

AUDITS



BUDGET



ASSETS



FINANCIAL PLANNING

# Financial Services

## AUDITING AND FINANCIAL MANAGEMENT SERVICES (SCHEDULE 872)

**F**ederal managers need reliable financial and performance information to meet changing financial needs. GSA can help. GSA now offers a Multiple Award Schedule that provides Federal agencies with direct access to commercial experts in the auditing and financial management fields. Realizing too, that agencies have limited resources of staff and budgets, as well as varying needs, GSA has contracted with companies ranging from small specialized firms to large international businesses.

The Special Item Numbers (SIN) covered are:

- 872-1 (A) Financial Audits
- 872-1 (B) Financial Related Audits
- 872-1 (C) Performance Audits
- 872-1 (D) Other Miscellaneous Activities of an Audit Organization

- 872-1 (E)(i)and (ii)Audit Related Training Services
- 872-1 (F) Recovery Audits
- 872-1 (G)(i)and (ii) Transportation Audits
- 872-2 (A) Accounting Services
- 872-2 (B) Budgeting Services
- 872-2 (C) Financial Management Systems Services
- 872-2 (D) Financial Reporting & Analysis Services
- 872-2 (E) Financial Planning & Performance Measurement Services
- 872-2 (F) Asset Management Services
- 872-2 (G) Other Financial Management Services
- 872-2 (H) (i) and (ii) Financial Management Related Training Services
- 872-2 (I) Outsourcing Recurring Commercial Activities for Financial Management Services

### Customer Success Story

*Our office was the first organization to use the Auditing and Financial Management Services schedule for a financial statement audit contract. We have been exceptionally pleased with the service. . .*

— William R. Barton  
Inspector General (OIG)  
U.S. General Services Administration

## FINANCIAL ASSET SERVICES (SCHEDULE 621)



**T**he Financial Asset Services Schedule is the ideal tool to help you meet the requirements of the DCIA of 1996. This Schedule is a streamlined acquisition vehicle for obtaining the services of professional financial advisors who can assess your asset portfolio and advise you about what to keep, what to sell, or when to maintain partial ownership with a limited partnership agreement. Finally, after you make portfolio structure decisions, you can use the Schedule to manage, service, and sell various Government assets such as loans, revenue streams, real property, or intangible assets.

Services offered by SIN include:

- 621-1 Program Financial Advisor Services
- 621-2 Transaction Specialist
- 621-3 Due Diligence and Support Services
- 621-4 Loan and Other Asset Servicing/Management
- 621-5 Equity Monitoring and Transaction Administration
- 621-6 Professional Legal Services

## BUSINESS INFORMATION SERVICES (SCHEDULE 732 1A)

**A**ccess to accurate, timely information helps your agency make responsible and sound business decisions. Industry experts under GSA contract collect, organize, and store financial and business information and provide the data to you in electronic, non-electronic, or customized formats. You may choose from the following reports:

- Consumer Credit Report;
- Address Verification Report;
- Skip Location Report;
- Public Information Report;
- Mortgage Report; and
- Domestic and International Business Profile

These different reports help you conduct background checks for hiring purposes, process business and consumer loan applications, obtain past performance history, and assess the financial stability of potential contractors.

Obtain various reports with the following Special Item Numbers:

- 559-22 Electronic Business Information Services
- 559-23 Non-Electronic Business Information Services
- 559-24 Business Information Services Related Software
- 559-25 Customization

### Customer Success Story

*Our agency initially utilized the Financial Asset Services schedule to obtain the services of a program financial advisor to assist us with the development of SBA's asset sales program. We were so pleased with our ability to obtain a quality contractor via this streamlined acquisition program that the SBA has since solicited and awarded task orders for transaction financial advisors and we are looking to the schedule for due diligence services. After two very successful sales, we look forward to continuing and expanding our relationship with GSA and its Financial Asset Services program!*

— Richard C. Blewett  
Director, Asset Sales Division,  
Small Business Administration (SBA)

## POINTS OF CONTACT

### Auditing and Financial Management Services; Financial Asset Services; and Business Information Services

**S**hould you have any questions or require assistance regarding the Auditing and Financial Management Services, Financial Asset Services, and Business Information Services programs, please contact one of the individuals listed below:

**Ronald Rouse**  
Acting Director  
(703) 305-5865

**Anniebell Parker**  
Contracting Officer, Team Leader  
(703) 305-7564

**Bertha Gelhaus**  
Contracting Officer  
(703) 305-7130

**Angela Jones**  
Contract Specialist  
(703) 305-6072

**Deborah Freese**  
Contract Specialist  
(703) 305-7598

**Denise Francis**  
Contract Specialist  
(703) 305-3092

**Gertie Hillery-McCrae**  
Contract Specialist  
(703) 305-3053

**Marci Eaton**  
Contract Specialist  
(703) 305-5124

**Janis Freeman**  
Customer Service Representative  
(703) 305-7633

**Shanna Smith**  
Customer Service Representative  
(703) 305-3093

## GSA SMARTPAY

**B**y using GSA SmartPay, a multiple award contract, you can streamline the purchase of commercial goods and services as well as travel and fleet related expenses. Take a closer look at some of the many benefits and features available to GSA SmartPay users.

### Special Benefits

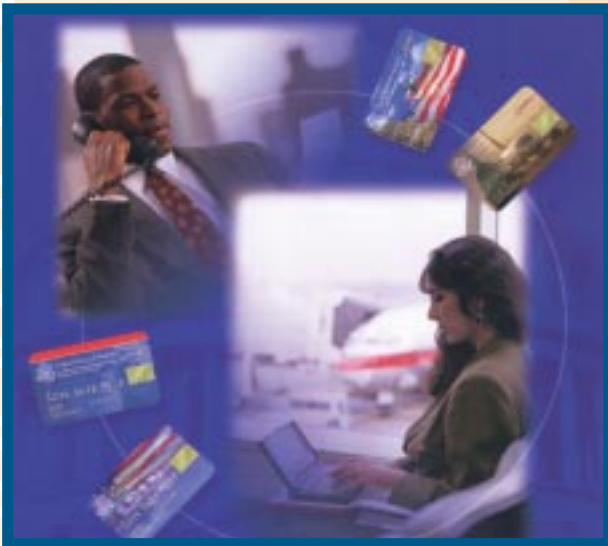
- Flexibility—An agency works with its provider to create a program that meets its unique needs.
- Choice—An agency chooses from among five providers.
- Performance-Based Refunds—By using GSA SmartPay, an agency receives refunds on its net charge volume.
- Streamlined Purchasing Process—An agency is no longer buried under mounds of paperwork.
- Simplified Accounting—Financial operations are streamlined and costs are accurately allocated through electronic access systems.

### Value-Added Features

- Debit Cards—Funds are debited directly from an agency account at the time the card is used.
- Stored Value Cards—Are issued in various dollar amounts and can be used repeatedly.
- Electronic Bill Payment—Payments processed on behalf of the Government.
- Prime/Preferred Vendor Programs—These programs migrate vendors to fully automated invoicing and payment.
- Convenience Checks—Allows an agency to issue a check on-the-spot to vendors unwilling to accept the charge card.

### World-Class GSA SmartPay Contractors

Five contractors have been selected under the GSA SmartPay program: Bank of America, Bank One, Citibank, Mellon Bank, and U.S. Bank. These institutions are available to provide Federal agencies with fleet, travel, and purchase cards and other related services.



### Customer Success Story

*Our agency initially utilized GSA's Financial Asset Services (FAS) schedule to obtain the services of a program financial advisor to assist us with the development of SBA's asset sales program. We were so pleased with our ability to obtain a quality contractor via this streamlined acquisition program that the SBA has since solicited and awarded task orders for transaction financial advisors and we are looking to the schedule for due diligence services. After two very successful sales, we look forward to continuing and expanding our relationship with GSA and its FAS program!*

— Richard C. Blewett  
Director, Asset Sales  
Division  
Small Business  
Administration

## GSA SMARTPAY POC'S

## GSA Customer Service Contacts for the Master Contract

AgencyPoint of Contact

- Defense Fuel Supply Center
- Defense Logistics Agency
- Defense Nuclear Facilities Safety Board
- Department of Air Force
- Department of Army
- Department of Defense
- Department of Navy
- National Security Agency
- US Marine Corps

Jacquelin Draughn  
 (703) 305-7118  
 Fax: (703) 305-6268  
 E-mail: jacquelin.draughn@gsa.gov

OR

Barbara Johnson  
 (703) 305-6950  
 Fax: (703) 305-6268  
 E-mail: barbaraA.johnson@gsa.gov

- Department of Commerce
- Department of Justice
- Department of State (Purchase)
- Federal Deposit Insurance Corporation
- Social Security Administration
- US Postal Service
- All non-mandatory agencies beginning with the letters D-F

Lori Mae Tadalán  
 (703) 305-7493  
 Fax: (703) 305-6268  
 E-mail: lorimae.tadalan@gsa.gov

- Department of Housing & Urban Development
- National Credit Union Administration
- National Mediation Board
- National Science Foundation
- Nuclear Regulatory Commission
- Railroad Retirement Board
- All non-mandatory agencies beginning with the letters G-M

Erin O'Donnell  
 (703) 305-5272  
 Fax: (703) 305-6268  
 E-mail: erin.o'donnell@gsa.gov

- Consumer Product Safety Commission, US
- Department of Education
- Department of Interior
- Department of Transportation
- Equal Employment Opportunity Commission
- Federal Communication Commission
- Federal Labor Relations Authority
- Federal Mediation & Conciliation Service
- General Accounting Office
- Merit Systems Protection Board
- National Archives & Records Administration
- Office of Personnel Management
- US Information Agency
- US International Trade Commission
- All non-mandatory agencies beginning with the letters A-C &
- All non-mandatory agencies beginning with the letters N-R

Dena Gross  
 (703) 305-3995  
 Fax: (703) 305-6268  
 E-mail: dena.gross@gsa.gov

## GSA SMARTPAY POC'S (CONT'D)

AgencyPoint of Contact

- American Red Cross (National Sector Only)
- Department of Energy
- Department of Health & Human Services
- Department of Labor
- Department of State (Fleet & Travel)
- Environmental Protection Agency
- Federal Emergency Management Agency
- National Aeronautics & Space Administration
- All non-mandatory agencies beginning with the letter S

Lottie Plater  
 (703) 305-6257  
 Fax: (703) 305-6268  
 E-mail: [lottie.plater@gsa.gov](mailto:lottie.plater@gsa.gov)

- Corporation of National Service
- Department of Agriculture
- Department of Treasury
- Executive Office of the President, Office of Management & Budget
- Export-Import Bank of the United States
- Federal Trade Commission
- National Endowment for the Arts
- National Endowment for the Humanities
- Peace Corps
- Securities & Exchange Commission
- Small Business Administration
- Smithsonian Institution
- Tennessee Valley Authority
- All non-mandatory agencies beginning with the letters T-Z

Rosemarie Dunn  
 (703) 308-4191  
 Fax: (703) 305-6268  
 E-mail: [rosemarie.dunn@gsa.gov](mailto:rosemarie.dunn@gsa.gov)

OR

Michelle Isimbabi  
 (703) 305-5969  
 Fax: (703) 305-6268  
 E-mail: [michelle.isimbabi@gsa.gov](mailto:michelle.isimbabi@gsa.gov)

- Department of Veterans Affairs
- General Services Administration

Nancy Goode  
 (703) 305-7119  
 Fax: (703) 305-6268  
 E-mail: [nancy.goode@gsa.gov](mailto:nancy.goode@gsa.gov)

- GSA SmartPay Customer Service Representative for Services Acquisition Center

Vivieca Lee  
 (703) 305-7073  
 Email: [vivieca.lee@gsa.gov](mailto:vivieca.lee@gsa.gov)

## POINTS OF CONTACT FOR AUTHORIZED USERS NOT ELSEWHERE SPECIFIED

For information related to the master contracts, please call:

AgencyPoint of Contact

- Tribes and Tribal Nations
- All non-mandatory users seeking to use the master contract
- Cost reimbursable contractors
- All other entities

Barbara Johnson  
(703) 305-6950  
Fax: (703) 305-6268  
E-mail: [barbaraA.johnson@gsa.gov](mailto:barbaraA.johnson@gsa.gov)

- Contracting Officers

Nancy Goode  
(703) 305-7119  
Fax: (703) 305-6268  
E-mail: [nancy.goode@gsa.gov](mailto:nancy.goode@gsa.gov)

- Designated Point of Contact for Fleet Card, Travel Card or Purchase Card

Jacquelin Draughn  
(703) 305-6299  
Fax: (703) 305-6268  
Email: [jacquelin.draughn@gsa.gov](mailto:jacquelin.draughn@gsa.gov)

OR

Rosemarie Dunn  
(703) 308-4191  
Fax: (703) 305-6268  
Email: [rosemarie.dunn@gsa.gov](mailto:rosemarie.dunn@gsa.gov)

- GSA SmartPay Customer Service Representative for Services Acquisition Center

Vivieca Lee  
(703) 305-7073  
Email: [vivieca.lee@gsa.gov](mailto:vivieca.lee@gsa.gov)

## Contractor Success Story

### KPMG Consulting, LLC

*KPMG Consulting has found the Financial Asset Services (FAS) Schedule to be an extremely efficient and streamlined means of proposing in response to agency RFQs. These RFQs have come from a variety of agencies including the SBA, HUD, FDIC, and OPIC. Established hourly rates and parameters for both bidding and doing work under FAS task orders have streamlined the procurement process and resulted in more consistency in working with federal government agencies.*

— Robert Schmid  
Senior Manager

## GSA SCHEDULE 69 OFFERS PRE-PACKAGED AND INSTRUCTOR-LED FINANCIAL TRAINING

**F**inancial Training is available through GSA Schedule 69 (Training, Course Development, Training Aids & Devices) which offers prepared A-V and Multi-Media Program Kits in several business areas, including Accounting and Financial Operations. The product number is 27-300.

Instructor-Led Training is also available in Financial Management, Community Development Funding/Lending Institution Training. The product number is 27-400.

For further Schedule 69 assistance, call Mary Ann DeFeo, Spring Wells, or Yvonne Scott Shider, at the GSA/FSS General Procurement Division in New York:

**Telephone**  
(212) 264-2306  
(212) 264-3353  
(212) 264-0527

**Fax Machine**  
(212) 264-4920

**E-Mail**  
spring.wells@gsa.gov  
yvonne.scottshider@gsa.gov

### Customer Success Story

*The Debt Collection Service (DCS) serves as the U.S. Department of Education's defaulted student loan recovery entity. In that capacity, DCS holds a portfolio that currently includes nearly 3 million individual defaulted student loan accounts. The current outstanding balance of this portfolio stands at \$10 billion. DCS recovers \$1 billion annually.*

*DCS needed a firm that could provide program financial advisor services.*

*The firm would design and develop a comprehensive project plan with a multifaceted portfolio management/sales strategy—the end product being a stand-alone portfolio management/sales strategy.*

*DCS turned to GSA's Financial Asset Services Schedule to meet its needs immediately. DCS issued a statement of work (SOW) to the contractors on Schedule, evaluated the submitted proposals, and awarded a task order to the firm that offered the best overall solution within 3 weeks. The Financial Assets Services Schedule enabled DCS to get the financial asset expertise it needed with minimal administrative time and cost.*

*From identification of potential vendors to contract award took us less than three weeks! As we announced the final award, an additional surprise awaited us as vendor after vendor, [even] those who did not win the award, called to applaud the entire process and thank both our organization and GSA for the reduction in bid costs and the swiftness of the final decision. Our winning vendor produced an excellent, comprehensive analysis and future strategy and the relationship could not have been better.*

— **Jack Reynolds**  
Former Acting Director, Debt Collection Service  
U.S. Department of Education



## Contractor Success Story

### Van Ru Credit Corporation

*We have worked with numerous clients in the public and private sector and would rank our experience with GSA among the most efficient, organized, and positive proposal processes in the history of our agency. The staff at GSA has been extremely accessible, friendly, and informative. The contract specialist helping us, Bertha Gelhaus, has been more than accommodating in responding promptly to our questions, phone calls, and providing assistance in every step of the way to becoming a contractor. The follow-up with our local representative once the contract was awarded also was terrific. Everyone with whom we have spoken throughout the process provides quick and accurate information and guidance.*

— Jack Clark  
Vice President, Sales and Marketing

**Situation:** Van Ru Credit Corporation recently was awarded a GSA contract for Financial Asset Services. Van Ru Credit Corporation initially identified the solicitation as an opportunity to extend its services to a range of Federal agencies under the Federal Supply Schedule.

**Solution:** Two representatives of Van Ru Credit attended GSA's, "How to Prepare a Quality Offer," seminar and found it very useful in preparing their proposal package. Being able to meet the GSA contract officers and ask questions face-to-face was a great opportunity, and they have communicated with their GSA contract specialist throughout the Multiple Award Schedule process. Furthermore, the Electronic Posting System (EPS) kept them up-to-date regarding amendments or modifications to the solicitation. EPS and the GSA website are great resources for both contractors and customers!

**Results:** Van Ru Credit looks forward to the Schedule providing them with multiple opportunities and streamlining the proposal and award process with the federal agencies using the Schedule. Van Ru Credit sees the Schedule benefiting all parties involved in terms of reduced proposal costs and quicker contract implementation and monetary return.



## And everything in between

From bulldozers to violins. GSA Advantage!™ on-line ordering system has millions of products and services available to Federal Purchasers.

GSA Advantage!™ Almost Everything. All the time.

Check it out [www.gsaAdvantage.GOV](http://www.gsaAdvantage.GOV)





## IN SUPPORT OF ENVIRONMENTAL EXCELLENCE

Are you looking for ways to reduce your costs and increase your efficiency in pursuit of environmental excellence? The Office and Scientific Equipment Center provides a wide variety of high quality, state-of-the art scientific equipment and services to support your environmental efforts.

Under our Multiple Award Schedule 66 II Q, over 75 contractors provide the following types of products: water current meters; seawater sampling & salinity measuring equipment; seismic/sub-surface profiling systems; soil/plant moisture analyzers; air temperature, solar radiation & barometric pressure measuring instruments; humidity, precipitation & barometric pressure & wind measuring instruments; meteorological platforms, enclosures and sondes; flood data acquisition systems; environmental data logging & communications equipment; noise measuring instruments; water monitors, samplers, quality meters & analyzers; gas and particle analyzers; storage tank leak detectors; air sampling equipment and gas alarms, and radioactivity detectors.

In addition, Multiple Award Schedule 66 II J provides for environmental testing and analysis services to support

compliance and scientific investigations of the environment. Typical of the services available are: (1) Mechanical Testing and Analysis Services, which includes vibration testing; metrology; non-destructive evaluation testing; environmental simulation testing; building and welding inspection testing; and materials testing; (2) Chemical Testing and Analysis Services, which includes wet chemistry and associated physical tests; instrumental chemistry; chromatography; biological testing; environmental testing; optics/photometry; spectroscopy; surface analysis; microscopy; forensic and drinking water analysis; and (3) Geo-Technical/Thermal Testing and Analysis Services, which includes soil and rock tests; and geophysical & seismographic testing.

Your environmental compliance and analyses will be greatly enhanced by using the latest and best equipment and services available under these Schedules.

For further information, please contact the Office and Scientific Equipment Center at (703) 305-5923 or visit our web-site at [fss.gsa.gov](http://fss.gsa.gov).

