

Strategic Goal: National Leadership

Strategic Objective: Advance Innovation - FHWA is recognized as a leader in the development and promotion of innovative solutions that address current and emerging transportation issues.

National Performance Objective: NL1 - Advance Innovation (includes SP6 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Systematically identify emerging issues and needs that could impact transportation.

(N) Unit Performance Measure: Containerized traffic at the Port of Hampton Roads is expected to increase

(N) Activity: Conduct before/after analysis of container volumes on I064 and US 460 with implementation of Hampton Roads/Richmond barge service

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Ivan Rucker (804) 775-3336

(N) Unit Performance Measure: TBD

(N) Activity: Provide assurance that all revenues were reported accurately and all expenditures were appropriate.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Barbara Middleton (804) 775-3341

(N) Unit Performance Objective: Identify, develop and promote innovative and/or breakthrough solutions to high priority transportation needs through an aggressive, coordinated approach.

(N) Unit Performance Measure: Successful implementation of value pricing strategies

(N) Activity: Assist VDOT with any tolling agreements for the Midtown/Downtown/MLK project (A TDM/pricing activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
John Mazur (804) 775-3351

(N) Unit Performance Measure: Successful implementation of HOT lane projects

Strategic Goal: National Leadership

Strategic Objective: Advance Innovation - FHWA is recognized as a leader in the development and promotion of innovative solutions that address current and emerging transportation issues.

National Performance Objective: NL1 - Advance Innovation (includes SP6 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Participate in HOT lane working group and partnering meetings (A TDM/pricing activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Barbara Middleton (804) 775-3341
 Daniel Jenkins (804) 775-3347
 Edward Sundra (804) 775-3338
 Janice Richard (804) 775-3360
 Josue Yambo (804) 775-3320
 Rodolfo Maruri (804) 775-3361
 Tarsem Lal (804) 775-3345
 Thomas Jennings (804) 775-3357

(N) Activity: Participate in meetings between contractor and VDOT to discuss and address critical civil rights issues and concerns

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Mohamed Dumbuya (804) 775-3339

(N) Activity: Identify and address the level of review appropriate for TIFIA disbursements and other TIFIA eligible costs as it relates to the Capital Beltway HOT lanes

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Alison Pegram (804) 775-3320
 Janice Richard (804) 775-3360
 Thomas Jennings (804) 775-3357

(N) Unit Performance Measure: Successful evaluation and advancement of Virginia PPTA proposals

(N) Activity: Identify Federal involvement and assist VDOT in advancing the evaluation of Route 460 PPTA detailed proposals

Critical Performance Activity: No

Strategic Goal: National Leadership

Strategic Objective: Advance Innovation - FHWA is recognized as a leader in the development and promotion of innovative solutions that address current and emerging transportation issues.

National Performance Objective: NL1 - Advance Innovation (includes SP6 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

Target Date: 9/30/2009

Champion: Edward Sundra (804) 775-3338
Thomas Jennings (804) 775-3357

(N) Activity: Identify Federal involvement and assist VDOT in advancing the development and evaluation of the proposed PPTA I-95/395 HOT lanes
Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Thomas Jennings (804) 775-3357
Timothy Lewis (804) 775-3348

(N) Activity: Identify Federal involvement and assist VDOT in advancing the evaluation of Midtewn Tunnel/MLK PPTA conceptual proposals
Critical Performance Activity: No

Target Date: 7/31/2009

Champion: John Mazur (804) 775-3351

(N) Unit Performance Measure: Successful advancement of major project and other FHWA aspects of public private partnerships

(N) Activity: Ensure project management plans are developed or appropriately updated for major projects
Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Edward Sundra (804) 775-3338
John Mazur (804) 775-3351
Thomas Jennings (804) 775-3357

(N) Activity: Document unique experience with Capital Beltway HOT lanes and other Virginia public private partnerships (PPPs) by developing improved Division processes for PPPs and major projects
Critical Performance Activity: No

Target Date: 9/30/2009

Strategic Goal: National Leadership

Strategic Objective: Advance Innovation - FHWA is recognized as a leader in the development and promotion of innovative solutions that address current and emerging transportation issues.

National Performance Objective: NL1 - Advance Innovation (includes SP6 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

Champion: Thomas Jennings (804) 775-3357	
---	--

(N) Activity: Establish and initiate procedures for the Division's review of TIFIA disbursements for the Pocahontas Parkway refinancing improvements	
---	--

Critical Performance Activity: No	
--	--

Target Date: 7/31/2009	
-------------------------------	--

Champion: Alison Pegram (804) 775-3320 Daniel Jenkins (804) 775-3347 Janice Richard (804) 775-3360 Thomas Jennings (804) 775-3357 Vanna Lewis (804) 775-3337	
---	--

(N) Activity: Continue ESI project management training	
---	--

Critical Performance Activity: No	
--	--

Target Date: 9/30/2009	
-------------------------------	--

Champion: Debra Welch (804) 775-3334 Thomas Jennings (804) 775-3357	
---	--

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Fully resolve identified material programmatic weaknesses in LPA project oversight as documented in the Administrator's October 25, 2007 Assurance Statement.

(N) Unit Performance Measure: State DOT partner has demonstrated adequate oversight over Federal-aid projects administered by LPAs.

(N) Activity: Develop and implement comprehensive LPA action plan to address any deficiencies.

Critical Performance Activity: No

Notes: LPA

(N) Unit Performance Objective: Ensure sound financial management by implementing Financial Integrity Review and Evaluation (FIRE) Program Order.

(N) Unit Performance Measure: Provide reasonable assurance that any instances of material non-conformance not exceed one percent of apportioned funds.

(N) Activity: Formulate a FIRE plan based on the FY09 Risk Assessment.

Critical Performance Activity: No

Notes: FIRE

Champion: Alison Pegram (804) 775-3320
Clementine Fleming (804) 775-3359

(N) Activity: Conduct a Grant/Financial Management Review based on the Risk Assessment.

Critical Performance Activity: No

Notes: FIRE

Champion: Alison Pegram (804) 775-3320
Clementine Fleming (804) 775-3359
Janice Richard (804) 775-3360

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Conduct a Grant/Financial Management Review for a Local Administered Project.

Critical Performance Activity: No

Notes: FIRE, LPA

(N) Activity: Conduct a Federal aid Billing Transactions Review (Optional).

Critical Performance Activity: No

Notes: FIRE

Champion: Alison Pegram (804) 775-3320
 Clementine Fleming (804) 775-3359
 Janice Richard (804) 775-3360

(N) Activity: Review Inactive Federal aid Projects (Tier 1, 2, and 3) on a quarterly basis.

Critical Performance Activity: No

Notes: FIRE

Champion: Alison Pegram (804) 775-3320
 Clementine Fleming (804) 775-3359

(N) Activity: Cooperate with independent Administrative Review Team. Review to be conducted by Resource Center Technical Services.

Critical Performance Activity: No

Notes: FIRE

(N) Activity: Review Single Audit Reports for findings related to FHWA-funded programs.

Critical Performance Activity: No

Notes: FIRE

Champion: Alison Pegram (804) 775-3320

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Review Federal Audit Reports for issues related to FHWA-funded programs.

Critical Performance Activity: No

Notes: FIRE

Champion: Clementine Fleming (804) 775-3359
Janice Richard (804) 775-3360

(N) Activity: Certify the Results of the FIRE Program by established deadline.

Critical Performance Activity: No

Notes: FIRE

Champion: Janice Richard (804) 775-3360

(N) Activity: Update the certification based on FIRE Order.

Critical Performance Activity: No

Notes: FIRE

Champion: Alison Pegram (804) 775-3320
Clementine Fleming (804) 775-3359
Janice Richard (804) 775-3360

(N) Activity: TBD

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Janice Richard (804) 775-3360

(N) Unit Performance Objective: Provide consistent interpretation and application of program requirements and regulations

Management Initiatives: Unit Manager Objective

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Measure: Reduced number of conflicts between VDOT Districts in the interpretation of Federal requirements

(N) Activity: Conduct process review for the administration of non-oversight projects focusing on construction contract changes.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Zylkia Martin-Yambo (804) 775-3340

Team: Field Operations

(N) Activity: Conduct monthly meetings with VDOT's Contracts and Scheduling; and Location and Design Divisions

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Michael Canavan (804) 775-3320

Team: Field Operations

(N) Activity: Conduct monthly Field Operations Team Meetings

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Michael Canavan (804) 775-3320

Team: Field Operations

(N) Unit Performance Measure: Ensure that all right-of-way activities are conducted in accordance with Federal and State laws and regulations.

(N) Unit Performance Measure: Ensure that all right-of-way activities are conducted in accordance with Federal and State laws and regulations.

(N) Activity: Participate in VDOT's Internal Quality Assurance Reviews.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Barbara Middleton (804) 775-3341

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Assure financial integrity through effective oversight and value added services to our transportation partners.

(N) Unit Performance Measure: Timely response to Headquarters request for the Division to conduct Improper Payment Standard Workpapers

(N) Activity: Conduct Improper Payment Standard Workpapers as directed by our Headquarters

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Janice Richard (804) 775-3360

Team: Field Operations

(N) Unit Performance Measure: Provide assurance that all revenues were reported accurately and all expenditures were appropriate for the Woodrow Wilson (WWB) project.

(N) Activity: Conduct a review of the rent revenues/expenditures for the Hunting Towers property that was acquired for the Woodrow Wilson Bridge (WWB) project.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Barbara Middleton (804) 775-3341

(N) Unit Performance Objective: Maximize the quality of documents, plans, projects and programs and the value of every dollar invested.

(N) Unit Performance Measure: Timely review of VDOT's submissions for approval to our office including documents, plans and projects

(N) Activity: Conduct project level reviews of full oversight projects in accordance with the stewardship agreement.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Michael Canavan (804) 775-3320

Team: Field Operations

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Review Stewardship Plan to introduce risk based decision making for preventive maintenance projects.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Michael Canavan (804) 775-3320

Team: Field Operations

(N) Activity: Develop and implement comprehensive action plan to address recommendations in the Locally Administered Projects process review conducted in FY 2008

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Barbara Middleton (804) 775-3341

Edward Sundra (804) 775-3338

Michael Canavan (804) 775-3320

Mohamed Dumbuya (804) 775-3339

(N) Activity: Area Engineers to review a sample of designs to see how VDOT is considering effective shoulders on projects

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Vanna Lewis (804) 775-3337

Team: Field Operations

(N) Activity: Area Engineers hold quarterly meetings with VDOT District leadership

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: John Mazur (804) 775-3351

Martha Kapitanov (804) 775-3343

Timothy Lewis (804) 775-3348

Vanna Lewis (804) 775-3337

Zylkia Martin-Yambo (804) 775-3340

Strategic Goal: Program Delivery

Strategic Objective: Continually improve program integrity through risk-based oversight.

National Performance Objective: PD1 - Program Integrity (includes SP3, PD1/2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Coordinate meeting to discuss submission of Civil Rights program documents, programs and plans in a timely manner for concurrence and or approval
--

Critical Performance Activity: No
--

Target Date: 7/31/2009

Champion: Mohamed Dumbuya (804) 775-3339

Strategic Goal: Program Delivery

Strategic Objective: Improve the FHWA's ability to make operational and strategic decisions to maximize the effectiveness and efficiency of our programs.

National Performance Objective: PD2 - Program & Project Decision Making (includes SP1, EN2, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Improve data sharing and decision linkages between program areas to create consistency and continuity of program initiatives and project actions

(N) Unit Performance Measure: Operations projects submitted as complete package

(N) Activity: Coordinate meeting between VDOT's Operations and Security Programming, and Administrative Services Divisions to streamline authorization of systems operations projects (A Foundation for Operations risk activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Iris Rodriguez (804) 775-3376

(N) Activity: Encourage VDOT to bring NHI's Federal-Aid 101 class to Virginia for Systems Operations employees (A Foundation for Operations risk activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Iris Rodriguez (804) 775-3376

(N) Unit Performance Objective: Increase the use of decision support techniques and tools such as management systems, expert systems, and asset management.

(N) Unit Performance Measure: Increase number of tools used for road weather issues

(N) Activity: Conduct a road weather training course with assistance from Resource Center

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Iris Rodriguez (804) 775-3376

Strategic Goal: Program Delivery

Strategic Objective: Improve the FHWA's ability to make operational and strategic decisions to maximize the effectiveness and efficiency of our programs.

National Performance Objective: PD2 - Program & Project Decision Making (includes SP1, EN2, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Increase public involvement and stakeholder participation in all programs and project activities.

(N) Unit Performance Measure: Increase non-traditional stakeholder involvement in systems operations projects

(N) Activity: Develop a checklist of potential stakeholders for fiber optic projects

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Iris Rodriguez (804) 775-3376

(N) Activity: Coordinate and or provide training on public involvement and stakeholder participation for communities, businesses and citizens as it relates to Title VI and other nondiscrimination authorities

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Mohamed Dumbuya (804) 775-3339

(N) Unit Performance Measure: Advance Context Sensitive Solutions (CSS) Implementation by States;

(N) Activity: Notify VDOT of CSS training opportunities offered by NHI and FHWA Resource Center and assist in coordinating any such training requested by VDOT;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: John Simkins (804) 775-3342

(N) Activity: Continue to assist VDOT in modifying their procedures to accommodate CSS;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: John Simkins (804) 775-3342

Strategic Goal: Program Delivery

Strategic Objective: Improve the FHWA's ability to make operational and strategic decisions to maximize the effectiveness and efficiency of our programs.

National Performance Objective: PD2 - Program & Project Decision Making (includes SP1, EN2, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Assist VDOT in implementing CSS initiatives set forth by VDOT's Commissioner;	
Critical Performance Activity: No	
Target Date: 9/30/2009	
Champion: John Simkins (804) 775-3342	

(N) Unit Performance Objective: Improve alignment between national policy initiatives and projects being developed;

(N) Unit Performance Measure: Climate change is being considered in statewide and metropolitan planning processes in Virginia;

(N) Activity: Conduct an assessment of how climate change is being considered in the statewide planning process in Virginia;	
Critical Performance Activity: No	
Target Date: 9/30/2009	
Champion: Unwana Dabney (804) 775-3335	

(N) Activity: Conduct an assessment of how climate change is being considered in the metropolitan planning process in Virginia;	
Critical Performance Activity: No	
Target Date: 9/30/2009	
Champion: Unwana Dabney (804) 775-3335	

(N) Activity: Using the June 2008 FHWA publication, Integrating Climate Change into the Transportation Planning Proces, work with VDOT and the MPOs to have them consider and evaluate highlighted practices from other States and MPOs for use in their own planning processes.	
Critical Performance Activity: No	
Target Date: 9/30/2009	
Champion: Unwana Dabney (804) 775-3335	

Strategic Goal: Program Delivery

Strategic Objective: Continually improve the ability of the FHWA and our partners to efficiently manage Federal Highway Programs through innovation, streamlining, and value-added stewardship.

National Performance Objective: PD3 - Program Management (includes SP2/5, EN1/3, PD1/2, and OE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Implement a consistent level of effort approach for program management to advance consistency and improve stewardship

(N) Unit Performance Measure: Review at least one randomly selected locally administered project each quarter.

(N) Activity: Area Engineers will review specific items on Locally Administered Projects in each VDOT district on a quarterly basis.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Michael Canavan (804) 775-3320

Team: Field Operations

(N) Unit Performance Measure: Area Engineers will spot check interstate interchanges for MUTCD compliance on a quarterly basis

(N) Activity: Area Engineers will review interstate interchanges to determine MUTCD compliance on a quarterly basis

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Josue Yambo (804) 775-3320

Team: Field Operations

(N) Unit Performance Objective: Promote the use of innovative project delivery and use value added stewardship and risk management to ensure effective program management

(N) Unit Performance Measure: Improve the design consistency of 3R and preventive maintenance contracts.

(N) Activity: Review minimum design standards for 3R projects.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Vanna Lewis (804) 775-3337

Team: Field Operations

Strategic Goal: Program Delivery

Strategic Objective: Continually improve the ability of the FHWA and our partners to efficiently manage Federal Highway Programs through innovation, streamlining, and value-added stewardship.

National Performance Objective: PD3 - Program Management (includes SP2/5, EN1/3, PD1/2, and OE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Create a business environment that endorses the promotion and adoption of new products and innovative technologies.

(N) Unit Performance Measure: Promote new products and technologies where applicable for use on projects in Virginia

(N) Activity: Coordinate, assist and provide technical support and expertise for pilot projects for High Performance Concrete and End Result Specifications.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Lorenzo Casanova (804) 775-3362
Rodolfo Maruri (804) 775-3361

Team: Field Operations

(N) Activity: Assist VDOT in identifying HfL projects and applying for HfL funding

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Rodolfo Maruri (804) 775-3361

Team: Field Operations

(N) Unit Performance Objective: Streamline project delivery at the various stages (i.e. planning, environment, design, and construction) to maximize the return of Federal, State, and local investments and maintain our Nation's competitiveness in the global economy;

(N) Unit Performance Measure: Reduce the median time it takes to complete an EIS from FY 2008 (FY 2009 target is 36 months);

(N) Activity: Continue to update and enter milestone information into FHWA's Environmental Document Tracking System for purposes of tracking the progress and schedule of NEPA documents;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Edward Sundra (804) 775-3338

Strategic Goal: Program Delivery

Strategic Objective: Continually improve the ability of the FHWA and our partners to efficiently manage Federal Highway Programs through innovation, streamlining, and value-added stewardship.

National Performance Objective: PD3 - Program Management (includes SP2/5, EN1/3, PD1/2, and OE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

John Simkins (804) 775-3342
Unwanna Dabney (804) 775-3335

(N) Activity: Continue to develop the Division Office Planners' skills in the environmental area through training and increased on the job experience and the Environmental Specialist's skills in the planning area through training and increased on the job experience;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: John Simkins (804) 775-3342
Unwanna Dabney (804) 775-3335

(N) Activity: Work with VDOT to implement FHWA's revised Technical Advisory on Preparing NEPA Documents into VDOT's project development process once it is issued by HQ;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Edward Sundra (804) 775-3338
John Simkins (804) 775-3342

(N) Activity: Work with VDOT to streamline the process for assessing air quality impacts during the NEPA process by updating the FHWA-VDOT project-level air studies agreement for CO to support higher thresholds;

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Edward Sundra (804) 775-3338

(N) Unit Performance Objective: Develop and continually improve FHWA's ability to deliver our program in a way that reduces impacts on the environment and maximizes opportunity for enhancement;

(N) Unit Performance Measure: Advance and showcase Exemplary Human Environment Initiatives (EHEI) in Virginia;

Strategic Goal: Program Delivery

Strategic Objective: Continually improve the ability of the FHWA and our partners to efficiently manage Federal Highway Programs through innovation, streamlining, and value-added stewardship.

National Performance Objective: PD3 - Program Management (includes SP2/5, EN1/3, PD1/2, and OE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Provide VDOT information regarding the FY09 nomination process for the Exemplary Human Environment Initiatives (EHEI) award within two days of FHWA Headquarters? request for entries;

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: John Simkins (804) 775-3342

(N) Activity: Work with VDOT to identify an initiative for EHEI consideration;

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: John Simkins (804) 775-3342

(N) Activity: Nominate at least one initiative for EHEI consideration;

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: John Simkins (804) 775-3342

Strategic Goal: System Performance

Strategic Objective: Develop and use a nationally recognized, credible, balanced, and readily digestible suite of national highway system performance indicators, focusing on the National Highway System (NHS), Strategic Highway Network (STRAHNET), other major arterials, and intermodal connectors.

National Performance Objective: SP1 - Performance Indicators.

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Build the necessary professional capacity within FHWA, State transportation agencies, and other key partners to develop and effectively use system performance information to make investment decisions and tradeoffs;

(N) Unit Performance Measure: VDOT and the MPOs in the State are beginning to consider performance measures as part of their planning processes;

(N) Activity: Provide briefing/information to MPOs on the benefits of using performance measures in transportation planning programs.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Unwana Dabney (804) 775-3335

(N) Activity: Work with VDOT Planning staff and MPOs to identify opportunities to incorporate performance measures into statewide and metropolitan planning processes;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Unwana Dabney (804) 775-3335

(N) Activity: Provide guidance to a Generalist Engineer PDP participant who will be reporting to the VA Division Office from the Missouri Division this Spring for a four month rotational assignment. The majority of his time will be spent with our Bridge Engineer as well as our Resource Center Structural Engineer, but I will also ensure that he spends some time with our Area Engineers/Project Managers on some of our Major Projects.

Critical Performance Activity: No

Target Date: 9/01/2009

Champion: Mary Ridgeway (804) 775-3344
Rodolfo Maruri (804) 775-3361

Strategic Goal: System Performance

Strategic Objective: Develop and use a nationally recognized, credible, balanced, and readily digestible suite of national highway system performance indicators, focusing on the National Highway System (NHS), Strategic Highway Network (STRAHNET), other major arterials, and intermodal connectors.

National Performance Objective: SP1 - Performance Indicators.

National Performance Measures: ■ Measures are under development.

(N) Activity: Assistant Division Administrator will visit VDOT District Offices to improve customer service and promote agency issues (Safety, PPP, Operations).

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Mary Ridgeway (804) 775-3344

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Implement comprehensive, integrated, and data-driven safety programs and countermeasures at the Federal, State, and local level

(N) Unit Performance Measure: Increase the number of HSIP projects authorized

(N) Activity: Incorporate STARS projects into the TIPs/STIP

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
 Ivan Rucker (804) 775-3336
 Josue Yambo (804) 775-3320
 Unwanna Dabney (804) 775-3335

(N) Unit Performance Measure: TBD

(N) Activity: Conduct Work Zone Quality Assurance Team Reviews in Staunton, Culpeper, Richmond, and Hampton Roads districts - 23 CFR 630.1010 (e). Include at least two locally administered projects.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: John Mazur (804) 775-3351
 Josue Yambo (804) 775-3320
 Martha Kapitanov (804) 775-3343
 Vanna Lewis (804) 775-3337
 Zylkia Martin-Yambo (804) 775-3340

(N) Activity: Support VDOT efforts advancing RSAs through participation of area engineers in at least 4 RSA teams.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320
Team: Field Operations

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Support VDOT ensuring the Work Zone Safety and Mobility Rule (23 CFR 630 Subpart J) elements are being implemented.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Ensure VDOT implements the Temporary Traffic Control Devices Rule (23 CFR 630 Subpart K) for all Federal Aid highway projects.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Support VDOT ensuring the Final Rule on Worker Visibility is implemented.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Work with VDOT and Resource Center to bring the Horizontal Curve Workshop to Virginia.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Work with LTAP to promote new technologies and safety countermeasures to localities.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Work with VDOT and Resource Center to bring a low cost safety countermeasures workshop for locals.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Review VDOTs policy on Specific Service Signs and the use of pictograms on Supplemental Guide Signs.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Provide technical assistance and support VDOT with the installation of high tension cable in Virginia.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Participate and promote Work Zone Awareness Week events.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Activity: Actively support MAST activities and help secure funding for next year forum.

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Josue Yambo (804) 775-3320

(N) Unit Performance Objective: Evaluate causes of congestion and develop deployable tools, options, and solutions that improve system performance.

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Measure: Reduce the number of bottlenecks in Virginia

(N) Activity: Identify the top 5 bottlenecks in each region that could be improved for \$5M or less (A managing under normal conditions activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
 Iris Rodriguez (804) 775-3376
 Unwana Dabney (804) 775-3335

(N) Unit Performance Objective: Improve highway system reliability through operations, intermodal integration, and increased multi-jurisdictional institutional capacity and cooperation.

(N) Unit Performance Measure: Reduce the number of containers moved on highways between Richmond and Hampton Roads

(N) Activity: Obtain quarterly reports on the number of containers moved by barge between Hampton Roads and Richmond (A mangaging under normal conditions activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Ivan Rucker (804) 775-3336

(N) Unit Performance Objective: Coordinate with State, local, tribal and regional officials, and other federal agencies to facilitate situational awareness reporting and effective response and recovery operations

(N) Unit Performance Measure: Increase participation in VDOT Hurricane preparedness activities

(N) Activity: Participate in 3 monthly hurricane meetings (A managing under unusual conditions activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

Ivan Rucker (804) 775-3336

(N) Activity: Review updated evacuation models for Hampton Roads

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Ivan Rucker (804) 775-3336

(N) Activity: Review potential access modification at exit 234 for reversible lane exit

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
John Mazur (804) 775-3351

(N) Unit Performance Measure: Improve coordination with military and freight communities

(N) Activity: Host meeting with FMCSA, Va. National Guard, and other military interests in Virginia

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Iris Rodriguez (804) 775-3376
Ivan Rucker (804) 775-3336

(N) Activity: Compile a contact list for transportation contacts at all military bases in Virginia

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Ivan Rucker (804) 775-3336

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Measure: Reduce incident clearance time

(N) Activity: Conduct traffic incident management assessments in 3 metro areas
(A managing under unusual conditions activity)

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Iris Rodriguez (804) 775-3376

(N) Unit Performance Objective: Design or redesign highway infrastructure to consider security and emergency management requirements.

(N) Unit Performance Measure: Improve coordination between designs, operators, and first responders

(N) Activity: Participate in Hampton Roads ITS technical committee to foster common regional needs for issues such as emergency pre-emption

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Daniel Jenkins (804) 775-3347
Iris Rodriguez (804) 775-3376

(N) Unit Performance Objective: Improve materials and construction quality assurance

(N) Unit Performance Measure: Perform baseline assessment of VDOT's Material Quality Assurance Program

(N) Activity: Compare VDOT's material and construction QA programs to the national baseline when the baseline is developed

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Lorenzo Casanova (804) 775-3362
Team: Field Operations

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: TBD

(N) Unit Performance Objective: Ensure that none of the nonattainment or maintenance areas in Virginia experience a conformity lapse;

(N) Unit Performance Measure: Number of nonattainment or maintenance areas that experience a conformity lapse (target is 0);

(N) Activity: Support the D.C. Division in their efforts to timely issue a conformity finding for the Washington, D.C. Metropolitan nonattainment area for PM2.5 and the 8-hour ozone standard by reviewing the portions of the conformity analysis applicable to Virginia and documenting the Division Office review and comments within 14 days of receipt of the analysis;

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Edward Sundra (804) 775-3338

(N) Activity: Represent FHWA at meetings of the Interagency Consultation Group (ICG) in each non-attainment/maintenance area to provide guidance as necessary, to identify and resolve potential issues early in the conformity process, and to reach agreement with the members of the ICG on the assumptions to be used in the conformity process;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Edward Sundra (804) 775-3338
Unwanna Dabney (804) 775-3335

(N) Activity: Work closely with EPA and FTA to resolve problems and ensure that conformity findings in Virginia's 8-hour ozone and PM2.5 non-attainment/maintenance areas are issued within 45 days of formally initiating coordination with EPA in order to maintain VDOT's conformity schedules;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Edward Sundra (804) 775-3338

Strategic Goal: System Performance

Strategic Objective: Make significant improvements to critical aspects of highway system performance (safety, congestion, reliability, infrastructure condition, air quality, user satisfaction, and emergency response).

National Performance Objective: SP2 - Performance Improvements (includes SF1/2, RC1/2, SP2/3/4, GC1/2, EN4, and SE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Activity: Incorporate the recently completed effort to streamline the PM2.5 conformity process into the project development process in Northern Virginia to improve the project-level conformity determinations that are required;

Critical Performance Activity: No

Target Date: 9/30/2009

Champion: Edward Sundra (804) 775-3338

Strategic Goal: Corporate Capacity

Strategic Objective: A workforce that quickly adjusts to change to achieve current and future Agency goals.

National Performance Objective: CC1 - Workforce (includes OE1 from the original FY'09 Plan).

National Performance Measures: ▪ Measures are under development.

(N) Unit Performance Objective: Administer 2008 All-Employee Survey, analyze results, and develop new action plan

(N) Unit Performance Objective: Increase moral and office scores on the FY09 All Employee Survey.

(N) Unit Performance Measure: Scores below 60 increased by 6% in FY10 survey.
Action plan

(N) Activity: Administer 2008 All-Employee Survey, and help analyze results and develop new action plan	
Critical Performance Activity: No	
Target Date: 9/30/2009	
Champion: Debra Welch (804) 775-3334 Mary Ridgeway (804) 775-3344	

Strategic Goal: Corporate Capacity

Strategic Objective: All resources are used effectively to meet organizational missions.

National Performance Objective: CC2 - Resource Management (includes OE1 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Hire and retain a diverse, multi-disciplined workforce from a wide range of technical, cultural, and ethnic background, at all ability levels and at all stages of their careers

Management Initiatives: Unit Manager Objective

(N) Unit Performance Measure: Successfully develop and promote employees in the Profession Development Program

(N) Activity: Mentor and coach a generalist engineer participant in FHWA PDP program.

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: John Mazur (804) 775-3351

Team: Field Operations

(N) Activity: Recruit individuals to participate in FHWA's right-of-way PDP Program

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Barbara Middleton (804) 775-3341
Unwanna Dabney (804) 775-3335

(N) Activity: Mentor and coach a Civil Rights Specialist participant in the PDP program

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Mohamed Dumbuya (804) 775-3339

(N) Unit Performance Objective: Monitor Division Office general operating budget

Strategic Goal: Corporate Capacity

Strategic Objective: All offices are prepared to perform mission essential functions and provide essential and services during emergencies when normal operations are disrupted.

National Performance Objective: CC4 - Organizational Preparedness (includes SE2 from the original FY'09 Plan).

National Performance Measures: ■ Measures are under development.

(N) Unit Performance Objective: Maintain, exercise, and update plans to improve FHWA's capability to comply with Federal emergency preparedness strategies, policies, and plans.

(N) Unit Performance Measure: Increase the number of teleworkers in the office

(N) Activity: Conduct a COOP exercise

Critical Performance Activity: No

Target Date: 7/31/2009

Champion: Ivan Rucker (804) 775-3336

Table of Contents

Strategic Goals	Page #
National Leadership	1
Program Delivery	5
System Performance	19
Corporate Capacity	29

SELECTION CRITERIA FOR THIS REPORT

Unit: VIRGINIA

Plan Year: 2009

Show: All Published and Un-published items

Sort by unit processes?: No