



**United States  
Department of  
Agriculture**

Federal Crop  
Insurance  
Corporation

1400 Independence  
Ave, SW  
Stop 0801  
Washington, DC  
20250-0801

**TO:** Board of Directors  
Federal Crop Insurance Corporation

**FROM:** Ross J. Davidson, Jr.  
Manager

**SUBJECT:** Board Memorandum No. 757  
Resolution to Amend Board Memorandum No. 649

There is submitted for your consideration and approval a resolution to amend Board Memorandum No. 649. The resolution in Board Memorandum No. 649, Exhibit No. 2095, approved by the Board on April 11, 2002, authorized the Manager of the Federal Crop Insurance Corporation (Corporation) to take such action as necessary to enter into contracts with the reviewers for the review of this submission and contained an approved list of reviewers and alternates and the task order statement of work for the review of the Written Agreement Handbook. Sending the Written Agreement Handbook out for expert review was contingent upon clearance for legal sufficiency by the Office of the General Counsel.

The Office of General Counsel, working with Risk Management Agency staff, has cleared the Written Agreement Handbook for legal sufficiency. However, the list of reviewers and alternates, and the task order statement of work are out of date.

Through use of the attached resolution, I recommend that Board Memorandum No. 649 be amended to replace the list of reviewers and alternates, and the statement of work with the attached revised list of reviewers and alternates, and the revised statement of work.

**Expert Review of the Written Agreement Handbook  
Docket: CI-Written Agreement-04-01**

**Attachment 1 for Board Memorandum No. 757**

FINAL RESOLUTION

WHEREAS, Board Memorandum No. 649, Exhibit No. 2095, approved on April 11, 2002, approving a list of reviewers and alternates and the task order statement of work for the review of the Written Agreement Handbook, and authorized the Manager of the Federal Crop Insurance Corporation (Corporation) to take such action as necessary to enter into contracts with the reviewers for the review of this handbook upon clearance for legal sufficiency by the Office of the General Counsel, and

WHEREAS, the revised Handbook has been cleared for legal sufficiency by the Office of the General Counsel, and

WHEREAS, the list of reviewers and alternates, and the task order statement of work are out of date, NOW THEREFORE BE IT

RESOLVED: That Board Memorandum No. 649 be amended to replace the list of reviewers and alternates, and the task order statement of work with the attached revised list of reviewers and alternates, and task order statement of work as amended by the Board.

Adopted by the Board of Directors on: 7/01/04

/signed/ 7/01/04  
Byron Anderson Date  
Secretary  
Federal Crop Insurance Corporation

[SEAL]

Approved by:

/signed/ 7/01/04  
Keith Collins Date  
Chairman of the Board