

APPENDIX A

Telephone Directory and Court Locations

1.0 United States Bankruptcy Court Central District of California

Edward R. Roybal Federal Building and Courthouse
255 East Temple Street
Los Angeles, CA 90012

1.1 Clerk's Office Administration

- a. Executive Management**
 - Executive Officer/Clerk of Court (213) 894-6244
 - Secretary to Executive Officer/Clerk of Court (213) 894-6050
 - Chief Deputy, Operations (213) 894-7693
 - Senior Deputy-In-Charge (213) 894-7318
- b. Administrative Services**
 - Manager (213) 894-1175
 - Procurement Manager (213) 894-3836
- c. Analysis & Information**
 - Manager (213) 894-1296
- d. CM/ECF Help Desk** (213) 894-2365
- e. Financial Services**
 - Financial Services Manager (213) 894-3836
- f. Human Resources**
 - Receptionist (213) 894-0213
 - 24-Hour Job Information Line (213) 894-3129
- g. Information Technology**
 - Network Division Manager (213) 894-1659
 - Technology Administration Division Manager (213) 894-1155
 - Telecommunications Specialist (Videoconferencing) (213) 894-8264
- h. Office Services**
 - Manager (213) 894-1740

2.0 Los Angeles Division

255 E. Temple Street, Suite 940
Los Angeles, CA 90012

2.1 Clerk's Office

a. General Information

Automated Telephone System; Self-Calendaring (213) 894-3118
Voice Case Information System (VCIS) 24-Hour Access (213) 894-4111
(866) 522-6053

b. Administration

Deputy-in-Charge (213) 894-1156

c. Courtroom Services

Division Manager (213) 894-4902
Supervisor (Ahart, Bluebond, E. Carroll, Kaufman, Neiter,
and Zurzolo Teams) (213) 894-2008
Supervisor (Bufford, Donovan, Robles, and Russell Teams) . . (213) 894-1435

d. Case Initiation (Intake and Records)

Supervisor (213) 894-6751
Supervisor (213) 894-3141

2.2 Judges, Chambers, and Courtroom Services Staffs

- a. Chief Judge Vincent P. Zurzolo (VZ), Courtroom 1368**
- | | |
|------------------------------|----------------|
| Chambers | (213) 894-3755 |
| Law Clerk | (213) 894-3721 |
| Law Clerk | (213) 894-3635 |
| Courtroom Deputy | (213) 894-5855 |
| Court Recorder Contact | (213) 894-3150 |
- b. Judge Alan M. Ahart (AA), Courtroom 1375**
- | | |
|------------------------------|----------------|
| Chambers | (213) 894-3745 |
| Law Clerk | (213) 894-1530 |
| Law Clerk | (213) 894-3592 |
| Courtroom Deputy | (213) 894-5856 |
| Court Recorder Contact | (213) 894-6498 |
- c. Judge Sheri Bluebond (BB), Courtroom 1475**
- | | |
|------------------------------|----------------|
| Chambers | (213) 894-8980 |
| Law Clerk | (213) 894-8981 |
| Law Clerk | (213) 894-8982 |
| Courtroom Deputy | (213) 894-3688 |
| Court Recorder Contact | (213) 894-1480 |
- d. Judge Samuel L. Bufford (SB), Courtroom 1575**
- | | |
|------------------------------|----------------|
| Chambers | (213) 894-0992 |
| Judicial Assistant | (213) 894-0993 |
| Law Clerk | (213) 894-0994 |
| Courtroom Deputy | (213) 894-0995 |
| Court Recorder Contact | (213) 894-3303 |
- e. Judge Ellen Carroll (EC), Courtroom 1639**
- | | |
|------------------------------|----------------|
| Chambers | (213) 894-4034 |
| Law Clerk | (213) 894-4033 |
| Law Clerk | (213) 894-4039 |
| Courtroom Deputy | (213) 894-4085 |
| Court Recorder Contact | (213) 894-6498 |
- f. Judge Thomas B. Donovan (TD), Courtroom 1345**
- | | |
|------------------------------|----------------|
| Chambers | (213) 894-3728 |
| Law Clerk | (213) 894-3746 |
| Law Clerk | (213) 894-1577 |
| Courtroom Deputy | (213) 894-6172 |
| Court Recorder Contact | (213) 894-5011 |

- g. Judge Victoria S. Kaufman (VK), Courtroom 1675**
 - Chambers (213) 894-2552
 - Law Clerk (213) 894-2553
 - Law Clerk (213) 894-2494
 - Courtroom Deputy (213) 894-7341
 - Court Recorder Contact (213) 894-3720

- h. Judge Richard M. Neiter (RN), Courtroom 1645**
 - Chambers (213) 894-4080
 - Law Clerk (213) 894-4082
 - Law Clerk (213) 894-1804
 - Courtroom Deputy (213) 894-5860
 - Court Recorder Contact (213) 894-1485

- i. Judge Ernest M. Robles (ER), Courtroom 1568**
 - Chambers (213) 894-1522
 - Law Clerk (213) 894-0294
 - Law Clerk (213) 894-0295
 - Courtroom Deputy (213) 894-4843
 - Court Recorder Contact (213) 894-6233

- j. Judge Barry Russell (BR), Courtroom 1668**
 - Chambers (213) 894-6091
 - Judicial Assistant (213) 894-6092
 - Law Clerk (213) 894-6093
 - Courtroom Deputy (213) 894-3687
 - Court Recorder Contact (213) 894-7202

3.0 Riverside Division

3420 Twelfth Street, Room 125
Riverside, CA 92501-3819

3.1 Clerk's Office

a. General Information

General Information/Automated Telephone System (951) 774-1000
Voice Case Information System (VCIS) 24-Hour Access (213) 894-4111
(866) 522-6053

b. Administration

Deputy-in-Charge (951) 774-1005
Secretary to Deputy-in-Charge (951) 774-1002
Operations Manager (951) 774-1003
Automation Systems Specialist (951) 774-1015
Case Initiation Supervisor (951) 774-1101

3.2 Judges, Chambers, and Courtroom Services Staffs

a. Judge Sheri Bluebond (BB), Courtroom 303

Chambers (213) 894-8980
Law Clerk (213) 894-8981
Law Clerk (213) 894-8982
Courtroom Deputy (951) 774-1085
Court Recorder Contact (951) 774-1085

b. Judge Peter H. Carroll (PC), Courtroom 304

Chambers (951) 774-1031
Judicial Assistant (951) 774-1031
Law Clerk (951) 774-1032
Courtroom Deputy (951) 774-1097
Court Recorder Contact (951) 774-1097

c. Judge Thomas B. Donovan (TD), Courtroom 303

Chambers (213) 894-3728
Law Clerk (213) 894-3746
Law Clerk (213) 894-1577
Courtroom Deputy (951) 774-1098
Court Recorder Contact (951) 774-1098

- d. Judge Meredith A. Jury (MJ), Courtroom 302**
 - Chambers (951) 774-1043
 - Judicial Assistant (951) 774-1043
 - Law Clerk (951) 774-1045
 - Courtroom Deputy (951) 774-1091
 - Court Recorder Contact (951) 774-1091

- e. Judge Richard M. Neiter (RN), Courtroom 301**
 - Chambers (213) 894-4080
 - Law Clerk (213) 894-4082
 - Law Clerk (213) 894-1804
 - Courtroom Deputy (951) 774-1075
 - Court Recorder Contact (951) 774-1075

4.0 Santa Ana Division

411 West Fourth Street, Suite 2030
Santa Ana, CA 92701-4593

4.1 Clerk's Office

a. General Information

General Information/Telephone Information System (714) 338-5300
Voice Case Information System (VCIS) 24-Hour Access (714) 338-5401
(866) 522-6053

b. Administration

Operations Manager (714) 338-5341
Secretary to Operations Manager (714) 338-5350
Automation Systems Specialist (714) 338-5339

4.2 Judges, Chambers, and Courtroom Services Staffs

a. Judge Theodor C. Albert (TA), Courtroom 5B

Chambers (714) 338-5430
Judicial Assistant (714) 338-5430
Law Clerk (714) 338-5432
Courtroom Deputy (714) 338-5383
Court Recorder Contact (714) 338-5381

b. Judge Robert Kwan (RK), Courtroom 5D

Chambers (714) 338-5450
Courtroom Deputy (714) 338-5366
Court Recorder Contact (714) 338-5369

c. Judge Erithe Smith (ES), Courtroom 5A

Chambers (714) 338-5440
Judicial Assistant (714) 338-5441
Law Clerk (714) 338-5443
Courtroom Deputy (714) 338-5360
Court Recorder Contact (714) 338-5361

5.0 Northern Division

1415 State Street
 Santa Barbara, CA 93101-2511

5.1 Clerk's Office

a. General Information

General Information/Automated Telephone System (805) 884-4800
 Voice Case Information System (VCIS) 24-Hour Access (213) 894-4111
 (866) 522-6053

b. Administration

Senior Deputy-in-Charge (805) 884-4876
 Operations Supervisor (805) 884-4885
 Information Systems Analyst (805) 884-4893
 Team Leader (805) 884-4878

5.2 Judge, Chambers, and Courtroom Services Staffs

a. Judge Robin L. Riblet (RR), Courtroom 201

Chambers (805) 884-4860
 Law Clerk (805) 884-4861
 Law Clerk (805) 884-4868
 Courtroom Deputy (805) 884-4873
 Court Recorder Contact (805) 884-4873

b. Visiting Judge, Courtroom 202

Chambers (805) 884-4850
 Judicial Assistant (805) 884-4850
 Law Clerk (805) 884-4851

5.3 Courtroom Services Clerks

Select the last digit of the case number from the following table. The corresponding phone number will connect you to the clerk responsible for the case. For example, if the case number is ND94-10351RR, select the telephone number for digit 51.

Digits 01-50 (805) 884-4873
 Digits 51-00 (805) 884-4881

6.0 San Fernando Valley Division

21041 Burbank Boulevard
Woodland Hills, CA 91367-6603

6.1 Clerk's Office

a. General Information

General Information/Automated Telephone System (818) 587-2900
Voice Case Information System (VCIS) 24-Hour Access (213) 894-4111
(866) 522-6053

b. Administration

Senior Deputy-in-Charge (818) 587-2811
Secretary to Senior Deputy-in-Charge (818) 587-2885
Operations Manager (818) 587-2805
Operations Supervisor (818) 587-2860

6.2 Judges, Chambers, and Courtroom Services Staffs

a. Judge Geraldine Mund (GM), Courtroom 303

Chambers (818) 587-2840
Law Clerk (818) 587-2840
Law Clerk (818) 587-2843
Courtroom Services Specialist (818) 587-2833
Court Recorder Contact (818) 587-2853

b. Judge Kathleen Thompson (KT), Courtroom 301

Chambers (818) 587-2823
Law Clerk (818) 587-2825
Law Clerk (818) 587-2826
Courtroom Deputy (818) 587-2832
Court Recorder Contact (818) 587-2820

c. Judge Maureen A. Tighe (MT), Courtroom 302

Chambers (818) 587-2806
Law Clerk (818) 587-2808
Law Clerk (818) 587-2809
Courtroom Deputy (818) 587-2815
Court Recorder Contact (818) 587-2816

APPENDIX B

Areas Served by the Central District of California

1.0 Areas Served by the Central District of California

- 1.1 **Los Angeles Division.** Los Angeles County, except for the zip codes served by the San Fernando Valley Division.
- 1.2 **Riverside Division.** San Bernardino and Riverside Counties.
- 1.3 **Santa Ana Division.** Orange County.
- 1.4 **Northern Division.** Santa Barbara and San Luis Obispo Counties and portions of Ventura County.
- 1.5 **San Fernando Valley Division.** Portions of Los Angeles and Ventura Counties.
 - a. The geographic area served is approximately as follows:
 1. Ventura/Los Angeles County line to the west;
 2. Kern/Los Angeles County line to the north; and
 3. San Bernardino/Los Angeles County line to the northeast.
 - b. Also included are the cities of San Fernando, North Hollywood, Studio City, Sherman Oaks, Encino, and Tarzana.
 - c. The southern border for this office is the Pacific Ocean at Malibu.

d. The following communities are served by the San Fernando Valley Division:

Acton	Newbury Park	Sun Valley
Agoura Hills	Newhall	Sylmar
Calabasas	North Hills	Tarzana
Canoga Park	North Hollywood	Thousand Oaks
Canyon Country	Northridge	Toluca Lake
Castaic	Oak Park	Topanga
Chatsworth	Pacoima	Universal City
Edwards	Palmdale	Valencia
Encino	Panorama City	Valley Village
Granada Hills	Pearblossom	Valyermo
Lake Hughes	Reseda	Van Nuys
Lancaster	San Fernando	West Hills
Lebec	Santa Clarita	Westlake Village
Littlerock	Sherman Oaks	Winnetka
Llano	Simi Valley	Woodland Hills
Malibu	Stevenson Ranch	
Mission Hills	Studio City	

e. The San Fernando Valley Division serves communities with the following zip codes:

90263	91330	91364	91406	91610	93586
90265	91331	91365	91407	91611	93590
90290	91333	91367	91408	91612	93591
91301	91334	91371	91409	91614	93599
91302	91335	91372	91410	91615	
91303	91337	91376	91411	91616	
91304	91340	91377	91412	91617	
91305	91341	91380	91413	91618	
91306	91342	91381	91416	93062	
91307	91343	91382	91423	93063	
91308	91344	91383	91426	93065	
91309	91345	91384	91436	93093	
91310	91346	91385	91470	93094	
91311	91350	91386	91482	93510	
91312	91351	91387	91495	93532	
91313	91352	91388	91496	93534	
91316	91353	91390	91497	93535	
91319	91354	91392	91499	93536	
91320	91355	91394	91601	93539	
91321	91356	91395	91602	93543	
91322	91357	91396	91603	93544	
91324	91358	91399	91604	93550	
91325	91359	91401	91605	93551	
91326	91360	91402	91606	93552	
91327	91361	91403	91607	93553	
91328	91362	91404	91608	93563	
91329	91363	91405	91609	93584	

APPENDIX C

United States Trustee Information

1.0 United States Trustee Information

- 1.1** The Office of the United States Trustee is an Executive Branch agency of the Department of Justice. Its responsibilities include monitoring the administration of bankruptcy cases and detecting bankruptcy fraud.
- 1.2** It is also responsible for appointing interim trustees (from a previously appointed panel of private individuals) to administer chapter 7 cases, lending support to and overseeing the Debtor in Possession in chapter 11 cases, and appointing standing trustees in chapter 13 cases.
- 1.3** See *Appendix D* for U. S. Trustee service addresses as required by FRBP 5003(e) and Local Bankruptcy Rule 2002-2(a)(4).
- 1.4** The locations and telephone numbers of the Office of the United States Trustee for the Central District of California are:

Division Served	Location and Telephone Number
Los Angeles	725 South Figueroa Street, 26th Floor Los Angeles, CA 90017 (213) 894-6811
Riverside	3685 Main Street, Suite 300 Riverside, CA 92501 (951) 276-6990
Santa Ana	411 West Fourth Street, Suite 9041 Santa Ana, CA 92701 (714) 338-3400
Northern	128 E. Carrillo Street, Suite 126 Santa Barbara, CA 93101
San Fernando Valley	21051 Warner Center Lane, Suite 115 Woodland Hills, CA 91367 (818) 716-8800

- 1.5** For additional information regarding either the trustee program or individual trustees, contact the Office of the United States Trustee at:

725 South Figueroa Street
26th Floor
Los Angeles, CA 90017
(213) 894-6811

1.6 The locations of the trustee meeting rooms used for § 341(a) meetings and other trustee matters are:

Division Served	Meeting Room Location	
Los Angeles	Chapters 7 and 13 725 South Figueroa Street Lobby Level Los Angeles, CA 90017	Chapter 11 725 South Figueroa Street 20 th Floor Los Angeles, CA 90017
Riverside	3685 Main Street, First Floor Riverside, CA 92501	
Santa Ana	Chapters 7 and 11 411 West Fourth Street Third Floor Santa Ana, CA 92701	Chapter 13 411 West Fourth Street First Floor Santa Ana, CA 92701
Northern	1415 State Street Santa Barbara, CA 93101	
San Fernando Valley	21051 Warner Center Lane, Suite 115 Woodland Hills, CA 91367	

2.0 Panel of Interim Trustees, Los Angeles Division

James L. Brown

Law Offices of James L. Brown
3660 Wilshire Boulevard
Suite 1118
Los Angeles, CA 90048
Office (213) 251-2330

Richard K. Diamond

Danning, Gill, Diamond & Kollitz
2029 Century Park East
Third Floor
Los Angeles, CA 90067-3005
Office (310) 277-0077

Carolyn A. Dye

3435 Wilshire Blvd.
Suite 1045
Los Angeles, CA 90010
Office (310) 368-5000

Howard M. Ehrenberg

SulmeyerKupetz
333 South Hope Street
35th Floor
Los Angeles, CA 90071-1406
Office (213) 626-2311

Helen Ryan Frazer

Atkinson, Andelson, Loya, Ruud & Romo
17871 Park Plaza Drive
Suite 200
Cerritos, CA 90703
Office (562) 653-3200

David A. Gill

Danning, Gill, Diamond & Kollitz
2029 Century Park East
Third Floor
Los Angeles, CA 90067-3005
Office (310) 277-0077

Jeffrey I. Golden

Weiland, Golden, Smiley, Wang-Ekval &
Strok, LLP
650 Town Center Drive, Suite 950
Costa Mesa, CA 92626
Office (714) 966-1000

Rosendo Gonzalez

Gonzalez & Associates
515 South Figueroa Street
Suite 1970
Los Angeles, CA 90071
Office (213) 452-0071

David L. Hahn

Hahn Fife & Co., LLP
22342 Avenida Empresa
Suite 260
Rancho Santa Margarita, CA 92688
Office (949) 888-1010

Nancy Knupfer

Danning, Gill, Diamond & Kollitz
2029 Century Park East
3rd Floor
Los Angeles, CA 90067-3005
Office (310) 277-0077

Heide C. Kurtz

2515 South Western Avenue
Suite 11
San Pedro, CA 90732
Office (310) 832-3604

Sam S. Leslie

Leslie, Engell & Associates, LLP
6310 San Vicente Boulevard
Suite 320
Los Angeles, CA 90048
Office (323) 549-6900

(Continued on next page)

John J. Menchaca

835 Wilshire Boulevard
Suite 300
Los Angeles, CA 90017
Office (213) 683-3317
Fax (213) 683-1883

Elissa D. Miller

SulmeyerKuptez
333 South Hope Street
35th Floor
Los Angeles, CA 90071
Office (213) 626-2311

R. Todd Neilson

Neilson, Elggren, LLP
10100 Santa Monica Boulevard
Suite 410
Los Angeles, CA 90067
Office (310) 282-9911

John P. Pringle

Roquemoire, Pringle & Moore, Inc.
6055 East Washington Boulevard
Suite 608
Los Angeles, CA 90040-2466
Office (323) 724-3117

David L. Ray

Saltzburg, Ray & Bergman
12121 Wilshire Boulevard
Suite 600
Los Angeles, CA 90025
Office (310) 481-6700

Jason M. Rund

840 Apollo Street
Suite 351
El Segundo, CA 90245
Office (310) 640-1200
Fax (310) 640-0200

Alfred H. Siegel

Siegel, Gottlieb, Mangel & Levine, LLP
15233 Ventura Boulevard
9th Floor
Sherman Oaks, CA 91403
Office (818) 325-8441

Alberta P. Stahl

Law Offices of Alberta P. Stahl
221 North Figueroa Street
Suite 1200
Los Angeles, CA 90012
Office (213) 580-7977

Edward M. Wolkowitz

Robinson, Diamant & Wolkowitz
1888 Century Park East
Suite 1500
Los Angeles, CA 90067
Office (310) 277-7400

Timothy Yoo

Robinson, Diamant & Wolkowitz
1888 Century Park East
Suite 1500
Los Angeles, CA 90067
Office (310) 277-7400

3.0 Chapter 13 Standing Trustees, Los Angeles Division

Chapter 13 cases assigned to Judges Ahart, E. Carroll, Donovan, Robles, and Albert are assigned to:

Kathy A. Dockery

700 South Flower Street
Suite 1950
Los Angeles, CA 90017
Office (213) 996-4400

Nancy K. Curry

606 South Olive Street
Suite 1850
Los Angeles, CA 90014
Office (213) 689-3014

4.0 Panel of Interim Trustees, Riverside Division

Karl T. Anderson

Karl T. Anderson & Co.
700 East Tahquitz Canyon Way
Suite H
Palm Springs, CA 92262
Office (760) 778-4889

Christopher R. Barclay

Mack Barclay, Inc.
600 Anton Boulevard
Suite 1350
Costa Mesa, CA 92626
Office (714) 662-0800

Sandra L. Bendon

15411 Redhill Avenue
Suite A
Tustin, CA 92780
Office (714) 258-7992

Arturo M. Cisneros

3403 Tenth Street
Suite 711
Riverside, CA 92501
Office (951) 682-9705

Robert L. Goodrich

3600 Lime Street
Building 2, Suite 221
Riverside, CA 92501
Office (951) 341-9304

Norman L. Hanover

3880 Lemon Street, 5th Floor
Riverside, CA 92502
Office (951) 680-1257

Stephen Speier

3403 Tenth Street
Suite 742
Riverside, CA 92501
Office (951) 778-3071

Robert Whitmore

3600 Lime Street
Suite 611
Riverside, CA 92501
Office (951) 276-9292

Patricia J. Zimmerman

P. J. Zimmerman Trustee Office
31566 Railroad Canyon Road
Suite 306
Canyon Lake, CA 92587
Office (951) 244-8544

5.0 Chapter 13 Standing Trustee, Riverside Division

Rodney A. Danielson

3435 Fourteenth Street
Suite 100
Riverside, CA 92501
Office (951) 826-8000

6.0 Panel of Interim Trustees, Santa Ana Division

Thomas H. Casey

Law Office of Thomas H. Casey
22342 Avenida Empresa
Suite 260
Rancho Santa Margarita, CA 92688
Office (949) 766-8787

Charles W. Daff

2122 North Broadway
Suite 210
Santa Ana, CA 92706
Office (714) 541-0301

James J. Joseph

Danning, Gill, Diamond & Kollitz
2029 Century Park East
3rd Floor
Los Angeles, CA 90067-3005
Office (310) 277-0077

Weneta M. A. Kosmala

P. O. Box 16279
Irvine, CA 92623-9998
Office (714) 708-8190

Richard A. Marshack

Shulman, Hodges & Bastian
26632 Towne Center Drive
Suite 300
Foothill Ranch, CA 92610-2808
Office (949) 340-3400

Karen S. Naylor

P.O. Box 504
Santa Ana, CA 92701
Office (949) 262-1748

John M. Wolfe

5450 Trabuco Road
Irvine, CA 92620
Office (800) 436-4646

7.0 Chapter 13 Standing Trustee, Santa Ana Division

Amrane Cohen

770 The City Drive South
Suite 3300
Orange, CA 92868
Office (714) 621-0200

8.0 Panel of Interim Trustees, Northern Division

Sandra K. McBeth

2450 Professional Parkway
Suite 240
Santa Maria, CA 93455
Office (805) 938-9236

Jerry Namba

625 East Chapel Street
Santa Maria, CA 93454
Office (805) 922-2575

David Y. Farmer

Farmer & Ready
1254 Marsh Street
San Luis Obispo, CA 93401
Office (805) 541-5390

9.0 Chapter 13 Standing Trustee, Northern Division

Elizabeth F. Rojas

15301 Ventura Boulevard
Building B, Suite 400
Sherman Oaks, CA 91403
Office (818) 933-5700

10.0 Panel of Interim Trustees, San Fernando Valley Division

Amy L. Goldman

Lewis, Brisbois, Bisgaard & Smith
221 North Figueroa Street
Suite 1200
Los Angeles, CA 90012
Office (213) 250-1800

David K. Gottlieb

Siegel, Gottlieb, Mangel & Levine, LLP
15233 Ventura Boulevard, 9th Floor
Sherman Oaks, CA 91403-2201
Office (818) 325-8441

David R. Hagen

Merritt & Hagen, PC
6320 Canoga Avenue
Suite 1400
Woodland Hills, CA 91367
Office (818) 992-1940

Brad Krasnoff

Lewis, Brisbois, Bisgaard & Smith
221 North Figueroa Street
Suite 1200
Los Angeles, CA 90012
Office (213) 250-1800

David Seror

Rein, Evans & Sestanovich, LLP
1925 Century Park East, 16th Floor
Los Angeles, CA 90067
Office (310) 551-3100

Diane Weil

Rein, Evans & Sestanovich, LLP
1925 Century Park East, 16th Floor
Los Angeles, CA 90067
Office (310) 551-3100
(310) 551-2096

Nancy H. Zamora

Citibank Center
444 South Flower Street
Suite 1550
Los Angeles, CA 90071
Office (213) 892-0254

11.0 Chapter 13 Standing Trustee, San Fernando Valley Division

Elizabeth F. Rojas

15301 Ventura Boulevard
Building B, Suite 400
Sherman Oaks, CA 91403
Office (818) 933-5700

APPENDIX D

Register of Federal and State Government Unit Addresses [FRBP 5003(e)]

1.0 Federal Rules of Bankruptcy Procedure 5003(e)

Pursuant to Federal Rules of Bankruptcy Procedure 5003(e) effective December 1, 2000, federal and state agencies filed a statement with the court designating their mailing addresses. See Local Bankruptcy Rule 2002-2 for related noticing requirements.

2.0 Federal Agencies

2.1 Internal Revenue Service (IRS)

Internal Revenue Service
P.O. Box 21126
Philadelphia, PA 19114

2.2 Securities Exchange Commission

Securities Exchange Commission
5670 Wilshire Boulevard, 11th Floor
Los Angeles, CA 90036

2.3 United States Trustee.

- a. **Master Mailing List.** The Office of the United States Trustee shall be included in the Master Mailing List.
- b. **Electronic Notice and Service.** The Office of the United States Trustee consented to electronic notice and service of documents, effective April 1, 2008 (see Public Notice 08-007). Therefore, service of documents by U.S. mail is not necessary in cases a Notice of Electronic Filing is generated upon filing a document with the court electronically in CM/ECF.
- c. **Notice and Service by U.S. Mail.** When service by U.S. mail is necessary, papers shall be served on the Office of the United States Trustee at the following addresses:

1. **Papers in All Cases and Proceedings Assigned to Los Angeles Judges:**

United States Trustee
725 South Figueroa Street, 26th Floor
Los Angeles, CA 90017

2. **Papers in All Cases and Proceedings Assigned to Santa Ana Division Judges:**

United States Trustee
411 West Fourth Street, Suite 9041
Santa Ana, CA 92701-4593

3. Papers in All Cases and Proceedings Assigned to Riverside Division Judges:

United States Trustee
3685 Main Street, Suite 300
Riverside, CA 92501

4. Papers in All Cases and Proceedings Assigned to Northern Division and San Fernando Valley Judges:

United States Trustee
21051 Warner Center Lane, Suite 115
Woodland Hills, CA 91367

2.4 United States Attorney. In contested matters and adversary proceedings involving the United States (other than those involving the Internal Revenue Service), the United States Attorney and Attorney General shall be served at the following addresses:

a. Civil Process Clerk

United States Attorney's Office
Federal Building, Room 7516
300 North Los Angeles Street
Los Angeles, CA 90012

b. Attorney General

United States Department of Justice
Ben Franklin Station
P. O. Box 683
Washington, DC 20044

3.0 State Agencies

3.1 State of California Employment Development Department

Employment Development Department
Bankruptcy Group MIC 92E
P. O. Box 826880
Sacramento, CA 94280-0001

3.2 State of California Franchise Tax Board

Franchise Tax Board
Attention: Bankruptcy
P. O. Box 2952
Sacramento, CA 95812-2952

APPENDIX E

Law Library Locations

1.0 Law Libraries

1.1 Law libraries are located throughout the Central District.

1.2 At the time of publication, the locations and hours of operation are as follows:

County	Location and Telephone Number	Hours of Operation
Los Angeles	Court of Appeals Law Library 125 South Grand Avenue Pasadena, CA 91105 (626) 229-7192	Monday - Friday, 8:30 a.m. - 5:00 p.m.
	Edward R. Roybal Federal Building 255 East Temple Street Street Level, Room 132 Los Angeles, CA 90012 (213) 894-8900	Monday - Friday, 8:30 a.m. - 4:30 p.m.
	Los Angeles County Law Library 301 West First Street Los Angeles, CA 90012 (213) 629-3531	Monday - Friday, 8:30 a.m. - 6:00 p.m. Saturday, 9:00 a.m. - 5:00 p.m.
Riverside	Riverside County Law Library 3989 Lemon Street Riverside, CA 92501-3674 (951) 275-6390	Monday - Thursday, 8:00 a.m. - 7:00 p.m. Friday, 8:00 a.m. - 5:00 p.m. Saturday, 9:00 a.m. - 1:00 p.m.
	San Bernardino County Law Library 402 North "D" Street San Bernardino, CA 92401 (909) 885-3020	Monday - Thursday, 8:30 a.m. - 7:00 p.m. Friday, 8:30 a.m. - 5:00 p.m. Saturday, 9:00 a.m. - 3:00 p.m.
San Luis Obispo	San Luis Obispo County Law Library County Government Center 1050 Monterey Street, Room 125 San Luis Obispo, CA 93408 (805) 781-5855	Monday and Friday, 8:30 a.m. - 4:30 p.m. Saturday, 10:00 a.m. - 3:00 p.m.
Santa Ana	Orange Law Library Civic Center Plaza 515 North Flower Street, Building #32 Santa Ana, CA 92703 (714) 834-3397	Monday - Thursday, 8:00 a.m. - 8:00 p.m. Friday, 8:00 a.m. - 6:00 p.m. Saturday, 9:00 a.m. - 6:00 p.m.

APPENDIX E

County	Location and Telephone Number	Hours of Operation
Santa Barbara	Santa Barbara County Courthouse 1100 Anacapa Street Santa Barbara, CA 93101 (805) 568-2296	Monday - Friday, 8:00 a.m. - 5:00 p.m. Saturday, 12:00 p.m. - 4:45 p.m.
Ventura	Ventura County Law Library Government Center, Hall of Justice 800 South Victoria Avenue First Floor Ventura, CA 93009 (805) 642-8982	Tuesday and Wednesday, 8:00 a.m - 8:00 p.m. Friday, 8:00 a.m. - 5:00 p.m. Saturday, 9:00 a.m. - 4:00 p.m.

APPENDIX F

Serving Judge's Copy of Documents

1.0 Serving Judge's Copy of Documents [LBR 5005-2(d)]

- 1.1 Local Bankruptcy Rule 5005-2(d) requires that a copy of every document filed must be served on the judge who presides over the bankruptcy case or adversary proceeding.
- 1.2 The Proof of Service of Document must indicate the date and manner in which the judge was served, and must be on Local Bankruptcy Rules (LBR) form F 9013-3.1 unless the Proof of Service of Document has been included in the LBR form being used.

2.0 Deadline, Method, and Address to Serve the Judge

Consult the following charts to determine the deadline, the method, and the address to serve the judge.

2.1 Deadline and Method

<i>What is the Deadline for Serving the Judge's Copy?</i>	
<i>What Methods Can I Use to Serve the Judge?</i>	
<p>If the document relates to a hearing, and the hearing is <u>14 days or more</u> after the document is filed:</p> <p>the document must be served on the judge no later than 24 hours after the document is filed, by personal delivery, overnight mail, or U.S. mail.</p>	<p>If the document relates to a hearing, and the hearing is <u>fewer than 14 days</u> after the document is filed:</p> <p>the document must be served on the judge no later than 24 hours after the document is filed, by personal delivery or overnight mail.</p> <p>In no event shall the document arrive in chambers no later than 2 court days prior to the hearing.</p>
<p>If the document is <u>NOT</u> related to a hearing</p> <p>The document must be served on the judge no later than 24 hours after the document is filed, by personal delivery, overnight mail or U.S. mail.</p>	

2.2 Proof of Service

<i>Should I Put the Judge's Name on the Proof of Service?</i>
<p>YES - Use mandatory LBR Form F 9013-3.1 "Proof of Service of Document" unless the "Proof of Service of Document" has been included in the LBR form being filed.</p> <p>The judge will be in either:</p> <ul style="list-style-type: none"> * Category II. "Served by U.S. Mail or Overnight Mail" or * Category III. "Served by Personal Delivery"

2.3 Judge's Address

<i>At What Address do I Serve the Judge's Copy?</i>			
<i>Division & Mailing Address</i>	<i>Judge Name</i>	<i>Suite # for Regular or Overnight Mail</i>	<i>Location for Personal Delivery</i>
<p>NORTHERN DIVISION U.S. Bankruptcy Court 1415 State Street Santa Barbara, CA 93101-2511</p>	Robin L. Riblet	103	<i>Bin outside of Suite 103</i>
	Geraldine Mund	342	<i>Bin outside of Elevators on 3rd Floor</i>
	Kathleen Thompson	305	<i>Bin outside of Elevators on 3rd Floor</i>
<p>SFV DIVISION U.S. Bankruptcy Court 21041 Burbank Blvd. Woodland Hills, CA 91367-6606</p>	Maureen A. Tighe	325	<i>Bin outside of Elevators on 3rd Floor</i>
	Theodor C. Albert	5085	<i>Bin outside of Room 5097</i>
	Robert Kwan	5165	<i>Bin outside of Room 5097</i>
<p>SANTA ANA DIVISION U.S. Bankruptcy Court, Ronald Reagan Federal Building 411 W. Fourth Street Santa Ana, CA 92701-4593</p>	Erithe A. Smith	5041	<i>Bin outside of Room 5097</i>

RIVERSIDE DIVISION U.S. Bankruptcy Court, 3420 Twelfth Street Riverside, CA 92501-3819	Sheri Bluebond	<i>See L.A. Division</i>	<i>Bin outside of L.A. Suite 1482</i>
	Peter H. Carroll	365	<i>Bin outside of R.S. Courtroom 304</i>
	Thomas Donovan	<i>See L.A. Division</i>	<i>Bin outside of R.S. Courtroom 303, Ch 11 cases - Bin outside of L.A. Suite 1352</i>
	Meredith A. Jury	345	<i>Bin outside of R.S. Courtroom 302</i>
	Richard Neiter	<i>See L.A. Division</i>	<i>Bin outside of R.S. Courtroom 301</i>
LOS ANGELES DIVISION U.S. Bankruptcy Court, Roybal Federal Building 255 E. Temple Street Los Angeles, CA 90012-3332	Alan M. Ahart	1382	<i>Bin outside of Suite 1382</i>
	Sheri Bluebond	1482	<i>Bin outside of Suite 1482</i>
	Samuel L. Bufford	1582	<i>Bin outside of Courtroom 1575</i>
	Ellen Carroll	1634	<i>Bin outside of Suite 1634</i>
	Thomas B. Donovan	1352	<i>Bin outside of Suite 1352</i>
	Victoria S. Kaufman	1682	<i>Bin outside of Suite 1682</i>
	Richard M. Neiter	1652	<i>Bin outside of Suite 1652</i>
	Ernest M. Robles	1560	<i>Bin outside of Suite 1560</i>
	Barry Russell	1660	<i>Bin outside of Suite 1660</i>
Vincent P. Zurzolo	1360	<i>Bin outside of Suite 1360</i>	