CHAPTER 5: DATA BASE DICTIONARY

5-1.   General Description. Pages 5-2 through 5-19 of this Chapter list,
        by Repeating Group, each data element contained within the
        FORMS/CPD Data Base structure. Also provided are data element size
        and indications of such data element characteristics as alpha/
        numeric, dollar (numeric) amounts, date values and key/nonkey. If
        neither key nor nonkey is specified, the data element is
        considered key. Beginning on Page 5-20, a definition for each
        Headquarters mandated data element has been provided along with
        any appropriate codes, values, etc. Please note a few minor
        differences in definitions for certain data elements as they
        pertain to CDBG Grants as opposed to Action Grants, i.e. Grant
        Amount Approved (C254). If a data element has been defined in
        Chapter 5, it should be considered "Headquarters mandated" and
        must be maintained on the data base. All other data elements
        are considered "optional" by Headquarters. Each Region's
        reporting requirements regarding optional data element is at the
        discretion of the respective Regional Administrator.

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5-2.   FORMS/CPD DATA BASE SCHEMA

        1* REGION-CODE (INTEGER NUMBER 99)
        2* FIELD OFFICE CODE (INTEGER NUMBER 99)
        3* FIELD OFFICE NAME (NON-KEY CHAR X(18))
        4* FIELD OFFICE ADDRESS (NON-KEY CHAR X(68))
        5* REGION-HISPEED-PRINTER-SITE-ID (NON-KEY CHAR
            X(6))
        6* FIELD OFFICE HISPEED PRINTER (NON-KEY CHAR X(6))
        7* FIELD OFFICE NAME ABBREVIATION (NON-KEY
            CHAR XXX)
        8* PAS-SEQUENTIAL-UPDATE-COUNT (NON KEY INTEGER
            NUMBER 9(5))
        9* FOR FUTURE USE1 (NON-KEY DATE)
       66* FOR FUTURE USE7 (NON-KEY MONEY $9(10).)
       67* FOR FUTURE USE8 (NON-KEY MONEY $9(10).)
       68* FOR FUTURE USE9 (NON-KEY MONEY $9(10).)
       69* FOR FUTURE USE10 (NON-KEY MONEY $9(10).)
       70* FOR FUTURE USE11 (NON-KEY MONEY $9(10).)
       71* FOR FUTURE USE12 (NON-KEY MONEY $9(10).)
       72* FOR FUTURE USE13 (NON-KEY MONEY $9(10).)
       73* OPTIONAL-1 (NON-KEY MONEY $9(10).)
       74* FOR FUTURE USE14 (NON-KEY MONEY $9(10).)
       75* FOR FUTURE USE15 (NON-KEY MONEY $9(10).)
       76* FOR FUTURE USE16 (NON-KEY MONEY $9(10).)
       77* OPTIONAL-2 (NON-KEY MONEY $9(10).)

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81*  S-HUD-CONTACT-PER-NAME (CHAR X(24))
82*  S-HUD CONTACT-PER-TEL-NUMBER (CHAR X(12))
500* UNIT-OF-GOVT (RECORD)
  10* PRIME-UOG-LOCALITY (INTEGER NUMBER 9999 IN 500)
  12* PRIME-UOG-STATE-CODE (INTEGER NUMBER 99 IN 500)
  13* UOG-COUNTY-NO (INTEGER NUMBER 999 IN 500)
  14* PRIME-UOG-NAME (NON-KEY  CHAR X(24) IN 500)
  16* PRIME-UOG-ID-CODE (INTEGER NUMBER 9(6) IN 500)
  17* FIPS-LOCALITY-CODE (NON-KEY  INTEGER NUMBER 9(7)
      IN 500)
  18* PRIME-UOG-POPULATION (INTEGER NUMBER 9(7) IN
      500)
  19* FHEO-PCT-MINORITY-POP-PRIME-UOG (NON-KEY
      INTEGER NUMBER 99 IN 500)
  25* METROPOLITAN STATISTICAL AREA (NON-KEY  INTEGER
      NUMBER 9999 IN 500)
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30*  CUM APPROVED ENTITLEMENT (MONEY $9(10). IN 500)
31*  E-CUM-UR-SURPLUS (NON-KEY  MONEY $9(10). IN
     500)
32*  E-CUM-WITHHELD (NON-KEY  MONEY $9(10). IN 500)
33*  E-CUM-LTR-CREDIT (NON-KEY  MONEY $9(10). IN
     500)
34*  CUM ENTITLEMENT DRAWDOWN (MONEY $9(10). IN 500)
35*  FOR FUTURE USE2 (NON-KEY  MONEY $9(10). IN 500)
36*  FOR FUTURE USE3 (NON-KEY  MONEY $9(10). IN 500)
38*  DATE GRANTEE PERF REPORT RECEIVED (NON-KEY
     DATE IN 500)
40*  FHEO-PRE-APPL-REVIEW-COMPL (NON-KEY  DATE IN
     500)
41*  DATE-FHEO-PRE-APP-REVIEW-BEGIN (NON-KEY  DATE
     IN 500)
42*  FHEO-DATE-THRE-REVIEW (NON KEY  INTEGER NUMBER
     9 IN 500)
43*  FHEO-THRESHOLD-FINDING-CODE (NON KEY  CHAR XX
     IN 500)
44*  FHEO-AO-DETERMINATION-CODE (NON-KEY  INTEGER
     NUMBER 9 IN 500)
45*  FHEO-HQ-DETERMINATION-CODE (NON KEY  INTEGER
     NUMBER 9 IN 500)
46*  FOR FUTURE USE4 (NON-KEY  DATE IN 500)
47*  DATE ANNUAL IN HOUSE REVIEW COMPLETED (NON-KEY
     DATE IN 500)
48*  DATE-AUDIT-DUE-HUD-AO (NON-KEY  DATE IN 500)
49*  LAST-DAY-OF-GRANTEE-AUDIT-PERIOD (NON-KEY
     DATE IN 500)
50*  ENT-PROGRAM-YR-START-DATE (DATE IN 500)
51*  DATE-ENTITLEMENT-GRANTEE-CLOSED (DATE IN 500)
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 52*  E-AMOUNT-RECAPTURED (NON-KEY  MONEY $9(10). IN
      500)
 59*  UOG-OPT-DOLLARS (NON-KEY  MONEY $9(10). IN 500)
340*  FHEO-DATE-RCVD-UDAG-PREAPPL (NON-KEY  DATE IN
      500)
342*  OPT-UOG-1 (NON-KEY  CHAR X(24) IN 500)
343*  OPT-UOG-2 (NON-KEY  CHAR X(24) IN 500)
365*  ALPHA-STATE-CODE (CHAR XX IN 500)
601*  E-DATE-GRANTEE-PERFORMANCE-RPT-DUE (NON-KEY
      DATE IN 500)
604*  E-DATE-CORRECTED-GPR-DUE (NON-KEY  DATE IN 500)
605*  E-DATE-CORRECTED-GPR-RCVD (NON-KEY  DATE IN
      500)
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609*  TARGET-DATE-FOR-GRANTEE-RESPONSE (NON-KEY  DATE
      IN 500)
611*  DATE-GRANTEE-RESPONDED (NON-KEY  DATE IN 500)
612*  DATE GPR REVIEW COMPLETED (NON-KEY  DATE IN
      500)
800*  PCT-FEM-HD-HSLD-PRM-UOG (NON-KEY  INTEGER
      NUMBER 99 IN 500)
801*  LW-MOD-INCOME-DOL (NON-KEY  MONEY $9(10). IN
      500)
802*  SLUM-BLIGHT-DOL (NON-KEY  MONEY $9(10). IN 500)
803*  URGENT-NEED-FIN-SETT-FUND (NON-KEY  MONEY
      $9(10). IN 500)
804*  URBAN-RENEWAL-DOL (NON-KEY  MONEY $9(10). IN
      500)
817*  DATE-LTR-CREDIT-EFF (NON-KEY  DATE IN 500)
818*  DATE-LTR-CREDIT-REVOKE (NON-KEY  DATE IN 500)
898*  AUTH-OFFICIAL-NAME-TITLE (NON KEY  CHAR X(18)
      IN 500)
912*  PROGRESS-EFFECTIVE-DATE (NON-KEY  DATE IN 500)
913*  PROGRESS-IN-PCT (NON-KEY  INTEGER NUMBER 999 IN
      500)
982*  DATE-ELIG-DETRMNTN-RETURNED-APPL (NON-KEY  DATE
      IN 500)
989*  NAME-CPD-REP (NON-KEY  CHAR X(18) IN 500)
 26*  SUB-AREA-CODE (NON-KEY  INTEGER NUMBER 9999 IN
      500)
 27*  TYPE-PLACE-CODE (NON-KEY  INTEGER NUMBER 99 IN
      500)
 28*  CENSUS-CODE (NON-KEY  INTEGER NUMBER 9999 IN
      500)
 29*  SERVICE-OFFICE-CODE (NON-KEY  INTEGER NUMBER 99
      IN 500)
 37*  SCSA (NON-KEY  INTEGER NUMBER 99 IN 500)
 39*  SMSA-CENT-CITY (NON-KEY  INTEGER NUMBER 9 IN
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            500)
 60*   SMSA-POPULATION (NON-KEY   INTEGER NUMBER 9(8)
          IN 500)
360*   MC-CODE (INTEGER NUMBER 99 IN 500)
361*   UC-CODE (INTEGER NUMBER 99 IN 500)
362*   HH-CODE (INTEGER NUMBER 99 IN 500)
363*   SC-CODE (INTEGER NUMBER 99 IN 500)
364*   AG-CODE (INTEGER NUMBER 99 IN 500)
366*   DH-CODE (INTEGER NUMBER 99 IN 500)
367*   DC-CODE (INTEGER NUMBER 99 IN 500)
368*   SR-CODE (INTEGER NUMBER 99 IN 500)
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369*   MJ-CODE (INTEGER NUMBER 99 IN 500)
373*   UJ-CODE (INTEGER NUMBER 99 IN 500)
374*   DJ-CODE (INTEGER NUMBER 99 IN 500)
375*   HJ-CODE (INTEGER NUMBER 99 IN 500)
376*   SJ-CODE (INTEGER NUMBER 99 IN 500)
 53*   FOR FUTURE USE5 (NON-KEY   INTEGER NUMBER 999 IN
          500)
 55*   FOR FUTURE USE6 (NON-KEY   INTEGER NUMBER 999 IN
          500)
 61*   ENT-DRAWDOWN-RATIO-ZERO (NON-KEY   DECIMAL
          NUMBER 999.99 IN 500)
 62*   DATE-RATIO-ZERO (NON-KEY   DATE IN 500)
 63*   ENT-DRAWDOWN-RATIO-SIXTY (NON-KEY   DECIMAL
          NUMBER 999.99 IN 500)
 64*   DATE-RATIO-SIXTY (NON-KEY   DATE IN 500)
 78*   ENT-DRAWDOWN-RATIO-ONE-TWENTY (NON-KEY   DECIMAL
          NUMBER 999.99 IN 500)
 79*   DATE-RATIO-ONE TWENTY (NON-KEY   DATE IN 500)
 83*   DATE HAP RECEIVED (DATE IN 500)
 84*   DATE HAP REVIEWED (DATE IN 500)
501*   ACTION-GRANT-ELIG-DET (RECORD IN 500)
   20*   A-DATE-ELIG-DETERMINATION-RCVD-AO (DATE IN
          501)
   21*   A-DISP-OF-ELIG-DETERMINATION (CHAR X IN 501)
   22*   A-DATE-ACTION-TAKEN-ELIG-DETERMINATION
          (NON-KEY   DATE IN 501)
   23*   A-POCKET-OF-POVERTY IND (NON-KEY   CHAR X IN
          501)
   24*   A-GRANTEE-ELIG-EXP-DATE (NON-KEY   DATE IN
          501)
502*   GOVT UNIT (RECORD IN 500)
   100*  TYPE-GOVTAL-UNIT (INTEGER NUMBER 99 IN 502)
   101*  GOVT-UNIT-NAME (NON-KEY   CHAR X(24) IN 502)
   102*  GOVT-UNIT-STR-ADR (NON-KEY   CHAR X(24) IN
          502)
   103*  GOVT-UNIT-CITY (NON-KEY   CHAR X(15) IN 502)
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       104*  GOVT-UNIT-STATE (NON-KEY  CHAR XX IN 502)
       105*  GOVT-UNIT-ZIP (NON-KEY  CHAR X(9) IN 502)
       106*  GOVT-UNIT-OFF (NON-KEY  CHAR X(24) IN 502)
       107*  S-GOVT-UNIT-OFF-TEL-NUMBER (CHAR X(12) IN
             508)
   508*  GRANT-DATA (RECORD IN 502)
       200*  APPL-GRANT-NO (CHAR X(18) IN 508)
       201*  GRANT-TYPE-CODE (CHAR X IN 508)
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       202*  GRANT-TYPE (CHAR XX IN 508)
       203*  GRANT-FISCAL-YEAR (CHAR XX IN 508)
       204*  FOR FUTURE USE17 (NON-KEY  INTEGER NUMBER
             99 IN 508)
       206*  FOR FUTURE USE18 (NON-KEY  INTEGER NUMBER
             9999 IN 508)
       208*  D-SEC-UOG-NAME (NON-KEY   CHAR X(10) IN 508)
       210*  FOR FUTURE USE19 (NON-KEY  INTEGER NUMBER
             9999 IN 508)
       212*  D-THRD-UOG-NAME (NON-KEY  CHAR X(10) IN
             508)
       214*  FOR FUTURE USE20 (NON-KEY  INTEGER NUMBER
             9999 IN 508)
       216*  D-FRTH-UOG-NAME (NON-KEY CHAR X(10) IN
             508)
       218*  FOR FUTURE USE21 (NON-KEY  INTEGER NUMBER
             9999 IN 508)
       220*  D-FIFTH-UOG-NAME (NON-KEY  CHAR X(10) IN
             508)
       222*  FOR FUTURE USE22 (NON-KEY  INTEGER NUMBER
             9999 IN 508)
       224*  D-SIXTH-UOG-NAME (NON-KEY  CHAR X(10) IN
             508)
       226*  D-RELATED GRANT-NO (NON-KEY  CHAR X(15) IN
             508)
       227*  D-UR-SURPLUS-IND (NON-KEY  CHAR X IN 508)
       230*  D-COMP-CODE (CHAR XXX IN  508)
       232*  D-NO-PROJ-ACT (NON-KEY  INTEGER NUMBER 999
             IN 508)
       234*  FOR FUTURE USE23 (NON-KEY MONEY $9(10). IN
             508)
       238*  FOR FUTURE USE24 (NON-KEY MONEY $9(10). IN
             508)
       240*  E-ENTITLEMENT (MONEY $9(10). IN 508)
       242*  E-DATE-APPL-DUE (NON-KEY  DATE IN 508)
       246*  DATE-FULL-APPL-RCVD (NON-KEY  DATE IN 508)
       248*  DATE-APPL-APPRVD (DATE IN 508)
       250*  DATE-APPL-DISAPPRVD (DATE IN 508)
       252*  REASON-NON-APPRVL (CHAR XX IN 508)
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254*  GRANT-APPROVED (MONEY $9(10). IN 508)
255*  WITHHELD-AMOUNT (NON-KEY  MONEY $9(10). IN
        508)
256*  UR-SURPLUS (NON-KEY  MONEY $9(10). IN 508)
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257*  FOR FUTURE USE25 (NON-KEY  DATE IN 508)
261*  FOR FUTURE USE26 (NON-KEY  MONEY $9(10). IN
        508)
262*  D-GRANT-REQ-FULL-APP (NON-KEY  MONEY
        $9(10). IN 508)
263*  FOR FUTURE USE27 (NON-KEY  DATE IN 508)
264*  A DATE PROJECT COMPLETED (NON-KEY  DATE IN
        508)
266*  FOR FUTURE USE28 (NON-KEY  MONEY $9(10). IN
        508)
267*  DATE-LETTER-OF-CREDIT-EST (NON-KEY  DATE IN
        508)
268*  GRANT-CODE (CHAR X IN 508)
269*  A APPLICATION MET THRESHOLD (NON-KEY  DATE
        IN 508)
270*  DATE-ACTIVITIES-COMPLETED (DATE IN 508)
271*  A-ACTION-TAKEN-FULL-APP-RCVD (CHAR X IN
        508)
272*  CUM-DRAWDOWN (MONEY $9(10). IN 508)
273*  DATE-CLOSED-OUT (DATE IN 508)
274*  GRANT-CLOSED OUT (NON-KEY  MONEY $9(10). IN
        508)
275*  A-DATE-OF-GRANTEE-OBLIGATION (NON-KEY  DATE
        IN 508)
276*  UNSETTLED-THRD-PARTY-CL (NON-KEY  MONEY
        $9(10). IN 508)
277*  A-DATE-ACCEPT-LEG-BIND-COMM (NON-KEY  DATE
        IN 508)
278*  DATE-TRGT-COMPLETE (NON-KEY  DATE IN 508)
279*  A DATE-OF-CONSTRUCTION (NON-KEY  DATE IN
        508)
280*  FHEO-DATE-COMPLETED-REVIEW-OF-ANNUAL-GPR
        (NON-KEY  DATE IN 508)
281*  NO-FHEO-FINDINGS (NON-KEY  INTEGER NUMBER
        99 IN 508)
282*  FHEO-CDBG-RECOMM-CODE (NON-KEY  INTEGER
        NUMBER 99 IN 508)
283*  FHEO-UDAG-RECOMMENDATION-CODE (NON-KEY
        INTEGER NUMBER 99 IN 508)
284*  FHEO-DATE-COMP-PREAPPL-REVIEW (NON-KEY
        DATE IN 508)
285*  FHEO-DATE-COMPLETED-APPL-REVIEW (NON-KEY
        DATE IN 508)
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286* FHEO-RESOL-CDBG-RECOMM-CODE (NON-KEY
      INTEGER NUMBER 99 IN 508)
287* FHEO-AO-RESOLUTION-RECOMMENDATION-CODE
      (NON-KEY INTEGER NUMBER 9 IN 508)
288* FHEO-HQ-RESOLUTION-RECOMMENDATION-CODE
      (NON-KEY INTEGER NUMBER 9 IN 508)
289* FHEO-PREAPPL-FINDINGS-CODE (NON KEY
      INTEGER NUMBER 99 IN 508)
290* FHEO-APPL-FINDING-CODE (NON-KEY INTEGER
      NUMBER 99 IN 508)
291* FHEO-TOTAL-PRIME-CONTRACTS (NON-KEY MONEY
      $9(10). IN 508)
292* FHEO-TOTAL-MINORITY-CONSTRUCTION-CONTRACTS
      (NON-KEY MONEY $9(10). IN 508)
293* FHEO-TOTAL-MINORITY-SUPPLY-CONTRACTS
      (NON-KEY MONEY $9(10). IN 508)
294* FHEO-TOTAL-MINORITY-SERVICE-CONTRACTS
      (NON KEY MONEY $9(10). IN 508)
295* FHEO-TOTAL-SUB-CONTRACTS (NON-KEY MONEY
      $9(10). IN 508)
296* FHEO-TOTAL-MINORITY-CONSTRUCTION
      -SUB-CONTRACTS (NON-KEY MONEY $9(10). IN
      508)
297* FHEO-TOTAL-MINORITY-SUPPLY-SUB-CONTRACTS
      (NON-KEY MONEY $9(10). IN 508)
298* FHEO-TOTAL-MINORITY-SERVICE-SUB-CONTRACTS
      (NON-KEY MONEY $9(10). IN 508)
330* D-DATE-GRANTEE-PERFORMANCE-RPT-RCVD
      (NON-KEY DATE IN 508)
331* DATE-OF-OFFICIAL-CONTRACT (NON-KEY DATE IN
      508)
332* DATE-OF-NOTIFICATION (NON-KEY DATE IN 508)
333* STATE-APPLICATION-NUMBER (NON-KEY CHAR
      X(20) IN 508)
334* E-REALLOCATION-FIRST-SUBSEQ-FY (NON-KEY
      MONEY $9(10). IN 508)
335* E-REALLOCATION-SECOND-SUBSEQ-FY (NON-KEY
      MONEY $9(10). IN 508)
336* OPTIONAL (NON-KEY MONEY $9(10). IN 508)
337* FOR FUTURE USE29 (NON-KEY MONEY $9(10). IN
      508)
338* PROGRAM-YEAR-START-DATE (NON KEY DATE IN
      508)

346* FHEO-DATE-RCVD-UDAG-APPL (NON-KEY DATE IN 508)
347* FHEO-DATE-RCVD-RCQ-ELIG (NON-KEY DATE IN 508)
348* FHEO-DATE-RCVD-APPL (NON-KEY DATE IN 508)
349* FHEO-DATE-RCVD-GPR (NON-KEY DATE IN 508)
354* ADJUSTMENT-TO-DRAWDOWN (NON-KEY MONEY $9(10). IN 508)
355* FOR FUTURE USE30 (NON-KEY MONEY $9(10). IN 508)
359* A-DATE-ACTION-GR-QTR-RPT-RCVD (NON-KEY DATE IN 508)
370* POCK-POV-DATE-ELIG-DET-RCVD-AO (NON-KEY DATE IN 508)
371* POCK-POV-DISP-ELIG-DET (NON-KEY CHAR X IN 508)
372* POCK-POV-DATE-ACTION-TAKEN (NON-KEY DATE IN 508)
829* GRANT-CITY (NON KEY CHAR X(18) IN 508)
863* C-RECORD-TYPE (NON-KEY CHAR X IN 508)
866* PERF-RPT-DUE-DATE (NON-KEY DATE IN 508)
868* C-ACTION-YR (NON-KEY INTEGER NUMBER 99 IN 508)
869* GRANT-NAME (NON-KEY CHAR X(22) IN 508)
870* LOAN-TOTAL-REQ (NON-KEY MONEY $9(10). IN 508)
871* LOAN-TOTAL-APPRVD (NON-KEY MONEY $9(10). IN 508)
872* LOAN-TOTAL-AMEND-CLOSED (NON-KEY MONEY $9(10). IN 508)
873* MONEY-SET-ASIDE (NON-KEY MONEY $9(10). IN 508)
874* EXP-START-DATE-LTR PROC (NON KEY DATE IN 508)
875* UNOB-FNDS-PRIOR-YR (NON KEY MONEY $9(10) IN 508)
876* CURR-PHASE-NAME (NON-KEY CHAR X(18) IN 508)
877* CURR-STATUS (NON-KEY CHAR XX IN 508)
878* DATE-GOVT-UNIT-SGND-CNTRCT (NON-KEY DATE IN 508)
880* INHOUSE-RVW-COMPLETE (NON-KEY DATE IN 508)
882* C-ROLL-OVER-FUNDS (NON-KEY MONEY $9(10). IN 508)

883* C-RELOC-DOL-AMND-CLOSED (NON-KEY MONEY
       $9(10). IN 508)
884* C-ANNUAL-INSP-RPT-DATE (NON-KEY DATE IN
       508)
885* REASON-FOR-PROVISIONAL-CLOSEOUT (NON-KEY
       CHAR X(15) IN 508)
886* CLOSEOUT-REVIEW-COMPLETED-DATE (NON-KEY
       DATE IN 508)
887* MONIES-REFUNDED-HUD-FM GRANTEE (NON-KEY
       MONEY $9(10). IN 508)
888* A-FULL-APP-RETURNED-APPL (NON-KEY DATE IN
       508)
889* DATE-ANNUAL-CERTIF-RCVD (NON-KEY DATE IN
       508)
897* FUNDS-ON-HAND (NON-KEY MONEY $9(10). IN
       508)
899* PRE-CONSTR-CONF-DATE (NON-KEY DATE IN 508)
900* OFCC-NO-PR0JECT (NON-KEY CHAR X(13) IN
       508)
901* TOTL-PRM-CONSTR-CNTRCTS (NON-KEY MONEY
       $9(10). IN 508)
902* RACE-SEX-APPLIC-FIRM (NON-KEY INTEGER
       NUMBER 99 IN 508)
903* SECTN3-AAP-SUBM DATE (NON-KEY DATE IN 508)
904* SECTN3-15D-RPT-RCT-DATE (NON-KEY DATE IN
       508)
914* GRANT-AMT-REQD-SUB-ACT (NON-KEY MONEY
       $9(10). IN 508)
915* GRANT-AMT-RMVD-SP-COND (NON KEY MONEY
       $9(10). IN 508)
916* DATE-GRANT-SP-COND-RMVD (NON-KEY DATE IN
       508)
917* TYPE-SP-COND (NON-KEY CHAR X(10) IN 508)
918* AMT-ADV-FY (NON-KEY MONEY $9(10). IN 508)
919* DATE-LAST-ADV (NON-KEY DATE IN 508)
922* ACTY-GRANT-SUFF (NON-KEY CHAR XXX IN 508)
960* UR-CUM-DRAWDOWN (MONEY $9(10). IN 508)
961* E COMBINATION UC/MC CODE (NON-KEY CHAR X
       IN 508)
964* FAADS-CUM-AMT (NON-KEY MONEY $9(10). IN
       508)
1005* S GRANT ALLOCATION (NON-KEY MONEY $9(10).
       IN 508)

1010* S-DATE-ST-INTENT-DUE (NON-KEY DATE IN 508)

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1012*  S-DATE-CHAPS-DUE (NON-KEY  DATE  IN 508)
1015*  S-DATE-ST-INTENT-RCVD (NON-KEY  DATE IN
          508)
1016*  S-DATE-CHAPS-RECEIVED (NON-KEY  DATE IN
          508)
1017*  S-DATE-CHAPS-APPROVED (NON-KEY  DATE IN
          508)
1018*  S-DATE-CHAPS-DISAPPROVED (NON-KEY  DATE IN
          508)
1020*  S-ST-REASON-DECLINE-CD (CHAR X IN 508)
1025*  S-DATE-APPL-DUE (NON-KEY  DATE IN 508)
1030*  S-DATE-APPL-RCVD (NON-KEY  DATE IN 508)
1035*  S-REASONNOT-APPLIED--CD (CHAR X IN 508)
1040*  S-DATE-APPL-APPRVD (NON-KEY  DATE IN 508)
1045*  S-DATE-APPL-DISAPPRVD (NON-KEY  DATE IN
          508)
1050*  S-GRANT-COND-CD (CHAR X IN 508)
1055*  S-REASON-NON-APPRVL-CD (CHAR X IN 508)
1060*  S-MISSED-TARGET-DATE-CD (CHAR X IN 508)
1065*  S-DATE-GRANT-EXECUTION (NON-KEY  DATE IN
          508)
1070*  S-GRANT-AMOUNT (NON-KEY  MONEY $9(10). IN
          508)
1075*  S-DATE-ST-SUBGRANTS-DUE (NON KEY  DATE IN
          508)
1080*  S-DATE-ST-SUBGRANT-AWARDED (NON-KEY  DATE
          IN 508)
1085*  S-ST-GRANT-AMOUNT-RETURNED (NON-KEY  MONEY
          $9(10). IN 508)
1090*  S-AMOUNTNOT-OBLIGATED (NON--KEY  MONEY
          $9(10). IN 508)
1095*  S-DATE-INTERIM-RPT-RCVD (NON-KEY  DATE IN
          508)
1100*  S-DATE-ANNUAL-RPT-RCVD (NON-KEY  DATE IN
          508)
1115*  FOR FUTURE USE31 (NON-KEY  INTEGER NUMBER
          999 IN 508)
1120*  FOR FUTURE USE32 (NON KEY  MONEY $9(10). IN
          508)
1145*  S-DATE-FUNDS-OBLIGATED (NON-KEY  DATE IN
          508)
1150*  S-FUNDSNOT-OBLIGATED-CODE (CHAR X IN 508)
1155*  S-NUMBER-OF-SUBPROJECTS (NON-KEY  INTEGER
          NUMBER 999 IN 508)
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 258*  DRAWDOWN-ASOF-LAST-APPROVAL (NON-KEY  MONEY
          $9(10). IN 508)
 259*  DATE-DRAWDOWN-ENTRY (NON-KEY  DATE IN 508)
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511*  REMARKS-DATA (RECORD IN 508)
   300*  REMARKS-SEQ-NO (INTEGER NUMBER 9 IN 511)
   301*  REMARKS-PART-ONE (NON KEY  CHAR X(18) IN
         511)
   302*  REMARKS-PART-TWO (NON-KEY   CHAR X(5) IN
         511)
512*  MAJOR-TRACKING (RECORD IN 508)
   923*  MAJ-PHASE-NO (INTEGER NUMBER 99 IN 512)
   924*  MAJ-PHASE-STATUS (CHAR XX IN 512)
   925*  MAJ-PHASE-NAME (NON-KEY  CHAR X(18) IN
         512)
   926*  MAJ-PHASE-ACTION-OFF (NON KEY  CHAR X(5)
         IN 512)
   927*  MAJ-PHASE-TGT-START-DATE (NON KEY  DATE
         IN 512)
   928*  MAJ-PHASE-ACT-START-DATE (NON-KEY  DATE
         IN 512)
   929*  MAJ-PHASE-TGT-COMPL-DATE (NON-KEY  DATE
         IN 512)
   930*  MAJ-PHASE-ACT-COMPL-DATE (DATE IN  512)
513*  DETAIL-TRACKING (RECORD IN 512)
   931*  DET-PHASE-NO (INTEGER NUMBER 99 IN 513)
   932*  DET-PHASE-STATUS (CHAR XX IN 513)
   933*  DET-PHASE-NAME (NON-KEY  CHAR X(18) IN
         513)
   934*  DET-PHASE-ACTION-OFF (NON-KEY  CHAR
         X(5) IN 513)
   935*  DET-PHASE-TGT-START-DATE (NON-KEY  DATE
         IN 513)
   936*  DET-PHASE-ACT-START-DATE (NON-KEY  DATE
         IN 513)
   937*  DET-PHASE-TGT-COMPL-DATE (NON-KEY  DATE
         IN 513)
   938*  DET-PHASE-ACT-COMPL-DATE (NON-KEY DATE
         IN 513)
514*  FHEO--FINDINGS (RECORD IN 508)
   312*  FHEO-FINDING-NUMBER (INTEGER NUMBER 99 IN
         514)
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   313*  FHEO-TYPE-FINDING-CODE (INTEGER NUMBER 99
         IN 514)
   314*  FHEO-TYPE-DEFICIENCY-CODE (NON-KEY
         INTEGER NUMBER 99 IN 514)
   315*  FHEO-POSITIVE-FINDING-CODE (NON-KEY
         INTEGER NUMBER 99 IN 514)
   316*  FHEO-HOW-FOUND-CODE (NON-KEY  INTEGER
         NUMBER 99 IN 514)
   318*  FHEO-DATE-FOUND (NON-KEY  DATE IN 514)
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320*   FHEO-TYPE-ACTION-TAKEN (NON-KEY   CHAR XX
          IN 514)
322*   FHEO-ACTION-DATE (NON-KEY   DATE IN 514)
324*   FHEO-RESOLUTION-DATE (NON-KEY   DATE
          IN 514)
326*   FHEO-HOW-RESOLVED (NON-KEY   CHAR X(25) IN
          514)
564*   MONITOR-FINDINGS (RECORD IN 508)
    850*   CAT-FINDINGS (INTEGER NUMBER 99 IN 564)
    851*   ORIGIN-FINDINGS (NON-KEY   CHAR XX IN 564)
    852*   MON-FINDING-NO (NON-KEY   INTEGER NUMBER
              9999 IN 564)
    853*   PROPOSED-FINAL-ACTION (NON-KEY   CHAR X(7)
              IN 564)
    854*   DATE-FINDING (NON-KEY   DATE IN 564)
    855*   DATE-LAST-ACTION (NON-KEY   DATE IN 564)
    856*   TGT-DATE-RESOLVE-FINDG (NON-KEY   DATE IN
              564)
    857*   DATE-FINDING-RESOLVE (NON-KEY   DATE IN
              564)
    858*   FINDING-REMARK (NON-KEY   CHAR X(24) IN
              564)
    859*   FINDING-MADE (NON-KEY   CHAR XXX IN 564)
571*   PRIME-CONTRACTOR (RECORD IN 508)
    949*   EMPLOY-ID-NO-PRM-CNTRCTR (CHAR X(12)
              IN 571)
    950*   PRM-CNTRCT-AMAMT (NON-KEY   MONEY
              $9(10). IN 571)
    951*   TYPE-PRM-CNTRCT (NON-KEY   CHAR X(20)
              IN 571)
    952*   RACE-SEX-ID-PRM-CNTRCTR (NON-KEY
              INTEGER NUMBER 99 IN 571)
    953*   PRM-CNTRCTR-BUS-NAME (NON-KEY   CHAR
              X(20) IN 571)
    954*   PRM-CNTRCTR-STR-ADR (NON-KEY   CHAR
              X(30) IN 571)
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    955*   PRM-CNTRCTR-CITY (NON-KEY   CHAR X(10) IN
              571)
    956*   PRM-CNTRCTR-STATE (NON-KEY   CHAR XX IN
              571)
    957*   PRM-CNTRCTR-ZIP (NON-KEY   CHAR X(9) IN
              571)
    958*   DATE-PRM-CNTRCT-SGND (NON-KEY   DATE IN
              571)
    959*   PRM-EEO-NOTIFICATION (NON-KEY   DATE IN
              571)
576*   SUB-CONTRACTOR (RECORD IN 571)
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970*  EMPLOY-ID-NO-SUB-CONTRCTR (CHAR X(12)
         IN 576)
971*  AMT-SUB-CNTRCTS (NON-KEY  MONEY
         $9(10). IN 576)
972*  TYPE-TRADE (NON-KEY  CHAR X(20) IN
         576)
973*  RACE-SEX-ID-SUB-CNTRCTR (NON-KEY
         INTEGER NUMBER 99 IN 576)
974*  SUB-CNTRCTR-BUS-NAME (NON-KEY  CHAR
         X(20) IN 576)
975*  SUB-CNTRCTR-STR-ADR (NON-KEY  CHAR
         X(30) IN 576)
976*  SUB-CNTRCTR-CITY (NON-KEY  CHAR X(18)
         IN 576)
977*  SUB-CNTRCTR-STATE (NON-KEY  CHAR XX IN
         576)
978*  SUB-CNTRCTR-ZIP (NON-KEY  CHAR X(9) IN
         576)
979*  DATE-SUB-CNTRCT-SGND (NON-KEY  DATE IN
         576)
980*  DATE-EEO-NOTIFICATION (NON-KEY  DATE
         IN 576)
600*  USER-OPTIONAL (RECORD IN 508)
939*  OPT-KEY (CHAR X(5) IN 600)
940*  OPT-DATE-1 (DATE IN 600)
941*  OPT-DATE-2 (NON-KEY  DATE IN 600)
942*  OPT-DATE-3 (NON-KEY  DATE IN 600)
984*  OPT-DATE-4 (NON-KEY  DATE IN 600)
943*  OPT-NAME-1 (NON-KEY  CHAR X(10) IN
         600)
944*  OPT-NAME-2 (NON-KEY  CHAR X(10) IN
      600)
945*  OPT-NAME-3 (NON-KEY  CHAR X(25) IN
      600)
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946*  OPT-NAME-4 (NON-KEY  CHAR X(25) IN 600)
947*  OPT-DOLLARS-1 (NON-KEY  MONEY $9(10). IN
      600)
948*  OPT-DOLLARS-2 (NON-KEY  MONEY $9(10). IN
      600)
519*  MONITORING-CONCLUSIONS (RECORD IN 508)
438*  MONITORING-CONCLUSION-NO (CHAR X(5) IN
         519)
439*  DATE-OF-MONITORING-VISIT (DATE IN 519)
440*  DATE-OF-MONITORING-LTR (DATE IN 519)
441*  PROGRAM-AREA-MONITORED (CHAR XXX IN
         519)
442*  MONITORING-TARGET-DATE-FOR-RESPONSE
```

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            (DATE IN 519)
   444*  MONITORING-DATE-GRANTEE-RESPONSE (DATE
         IN 519)
   445*  MONITORING-1ST-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   446*  MONITORING-1ST-RETARGET-DATE (NON-KEY
         DATE IN 519)
   447*  MONITORING-2ND-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   448*  MONITORING-2ND-RETARGET-DATE (NON-KEY
         DATE IN 519)
   449*  MONITORING-3RD-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   450*  MONITORING-3RD-RETARGET-DATE (NON-KEY
         DATE IN 519)
   451*  MONITORING-4TH-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   452*  MONITORING-4TH-RETARGET-DATE (NON-KEY
         DATE IN 519)
   453*  MONITORING-5TH-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   454*  MONITORING-5TH-RETARGET-DATE (NON-KEY
         DATE IN 519)
   455*  MONITORING-6TH-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   456*  MONITORING-6TH-RETARGET-DATE (NON-KEY
         DATE IN 519)
   457*  MONITORING-7TH-HUD-RESPONSE-DATE
         (NON-KEY DATE IN 519)
   458*  MONITORING-7TH-RETARGET-DATE (NON-KEY
         DATE IN 519)
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   459*  MONITORING-DATE-CLEARED (DATE IN 519)
   462*  MONETARY FINDING (CHAR X IN 519)
   463*  FINDING ACTION CODE (CHAR X IN 519)
   464*  FINDING AMOUNT (MONEY $9(10). IN 519)
   465*  FINAL FINDING AMOUNT (MONEY $9(10). IN
         519)
   466*  REPAID LETTER OF CREDIT (MONEY $9(10). IN
         519)
   467*  REPAID LOCAL ACCOUNT (MONEY $9(10). IN
         519)
   468*  REPAID TREASURY (MONEY $9(10). IN 519)
   469*  RESOLVED (MONEY $9(10). IN 519)
   470*  CONDITIONED REDUCTION (MONEY $9(10). IN
         519)
   471*  UNRESOLVED (MONEY $9(10). IN 519)
   520*  CONTRACT-CONDITION-FINDINGS (RECORD IN 508)
```

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475*   CONDITION-FINDING-NO (CHAR X(5) IN 520)
476*   CONDITION-DATE-OF-LETTER-GRANTEE (DATE IN
          520)
477*   PROGRAM-AREA-CONDITIONED (CHAR XXX IN
          520)
478*   DOLLAR-AMOUNT-CONDITIONED (MONEY $9(10).
          IN 520)
479*   CONDITION-TARGET-DATE-FOR-GRANTEE-RESPONSE
          (DATE IN 520)
480*   CONDITION-DATE-OF-GRANTEE-RESPONSE (DATE
          IN 520)
481*   CONDITION-1ST-HUD-RESPONSE-DATE (NON-KEY
          DATE IN 520)
482*   CONDITION-1ST-RETARGET-DATE (NON-KEY
          DATE IN 520)
483*   CONDITION-2ND-HUD-RESPONSE-DATE (NON-KEY
          DATE IN 520)
484*   CONDITION-2ND-RETARGET-DATE (NON-KEY
          DATE IN 520)
485*   CONDITION-3RD-HUD-RESPONSE-DATE (NON-KEY
          DATE IN 520)
486*   CONDITION-3RD-RETARGET-DATE (NON-KEY
          DATE IN 520)
487*   CONDITION-4TH-HUD-RESPONSE-DATE (NON-KEY
          DATE IN 520)
488*   CONDITION-4TH-RETARGET-DATE (NON KEY
          DATE IN 520)
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489*   CONDITION-5TH-HUD-RESPONSE DATE (NON-KEY
          DATE IN 520)
490*   CONDITION-5TH-RETARGET-DATE (NON-KEY
          DATE IN 520)
491*   CONDITION-6TH-HUD-RESPONSE-DATE (NON-KEY
          DATE IN 520)
492*   CONDITION-6TH-RETARGET-DATE (NON-KEY
          DATE IN 520)
493*   CONDITION-7TH-HUD-RESPONSE-DATE (NON-KEY
          DATE IN 520)
494*   CONDITION-7TH-RETARGET-DATE (NON-KEY
          DATE IN 520)
495*   CONDITION-DATE-CLEARED (DATE IN 520)
504*   CONG-DIST (RECORD IN 500)
  110*  UOG-CONG-DIST (CHAR XX IN 504)
505*   FHEO-VISITS (RECORD IN 500)
  309*  FHEO-VISIT-TYPE (CHAR XXXX IN 505)
  310*  FHEO-DATE-OF-VISIT (DATE IN 505)
  311*  RESERVE-NUMBER-ONE (NON KEY  INTEGER NUMBER
          99 IN 505)
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506*  COUNTY-DATA (RECORD IN 500)
   120*  FHEO-COUNTY-NUMBER (INTEGER NUMBER 999 IN
            506)
   121*  FHEO-COUNTY-NAME (NON-KEY  CHAR X(24) IN
            506)
   122*  FHEO-SMSA (NON-KEY  INTEGER NUMBER 9999 IN
            506)
   124*  FHEO-PCT-MINORITY-POP-CNTY (NON--KEY  INTEGER
            NUMBER 99 IN 506)
   125*  FHEO-PCT-MINORITY-POP-SMSA (NON KEY  INTEGER
            NUMBER 99 IN 506)
   126*  FHEO-STATE-NUMBER (NON-KEY  INTEGER NUMBER
            99 IN 506)
   127*  FHEO-SMSA-CENTRAL-CITY-IND (NON-KEY  INTEGER
            NUMBER 9 IN 506)
   128*  RESERVE-NUMBER-TWO (NON-KEY  INTEGER NUMBER
            9 IN 506)
   828*  FHEO-STATE-PLANNING-DISTRICT (NON-KEY  CHAR
            XXX IN 506)
   830*  FHEO-PCT-FEM-HEAD-HOUSEHOLD-CITY (NON-KEY
            INTEGER NUMBER 99 IN 506)
   831*  FHEO-PCT-FEM-HEAD-HOUSEHOLD-SMSA (NON-KEY
            INTEGER NUMBER 99 IN 506)
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   832*  FHEO-C-PROPOSED-INDIV-RELOCATED (NON-KEY
            INTEGER NUMBER 9(5) IN 506)
   833*  FHEO-C-PROPOSED-FAM-RELOCATED (NON-KEY
            INTEGER NUMBER 9(5) IN 506)
   834*  FHEO-C-PROPOSED-BUS-RELOCATED (NON-KEY
            INTEGER NUMBER 9(5) IN 506)
   835*  FHEO-C-INDIV-RELOCATED (NON-KEY  INTEGER
            NUMBER 9(5) IN 506)
   836*  FHEO-C-FAM-RELOCATED (NON-KEY  INTEGER NUMBER
            9(5) IN 506)
   837*  FHEO-C-BUS-RELOCATED (NON-KEY  INTEGER NUMBER
            9(5) IN 506)
   838*  FHEO-C-ACRES-ACQUIRED (NON-KEY  INTEGER
            NUMBER 9(9) IN 506)
   839*  FHEO-C-DATE-ACRES-ACQUIRED (NON-KEY  DATE IN
            506)
   840*  FHEO-C-DATE-SQ-FT-DISP (NON-KEY  DATE IN 506)
   841*  FHEO-C-LAND-INVENTORY-SQ-FT (NON-KEY  INTEGER
            NUMBER 9(5) IN 506)
   842*  FHEO-C-PARCELS-ACQUIRED (NON-KEY  INTEGER
            NUMBER 9(5) IN 506)
   843*  FHEO-C-DATE-PARCELS-ACQUIRED (NON-KEY  DATE
            IN 506)
   844*  FHEO-C-LAND-CONVEYED-IN-SQ-FT (NON-KEY
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        INTEGER NUMBER 9(5) IN 506)
845*  FHEO-C-RELOCATED-DATE (NON-KEY  DATE IN 506)
846*  FHEO-C-UNITS-REHAB (NON-KEY  INTEGER NUMBER
        9(5) IN 506)
847*  FHEO-TOTAL-HANDIC-HOUSEHOLDS (NON-KEY
        INTEGER NUMBER 9999 IN 506)
848*  FHEO-C-REHAB-OWNER-OCCUP (NON-KEY  INTEGER
        NUMBER 9999 IN 506)
849*  FHEO-C-REHAB-RENTAL-UNITS (NON-KEY
        INTEGER NUMBER 9999 IN 506)
507*  CENSUS-DATA (RECORD IN 506)
  190*  FHEO-CENSUS-TRACT (CHAR X(7) IN 507)
515*  AUDIT-VISITS (RECORD IN 500)
   401*  LAST-DAY-GRANTEE-AUDIT-PERIOD (DATE IN 515)
   402*  DATE-RIGA-ISSUES-AUDIT (DATE IN 515)
   403*  DATE-AO-RCVD-RIGA-AUDIT (NON-KEY  DATE IN
        515)
   405*  TYPE-OF-AUDIT (CHAR XXX IN 515)
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   406*  DATE-AO-RCVD-AUDIT-ISSUED-FROM-GRANTEE
        (NON-KEY  DATE IN 515)
516*  AUDIT-FINDINGS (RECORD IN 515)
   409*  AUDIT-FINDING-NO (CHAR X(5) IN 516)
   410*  AUDIT-DATE-OF-LETTER-GRANTEE (DATE IN 516)
   411*  AUDIT-PROGRAM-AREA (CHAR XXX IN 516)
   412*  AUDIT-STATUS-CDE (CHAR X IN 516)
   413*  AUDIT-TARGET-DATE-FOR-GRANTEE RESPONSE
        (DATE IN 516)
   414*  AUDIT-DATE-OF-GRANTEE-RESPONSE (DATE IN
        516)
   415*  AUDIT-1ST-HUD-RESPONSE-DATE (NON-KEY  DATE
        IN 516)
   416*  AUDIT-1ST-RETARGET-DATE (NON-KEY  DATE IN
        516)
   417*  AUDIT-2ND-HUD-RESPONSE-DATE (NON-KEY  DATE
        IN 516)
   418*  AUDIT-2ND-RETARGET-DATE (NON-KEY  DATE IN
        516)
   419*  AUDIT-3RD-HUD-RESPONSE-DATE (NON-KEY  DATE
        IN 516)
   420*  AUDIT-3RD-RETARGET-DATE (NON KEY  DATE IN
        516)
   421*  AUDIT-4TH-HUD-RESPONSE-DATE (NON-KEY  DATE
        IN 516)
   422*  AUDIT-4TH-RETARGET-DATE (NON-KEY  DATE IN
        516)
   423*  AUDIT-5TH-HUD-RESPONSE-DATE (NON-KEY  DATE
        IN 516)
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424*  AUDIT-5TH-RETARGET-DATE (NON-KEY  DATE IN
         516)
425*  AUDIT-6TH-HUD-RESPONSE-DATE (NON-KEY  DATE
         IN 516)
426*  AUDIT-6TH-RETARGET-DATE (NON-KEY  DATE IN
         516)
427*  AUDIT-7TH-HUD-RESPONSE-DATE (NON-KEY  DATE
         IN 516)
428*  AUDIT 7TH-RETARGET-DATE (NON-KEY  DATE IN
         516)
429*  AUDIT-DATE-STATUS EFFECTIVE (DATE IN 516)
430*  AUDIT-QUESTIONED-DOLLARS (MONEY $9(10). IN
         516)
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431*  AUDIT-DISALLOWED-DOLLARS (MONEY $9(10). IN
         516)
990*  GRANT-NO-AUDITED-1 (CHAR X(15) IN 516)
991*  GRANT-NO-AUDITED-2 (CHAR X(15) IN 516)
992*  GRANT NO-AUDITED-3 (NON-KEY  CHAR X(15) IN
         516)
993*  GRANT-NO-AUDITED 4 (NON KEY  CHAR X(15) IN
         516)
530*  ENVIRONMENT CENTER (RECORD)
 80*  ENV-OFFICE-CODE (CHAR XXX IN 530)
531*  ENVIRONMENT PERFORMANCE (RECORD IN 530)
   90*  ENVIR-DATE-VISIT (DATE IN 531)
   91*  ENVIR-MONIT-VISIT-TYPE (CHAR X IN 531)
   92*  ENVIR-DATE-REPORT (NON-KEY  DATE IN 531)
   93*  NEXT-SCHE-ENVIR-MONIT-VISIT (NON-KEY  DATE
         IN 531)
   94*  ENVIR-DATE-CLOSED (NON-KEY  DATE IN 531)
   95*  ENVIR-COMMENTS (NON-KEY  CHAR X(12) IN 531)
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5-3.   DATA ELEMENT DEFINITIONS

Regional Office Code C1 Screen n/a

The HUD standard code which identifies each Regional Office.

Field Office Code   C2   Screen C1

The HUD standard code which must be used in conjunction with the
Regional Office Code (C1) to identify the Field Office responsible
for a specific application/grant.

Field Office Name   C3   Screen C1

The HUD standard name of the Field Office which consists of the
name of the city and the abbreviation of the state in which it
is located.

Field Office Address   C4   Screen C1

The address of the HUD Field Office.

Unit of Government Locality Code   C10   Screen n/a

System generated. The HUD standard code as maintained on the
Geographic Code System. The code is entered on the data base
whenever Unit of Government Identification Code (C16) is updated.

Unit of Government State Code   C12   Screen n/a

System generated. The Federal standard code which identifies the
state in which the unit of government is located. This code is
entered on the data base whenever Unit of Government
Identification Code (C16) is updated.

Unit of Government County Code   C13   Screen C2A

The code indicating the county or counties (up to 5 counties)
within which the respective unit of government is located.
Obtained from the Geographic Code System.

Unit of Government Name   C14   Screen n/a

System generated. The HUD standard name of the unit of
government. Obtained from the Geographic Code System.

Unit of Government ID Code (State/Locality)   C16   Screen C2A

A code consisting of the Unit of Government State code (C12) and
the Unit of Government Locality Code (C10). The codes may be
obtained from the Geographic Code System reports.

FIPS Locality Code   C17   Screen n/a

System generated. The Federal Information Processing Standard
(FIPS) code for identifying localities under Federal jurisdiction.
Obtained from the Geographic Code System.

Unit of Government Population C18 Screen n/a

System generated. The population of the respective unit of
government. Obtained from the Geographic Code System.

Date Eligibility Determination Received at FO C20 Screen n/a

The date the request for eligibility determination for the Action
Grant Program was received by the Field Office. This date was
entered at the time an original pocket of poverty or a normal
request for eligibility determination was received or each time a
request for eligibility recertification was received by the Field
Office. No longer input but remains on the file for historical
purposes.

Disposition of Eligibility Determination C21 Screen n/a

A code which indicated the action taken on a request for
eligibility determination or recertification for the Action Grant
Program. The codes include:

    A   Found eligible
    B   Found eligible for Pocket of Poverty
    C   Found ineligible on EO-Housing
    D   Found ineligible on EO-Employment
    E   Found ineligible LO/MOD Housing
    R   Returned to Applicant (incomplete)
    W   Withdrawn by Applicant
    X   Ineligible, dropped from distressed communities or did not
         request yearly recertification
No longer input but remains on the file for historical
purposes.

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Date Action Taken on Eligibility Determination C22 Screen n/a

The date that action was taken on the request for eligibility
determination. This date was the date of the letter informing
the jurisdiction of the eligibility determination in cases where
the eligibility determination request was approved, returned to
or withdrawn by the requestor; the first phase of the pockets of
poverty eligibility determination procedure (city factors) was
approved; or the pockets of poverty eligibility determination
request was returned to or withdrawn by the requestor. For
recommendations of ineligibility, the date was that of the

memorandum to Headquarters stating the disapproval recommendation.
No longer input but remains on the file for historical purposes.

Pocket of Poverty Indicator C23 Screen n/a

A code of P indicates that a pocket of poverty eligibility
determination request was received from a city which previously had
not been eligible for a pocket of poverty. No longer input but
remains on the file for historical purposes.

Grantee Eligibility Expiration Date C24 Screen n/a

A date by which a jurisdiction had to submit a request for
eligibility recertification. The eligibility expiration date was
always the thirtieth (30) of November. The particular year of the
expiration date depended upon the date of previous actions. No
longer input but remains on the file for historical purposes.

Metropolitan Statistical Area C25 Screen n/a

System generated. The Metropolitan Statistical Area in which a
unit of government is located. Obtained from the Geographic Code
System.

Cumulative Approved Entitlement C30 Screen n/a

System generated. The sum of all grants approved from CDBG
entitlement funds for a unit of government since the beginning of
the program including amounts reallocated during subsequent fiscal
years. This consists of the total of all approved grant amounts
shown on Form HUD-7082, 'Funding Approval'. When an entry is made
to 'Grant Approved' (C254) to reflect a change, the system will
revise this field. Both decreases and increases will be
reflected.

Cumulative UR Surplus C31 Screen n/a

System generated. The sum of all surplus grant funds which
remained after financial settlement of urban renewal projects
and neighborhood development programs which were reassigned to
the unit of government for use in the entitlement program. No
longer input but remains on the file for historical purposes.

Cumulative Withheld C32 Screen n/a

System generated. The sum of all funds withheld from CDBG
entitlement funds approved pursuant to loan guarantees under
Section 108. For historic purposes, also includes amounts

withheld for repayment of urban renewal loans.

Cumulative Line of Credit C33 Screen n/a

System generated. The cumulative amount of funds in the
entitlement program approved for a unit of government since the
beginning of the CDBG program. The Cumulative Line of Credit is
the sum of Cumulative Approved Entitlement, (C30) plus
Cumulative UR Surplus, (C31) minus Cumulative Withheld, (C32).
Both decreases and increases will be reflected.

Cumulative Entitlement Drawndown C34 Screen n/a

System generated. The sum of all entitlement funds withdrawn by
a unit of government since the beginning of the CDBG program.
Drawdown and disbursement figures are input automatically to
Cumulative Grant Drawdown (C272) from the Program Accounting
System (PAS) and summed to this field for entitlement
communities.

Date Performance Report Received C38 Screen C2B

The date on which the latest performance report was received for
a unit of government. The report should be received for all
units other than those who are entitled for the first time or
those who have never received a grant.

Date Annual In-House Review Completed C47 Screen C2A

The date the CPD Division prepared a written recommendation for
the signature of the Office Manager.

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Program Year Start Date C50 Screen C2A

The date indicating the beginning of a CDBG unit of government's
program year. A new date should be entered whenever the grantee
changes its program year start date. The key elements are month
and day; the year indicates when the start date was established.

Date Entitlement Grantee Closed C51 Screen n/a

System generated. The date every approved Entitlement grant for
a unit of government is closed (C273 becomes valued) or
terminated (C250 becomes valued).

Amount Recaptured C52 Screen C2A

The sum of the difference between each Grant Approved (C254) and

the Grant at Close Out (C274).

Entitlement Drawdown Ratio C61 Screen n/a

System generated. The ratio of amount available for drawdown to
most recent grant approved for an entitled unit of government at
program year start date.

Date Entitlement Ratio Calculated C62 Screen n/a

System generated. The date of the calculation of the
entitlement drawdown ratio at time of the program year start.

Entitlement Drawdown Ratio at 60 Days C63 Screen n/a

System generated. The ratio of amount available for drawdown to
most recent grant approved for an entitled unit of government 60
days prior to program year start date.

Date Entitlement Ratio 60 Calculated C64 Screen n/a

System generated. The date of the calculation of the
entitlement drawdown ratio 60 days prior to the program year
start date.

Entitlement Drawdown Ratio at 120 Days C78 Screen n/a

System generated. The ratio of amount available for drawdown to
most recent grant approved for an entitled unit of government
120 days prior to program year start date.

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Date Entitlement Ratio 120 Calculated C79 Screen n/a

System generated. The date of the calculation of the
entitlement drawdown ratio 120 days prior to the program year
start date.

HUD Contact Person Name C81 Screen C1

The person in the Field Office who is the contact for the
Emergency Shelter Grant Program.

HUD Contact Person Telephone Number C82 Screen C1

The telephone number of the person identified in HUD Contact
Person Name (C81).

Date HAP Received C83 Screen C2A

The date that a Housing Assistance Plan (HAP) is received in the
Field Office.

Date HAP Reviewed C84 Screen C2A

The date that the review of a Housing Assistance Plan (HAP) is
completed and the grantee notified of the results of the review.

Type of Governmental Unit Code C100 Screen C3

A code which indicates the jurisdictional level of the unit of
government. Multiple codes may apply for ESGP. The codes
include:
Programs other than ESGP
     01 municipality
     02 town/township
     03 county
     04 Indian reservation/tribe/council, etc.
     10 state, territory, possession
     14 multiple Indian reservations, etc.
     15 multiple municipalities
     16 multiple counties
     17 municipality(ies) and county(ies) combined
ESGP
     88 homeless programs coordinator
     90 state or local government agency
     93 CHAPS coordinator
     95 private, non-profit organization

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Government Unit Name C101 Screen C3

The name of the unit of government or other administrative
agency grantee.

Government Unit Street Address C102 Screen C3

The street portion of the address of the chief official of the
unit of government or other administrative agency grantee.

Government Unit City C103 Screen C3

The city portion of the address of the unit of government or
other administrative agency grantee.

Government Unit State C104 Screen C3

The state portion of the address of the unit of government or

other administrative agency grantee.

Government Unit Zip   C105   Screen C3

The zip code portion of the address of the unit of government or
other administrative agency grantee.

Government Unit Official   C106   Screen C3

The name of the chief official of the unit of government or
other administrative agency grantee.

Government Unit Official Telephone Number   C107   Screen C3
The telephone number of the chief official of the unit of
government or other administrative agency grantee.

UOG Congressional District   C110   Screen n/a

System generated. The congressional district(s) from the
Geographic Code System for the entire unit of government.

Application/Grant Number   C200   Screen C4A

The formal number assigned to an application or grant. The
number may consist of a program identifier, fiscal year of
appropriation (last two positions), grant type, state code,
field office code, round or serial number. The number will be
entered on SF-424, 'Application for Federal Assistance'.

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Program Code   C201   Screen n/a

System generated from the Application/Grant Number as shown
below:

Number Begins With	Program Type	6th & 7th Positions	Generated Program Code
B-	Entitlement	MC,UC	E
B-	Hold Harmless	HS,HN	L
B-	State Block	DC	B
B-	Discretionary	DH,DS,DN	C
B-	Secretary's Fund	SA,SN,SW, ST,SD,SK, SI,SQ,SP	S
B-	Indian	SR	I
B-	Urgent Need	UR	F
B-	Jobs Bill	MJ,UJ,DJ,	J

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                                HJ,SJ
S-              Emergency                       D
                 Shelter
                Rental                          R
                Rehabilitation
H-              Urban Homestead                 H
Two Letters     Special Needs                   P
                 Assistance
All Others      Non-HUD                         N
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Grant Type C202 Screen n/a

System generated. Grant type as entered in Application/ Grant
number (C200). For programs other than Special Needs Assistance
it is positions 6 and 7. For Special Needs Assistance programs
other than ESGP, it varies by year.

Fiscal Year C203 Screen n/a

System generated. Fiscal year as entered in Application/ Grant
number (C200). For programs other than Special Needs Assistance
it is positions 3 and 4. For Special Needs Assistance programs
other than ESGP, it varies by year.

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Related Grant Number C226 Screen n/a

For grants that use reallocated funds to supplement an existing
grant, the related grant number is entered in the record for the
grant from reallocated funds and consist of the
application/grant number of the grant that has been
supplemented.

For grants funded under the multi-year comprehensive small city
program, the related grant number was provided for all years
except the first and consisted of the application/ grant number
of the first year of the multi-year program.

UR Surplus Indicator C227 Screen n/a

A code which indicated that a grant was funded solely from funds
available from the closeout of an Urban Renewal project or
Neighborhood Development Program which was completed with funds
not utilized (surplus). No longer input but remains on the file
for historical purposes.

Comprehensive Code C230 Screen n/a

A code which indicated which of the two types of small city

applications was applicable as follows:

1.   Single purpose for grants made to undertake a project
        which consisted of a single activity or a number of
        activities that did not meet the definition of a
        comprehensive program. The code was '0'.

2.   Comprehensive for grants designed to address multiple
        community development needs by providing grants
        sufficient in size to permit a major program to respond
        to these needs. The first position was the year of the
        grant, second position slash, third position number of
        years.

No longer input but remains on the file for historical
purposes.

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Number of Project Activities C232 Screen C4A

For Small Cities State Administered Program, the number of
grants awarded. For single purpose small city grants a count of
the separate projects included in the grant.

Entitlement C240 Screen n/a

Headquarters input. The amount of CDBG funds that a unit of
government is entitled to receive based on calculations
performed by Headquarters in accordance with formulas required
by the Housing and Community Development Act. The figures are
transferred from the CDBG Demography System annually upon final
allocation determination.

Date Submission/Application Due C242 Screen C4A

The date a complete application or final submission is due in
the Field Office.

Date Submission/Application Received C246 Screen C4A

The date a complete grant submission/application is received in
the Field Office. It represents the date stamped in the mail
room of the office on SF-424, 'Application for Federal
Assistance'. If, upon examination, the application is
determined to be complete, then the date originally entered as
received is correct. If upon examination the application is
determined to be incomplete, the date of receipt of information
which resulted in the application being judged complete is
entered.

Date Application/Submission Approved C248 Screen C4A

For CDBG approvals:
For current fiscal year appropriation approvals, the date
entered on Form HUD-7082, 'Funding Approval' noted in item 6,
'Original Funding Approval' beside the signature of the
appropriate HUD official. The date the application is approved
is the date of an 'initial' approval of a grant and this date
never changes because of amendatory actions.

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For UDAG approvals:
This item was transferred from Action Grant Information System
It is the execution (obligation) date as shown on the Grant
Agreement for the project and a HUD-7082A,1Funding Approval
Under Section 119 of the Housing and Community Development Act
of 1974 (Public Law 93-383) as Amended' and as signed by an
authorized HUD official.

For Rental Rehabilitation approvals:
The date the Field Office Manager signs the Funding Approval
Form (HUD 40015) and the Grant Agreement (HUD 40015.1).

For Special Needs Assistance approvals:
The date Headquarters approves the grant.

Date Submission/Application Not Approved C250 Screen C4A

CDBG:
Field reflects several instances in which an application is
considered not approved. The term 'not approved' is used in a
broad sense in that it includes applications that actually were
never approved, approvals for which the applicant did not sign a
contract, and approvals subsequently terminated as described
below.

1.   Disapproved - The date shown on the letter informing the
        applicant that its application was disapproved.

2.   Application Withdrawn After Approval - The date stamped
        by the Field Office mail room on the applicant's letter
        advising HUD that it will not accept the approved grant
        and thus will not sign the acceptance provisions
        outlined on Form HUD-7082- 'Funding Approval'.

3.   Termination - The date an approval is terminated depends
        on the circumstances surrounding the termination. When
        the recipient terminates the approval, the termination

date is the date stamped by the Field Office mail room
on the recipient's letter advising that it is
terminating the approval. When HUD terminates the
approval, the termination date is the date shown on the
letter advising the recipient that the grant is
terminated.

UDAG:
Field transferred from Action Grant Information System (AGIS).

SNAP:
The date Headquarters disapproves the grant.

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Reason Not Approved C252 Screen C4A

A code indicating why the application was not approved.
Headquarters staff input this code for the Action Grant Program.

Reason   Code

CDBG:
  Disapproved   DD
  Application Withdrawn Prior to Approval   DP
  Application Withdrawn After Approval   DA
  Termination   DT
  Returned to Applicant Prior to Approval   DR
Action Grant:
  No Further Consideration   DD
  Termination for Mutual Convenience   DT
  Cancellation   DG
  Termination for Cause   DC

Grant Approved C254   Screen C4A

CDBG
Field input, the amount of CDBG funds approved as shown on Form
HUD-7082, 'Funding Approval'. For an amendment, the amount shown
is the change and should be added to (or subtracted from) the
amount already in this field.

UDAG:
Transferred from Action Grant Information System (AGIS), the
amount of UDAG funds obligated at the time that an authorized
HUD official executed a Grant Agreement and a HUD-7082A,
'Funding Approval'.

SNAP:
Transferred from applicable Headquarters SNAP system, the amount
of funds approved by Headquarters.

Withheld Amount   C255   Screen C4B

The amount withheld from Entitlement funds approved for a
specific grant pursuant to loan guarantees under Section 108.
For historic purposes, may include amounts withheld for
repayment of urban renewal loans.

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6525.1 REV-1,CHG-1

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UR Surplus Amount   C256   Screen n/a

The amount of surplus grant funds remaining after financial
settlement of Urban Renewal projects and Neighborhood
Development Programs for the CDBG Entitlement program. No
longer input but remains on the file for historical purposes.

Drawdown as of Last Approval   C258   Screen n/a

System generated. The cumulative amount drawndown at the time
of the most recent approval. This field when used in
conjunction with the Cumulative Entitlement Drawdown, (C34)
provides the amount of drawdown since the most recent approval.

Date Entry Drawdown at Approval   C259   Screen n/a

System generated. The date of entry for the amount drawndown at
the time of the last approval.

Grant Requested Full Application   C262   Screen C4A

The amount requested for a grant under the CDBG Secretary's Fund
discretionary program.

Date Project Completed   C264   Screen C4B

The date the UDAG recipient executes the Certificate of Project
Completion.

Date Line of Credit Established   C267   Screen C4B

The date the State Program became authorized to draw its funds.

Application Met Threshold   C269   Screen n/a

The date that it was determined that an application was
submitted on time, was properly executed and contained the
following:

- a site or location

- evidence of site control
- a developer or industry to implement
- evidence of a lender
- a 'but for' statement
- a 5 year pro forma
- evidence of two public hearings

No longer input but remains on the file for historical purposes.

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Date Activities Completed C270 Screen C4B

The date the physical grant activities were completed. For
Action Grant it is the date that construction or other
activities called for in the grant agreement were completed.
This date occurs prior to grant closeout.

Action Taken on Application C271 Screen C4B

A code which indicated the action taken during processing of an
Action Grant submission. Codes A, F, N, Q, X and T are input
from Action Grant Information System all others are field input.
The codes include:

A - Formal Approval (Obligation)
F - No Further Consideration
N - Preliminary Approval (announcement)
Q - Application Held for Next Quarter
X - Grant cancelled
T - Grant terminated
S - Grant closed out but not complete
M - Grant completed with repayments to be monitored
C - Grant completed with no repayment to be monitored

Cumulative Grant Drawdown C272 Screen n/a

Headquarters input. The sum of all funds disbursed or drawndown
by a unit of government from the line of credit for a grant.
This data will be entered automatically from the Program
Accounting System (PAS).

Date Closed Out C273 Screen C4B

Other than UDAG:
The date of the notification of closeout signed by the HUD
authorized official.

UDAG:
The date the recipient executes the closeout agreement. (Note,
this is not the same as the 'Date Project Completed' which is

the date the recipient executes the Certificate of Project
Completion).

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6525.1 REV-1,CHG-1

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Grant at Close Out   C274 Screen C4B

CDBG
The amount of grant actually used by a unit of government.

UDAG:
The amount of UDAG funds actually used by the recipient as
estimated at the time of closeout. This amount is shown on the
Financial Status report.

Date of Grantee Obligation C275 Screen C4B

CDBG:
The date the recipient executes the original Grant Agreement for
the program year. This date is the date on the signature page
of the Grant Agreement.

UDAG:
The date the grantee executed the Action Grant contract. This
was the date on the signature page of the grant contract for the
grantee.

Date Accept Legally Binding Commitment C277 Screen C4B

Transferred from Action Grant Information System. The date that
the first legally binding commitment was accepted by HUD. This
date was the date of the telephone conversation where the
Headquarters UDAG attorney and the Field Office attorney
mutually agreed to accept the LBC as confirmed in a letter from
Headquarters to the Field Office.

Date Targeted for Completion C278 Screen C4C

The expected date for completion of the physical activities of a
grant as indicated in the application. This may be, but is not
necessarily, the same as the anticipated closeout date which
reflects the financial completion also.

Date Construction Start C279 Screen C4C

The date that actual physical construction began on an Action
Grant project. This date was used as a milestone for monitoring
purposes.

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Date Performance Report Received C330 Screen C4C

The date on which the Performance Report is received in the
Field Office.

Date of Official Contract C331 Screen C4C

The date a grantee executes a grant agreement for the Rental
Rehabilitation program.

Date of Notification C332 Screen C4C

The date the unit of government is notified of grant award.
This date is reported on Form HUD-7082, 'Funding Approval'.

State Application Number C333 Screen C4C

The number assigned to each unit of government that submits a
SF-424, 'Federal Assistance Request'.

Reallocation First Subsequent FY C334 Screen n/a

Headquarters input. Used to identify Entitlement funds awarded
in the next fiscal year as opposed to Entitlement funds awarded
during the fiscal year of the grant record. Input at the time
of allocations from the CDBG Demography System.

Reallocation Second Subsequent FY C335 Screen n/a

Headquarters input. Used to identify Entitlement funds awarded
in the second ensuing fiscal year as opposed to Entitlement
funds awarded during the fiscal year of the grant record. Input
at time of allocations from the CDBG Demography System.

Date Action Grant SPR Received C359 Screen C4C

The date that the Field Office received the grantee's
Semi-Annual Progress Report (SPR). This date will be entered
and/or updated each time an SPR is received from the grantee.
The date normally is stamped on the document by the mail room.

Alpha State Code C365 Screen n/a

System generated. A two position abbreviation for the
respective state of the unit of government. Obtained from the
Geographic Code System.

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6525.1 REV-1,CHG-1

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Date Pocket of Pov. Elig. Det. Rec'd at FO C370 Screen n/a

The date a request for pocket of poverty eligibility
determination for the Action Grant Program was received in the
Field Office. No longer input but remains on the file for
historical purposes.

Pocket of Poverty Disposition of Elig. Det. C371
Screen n/a

A code which indicated the action taken after Field Office
review of a request for a pocket of poverty eligibility
determination for Action Grant has been completed. The codes
were:

     B Found eligible for Pocket of Poverty
     J Found ineligible Pocket/Population
     K Found ineligible Pocket/Poverty
     L Found ineligible Pocket/Income
     R Returned to Applicant (incomplete)
     W Withdrawn by Applicant

No longer input but remains on the file for historical purposes.

Date Action is Taken on a Pop. Elig. Det. C372 Screen n/a

The date that action was taken on the request for pocket of
poverty eligibility determination. This date was the date of
the letter informing the jurisdiction of the eligibility
determination process (City Factors) and that the second phase
of the process (Pocket of Poverty Factors) was approved or that
the request for a pocket of poverty eligibility determination
was returned to or withdrawn by the requestor. For
disapprovals, the date was the date of the memorandum to
Headquarters recommending disapproval of the request.

No longer input but remains on the file for historical purposes.

Monitoring Conclusion Number C438 Screen C11A

Each conclusion, whether positive or negative, is given a unique
conclusion number. The following letters are used in the first
space:

     M - On-site monitoring visit
     G - Grantee Performance Report
     H - Housing Assistance Plan
     D - Drawdown analysis of the Line of Credit
     L - Litigation
     O - Program area does not apply to grantee

The last digit of the fiscal year in which the conclusion is
made (as determined by the date of the monitoring letter) is
noted in the second space. The last three spaces are used to
record numbers, in sequential order for each conclusion
discussed in the monitoring letter. In order to keep track of
the specific details of each conclusion, it is recommended that
these last three numbers be referenced in the letter to the
grantee. All opening monitoring findings will be carried over
from one fiscal year to the next and tracked until cleared.

Date of Monitoring Visit C439 Screen C11A

The last date of the monitoring visit discussed in the
monitoring letter to the grantee. This element is entered when
visit is completed.

Date of Monitoring Letter C440 Screen C11A

The date that the Field Office Manager, or designee, signed the
letter to the grantee notifying the grantee of monitoring
conclusions. This element is entered when letter is dispatched.
For "Program Area Monitored" codes AMI and RMI this is the date
of the letter requesting the grantee to mail-in information to
be reviewed in house.

Program Area Monitored C441 Screen C11A

For each grant monitored, the code indicating the areas
monitored. The program area code may be used as many times as
required by the number of findings in that area. The entry in
this field must relate to a grant number in C200 and to a
monitoring conclusion number. To insure accuracy of the data,
this field should be entered before entering the conclusion
number and the grant number. After the first program area
monitored is entered, determine the number of conclusions.
Indicate the applicable grant for each conclusion. Repeat for
each program area. This code is also used to identify program
areas of findings when reviewing GPRs, HAPs, line of credit
drawdowns and funds repaid as a result of litigation etc. Valid
codes include:

PRP   Program Progress The code indicating monitoring of
        progress in carrying out the program as a whole or any
        specific project. Also included in this code is
        monitoring of grantee capacity. (See HUD Handbook
        6509.2 Rev-4, chapter 3). The code is also used in
        monitoring progress in carrying out block grant funded
        rehabilitation and Rental Rehabilitation projects and in
        monitoring for progress in closing out Secretary's Fund
        and Small Cities grants. PRP shall not he used for the
        State CDBG Program because states do not carry out
        activities. Timely execution of activities should be a
        part of the state's review of recipients (MON).

MFP   Program Benefit/Maximum Feasible Priority The code
        indicating a determination of whether the grantee has
        complied with the basic objectives of the Act as stated
        in 24 CFR 570.200 (a)(2). The review follows standards
        defined in 24 CFR 570.901 and requires determination of
        compliance with the following objectives:

        - Principal benefit to low- and moderate-income
           persons;

        - Prevention or elimination of slums and blight;

        - Needs of a particular urgency.

        In addition, this code shall be used when making a
        determination that the grantee's use of funds as a whole
        principally benefits low and moderate income persons.
        Do not use this code when referring to basic eligibility
        of activities under Sections 570.201 through 570.207 of
        the regulations.

HAP   Housing Assistance Plan The code indicating monitoring
        of the grantee for implementation of its Housing
        Assistance Plan. See Chapter 7 of HUD Handbook 6509.2
        REV-4.

CPA   Citizen Participation The code indicating monitoring
        grantee compliance with applicable citizen participation
        requirements and includes review of complaints.

ELI   Eligibility of Activities The code indicating
        monitoring for eligibility of activities being carried

out with Federal assistance.

FEO   Fair Housing and Equal Opportunity The code indicating a limited review of FHEO requirements by the CPD Representative. Codes for FHEO Field Office monitoring findings, concerning determinations of non-compliance with civil rights requirements, are described in the FHEO Data Base Dictionary.

MBE   Minority Business Enterprise The code used when monitoring minority business participation in grantee contracts.

ACT   Accountability The code indicating complete accountability monitoring. Use of this code eliminates the need to enter the six transactions for accountability (i.e. personal property management, allowable costs, subrecipients, procurement, management and finance) whenever there are no negative conclusions. When negative findings in accountability areas do exist, enter ACT to indicate that accountability monitoring of the six areas has been completed.   Where there has been a finding in one or more areas of accountability, also enter the respective program area code and the Monitoring Target Date for Response (C442). The code ACT should not have any findings.

ALL   Allowable Costs The code used when monitoring to determine the allowability of expenses incurred by the grantee using program funds under OMB Circular A-87 and Part 85 or comparable state requirements. See HUD Handbook 6509.2 REV-4, Exhibit 5-4.

PPM   Personal Property Management The code used when monitoring the grantee's personal property management standards for compliance with Part 85 or comparable state requirements. See HUD Handbook 6509.2 REV-4, Exhibit 5-5.

PRC   Procurement The code used when monitoring grantee compliance with the procurement standards prescribed in Part 85 or comparable state requirements. See HUD Handbook 6509.2 Rev-4, Exhibit 5-2.

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SUB   Subrecipients The code used when monitoring the grantee's system for insuring that subrecipients and operating agencies adhere to all Federal management and administrative standards. See HUD Handbook 6509.2 REV-4,

Exhibit 5-3. When monitoring state reviews of its recipients, use MON.

MGT   Management System The code used when monitoring the grantee S management system for tracking progress, maintaining records and assessing program effectiveness, except for review of subrecipients. See HUD Handbook 6509.2 REV-4, Exhibit 5-6.

FIN   Financial Management The code used when the Financial Management Specialist monitors for compliance with Part 85 or comparable state requirements. Status of audits/audit findings should be recorded under this code. See Exhibit 5-1 of HUD Handbook 6509.2 REV-4. This code includes review of the financial aspects of UDAG projects. For the State CDBG Program, FIN also covers reviews to insure that the state has procedures for both program income and CDBG funds used for program administrative expenses.

FMG   Financial Management The code used when monitoring for compliance with Part 85 or comparable state requirements is conducted by the CPD Representative. This code also includes review of the financial aspects of UDAG projects. For the State CDBG Program, FMG also covers reviews to insure that the state has procedures for both program income and CDBG funds used for program administrative expenses.

LAB   Labor Standards The code indicating monitoring for grantee compliance with the Davis-Bacon Act, Copeland Act, and Contract Work Hours and Safety Standards Act, as discussed in chapter 11 of HUD Handbook 6509.2 REV-4 and the Federal Labor Standards Compliance Handbook 1344.1 Rev-1.

RLC   Relocation The code used for the in-depth monitoring reviews conducted by the Specialist discussed in HUD Handbook 1373.1 REV-1, Relocation and Real Estate Monitoring.

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REL   Relocation The code indicating the limited relocation reviews discussed in Section 3, Chapter 12 of HUD Handbook 6509.2 REV-4.

RMI   Relocation The code used for mail-in relocation reviews conducted by the Specialist as described in chapter 4 of HUD Handbook 1373.1 REV-1, Relocation and Real Estate

Monitoring

AQL   Acquisition The code indicating monitoring for limited
        property acquisition reviews as discussed in Section 3,
        chapter 12 of HUD Handbook 6509.2, REV-4.

ACQ   Acquisition The code used for the in-depth acquisition
        review conducted by the Specialist described in HUD
        Handbook 1373.1 REV-1, Relocation and Real Estate
        Monitoring.

AMI   Acquisition The code used for the mail-in acquisition
        monitoring conducted by the Specialist as described in
        chapter 4 of HUD Handbook 1373.1, Relocation and Real
        Estate Monitoring.

REH   Rehabilitation The code used when monitoring of block
        grant funded rehabilitation or the Rental Rehabilitation
        Program is conducted by the Rehabilitation Specialist.
        See chapter 6 of HUD Handbook 6509.2 REV-4.

RHB   Rehabilitation The code used for monitoring of block
        grant funded rehabilitation programs or the Rental
        Rehabilitation program when conducted by the CPD
        Representative. See chapter 6 of HUD Handbook 6509.2
        REV-4.

312   Section 312 Rehabilitation Loans The code used when
        monitoring of Section 312 funded rehabilitation is
        conducted by the Rehabilitation Specialist as discussed
        in chapter 6 of HUD Handbook 6509.2 REV-4. The code 312
        is generally entered using the grant number for either
        the grantee's CDBG program or Urban Homesteading Program
        as appropriate.

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6525.1 REV-1,CHG-1

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ENV   Environment The code used when the CPD Representative
        conducts monitoring of those areas covered by the
        National Environmental Policy Act of 1969, the National
        Historic Preservation Act of 1966 and related statutes,
        Executive Orders, criteria, standards, policies and
        regulations. Monitoring by CPD Representatives of the
        grantee's implementation of the Flood Insurance Purchase
        requirements set forth in 24 CFR 570.605 shall be
        covered by code FDP. See HUD Handbook 6509.2 REV-4,
        chapter 12.

EVR   Environment The code used when the Environmental
        Officer conducts monitoring of those areas covered by

the National Environmental Policy Act of 1969, the
National Historic Preservation Act of 1966, and related
statutes, Executive Orders, criteria, standards,
policies and regulations. See HUD Handbook 6509.2
REV-4, chapter 9.

FDP   Flood Disaster Protection The code used when monitoring
        grantee compliance with Sections 102 (a) and 202 (a) of
        the Flood Disaster Protection Act as described in
        Section 1 of Chapter 12 of HUD Handbook 6509.4 Rev-4.

108   Section 108 Loan Guarantees The code used when
        monitoring Section 108 assistance to entitlement
        grantees for compliance with program regulations and the
        security requirements contained in Section 108
        contracts.

URR   Urban Renewal The code used when monitoring repayment
        obligations for closed urban renewal projects.

MON   Monitoring The code indicating review of the State
        Block Grant program to determine whether the state
        adequately conducted reviews of its recipients.

TIM   Timeliness The code indicating monitoring of the State
        Block Grant program to determine whether the state
        distributed the funds in a timely manner.

DIS   Distribution The code indicating monitoring of the
        State Block Grant program to determine whether the state
        distributed the funds in conformance with the method
        described in its final statement.

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GCS   Grant Closeout System The code used when reviewing and
        sampling the state system to ensure closeouts on a
        timely basis.

AUM   Audits Management The code used when reviewing the
        state's procedures to comply with OMB Circular A-128.

ECO   Economic Development The code used when monitoring the
        state's system for selection and management of economic
        development assistance to for-profit entities.

FUN   Fundability of Activities The code used when reviewing
        and sampling the system the State has in place to insure
        that each activity funded is eligible under Section
        105(a) and that each activity meets a national

objective.

    ROR   Review of Recipients The code indicating field office
            review of recipient local governments for the state CDBG
            program.

    PER   Performance The code indicating Action Grant
            Performance. The code shall be used when monitoring to
            insure that the benefits claimed by UDAG grantees, which
            are incorporated into Exhibits A to F of the grant
            agreement, are actually occurring. Such benefits
            include level of new private investment, jobs, housing,
            taxes, in lieu payments and energy savings.

    XXX   The code indicating any other areas monitored, such as
            the requirements for the handicapped, lead-based paint,
            etc.

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6525.1 REV-1,CHG-1

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    Monitoring Target Date for Response C442 Screen C11A

    The date in the monitoring letter that indicates response is due
    from the grantee. If the grantee was found to be in
    compliance/conformance in the area monitored, the element is
    blank, thus indicating no response required. Each negative
    conclusion shall be given a target date. If the finding was
    corrected on-site, the Target Date and the Monitoring Finding
    Cleared Date (C459) shall be the same as Date of Monitoring
    Visit (C439). Different findings may have different target
    response dates or all findings may have a single target response
    date. For "Program Area Monitored" codes AMI and RMI, this is
    the deadline by which the grantee has been requested to submit
    information for the in-house review.

    Monitoring Date of Grantee Response C444 Screen C11A

    The date the letter, documentation, etc. from the grantee is
    received in the Field Office. The conclusion number for each
    finding to which the grantee has responded is shown in
    Monitoring Conclusion Number (C438).

    Monitoring-HUD Response Date. C445, C447, C449, C451, C453,
    C455, C457 Screen C11A

    The date of the HUD letter, Memo-To-File (following telephone
    call) etc., responding to the information/documentation
    submitted by the grantee. HUD response date is used when
    information is not acceptable. The finding is cleared by
    entering the date of the HUD letter, memo etc. in Monitoring

Finding Cleared Date (C459). If the information is not
acceptable, up to seven (7) response dates for each finding will
be maintained in the system if needed to clear the finding. If
the finding is not cleared after seven response dates, the
system will retain the seven latest entries.

Monitoring-Retarget Date. C446, C448, C450, C452, C454, C456,
C458 Screen C11A

The new date established for grantee response to each finding
which is unresolved and past due. Under this system each
finding may be assigned the same or a different retarget date.
The data base will automatically retain up to seven (7) retarget
dates per finding. If the finding is not cleared after seven
retarget dates, the system will retain the seven latest entries.

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Monitoring Finding Cleared Date C459 Screen C11A

The date of the HUD letter (or other communication) to the
grantee clearing/closing a monitoring finding or applying a
sanction. The element is entered following signature of the
letter to the grantee.

Monetary Finding C462 Screen 11B

A "Y" for yes and an "N" for no to indicate whether the grantee
was advised to repay funds as a result of a finding.

Finding Action Code C463 Screen 11B

For those non-monetary findings (i.e. those with an "N" entered
in C462) one of the following codes indicates the action the
field office requested of the grantee to resolve the finding.
Only one code is entered per finding. However, if as a result of
grantee response, another action is taken, the latest action
code should be entered. Select the code which most closely
describes the action taken. The codes are:

     I - additional information requested
     S - progress schedules requested
     P - institute reversed procedures
     A - no longer accept certification and additional
         assurance will be required
     R - reprogram funds
     D - suspend disbursement for a specific activity
     L - suspend local loan approval for Section 312 loan
     M - change method of payment from line of credit
         to reimbursement

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      C - contract condition or approval of Annual Request
          for Program Participation
      T - terminate program participation
      O - other
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Date Final Action   C464   Screen C11B

For monetary findings, the date upon which the final action was
taken regarding the request for payment for that finding, e.g.
the date the grantee repaid the line of credit; the date a
letter was sent to the grantee indicating the finding was
resolved in favor of the grantee and payment was not required;
the date of the letter reducing the grant. This date should not
be entered until all the dollars in Final Finding Amount (C465)
have been accounted for.

Final Finding Amount   C465   Screen 11B

The final amount the grantee has been advised to repay for the
finding. This should be the total of the entries in Return of
Grant (C466), Paid to U.S. Treasury (C468), Amount Resolved
Without Payment (C469), Amount Reduced (C470) and Amount
Unresolved (C471).

Date of Repayment Letter   C467   Screen C11B

Date of the letter to the grantee advising the repayment of
funds as a result of a finding from an on-site monitoring visit
a performance report review, a drawdown analysis of the line of
credit, litigation, citizen's complaint or HAP review. This
date is not necessarily the same as date HAP reviewed, date of
monitoring letter or date GPR review completed. This field is
not changed to reflect subsequent letters requesting repayment

Condition Finding Number   C475   Screen C12

Each of the grantee's contract conditions is given a unique
condition number The letter 'C' is used in the first space.
The last digit of the fiscal year in which the contract was
signed is noted in the second space. The last three spaces are
used to record numbers in sequential order for each condition in
the contract. The first contract condition each year begins
with the number 001

Condition Date of Letter to Grantee   C476   Screen C12

The date the Field Office Manager or designee signed the
approval letter for the grant being conditioned. This element

shall be completed when the letter is dispatched.

Program Area Conditioned C477 Screen C12

The code indicating the area that was the subject of the
contract condition. Each program area code may be used as many
times as needed. Valid codes include:

    PRP   Program Progress The code indicating progress in
        carrying out either the program as a whole or any
        specific project that has been conditioned. Also
        included in this code are conditions relating to
        capacity to carry out the program and the grantee's
        management system (excluding financial management).

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    MFP Program Benefit/Maximum Feasible Priority The code
        indicating those conditions relating to one or more of
        the national objectives of the Act as defined in 24 CFR
        570.200 (a)(2):

        - Principal benefit to low- and moderate-income
          persons;

        - Prevention or elimination of slums and blight;

        - Needs of a particular urgency.

        This code is not used when referring to basic
        eligibility of activities under Sections 570.201 through
        570.207 of the regulations.

    HAP Housing Assistance Plan The code indicating the grantee
        has been conditioned regarding the acceptability of its
        proposed HAP. (See Section 570.306 of the Regulations).

    HAI Housing Assistance Plan Implementation The code
        indicating the grantee has been conditioned regarding
        performance or progress in meeting the goals of a prior
        years Housing Assistance Plan. (See Section 570.306 of
        the Regulations and Chapter 6 of HUD Handbook 6509.2
        REV-4).

    ELI Eligibility of Activities The code indicating
        conditioning of eligibility of activities being carried
        out with block grant funds. (See Sections 570.201
        through 207 of the regulations).

    TIM Timeliness The code indicating conditioning under the

State Block Grant program relating to whether the State distributed the funds in a timely manner.

ENV   Environment   The code used when conditioning those areas covered by the National Environmental Policy Act of 1969, the National Historic Preservation Act of 1966 and related statutes, Executive Orders, criteria, standards, policies and regulations. (See HUD Handbook 6509.2 REV 4, Chapter 9).

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FEO   Fair Housing and Equal Opportunity The code indicating when the grantee has been conditioned for noncompliance with the FHEO requirements as the result of a FHEO monitoring finding.

PER   Performance   The code indicating Action Grant performance. The code shall be used when conditioning to insure that the benefits claimed by UDAG grantees, which are incorporated into Exhibits A to F of the grant agreement, are actually occurring. Such benefits include level of new private investment, jobs, housing, taxes, in lieu payments and energy savings.

PRC   Procurement Procedures The code indicating the grant has been conditioned for those areas relative to the procurement standards prescribed in Part 85.

ALL   Allowable Costs The code indicating conditioning the allowability of costs incurred by the grantee using program funds under Part 85.

LAB   Labor Standards The code indicating grantee compliance with the Davis-Bacon Act, Copeland Act, and Contract Work Hours and Safety Standards Act, as discussed in chapter 11 of HUD Handbook 6509.2 REV-4 and the Federal Labor Standards and Compliance Handbook 1344.1 REV-1.

PPM   Personal Property Management The code used when conditioning the grantee's personal property management standards for compliance with Part 85.

SUB   Subrecipients The code used when conditioning the grantee's system for insuring that subrecipients and operating agencies adhere to all Federal management and administrative standards.

FMG   Financial Management The code indicating conditions relating to grantee compliance with the financial

management requirements of Part 85. Also used when
conditioning and regarding use of program income, status
of audits and audit findings.

FDP   Flood Disaster Program The code indicating conditions
      relating to grantee compliance with Sections 102(a) and
      202(a) of the Flood Disaster Protection Act.

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MON   Monitoring The code indicating the conditioning of the
      State Block Grant program regarding adequacy of state
      reviews of its recipients.

DIS   Distribution The code indicating the conditioning of
      the State Block Grant program regarding the distribution
      of funds in conformance with the method described in its
      final statement.

CPA   Citizen Participation The code indicating the grant has
      been conditioned for either the conformance of the
      grantee's citizen participation plan to the regulations,
      or implementation of the plan. (See 570.303 of the
      regulations and Chapter 8 of HUD Handbook 6509.2 REV-4).

REL   Relocation The code indicating the subject matter of
      the condition is relocation. (See HUD Handbook 1373.1
      REV 1, Relocation and Real Estate Monitoring).

ECO   Economic Development The code used when conditioning
      the State regarding the state's system for selection and
      management of economic development assistance to
      for-profit entities.

AUM   Audits Management The code used when conditioning the
      State regarding the state's procedures to comply with
      OMB Circular A 128.

GCS   Grant Closeout System The code used when conditioning
      the State regarding the state's system to ensure
      closeouts on a timely basis.

FUN   Fundability of Activities The code used when
      conditioning the State regarding the systems that the
      State has in place to insure that each activity funded
      is eligible under Section 105(a) and that each activity
      meets a national objective.

ACQ   Acquisition The code indicating the subject of the
      condition is real estate acquisition. (See HUD Handbook

1373.1 REV-1. Relocation and Real Estate Monitoring).

    RHB Rehabilitation The code used for conditioning of block
           grant funded rehabilitation programs.

    XXX The code indicating any other areas, including special
          conditions relating to the requirements for the
          handicapped, lead-based paint, etc. Enter only those
          other conditions appearing in item 10 of the Funding
          Approval, HUD 7082.

Dollar Amount Conditioned C478 Screen C12

The dollar amount conditioned for each contract condition. In
those cases where the entire grant is conditioned, enter the
amount of the entire grant. If the entire grant is conditioned
by more than one finding, the entire grant amount is indicated
on each condition. Where funds have not been conditioned, the
element is blank.

Condition Target Date for Grantee Response C479 Screen C12

The date in the contract condition indicating that the response
is due from the grantee. Different contract conditions may have
different target response dates, or they may all have a single
target date. The date shall be indicated for each contract
condition. In the event a target date was not appropriate for
the specific condition and therefore none was established, this
element should be left blank.

If the grantee has been required to submit quarterly or periodic
reports, enter the first date that has been established for a
grantee response. The balance of the reporting dates shall be
entered under Retarget Date.

Condition Date of Grantee's Response C480 Screen C12

The date grantee's response is received in the Field Office.
Each contract condition to which the grantee has responded must
have an entry in the Condition Finding Number (C475).

Condition - HUD Response Date. C481, C483, C485, C487, C489, C491, C493 Screen C12

The date of the HUD letter to the grantee responding to the information/documentation submitted by the grantee. If the information submitted is acceptable, the condition is cleared by entering the HUD response date in Date Condition Cleared (C495). If the information is not acceptable, the grantee is provided a retarget date for each open condition which is past due. The HUD Response Date shall be entered when the letter is dispatched.

Condition - Retarget Date. C482, C484, C486, C488, C490, C492, C494 Screen C12

The new date(s) established for grantee action for each open contract condition. Under this system each condition may be assigned the same or a different retarget date. The data base will automatically retain up to seven (7) retarget dates per condition, if needed. If the contract condition is not cleared after seven retarget dates, the system will retain the seven latest entries.

Date Condition Cleared C495 Screen C12

The date of the HUD letter to the grantee clearing/closing a contract condition or applying a sanction which closes the condition. This element is input following signature of the letter to the grantee.

Date Grantee Performance Report Due C601 Screen C2B

System generated. Ninety days after Program Year Start Date (C50). Field Office should override when a waiver of due date is granted.

Date Corrected Grantee Performance Report Due C604 Screen C2B

An entry indicates the original Grantee Performance Report (GPR) submitted was incomplete or incorrect. The date that was established by the Field Office for submission of a corrected GPR.

Date Corrected GPR Received C605 Screen C2B

The date the correct/complete Grantee Performance Report (GPR)

was received by the Field Office

Target Date for Grantee Response C609 Screen C2B

The date by which a grantee must respond to HUD's determination
of apparently unsatisfactory Grantee Performance Report (GPR)
performance. Note that when the monitoring of a CDBG
Entitlement grantee is scheduled within 45 days of completion of
the substantive GPR review, determinations of apparently
unsatisfactory performance shall be handled under the monitoring
tracking system

Date Grantee Responded C611 Screen C2B

The date the grantee responded to the Field Office's
notification of apparently unsatisfactory performance.

Date GPR Review Completed C612 Screen C2B

The date when a review of the Grantee Performance Report (GPR)
has been completed and a letter has been sent to a grantee
identifying any substantive problems or otherwise identifying
the results of the substantive review.

Combination UC/MC Code C961 Screen C4C

A code C indicates that a metropolitan city or urban county has
elected to be combined.

Grant Allocation C1005 Screen n/a

Headquarters input. The amount allocated to units of government
and states by HUD Headquarters in accordance with formulas
required by the Emergency Shelter Grant program. Funds
allocated by HUD to a State are passed on to units of local
government or to private nonprofit organizations approved by the
unit of local government.

Date CHAP Due C1012 Screen C4G

Date by which the Field Office must receive the Comprehensive
Homeless Assistance Plan (CHAP).

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Date CHAP Received C1016 Screen C4G

Date the Field Office receives the Comprehensive Homeless
Assistance Plan (CHAP).

Date CHAP Approved   C1017   Screen C4G

Date the Comprehensive Homeless Assistance Plan (CHAP) is
approved.

Date CHAP Disapproved   C1018   Screen C4G

Date the Comprehensive Homeless Assistance Plan (CHAP) is
disapproved.

State Reason Declined Code.   C1020   Screen C4G

This field reflects the reason why a state declines to develop
an application for Emergency Shelter Grant program funds. The
Field Office project officer should consult with Headquarters
staff in determining which code should be assigned.

Date Application Due   C1025   Screen C4G

The date by which an Emergency Shelter Grant application from an
eligible unit of government must be received by the Field
Office.

Date Application Received.   C1030   Screen C4G

The date on which an Emergency Shelter Grant application from an
eligible unit of government is received by the Field Office.

Reason Not Applied   C1035   Screen C4G

A code used to indicate why a unit of government declines to
submit an application for Emergency Shelter Grant program funds.
Code "A" indicates unit of government declined the grant.

Date Application Approved   C1040   Screen C4G

The date entered on the approval letter, ESGP Grant Agreement,
and ESGP Funding Approval Form.

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Date Application Disapproved   C1045   Screen C4G

The date the application is disapproved. This is the date of
the letter informing the applicant that the application was
disapproved.

Grant Condition Code   C1050   Screen C4G

A code which indicates the subject matter of any special

conditions which were imposed on the grantee as part of the
grant agreement.

The Codes are:

        A - Environmental
        B - Other
        C - Both

Reason Not Approved. C1055 Screen C4G

A code indicating why an Emergency Shelter Grant application was
not approved.

Missed Target Code C1060 Screen C4G

A code indicating why the processing of the Emergency Shelter
Grant program application was not completed within the required
review period. The following codes have been defined:

        A - incomplete application submitted
        B - eligibility issues needed to be resolved.

The Field Office project officer should consult with
Headquarters staff if another code should be assigned.

Date of Grant Execution C1065 Screen C4G

The date the recipient executes the original Grant Agreement for
the Emergency Shelter Grant program. This is the date on the
signature page of that Grant Agreement.

Grant Amount Approved C1070 Screen C4G

For states and other grantees funded directly by HUD, the amount
of funds approved as shown on the Emergency Shelter Grant
Program 'Funding Approval' Form.

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Date State Subgrants Due C1075 Screen C4H

Deadline for a state to distribute its Emergency Shelter grants
among recipients in accordance with the state's procedures.

Date State Subgrants Awarded C1080 Screen C4H

Date a state completes the activity of awarding all its
Emergency Shelter grant funds to recipients.

State Grant Amount Returned C1085 Screen C4H

The amount of a state Emergency Shelter Grant which was not
awarded by the state to recipients by the deadline, and which is
being returned to HUD for reallocation among other recipients.

Amount Not Obligated C1090 Screen C4H

The amount of Emergency Shelter Grant which is not committed to
projects by the deadline date for completing such commitments

Date Interim Report Received C1095 Screen C4H

Date the interim Emergency Shelter Grant financial report is
received in the Field Office.

Date Annual Report Received C1100 Screen C4H

Date the Annual Performance Report is received in the Field
Office.

Date Funds Obligated C1145 Screen C4H

Date when all ES grant funds have been obligated to activities

Reason funds Not Obligated C1150 Screen C4H

A code summarizing the reason why a recipient did not complete
the commitment of grant funds to activities by the deadline for
doing so

Number of Subprojects C1155 Screen C4H

The number of separate activities actually carried out by a
recipient.

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