



NASA Financial Management Manual

Table of Contents

FMM 9130	THE AWCS AUTOMATED SYSTEM.....	2
9131-1	GENERAL	2
9131-2	DATA AVAILABLE TO AWCS USERS	2
9131-3	RESPONSIBILITY	3
9131-2A	LISTING OF DATA ELEMENTS AND DEFINITIONS.....	4



NASA Financial Management Manual

FMM 9130 THE AWCS AUTOMATED SYSTEM

9131-1 GENERAL

The AWCS Automated System is an online database system, which is updated daily with AWCS codes approved for use by the Accounting, Reporting and Analysis Branch, NASA Headquarters, Code BFB. The database maintains AWCS codes and descriptions. It is used for editing Financial and Contractual Status (FACS) and Status of Approved Programs (SAP) data and to provide photocopy, microfiche, and online data to Headquarters and Center personnel. NASA personnel may access the AWCS online system through terminals and personal computers after requesting an identification code from NASA Headquarters, Code BFB. A copy of the RAMIS II User's Guide and an identification code to obtain access to the system will be provided for the use of each online user.

9131-2 DATA AVAILABLE TO AWCS USERS

The automated reporting system provides the following capabilities to users:

- a. Online inquiry capability to the following three (3) files utilizing RAMIS II:
 - (1) **Master File:**

Contains all AWCS codes currently approved.
 - (2) **Current Fiscal Year (CFY) File:**

Contains all AWCS codes added, deleted or changed during the CFY based on submission and approval of NASA Form 1328.
 - (3) **Temporary File:**

Contains codes, which can be used during the CFY for programming and budgeting purposes but cannot be used for accounting purposes until the next fiscal year. Users will be made aware of the availability of these codes through the message capability of the on-line system, which will emphasize these codes are budgetary only, and not for accounting entries.
- b. Data elements contained in the automated system are available in FMM Appendix 9131-2A.
- c. There are many different reports available to photocopy and microfiche users. If one of these reports does not meet the user's needs, a new report can be designed and programmed by contacting Code BFB.



NASA Financial Management Manual

9131-3 *RESPONSIBILITY*

The Accounting, Reporting, and Analysis Branch, NASA Headquarters, Code BFB, is responsible for policy decisions concerning the AWCS system and approving Flash Agencywide Code changes (NASA Form 1328). Code BFB is also responsible for the following functions:

- (1) Updating the AWCS Automated System as needed,
- (2) Issuing identification codes and instructions to online users,
- (3) Designing, producing and distributing photocopy and microfiche reports to meet user requirements,
- (4) Improving the system design as necessary to meet changing requirements, and
- (5) Approving FLASH report UPN change requests.



NASA Financial Management Manual

9131-2A LISTING OF DATA ELEMENTS AND DEFINITIONS

Identification Code (ID)	A one-digit code, which delineates records for HSF, and SAT; and non-programmatic UPN's from C of F FPN's. UPN's are designated with an A and FPN's with a B.
Budget Line Item (BLI)	A two-digit code for Headquarters use. See FMM 9121-10.
Cognizant Office Code (COG)	A three-digit code for Headquarters use. See FMM 9121-11.
Project (UPN or FPN)	A three-digit code for UPN's or four-digit code for FPN's. See FMM 9121-20 and FMM 9121-30 respectively.
UPN Subsidiary Coding (S1, S2, S3, S4)	Coding below the UPN level. See FMM 9121-21 and FMM 9121-22.
FPN Subsidiary Coding (C1, C2, C3, C4)	Coding below the FPN level. See FMM 9121-31.
Accounting Installation Number (AIN)	A two-digit code, which designates the NASA Center responsible for accounting for a C of F project. See FMM 9121-51.
Date (DT)	A six-digit code which designates the month, day and year (MMDDYY) that an action was taken on a record.
Action (ACT)	A three-digit code used to designate the type of action, i.e., add (ADD), change (CHG) or delete (DEL) which was effected based on the submission of a NASA Form 1328.
Status (ST)	A one-digit code that designates whether a UPN is active (A) or



NASA Financial Management Manual

inactive (I). Inactive codes can only be used for liquidating obligations. If an inactive code is required for processing an obligation, the applicable program office must submit a request to reactivate the code.

Description (DES)

Verbiage used to describe BLI's, COG's, UPN's, FPN's and UPN and FPN Subsidiary Coding. The description of each UPN and FPN and each related subsidiary code cannot exceed 60 characters in length.

Remarks (REM)

Various values may be established. For example, the Program Year is used in this field for FPN's.