

For: State Offices

CLDAP Crop Table Cleanup

Approved by: Acting Deputy Administrator, Farm Programs



1 Overview

A

Background

Notice DAP-32 notified the State and County Offices that:

- the National Office and KCMO would temporarily cease processing crop tables submitted by Excel or Lotus spreadsheets on May 5, 1999
- the crop tables as of COB May 7, 1999, would be posted to the CLDAP Library on BBS on May 10, 1999.

B

Purpose

This notice provides State Offices with instructions for adding and correcting the existing CLDAP crop table.

2 BBS CLDAP Library

A

Additional User ID's for the CLDAP Library

State Office attendees listed in the Albuquerque training manual will be given access to the CLDAP Library. State Offices may request additional User ID's for access to the CLDAP Library. These users will have access to **only** CLDAP and libraries open to the general public.

Send a FAX request, including the following, to Susan Hughes at 816-926-2874:

- user ID name
- State Office position
- telephone number for contact.

Continued on the next page

Disposal Date	Distribution
November 1, 1999	State Offices

Notice DAP-34

2 BBS CLDAP Library (Continued)

B **Correcting** **CLDAP Crop** **Table**

On May 10, 1999, 2 crop table files will be posted to the CLDAP Library for each State Office; all other files have been archived and removed. The 2 files will be zipped and contain identical information, except they will contain the following file formats:

- Excel 3.0, named SS.zip
- WordPerfect 6.1, named stSSwpb.zip

Note: SS is the State code.

State Offices:

- shall review the crop table in either format but must submit additions and corrections as soon as possible but no later than May 17, 1999, to the BBS CLDAP Library in the Excel format
- shall name the upload file SSa.zip
- **must** submit **only 1** crop table file with the additions and corrections to the CLDAP Library.

Note: The first column of the Excel spreadsheet must be coded with an "S" to indicate the changed or added records. PECD will process records in the order received.

The first record of the Excel spreadsheet contains the headings for the crop table. **Do not** add, delete, or revise these headings as they are essential to the processing of the data base tables. All other records can be changed or added.

Note: Crop table files submitted through e-mail, FAX, or any way other than the CLDAP Library, or not in the Excel format, **will not** be accepted.

C **Correcting** **CLDAP Errors**

After careful review and correction of the CLDAP crop table is completed by the State Office and placed in the CLDAP Library, the PECD Program Specialist will process the file for transmission to KCMO. If errors in the crop table file are found by PECD or KCMO processing, the National Office shall assign a PECD Program Specialist to assist the State Office in making correction to the crop table file.

The specific PECD Program Specialist will be the primary contact for the State Office concerning the crop table file and work with the State Office until the crop table file is accurate and complete.

A future notice will explain the error files and correction process.

Notice DAP-34

3 Crop Table Files Data Entry

A

Crop Table Field Validations

The following table is a complete field-by-field description of the required fields in the CLDAP crop data file. The field names are the 1st record of the Excel spreadsheet.

Note: All text must be in capital letters.

Field Name	Validation																		
Approved	Enter an S for a corrected or added record.																		
State Code	Required with no leading 0's.																		
County Code	Required with no leading 0's.																		
Crop Code	Required with no leading 0's and must be a valid crop code for 1998.																		
Crop Abbr	Required and must be in 2-CP, Exhibit 10.																		
Type Abbr	Required and must be in 2-CP, Exhibit 10.																		
Intended Use	Required and must be in 2-CP, Exhibit 10.																		
FSA Prac	Required, except for value loss crops, and must be either I or N.																		
NASS Prac	Leave blank.																		
RMA Prac	Required to process insured crops.																		
RMA Crop	Required to process insured crops.																		
RMA Type	Required to process insured crops.																		
County Yield	Yield approved by STC to be used in the payment calculation.																		
Yield Code	Required and numbers 1-5 for number of years of records or S for STC approved.																		
Unit of Measure	Required and must be 1 of the following: <table border="0" style="width: 100%;"> <tr> <td>BBL - barrels</td> <td>CTN - cartons</td> <td>OZ- ounces</td> </tr> <tr> <td>BOX - boxes</td> <td>CWT - hundredweight</td> <td>PCE - pieces</td> </tr> <tr> <td>BU - bushels</td> <td>FLT - flats</td> <td>SQY - square yards</td> </tr> <tr> <td>BUN - bunches</td> <td>IN - inches</td> <td>STM - stems</td> </tr> <tr> <td>CON - containers</td> <td>LBS - pounds</td> <td>TON - tons</td> </tr> <tr> <td>CRT - crates</td> <td>LUG - lugs</td> <td></td> </tr> </table>	BBL - barrels	CTN - cartons	OZ- ounces	BOX - boxes	CWT - hundredweight	PCE - pieces	BU - bushels	FLT - flats	SQY - square yards	BUN - bunches	IN - inches	STM - stems	CON - containers	LBS - pounds	TON - tons	CRT - crates	LUG - lugs	
BBL - barrels	CTN - cartons	OZ- ounces																	
BOX - boxes	CWT - hundredweight	PCE - pieces																	
BU - bushels	FLT - flats	SQY - square yards																	
BUN - bunches	IN - inches	STM - stems																	
CON - containers	LBS - pounds	TON - tons																	
CRT - crates	LUG - lugs																		

Continued on the next page

Notice DAP-34

3 Crop Table Files Data Entry (Continued)

A
Crop Table Field
Validations
(Continued)

Field Name	Validation
Insurable	Required and must be Y or N.
Planting	Required, except for value loss crops, and must be between 1 and 99.
Final Planting	Leave blank.
Price	Price approved to be used in the payment calculation.
Price Code	Leave blank.
Prevented	Required and must be in decimal format.
Prev Code	Leave blank.
Unharvested	Required and must be in decimal format.
Unharv Code	Leave blank.
Harvested	Must be 1.
