

**National Finance Center  
Front-End System Interface (FESI)  
PMSO-MASTER-REC (2055)**

<b>Data Element Name</b>	<b>Data Element Format</b>	<b>Start Position</b>	<b>End Position</b>	<b>Element Description</b>	<b>Optional Mandated O/M</b>	<b>Values</b>	<b>Customer Data Element Name</b>
INDICATOR-CODE-RECORD-ID	N4	1	4	Identifies the beginning of the master record data in the file.	M	2055	
DEPARTMENT-CODE	A2	5	6	A code to identify which governmental department a person is assigned to.	M	For a list of valid values, see the OPM Guide to Personnel Data Standards.	
AGENCY-CODE	A2	7	8	The first level of the organizational structure codes used to identify the agency as defined by the National Finance Center.	M	Two position alpha-numeric field. This field should contain the agency code assigned by NFC.	
PERSONNEL-OFFICE-IDENTIFIER	N4	9	12	An identifying code assigned by the Office of Personnel Management to a Federal civilian personnel office authorized to appoint and separate employees and maintain personnel data.	M	Four position numeric field.	
MASTER-RECORD-NUMBER	A6	13	18	A number assigned by the agency to identify the master record that is connected to like individual positions.	M	Six position alphanumeric field. The PMSO Master Record Number Key is made up of the Department code, Agency code, Personnel Office Identifier code, Master Record Number and Grade. It is possible to have multiple Master Record Numbers for each Grade. Whenever anything within the key data changes (department code, agency code, POI, master record number and grade) it is considered to be a new Master Record.	

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GRADE	N2	19	20	Identifies the grade level of the master record.	M	Two position numeric field.  Precede single digit grades with zero. When completing this field, also complete the Pay Plan, Step, and Salary fields.	
PAY-PLAN	A2	21	22	The pay system or pay schedule under which the employee's rate of basic pay is determined.	M	Two position alpha-numeric field. All individual positions associated with a master will have the same pay plan. Valid values: EX= Executive GS= General Schedule	
OCCUPATIONAL-SERIES-CODE	N4	23	26	Identifies the occupational series or group to which the employee's position has been classified.	M	Four position numeric field. For a list of valid values, see TMGT, Table 018, Occupational Series Alpha Descriptions.	
OCCUPATIONAL-FUNCTION-CODE	N2	27	28	Identifies an employee's primary work function as a scientist or engineer.	M	Two position numeric field. For a list of valid values, see TMGT Table 019, Functional Classification Description.	
OFFICIAL-TITLE-SUFFIX	A1	29	29	Identifies the suffix for the position title for a specific occupational series. This suffix code is used to describe the position.	O	One position alpha-numeric field. Valid values: H=HELPR (Helper) F= FRMN (Foreman) For a list of valid values, see TMGT, Table 075, Official Title Prefix and Suffix. <b>If not applicable, enter a space.</b>	
OFFICIAL-TITLE-PREFIX	A1	30	30	Identifies the prefix for the position title for a specific occupational series. This prefix code is utilized to describe the position.	O	One position alpha-numeric field. Valid values S = Supvy	

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						<p>L = Lead O = Senior For a list of valid values, see TMGT, Table 075, Official Title Prefix and Suffix. <b>If not applicable, enter a space.</b></p>	
OFFICIAL-TITLE-CODE	A4	31	34	The standard classification title for a position in a specific occupational series.	M	<p>Four position alpha-numeric field. For a list of valid values, see TMGT, Table 074, Official Position Title. If TMGT, Table 074 does not contain a code covering a specific official title, show 9999 with an appropriate title description. For pay plans ES, use 8888. Valid value: 0006=Volunteer</p>	
POSITION-OFFICIAL-TITLE	A38	35	72	A description of the official or classification title of the employee's position.	O	<p>Thirty-eight position alpha-numeric field. Official Titles by occupational series are defined in the NFC Payroll/Personnel Processing Manual (PPM) Title 1 Chapt 3. If the official title code entered is in TMGT Table 074, the applicable description is system generated in this field.</p>	
HEADQUARTERS-FIELD-CODE	A1	73	73	Indicates whether an established master record describes headquarters or field positions.	O	<p>One position alpha-numeric field. 1 = Headquarters 2 = Field <b>If not applicable, enter a space.</b></p>	
POSITION-SUPERVISORY-CODE	N1	74	74	The nature of managerial, supervisory or non-supervisory responsibility assigned to a position	M	<p>One position numeric field. 2 = Supervisor/Manager under applicable Pay Schedule</p>	

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						<p>4 = Supervisor (CSRA) 5 = Management Official (CSRA) 6 = Leader 7 = General Schedule Team Leader 8 = All Other Positions For a complete description of valid values, see the OPM Guide to Personnel Data Standards.</p>	
DATE-POSITION-CLASSIFIED	N8	75	82	The date on which the classification of the position receives final approval.	M	<p>CNYMMDD format. A space is not a valid value for any PMSO date field and will result in an edit error.</p>	
CLASSIFICATION-STANDARD-CD	A1	83	83	A code indicating the application of a new classification standard.	O	<p>One position alpha-numeric field. X = New Standard Applied 0 = New Standard Issued But Not Applied <b>If not applicable, enter a space.</b></p>	
PATCO-CODE	A1	84	84	Identifies one of the seven major categories of an occupational series.	M	<p>One position alpha-numeric field. P = Professional A = Administrative T = Technical C = Clerical O = Other B = Blue Collar M = Mixed Collar The PATCO Code is cross referenced with the OCCUPATIONAL-SERIES-CODE (pos 23-26) in TMGT Table 018. In some cases, agency specific requirements are necessary.</p>	

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						TMGT 018    Becomes PATCO num   PATCO code 001            P 002            A 003            T 004            C 005            O 006            B 007            M	
EARLY-RETIREMENT-INDICATOR	N1	85	85	Identifies positions that qualify for early retirement.	M	One position numeric field. 0 = Not Applicable 1 = Primary Position 2 = Secondary Position 3 = Foreign Service Position Some examples are Firefighters, Law enforcement and Foreign service.	
MASTER-ACTIVE-INACTIVE	A1	86	86	Indicates whether the master record is in an active or inactive status on the data base.	M	One position alpha-numeric field. A = Active I = Inactive <b>For new agency conversions,          enter A=Active.</b>	
DATE-ABOLISHED	N8	87	94	The date on which a Master Record is abolished.	O	CNYMMDD format. A space is not a valid value for any PMSO date field and will result in an edit error, send zero if not applicable.	

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DATE-INACTIVATED-REACTIVATED	N8	95	102	The date on which a Master Record was inactivated or reactivated.	O	CNYYMMDD format. A space is not a valid value for any PMSO date field and will result in an edit error, send zeroes if not applicable.	
INTERDISCIPLINARY-CODE	A1	103	103	Indicates whether the position is classified as an interdisciplinary position.	M	One position alpha-numeric field. Y = Interdisciplinary Position N = Not Interdisciplinary Position If 'Y' is shown, the occupational series and title codes for each type of position identified must be shown in the Interdisciplinary Series Code Field(s).	
AGENCY-USE	`	104	113	Agency unique data.	O	Ten position alpha-numeric field. <b>For new agency conversions, enter spaces.</b>	
FUNCTION-CODE	A1	114	114	Identifies the task to be performed on a master record.	M	One position alpha-numeric field. A = Add C = Change D = Delete I = Inactive R = Reactive	
USER-ID	A7	115	121	The user identification number of the person accessing a particular application.	M	Seven position alpha-numeric field.	
INTERDISC-SERIES-CODE-01	N4	122	125	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	If 'Y' is entered in the Interdisciplinary code field, key in the applicable occupational series codes for each type of position. For a list of valid values, see TMGT Table 018, Occupational Series	

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						Alpha Description. <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-CODE-01	A4	126	129	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-SUFFIX-01	A1	130	130	The interdisciplinary title suffix to be used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT, Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-TITLE-PREFIX-01	A1	131	131	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT, Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-SERIES-CODE-02	N4	132	135	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two nor more than eleven codes are required <b>If not applicable, enter</b>

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						<b>Spaces.</b>	
INTERDISC-TITLE-CODE-02	A4	136	139	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter Spaces.</b>	
INTERDISC-TITLE-SUFFIX-02	A1	140	140	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-TITLE-PREFIX-02	A1	141	141	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-SERIES-CODE-03	N4	142	145	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid occupational series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>	



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INTERDISC-TITLE-CODE-03	A4	146	149	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-SUFFIX-03	A1	150	150	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-TITLE-PREFIX-03	A1	151	151	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-SERIES-CODE-04	N4	152	155	The interdisciplinary series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-CODE-04	A4	156	159	The interdisciplinary title code used for the individual position, when the master record	O	For a list of valid codes and titles, see TMGT Table 074,

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				has been coded as an interdisciplinary position.		Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-SUFFIX-04	A1	160	160	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-TITLE-PREFIX-04	A1	161	161	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-SERIES-CODE-05	N4	162	165	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-CODE-05	A4	166	169	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the	

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						Interdisciplinary Code field, not less than two or more than eleven codes are required <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-SUFFIX-05	A1	170	170	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-TITLE-PREFIX-05	A1	171	171	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-SERIES-CODE-06	N4	172	175	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-CODE-06	A4	176	179	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than	

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						eleven codes are required. <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-SUFFIX-06	A1	180	180	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-TITLE-PREFIX-06	A1	181	181	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-SERIES-CODE-07	N4	182	185	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-CODE-07	A4	186	189	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required.	

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						<b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-SUFFIX-07	A1	190	190	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-TITLE-PREFIX-07	A1	191	191	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-SERIES-CODE-08	N4	192	195	The occupational series code to be used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-CODE-08	A4	196	199	The interdisciplinary title code to be used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required <b>If not applicable, enter spaces.</b>

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INTERDISC-TITLE-SUFFIX-08	A1	200	200	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-TITLE-PREFIX-08	A1	201	201	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
INTERDISC-SERIES-CODE-09	N4	202	205	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-CODE-09	A4	206	209	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required <b>If not applicable, enter spaces.</b>
INTERDISC-TITLE-SUFFIX-09	A1	210	210	The interdisciplinary title suffix used for the individual position, when the master record	O	For a list of valid values, see TMGT Table 075, Official

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				has been coded as an interdisciplinary position.		Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-TITLE-PREFIX-09	A1	211	211	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>	
INTERDISC-SERIES-CODE-10	N4	212	215	The occupational series code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For valid series codes, see the TMGT Table 018, Occupational Series Alpha Description. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-CODE-10	A4	216	219	The interdisciplinary title code used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid codes and titles, see TMGT Table 074, Official Position Title. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required <b>If not applicable, enter spaces.</b>	
INTERDISC-TITLE-SUFFIX-10	A1	220	220	The interdisciplinary title suffix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the	

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INTERDISC-TITLE-PREFIX-10	A1	221	221	The interdisciplinary title prefix used for the individual position, when the master record has been coded as an interdisciplinary position.	O	For a list of valid values, see TMGT Table 075, Official Title Prefix and Suffix. When 'Y' is shown in the Interdisciplinary Code field, not less than two or more than eleven codes are required. <b>If not applicable, enter a space.</b>
PROFESSIONAL-CATEGORY	A1	222	222	Identifies a particular professional category.	O	1 = SES or equivalent 2 = Professional- audit related 3 = Professional- other 4 = Administrative, Technical, Clerical 5 = Wage Plan 6 = Expert/Consultant <b>If not applicable, enter a space.</b>
FILLER	A17	223	240	Unused field.	M	SPACES.