 5. Phot copy of U.S. passport, including the page containing your entry stamp or visa
- 6. 505.00 Baht fee.

#### For a Thai Driver's License

- 1. Affidavit of residence executed at the U.S. Embassy
- 2. Photo copy of U.S. passport, including the page containing your entry stamp or visa
- 3. Medical Report (obtainable at any hospital or clinic)
- 4. Valid State / International driver's license (if you do not have a valid license, you may have to take a driving course and test)
- 5. Two photos (size 1x1 inch)
- 6. 105.00 Baht fee

### Appendix K

### MEDICAL TREATMENT IN THAILAND

In an effort to better serve Americans in Thailand, the U.S. Embassy has compiled the following list of local area hospitals for the Northeast, Central, and Southern regions of Thailand. Many of the hospitals on the list are staffed by doctors with a reasonable command of English who are familiar with American medical care. In many cases, doctors have received training in the U.S. or other Western countries. Hospitals outside of the capitol may not be able to offer a wide range of English services. Please note, this list is not meant to be exhaustive or definitive, nor does it represent any guarantees of competence by the Department of State or the American Embassy.

Hospitals are separated by location, with the largest number of facilities located in Bangkok. Those interested in medical care information for Northern Thailand may contact the American Consulate General in Chiang Mai by phone at (66) (53) 252-629 or by fax at (66)(53) 252-633. The Consulate General in Chiang Mai is located at 387 Vidhayanond Road.

### **CENTRAL THAILAND**

BANGKOK

PRIVATE FACILITIES	SPECIALISTS ON STAFF
BANGKOK GENERAL	<ul> <li>Dr. Somchat Lochaya</li> </ul>
HOSPITAL	CARDIOLOGY
INTERNAT'L MEDICAL CTR.	<ul> <li>Dr. Hathai Hunaprayoon</li> </ul>
Soi Soonvijai Soi 47 New Petchaburi Road	GENERAL SURGERY
	<ul> <li>Dr. Chucharti Vinitwatanakul</li> </ul>
PHONE: (66)(2) 318-0066 FAX: (66)(2) 310-3367	GENERAL SURGERY
	DR. CHULADEJ YOSSUNDHARAKUL
	GENERAL SURGERY
	<ul> <li>Dr. Pissamai Jarusiripipat</li> </ul>
	INTERNAL MEDICINE
	DR. KANWAR SINGH
	INTERNAL MEDICINE

#### **OFFERS 24-HOUR AMBULANCE SERVICE**

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PRIVATE FACILITIES	SPECIALISTS ON STAFF
BANGKOK NURSING HOME 9/1 CONVENT ROAD SILOM, BANGKOK PHONE: (66) (2) 632-0560 FAX: (66) (2) 632-0573	<ul> <li>DR. IRENE KIATKWANKUL FAMILY PRACTICE</li> <li>DR. WIWAT GENERAL INTERNAL MEDICINE &amp; CARDIOLOGY</li> <li>DR. SOMSAK WATNAPAT GENERAL &amp; THORACIC SURGERY</li> <li>DR. PRASERTSRI SANTRAKUL GYNECOLOGY</li> <li>DR. NAWEE ANUCHARTBUD ORTHOPEDICS</li> <li>DR. GOBCHOKE PUAVILAI ORTHOPEDICS</li> <li>DR. VORAWEE KITTIVACHRA PEDIATRICS</li> </ul>
BUMRUNGRAD MEDICAL CENTER* 33 SUKHUMVIT SOI 3 NANA NUA KLONG TOEY, BANGKOK PHONE: (66) (2) 667-1000 FAX: (66) (2) 667-2525	<ul> <li>DR. KRIS CHATAMRA CONSULTANT SURGEON</li> <li>DR. NITR SUDLAR GENERAL SURGERY</li> <li>DR. UMNUAY WONGSOONTHORN GENERAL SURGERY</li> <li>DR. CHIRDCHAI JIAMCHAISRI GENERAL &amp; THORACIC SURGERY</li> <li>DR. VACHARA CHERE INTERNAL MEDICINE</li> <li>DR. SRIPRAPA HEMCHAYATI INTERNAL MEDICINE</li> <li>DR. BOONROD LEKSIVILAI INTERNAL MEDICINE</li> <li>DR. DHANIT DHIANDHANOO NEUROSURGERY</li> </ul>

PRIVATE FACILITIES	SPECIALISTS ON STAFF
Bumrungrad Medical Center (cont.) 33 Sukhumvit Soi 3 Nana Nua Klong Toey, Bangkok Phone: (66) (2) 667-1000 Fax: (66) (2) 667-2525	<ul> <li>DR. ANONG LEKAGUL OB/GYN</li> <li>DR. KAROON MEKANONTCHAI ORTHOPEDICS</li> <li>DR. DIREK ISALANGULA ORTHOPEDICS</li> <li>DR. VIDHAYA MEKANANDHA PEDIATRICS</li> <li>DR. SOMYOD KONGDECHALEARD PEDIATRICS</li> <li>DR. VICHAI SRIMUNINNIMIT PLASTIC SURGEON</li> <li>DR. RUANGCHAI VAJARAPONGSE UROLOGY</li> </ul>
KASEMRAD HOSPITAL PRACHACHUEN 950 PRACHACHUEN ROAD BANGSUE PHONE: (66) (2) 910-1600 FAX: (66) (2) 910-1602	DR. SURCHAT CHATKUPT MEDICAL DOCTOR
Mongkutwattana General Hospital 34/40 Jaengwattana Road Toongsonghong Don Muang, Bangkok Phone: (66) (2) 574-5000 Fax: (66) (2) 574-4856	<ul> <li>DR. SUTHORN BAVONRATANAVECH DIRECTOR OF MEDICAL ADMINISTRATION ORTHOPEDIC SURGEON</li> <li>DR. SUDA YENBANROONG PEDIATRICS DEPARTMENT</li> </ul>
NAWABUTRA WOMEN & Children Medical Ctr 231 Sarasin Road Parkplace Building Phone: (66) (2) 253-6942 Fax: (66) (2) 253-8445	<ul> <li>DR. SUCHART CHATKUPT GYNECOLOGY</li> <li>DR. SANSANEE CHATKUPT PEDIATRICS</li> </ul>

PRIVATE FACILITIES	SPECIALISTS ON STAFF
PRARAM 9 HOSPITAL	<ul> <li>Dr. Termsak Kusolruksa ENT</li> </ul>
99 Soi Praram, Rama 9 Road Bangkok	Dr. Sathein Tuntavitikul     General Surgery
PHONE: (66) (2) 248-8020 FAX: (66) (2) 248-8018	DR. SATIEN POOPRASERT     INTERNAL MEDICINE
<b>RUTININ EYE HOSPITAL</b> SUKHUMVIT, SOI 21 BANGKOK PHONE: (66) (2) 258-0442 FAX: (66) (2) 259-0780	Dr. Sombat Tanshutikul Ophthalmology
SAMITIVEJ HOSPITAL*	Dr. Tanit Habunanon Gynecology
133 SOI 49 SUKHUMVIT BANGKOK PHONE: (66) (2) 392-0011 FAX: (66) (2) 391-1290	<ul> <li>Dr. Nisarat Kasatri Gynecology</li> <li>Dr. Chare Phonprasert Neurosurgery</li> </ul>
	DR. EN-LIAM CHAOCHUVAJ     OPHTHALMOLOGY
	Dr. Virat Chuen-Im Orthopedics
	Dr. Chaithawat Ngarmukos Orthopedics
	DR. ORAWAN PATHOMVANICH     PEDIATRICS
	Dr. Sompol Ekaraphanich     Pediatrics
	DR. KARUNA RATTANABANGKUL     PEDIATRICS
	DR. KUSUMA PRUGSAPONGS     PEDIATRICS
	<ul> <li>DR. VATANA SUPROMAJKR SURGEON</li> </ul>
	Dr. THANOO CHOVICHAIN     UROLOGY

GOV'T/ MILITARY FACILITIES	SPECIALISTS ON STAFF
BHUMIBOL ADULYADEJ HOSPITAL*	DR. BUNHARN KO ANANTAKUL     CARDIOLOGIST
171 Phaholyothin Road Don Muang, Bangkhen Bangkok Phone: (66) (2) 531-1970 Fax: (66) (2) 523-8873	<ul> <li>Dr. Supong Kemakosit General Surgeon</li> <li>Dr. Karun Kengsakul Medical Doctor, OBGYN</li> </ul>
Chulalongkorn University	DR. VISIT DHITAVAT     GENERAL SURGEON
1873 Rama IV Road Bangkok, 10330	<ul> <li>DR. SACHPAN ISRASENA CHIEF, GASTROENTEROLOGY DIVISION</li> </ul>
PHONE: (66) (2) 252-8181 FAX: (66) (2) 256-4368	<ul> <li>Dr. Teerapong Tanvichien Department of Infectious Disease</li> <li>Dr. Henry Wilde Department of Medicine</li> </ul>
	DR. PRADIT CHARROENLAP     MEDICAL DOCTOR     DEPARTMENT OF PULMONOLOGY
Pramongkutklao Hospital	DR. CHULLATHEP DHEERADHADA     MEDICAL DOCTOR, GENERAL & THRACIC SURGERY
315 RAJAVITHI ROAD BANGKOK PHONE: (66) (2) 246-1400 FAX: (66) (2) 247-9954	DR. PREECHA MAKAVES     PLASTIC & RECONSTRUCTIVE SURGERY

#### **ADDITIONAL HOSPITALS:**

43 THANON PITSANULOKE

PHONE: (66) (2) 281-1422 FAX: (66) (2) 280-0441

**BANGKOK CHRISTIAN HOSPITAL** CENTRAL GENERAL HOSPITAL 124 SILOM ROAD 362/114 PIAHON YOTHIN ROAD PHONE: (66) (2) 233-6981 PHONE: (66) (2) 552-8777 FAX: (66) (2) 236-2911 FAX: (66) (2) 552-0666 FAX: (66) (2) 279-0394 **BANGKOK MISSION HOSPITAL** DHONBURI I. HOSPITAL

ISARAPAP ROAD PHONE: (66) (2) 411-0401 FAX: (66) (2) 412-7343

PAOLO MEMORIAL HOSPITAL\* 670/1 Phaholyothin Road Phone: (66) (2) 279-7000

> **RAMKAMHAENG HOSPITAL** 2138 RAMKAMHENG PHONE: (66) (2) 374-0200 FAX: (66) (2) 374-0804

# **CENTRAL THAILAND**

FACILITY	FACILITY
RAYONG HOSPITAL	RATCHATHANI GENERAL HOSPITAL
138 Sukhumvit Road	113 Moo 3, Rojana Road
Tambon Tahpradoo	Klong Suan Plu, Amphur Muang
Amphur Muang, Rayong 21000	Ayudhaya 13000
PHONE: (66) (38) 611-104	PHONE: (66) (35) 335-555
Fax: (66) (38) 612-003	FAX: (66) (35) 335-555 EXT. 878
BANGKOK-PATTAYA HOSPITAL	PATTAYA MEMORIAL HOSPITAL
301 Moo 6 Nakula	328/1 Central Pattaya Road
Banglamung	Muang Pattaya
Chonburi 20260	Chonburi 20260
PHONE: (66) (38) 427-751	PHONE: (66) (38) 429-422
FAX: (66) (38) 427-777	FAX: (66) (38) 422-740

# NORTHEAST THAILAND

FACILITY	FACILITY
KHON KAEN REGIONAL HOSPITAL	MUJARAJ HOSPITAL
56 Sri Chan Road	49 Changpuek Road
NAI MUANG SUB-DISTRICT	TAMBON NAI-MUANG, AMPHUR MUANG
MUANG DISTRICT, KHON KAEN 40000	NAKHON RATCHASIMA 30000
PHONE: (66) (43) 336-789	Phone: (66) (44) 341-310
FAX: (66) (43) 236-974	FAX: (66) (44) 246-389
WATTANA HOSPITAL	AEK UDORN HOSPITAL
70/7-8 Thanon Suphakitjanya	555/5 Phosri Road
Mak Kaeng, Udorn Thani 41000	Mak Kaeng, Udorn Thani, 41000
PHONE: (66) (42) 241-031	Phone: (66) (42) 342-555
FAX: (66) (42) 241-956	FAX: (66) (42) 341-033

# SOUTHERN THAILAND

FACILITY	FACILITY
Koh Samui Hospital	Songkhla Hospital
60-61 Moo 1	666 Moo 2, Tambon Pawong
Tambon Ang-Tong Amphur Koh Samui	Amphur Muang, Songkhla 90100
SURAT THANI 84140	PHONE: (66) (74) 447-036
	FAX: (66) (74) 447-625
Phone: (66) (77) 421-399	
FAX: (66) (77) 420-150	
SURAT THANI HOSPITAL	KRABI HOSPITAL
56 Moo 2, Makam Tiea Sub-District,	325 Uttarakij Road
MUANG DISTRICT, SURAT THANI 84000	TOMBON PAKVIAM
	Amphur Muang, Krabi 81000
PHONE: (66)(77)272-231 FAX: (66)(77)283-257	PHONE: (66)(75)611-212
$\Gamma AX.  (00) (77) 283-237$	FAX: $(66)(75)611-202$
SONGKHLA NAKARIN HOSPITAL	BANGKOK PHUKET HOSPITAL
71 Thanon Karnjanavanij	2/1 Hongyok Utit Road
AMPHUR HAT YAI, SONGKHLA 90112	Рникет 83000
PHONE: (66) (74) 212-063	PHONE: (66)(76)254-421
FAX: $(66)(74)212-903$	FAX: (66) (76) 254-430
PHUKET INTERNATIONAL HOSPITAL	
44 Chalermprakiet,	
KING RAMA IX ROAD	
Рникет 83000	
PHONE: (66) (76) 249-400 FAX: (66) (76) 210-936	
(00)(70)210-750	

### Appendix L

## **List of Attorneys**

In an effort better to serve Americans in Thailand, the U.S. Embassy has compiled the following list of Thai law firms willing to assist English-speakers with a wide variety of legal concerns. Each firm listed below has English-speaking attorneys on staff and in many cases, Bangkok-based firms are able to conduct correspondence in English. Firms outside of the capital may not be able to offer a wide range of English services. It may be necessary for Americans to hire their own translator.

Firms are separated by location, with the largest number of firms located in Bangkok. This list contains contact information for attorneys in the Central and Southern regions of Thailand only. Those interested in attorneys practicing in Northern Thailand should contact the Consulate General in Chiang Mai by phone at (66) (53) 252-629. Inquiries may also be faxed to (66) (53) 252-633. The Consulate General is located at 387 Vidhayanond Road.

Please note: the American Embassy cannot guarantee the professional ability or integrity of these firms.

#### **Bangkok**

1. Advance Adjusting Associates Co. Ltd. 8 Amara 3, Sukhumvit Soi 49 Bangkok 10110 Contact: John Sobell Phone: (66) (2) 381-9090 Emergency Phone: (66) (1) 911-5149 Fax: (66) (2) 381-2615 Email:aaaco@ksc15.th.com Website:http://www.aaacoth.com

Fields				
Aeronautical/ Maritime	Government Relations			
Auto Accidents	Immigration			
Child Custody	• Insurance			
Collections	Marketing Agreements			
• Contracts	Marriages and Divorces			
Civil Damages	Mining and Petroleum			
Corporations	Capital Cases			
• Estates	Private Investigation			
Foreign Claims	Patents, Trademarks, Copyrights			
Foreign Investments	Raw Material Investments			

Notes: Provides translation services. Handles cases outside of Bangkok. Does not handle narcotics trafficking cases.

2. Amphon, Kittiporn, Anuporn & Associates Law Office 80/2 Trok Sathien Tanao Road Sarnchaophorsua, Phranakorn Bangkok 10200 Contact:KittipornAroonrat, Kunacha Chaichumporn Phone: (66) (2) 622-0200 Fax: (66) (2) 622-0198 Email:<u>akamaster@akalawyers.com</u> Website:<u>http://www.akalawyers.com</u>

#### Welcome to Thailand

Field	ls of Specialization		
•	Administration	•	Foreign Claims / Investments
•	Banking & Finance	•	Government Relations
•	Bankruptcy	•	Immigration
•	Civil Damages	•	Insurance
•	Collection	•	Labor Relations
•	Commercial Trade Disputes	•	Litigation / Arbitration
•	Company Formation	•	Marriages and Divorces
•	Contracts	•	Patents, Trademarks, Copyrights
•	Corporations	•	Property Development
•	Criminal / Commercial Crime	•	Real Property / Construction
•	Customs	•	Securities and Stock Exchange
•	Estates	•	Taxation
•	Foreign Claims / Investments	•	Visas / Work Permits

**Notes:** Provides translation services; provides court translation services Handles cases outside of Bangkok.

**Clients:** Krung Thai Bank Public Co. Ltd., Bank Thai Public Co. Ltd., C.P. Group, Land & House Public Co. Ltd., Pepsi-Cola (Thai) Trading Co. Ltd., NEC (Thailand) Co. Ltd., Thaiwah Group, Telephone Organization of Thailand, Philipp Holzmann (Thai) Co. Ltd., Royal Embassy of Saudi Arabia, Phoenix Pulp & Paper Public Co. Ltd., Thai Rung Union Car Public Co. Ltd., Morkot Industries Public Co. Ltd., Techapaibul Co. Ltd., Saudi Arabian Airlines, BASF Coatings S.A., Stock Exchange of Thailand, Petroasia (Thailand) Co. Ltd., Quality House Public Co. Ltd.

3. Baker & McKenzie Unit 2601, 22-26<sup>th</sup> Floor 990 Abdulrahim Place Rama IV, Silom, Bangrak Bangkok 10500 Contact:John W. Hancock Phone: (66) (2) 636-2000 Fax: (66) (2) 636-2111 Email:<u>bangkok.info@bakernet.com</u> Website:<u>http://www.bakernet.com</u>

Fields of Specialization			
•	Aeronautical / Maritime	•	Insurance
•	Banking / Finance	•	Marketing Agreements
•	Commercial	•	Mining and Petroleum
•	Corporate	•	Patents, Trademarks, Copyrights
•	Foreign Claims & Investment	•	Raw Material Investments
•	Government Relations	•	Taxation
•	Immigration	•	Trade Disputes

Notes: Does not provide translation services. Does not handle cases outside of Bangkok. An international firms with 65 offices in cities around the world.

4. Bamrung, Suvicha, Apisakdi Law Associates 155/19 Soi Mahadlekluang 1

Rajdamri Road, Lumpini, Patumwan Bangkok 10330 Contact:Bamrung Tavehittiwatana Phone:(66) (2) 252-1566, 652-2815-9 Fax:(66) (2) 253-9575 Email:<u>bsalaw@access.inet.co.th</u>

Fields of Specialization	
Aeronautical / Maritime	Immigration
Auto Accidents	• Insurance
Banking & Finance	Marriages and Divorces
Collections	Narcotics & Capital Cases
Contracts	Private Investigation
Civil Damages	• Patents, Trademarks, Copyrights
Corporations	Raw Material Investments
• Estates	Marketing Agreements
Foreign Claims & Investments	Mining and Petroleum
Government Relations	Taxation & Trade Disputes

Notes: Provides services of a translator.

Handles cases outside of Bangkok.

Does not handle child custody or adoption cases.

Has legal relationship with U.S. firms of Gelles & Lawrence in Los Angeles, California and Radon & Ishizumi of New York, New York.

5. Bangkok Legal Associates, Ltd. ITF Tower II, 17<sup>th</sup> Floor 140/38 Silom Road, Bangrak Bangkok 10500 Contact:Puttri Kuvanonda Phone: (66) (2) 231-6096 Fax: (66) (2) 231-6099 Email:<u>blalaw@ji-NET.COM</u> Website:http://www.blegala@ji-NET.COM

Field	ls of Specialization		
•	Aeronautical / Maritime	•	Government Relations
•	Auto Accidents	•	Immigration & Labor Relations
•	Banking & Finance	•	Insurance
•	Child Custody	•	Marketing Agreements
•	Civil Damages	•	Marriages and Divorces
•	Collections	•	Mining and Petroleum
•	Contracts	•	Narcotics
•	Corporations	•	Patents, Trademarks, Copyrights
•	Estates	•	Raw Material Investments
•	Foreign Claims & Investments	•	Theft / Fraud / Embezzlement

6. Chandler & Thong-Ek Bubhajit Building, 7<sup>th</sup> Floor 20 North Sathorn Road Bangkok 10500 Contact: Albert T. Chandler Phone: (66) (2) 266-6485 Fax: (66) (2) 266-6463 Email:<u>chandler@ctlo.com</u> Website: <u>http://ctlo.com</u>

Field	Fields of Specialization		
•	Banking & Finance	•	Joint Ventures
•	Construction	•	Mergers & Acquisitions
•	Corporate Restructuring	•	Mining and Petroleum
•	Dispute Resolution	•	Real Estate
•	International Banking	•	Securities
•	Internat'l Business Transactions	•	Taxation
•	Investment Promotion		

7. Dej-Udom & Associates, Ltd. Charn Isara Tower, 9<sup>th</sup> Floor 942/142-3 Rama Road IV Bangkok 10500 Contact: Jane Puranananda Phone: (66) (2) 233-0055 Fax: (66) (2) 236-6681 Email:<u>dej-udom@dejudom.com</u>

Field	ls of Specialization		
•	Arbitration & Litigation	•	Intellectual Property Rights
•	Banking & Finance	•	Joint Venture Projects
•	Foreign Investment in Thailand	•	Labor Issues
•	General Practice	•	Patents, Trademarks, Copyrights
•	Government Relations	•	Property Development
•	Internat'l Commercial Contracts	•	Taxation
•	Internat'l Securities Transactions	•	Work Permits
•	Immigration	•	

- Notes: Provides translation services. Provides court translation services. Handles cases outside of Bangkok.
- 8. The Dharmniti International Co., Ltd Nai Lert Tower, 4<sup>th</sup> Floor Wireless Road, Lumpini, Bangkok 10330 Contact Pichai Puchmongkol Phone: (66) (2) 252-1260, 655-0711 Fax: (66) (2) 252-1108 Website: <u>http://www.dharmniti.co.th</u>

Fields of Specialization	
Adoption	Government Relations
-	

Welcome to Thailand

•	Auto Accidents	•	Immigration
•	Child Custody	•	Insurance
•	Civil Damages	•	Maritime / Aviation
•	Contracts	•	Narcotics & Capital Cases
•	Collections	•	Private Investigation
•	Corporations	•	Patents, Trademarks, Copyrights
•	Estates	•	Taxation
•	Foreign Claims	•	Theft / Fraud / Embezzlement
•	Foreign Investment	•	Visas / Work Permits

Notes: Provides translation services. Handles cases outside of Bangkok.

9. The Far East Law Office (Thailand) Co., Ltd. 555 SSP Tower, 11<sup>th</sup> Floor Sukhumvit Soi 63 (Ekamai) North Klongton, Wattana Bangkok 10110 Contact:Theerapun Pethsuwan Phone:(66)(2) 711-4912 Fax:(66)(2) 711-4920 Email: <u>info@fareastlaw.co.th</u> Website: <u>http://www.fareastlaw.co.th</u>

Field	ls of Specialization		
•	Banking & Finance	•	Insurance & Civil Damages
•	Commercial Restructuring	•	Marketing Agreements
•	Corporate Restructuring	•	Patents, Trademarks, Copyrights
•	Estates	•	Property Management
•	Foreign Claims	•	Raw Material Investments
•	Foreign Investments	•	Taxation or Taxes
•	Government Relations	•	Trade Disputes
•	Immigration & Labor Relations	•	

10. Marut Bunnag International Law Office Forum Tower, 22<sup>nd</sup> Floor 184/130-136 Ratchadaphisek Road Huaykwang, Bangkok 10320 Contact: Rujira Bunnag Phone: (66) (2) 645-2556 Fax (66) (2) 645-2568-9 Email: <u>marut@loxinfo.co.th</u> Website: http://www.marut.th.com

Field	Fields of Specialization		
•	Arbitration & Litigation	• Insurance	
•	Criminal	Internat'l Business Transactions	
•	Commercial Issues	Joint Ventures	
•	Factory Licensing	Maritime Law	
•	Immigration & Labor	Patent / Copyright / Trademarks	

11. Natee International Law Office, Ltd. Alma Link Building, 16<sup>th</sup> Floor 25 Soi Chidlom, Ploenchit Road Bangkok 10500 Contact: Natee Thongdee Phone: (66) (2) 655-5425 Fax: (66) (2) 253-6994 Email: <u>nilo@ksc15.th.com</u> Website: <u>http://www.nateelaw.com</u>

_Field	Fields of Specialization		
•	Administrative Law	•	Immigration
•	Banking & Securities	•	Intellectual Property
•	Construction & Real Estate	•	International Law
•	Contracts / Joint Ventures	•	Investment Promotion
•	Corporate Law & Finance	•	Labor Law
•	Taxation		

12. Ratanachai Legal Office

15 Soi 35, Sukhumvit Road North Klongton, Wattana Bangkok 10110 Contact: Poovong Posai Phone: (66) (2) 258-8807 Emergency Phone: (66) (1) 803-4097 Fax: (66) (2) 262-0843 Email: lawyer@anet.net.th

Fields	of Specialization		
•	Criminal Defense	•	Narcotics
•	Government Relations	•	Immigration
•	Immigration	•	Patents/ Copyrights/ Trademarks

Notes: Does not provide translation services. Attorney will translate.

#### 13. Dr. Suvarn Law Office

63 Soi 8 (Soi Preeda) Sukhumvit Road Bangkok 10110 Contact: Dr. Suvarn Valaisthein Phone: (66) (2) 255-2550 Fax:(66) (2) 253-3427

Fields	of Specialization		
•	Contracts	•	Mergers & Acquisitions
•	Finance & Securities	•	Investment
•	Investments	•	Taxation

14. Tilleke & Gibbins 64/1 Soi Ton Son, Ploenchit Bangkok 10330 Contact: David Lyman Phone: (66) (2) 254-2640 Fax: (66) (2) 254-4304 Email: <u>postmaster@tillekeandgibbins.com</u> Website: <u>http://www.tillekeandgibbins.com</u>

Fields of Specialization	
Aviation / Insurance	General Litigation
Banking & Finance	Human Resources
Capital Cases	Intellectual Property
Commercial Trade Disputes	International Trade
Communications	Maritime
Corporate Services	Minerals Resources / Energy
Criminal	Private Client Services
Dispute Resolution	Real Property / Construction

**Notes:** Provides services of a translator. Handles cases outside Bangkok.

Clients: USAID, US Peace Corps, American Family Life Assurance Company, Ltd., Export-Import, Bank of the United States, United Parcel Service of America, Inc., Syntex (USA) Inc., American Home Products Corporation, AT&T (Thailand), Unocal Corporation, The Coca-Cola Company, Coca-Cola Export Corporation, Universal Foods Corporation, Ltd., Kimberly Clark Corporation, Eastman Kodak Company, Samsonite Corporation, Stanhome Inc., The Textile Museum (Washington, DC).

15. Udom-Prok & Associates 105/36 Boromratchonnee Road Bangkok Noi, Bangkok 10700 Contact: Prok Amranand Phone: (66) (2) 435-4146 Fax: (66) (2) 434-3318 Emergency Phone: (66) (2) 434-3365 Email:udomdharm-law@hotmail.com

Fields			
Auto Accidents	• Immigration		
Banking / Finance	• Insurance		
Civil Damages	Labor Relations		
Collections	Marketing Agreements		
Contracts	Marriages and Divorces		
Corporations	Mining and Petroleum		
• Estates	Patents/ Trademarks/ Copyrights		
Foreign Claims	Raw Material Investment		
Foreign Investment	• Theft / Fraud / Embezzlements		
Government Relations	Taxation		

Notes: Does not provide translation services.

Does not handle criminal cases. Does not handle cases outside of Bangkok.

#### Welcome to Thailand

**CLIENTS:** American Express (Thai) Co., Ltd., White & Case (New York), Cades, Schutte Fleming & Wright, Alagia Day Marchall Mintmire & Chauvin (Washington).

16. Vickery & Worachai, Ltd. 16<sup>th</sup> Floor, Diethelm Tower A 93/1 Wireless Road Bangkok 10300 Contact: Worchai Bhicharnchitr Phone: (66) (2) 256-6311 Fax:(66) (2) 256-6317 Email: <u>vwlaw@loxinfo.co.th</u>

Fields of Specialization			
•	Aeronautical / Maritime	•	Immigration
•	Auto Accidents	•	Insurance
•	Civil Damages	•	Labor Relations
•	Contracts	•	Marketing Agreements
•	Corporations	•	Mining and Petroleum
•	Estates	•	Patents/ Trademarks/ Copyrights
•	Foreign Investments	•	Taxation
•	Government Relations	•	Trade Disputes

Notes: Does not provide translation services. Does not handle cases outside of Bangkok.

Clients: American Brands, Inc., Brown & Root, Inc., The Chubb Corp., Connell Bros, Co. (Thailand) Ltd., Digital Equipment Corp., The Firestone Tire and Rubber Co., Flour-Daniel, Inc., General Electric Co., Foot-Joy, Inc., Johnson & Johnson, Kodak Far East Purchasing Co. Inc., Korn/Perry International, Unocal Corp., Esso Standard (Thailand) Ltd.

# **Investigative Services**

First Services – Asia Suite 1401, One Pacific Place 140 Sukhumvit Road Bangkok 10110 Contact: David Milne Phone: (66) (2) 653-5091 Fax: (66) (2) 653-5117 E-mail: <u>firstpi@sr.sticare.com</u>

Fields of Specialization			
•	Adoptions	•	Foreign Investment
•	Aeronautical / Maritime	•	Immigration
•	Auto Accidents	•	Insurance
•	Child Custody	•	Marriages and Divorces
•	Civil Damages	•	Narcotics & Capital Cases
•	Collections	•	Patents/ Trademarks/ Copyrights
•	Corporations	•	Private Investigation
•	Foreign Claims		

**Notes:** Not a law firm. Company specializes in private investigation related to legal cases. Provides services of a translator.

Handles cases outside of Bangkok.

Affiliated with First Services/New York, 100 Merrick Road, Suite 400, Rockville Center NY 11570. Phone: (516) 594-8500, Fax: (516) 594-8290

# Law Firms Outside Bangkok

Pattaya/Chonburi	Chinda Tayawatana Law Office 65/6 Moo 10, South Pattaya Road Nongprue, Banglamuang Chonburi 20150 Contact: Chinda Tiyawatana Phone: (66) (38) 425-381 Fax: (66) (38) 425-381
Pattaya/Chonburi	Yuttitham Law Office 463/9 Moo 9, Beach Road Nongprue, Banglamung Chonburi 20260 Contact: Sathaporn Sriyoha Phone: (66) (38) 427-218, 710-252 Mobile: (66) (1) 914-2282 Fax: (66) (38) 710-611-2
Pattaya/Chonburi	Thai Inter Law Consultants 31/19 Moo 10, South Pattaya Nongprue, Banglamung Chonburi 20260 Contact:Katrena Wonnasakda Phone: (66) (38) 425-269 Emergency Phone:(66) (1) 314-1926 Fax: (66) (38) 373-351, 723-108
Hat Yai	Sawai Pattano 6 Tung Sao Song Road Hat Yai, Songkhla 90110 Contact:Sawai Pattano Phone: (66) (74) 233-599 Fax:(66) (74) 230-976
Phuket	Suporn, Surat & Associates 25/55 Chaofa Road Muang District Phuket 83000 Contact:Eric Snyder Phone: (66) (76) 222-424 Fax:(66) (76) 224-648 E-mail: jairak@phuket.ksc.co.th
Phuket	Vithaya Isaramalai 67/19 Ras Utit 200 Years Road Patong, Katu Phuket 83150 Coctact: Vithaya Isaramalai Phone: (66) (76) 340-999 Fax:(66) (76) 342-220 Email: legal@phuketinternet.co.th

Surat Thani	Wichit Yuennan 387/174 Moo Ban Wangphet Phuangphet Soi 1, Muang District Surat Thani 84000 Contact:Wichit Yuennan Phone: (66) (77) 282-465 Emergency Phone:(66) (1) 693-3767 Fax:(66) (77) 282-465
Krabi	Sanya Kiowkhong 387/4 Uttarakit Road Pak Nam, Muang District Krabi 81000 Contact:Sanya Kiowkhong Phone: (66) (75) 611-317 Fax:(66) (75) 611-451
Nakorn Sri Thammarat	Kanit Mitrakul 178 Sri Thammarat Road Nai Muang, Muang Nakorn Sri Thammarat 80000 Contact: Kanit Mitrakul Phone: (66) (75) 310-757 Mobile Phone: (66) (1) 956-0464 Fax: (66) (75) 310-757
Nakorn Ratchasima	Veena Rodway R.S. Law Firm 322/2-3 Mahatthai Road Amphur Muang Nakorn Ratchasima 30000 Contact: Veena Rodway Phone (66) (44) 266-775 Mobile Phone: (66) (1) 967-7906 Fax: (66) (44) 268-312

### Appendix M

### TRANSLATORS & PHOTOGRAPHERS

The following is a list of private firms that provide adequate photography or translation services. This is only a representative selection of such firms reasonably convenient to the Embassy, and does not constitute an endorsement or recommendation of any particular firm. A comprehensive list of the many photography shops in Bangkok is located in the yellow pages of the Bangkok telephone directory. Listed fees are for English to Thai translations of marriage affidavits.

#### **Translators**

**1.** A.C. Service Limited Kian Gwan Building 2, 11<sup>th</sup> Fl. 138-140-141/1 Wireless RD Bangkok 10330 Tel: 256-6564, 253-9155 Fax: 253-9155 Translation Fee: 350 Baht

**4.** Bangkok Translation Office 562 Ploenchit Road Bangkok 10330 Tel: (02) 251-5666 Fax: 651-4680 Translation fee: 400 Baht 2. Fuji Translation 57/13 Wireless Road Bangkok 10330 Tel: (02) 252-6428 Translation fee: 300 Baht

5. Language Lovers' Translation Centre 93/1 Diethelm Tower B, 1<sup>st</sup> Floor Wireless Road, Bangkok, 10330 Tel./Fax: 650-7900-1 Translation fee: 500 Baht **3**. Siam Translation 57/4 Wireless Rd. Bangkok 10330 Tel: (02) 250-1656 Translation fee: 400 Baht

6. Interlanguage Translation Center 554 Ploenchit Rd Ploenchit Square (near British Embassy) Tel: (02) 252-4307 Fax: 252-9177 Translation fee: 300 Baht

### **Photographers**

*Note*: When you go to a photographer for U.S. passport photographs, you must emphasize that the pictures must be 2 x 2 inches in size. Both color and black and white photographs are acceptable. The pictures must be clear, front view, full-face, and printed on thin paper with a light, plain background.

**1.** A.C. Service Limited 11<sup>th</sup> Floor, Kian Gwan Bldg 2 138-140-140/1 Wireless Road Tel: 256-6564 (Across the street from the Embassy) 2. Kodak Life Style 1<sup>st</sup> Floor Sindhorn Bldg. Wireless Road Tel: 263-2290 (Across the street from the Embassy)

# Appendix N

# **Directory of Tourist Police Phone Numbers**

If you cannot find the local number for the Tourist Police in your area, you may dial 1155 for assistance toll-free from anywhere in Thailand.

Province	<b>Telephone</b>
Bangkok	0-2678-6800-9
Ayudhaya	0-3524-2352
Pattaya	0-3842-9371
Kanchanaburi	0-3451-2668
Nakorn Ratchasima	0-4434-1777-9
Ubon	0-4524-5505
Khon Kaen	0-4323-6937
Koh Samui	0-7742-1281
Phuket	0-7625-4693
Hat Yai	0-7424-6733
Chiang Mai	0-5324-8130
Phitsanulok	0-5524-5358
Nakorn Sawan	0-5622-4172