

## Commissioned Corps Resource Directory

The area code for telephone numbers listed is 240, unless otherwise specified

Subject	Phone	Contact
<b>Adverse Actions/AWOL Reporting</b>	453-6002	Adverse Actions Officer, IOD, OCCO
<b>Academy, Commissioned Officer Training Academy</b>	453-6065	COTA Director, DCCTCD, OCCO
<b>Appointment Boards</b>	453-6047	Lead Military Spec, DCCOS, OCCO
<b>Assimilation</b>	453-6051	Personnel Management Spec, DCCOS, OCCO
<b>Awards</b>	453-6062	Awards Coordinator, DCCOS, OCCO
<b>Billets</b>	453-6008	for Health Services / Veterinary Categories
	453-6010	for Nurse / Therapy Categories
	453-6006	for Medical / Dental / Scientist / Environmental Health Categories
	453-6103	for Pharmacy / Engineer / Dietitian Categories
<b>COERS</b>	453-6053	Personnel Management Spec, DCCOS, OCCO
<b>Commissioned Corps Bulletin</b>	453-6084	Bulletin Editor, OCCFM
<b>COSTEP</b>		
Junior	453-6072	JRCOSTEP Coordinator, DCCTCD, OCCO
Senior	453-6072	SRCOSTEP Coordinator, DCCTCD, OCCO
<b>Death/Survivor Benefits</b>	(301) 594-2963	Survivor Assistance Officer, CB, OCCSS
<b>DEERS (ID Cards)</b>	453-6131	DEERS Project Officer, DCCOS, OCCO
<b>Dental-Family Members Dental Plan</b>		
Active Duty Dependants	(800) 866-8499	TRICARE Dental Program
Enrollment & Billing	(888) 622-2256	TRICARE Dental Program
Forms	available on web	<a href="http://www.ucci.com">http://www.ucci.com</a> or contact Enrollment & Billing
		TRICARE Retiree Customer Service or on web
Retirees	(888) 838-8737	<a href="http://www.ddpdelta.org">http://www.ddpdelta.org</a>
<b>Details/Special Assignments</b>	453-6006	Detail Project Officer, DCCA, OCCO
<b>Discipline/Misconduct</b>	453-6002	Adverse Actions Officer, IOD, OCCO
<b>Employment Verification</b>		
Mortgages	(301) 594-2963	Compensation Branch, OCCSS
		Privacy Act Coordinator, DCCOS, OCCO
Employment History/Credentials	453-6045	(Written Request)
<b>Force Readiness</b>		Office of Force Readiness & Deployment, OSG
General Questions	(301) 443-3859	<a href="mailto:ofrd@hhs.gov">ofrd@hhs.gov</a>

Response Questions	(301) 443-9617	<a href="mailto:ofrd-response@hhs.gov">ofrd-response@hhs.gov</a>
Training Questions	(301) 443-1476	<a href="mailto:ofrd-training@hhs.gov">ofrd-training@hhs.gov</a>
<b>Grievances</b>	453-6002	Adverse Actions Officer, IOD, OCCO
<b>Inactive and Ready Reserve</b>	(301) 443-4000	Ready Reserve Coordinator, OSG
<b>Information Systems Help Desk</b>		
Tower Building	453-6093	CCSB, PSC
Parklawn Building	(301) 594-0961	CCSB, PSC
<b>Leave Questions</b>		
Administrative Leave	453-6044	Personnel Management Spec, DCCOS, OCCO
Annual Leave	453-6044	Personnel Management Spec, DCCOS, OCCO
Maternity Leave	(301) 594-2052 (800) 368-2777	Medical Affairs Branch, OCCSS
Sick Leave	(301) 594-2052 (800) 368-2777	Medical Affairs Branch, OCCSS
Station Leave	453-6053	Personnel Management Spec, DCCOS, OCCO
<b>Licensure</b>		
Routine Questions	453-6037	Licensure Project Officer, DCCOS, OCCO
Limited Tour Extensions	453-6037	Licensure Project Officer, DCCOS, OCCO
Licensure Fax Line	453-6142	
<b>Limited Tours</b>		
Licensure	453-6037	Licensure Project Officer, DCCOS, OCCO
Medical	(301) 594-2052	Medical Affairs Branch, OCCSS
<b>Medical</b>		
Medical Qualifications ( <b>APPLICANTS</b> )	453-6009	HR specialist (Medical), DCCA, OCCO
Fitness for Duty/Medical Mgmt Questions ( <b>ACTIVE DUTY</b> )	(301) 594-2052 (800) 368-2777	Medical Affairs Branch, OCCSS
Disability Retirement	(301) 594-2052 (800) 368-2777	Medical Affairs Branch, OCCSS
<b>Official Personnel Folder</b>		
Copies of documents	453-6041	Privacy Act Coordinator, DCCOS, OCCO
Document Submission	(301) 480-1436 (301) 480-1407	Fax Server - eOPF
Review	view on Web	<a href="http://dcp.psc.gov">http://dcp.psc.gov</a> - click on "Officer and Liaison Activity" then "Secure Area" - follow Instructions
<b>Pay and Allowances</b>		
Active Duty	(301) 594-2963	Payroll Technician, CB, OCCSS
Retirees/Annuitants	(301) 594-2963	Payroll Technician, CB, OCCSS
Special Pay	(301) 594-2963	Payroll Technician, CB, OCCSS

<b>Personnel Orders and Actions</b>	main#: 453-6125	HR Specialist, DCCA, OCCO
	or direct # below	Teams:
	453-6018	HSO/Veterinarian
	453-6016	Medical/Dentist/Scientist/EHO
	453-6019, 453-6022	Pharmacy/Engineer/Dietician
	453-6015	Nurse/Therapist
	PHSsecurity@hhs.gov	Security/Suitability
	453-6009	Physical Qualifications ( <b>APPLICANTS</b> )
<b>Promotions</b>		
General Inquiries	(240) 453-6036	Personnel Management Spec, DCCOS, OCCO
PIR Inquiries	(240) 453-6066	Personnel Management Spec, DCCOS, OCCO
<b>Retirement</b>	(301) 594-3472	Retirement Coordinator, CB, OCCSS
<b>Recruitment</b>		
General Duty JrCOSTEP	453-6135	Retirement Coordinator, DCCR, OCCO
SrCOSTEP	453-6135	HR Specialist, DCCR, OCCO
Website & e-mail		<a href="http://www.usphs.gov">http://www.usphs.gov</a> or <a href="mailto:phs@hhs.gov">phs@hhs.gov</a>
<b>Separations (Processing)</b>		HR Specialist, DCCA, OCCO (See Personnel Actions and Orders above)
<b>Servicemembers Group Life Insurance</b>	(301) 594-2963	Payroll Technician, CB, OCCSS

<b>Statement of Service</b>		
Active Duty	453-6125	HR Specialist, DCCA, OCCO (Written Request)
Not Active Duty	453-6041	Privacy Act/FOIA Coordinator, DCCOS, OCCO (Written Request)
<b>Survivor Assistant</b>	(301) 594-2963	Survivor Assistance Officer, CB, OCCSS
<b>Training &amp; Experience Dates</b>		HR Specialist, DCCA, OCCO (See Personnel Actions and Orders above)
<b>Training (Long Term) / Default Cases</b>	453-6037	HR Specialist, DCCOS, OCCO
<b>Transformation</b>	453-6000	Transformation Officers, OCCO/OCCFM
<b>Travel and Per Diem</b>	453-6051	Personnel Management Spec, DCCOS, OCCO
<b>Uniforms</b>	453-6053	Personnel Management Spec, DCCOS, OCCO
<b>Veteran's Benefits</b>		
Guaranteed Home Loan Program	453-6034	Coordinator, DCCOS, OCCO
Education Benefits Programs	453-6034	VEAP Coordinator, DCCOS, OCCO

<b>Office of Commissioned Corps Operations (OCCO) Divisions</b>		
<b>main phone #</b>	<b>fax#</b>	
IOD	453-6000	453-6120
Immediate Office of the Director		
DCCOS	453-6130	453-6134
Division of Commissioned Corps Officer Support		
DCCR	453-6135	453-6127
Division of Commissioned Corps Recruitment		
DCCA	453-6125	453-6127
Division of Commissioned Corps Assignment		
DCCTCD	453-6140	453-6141
Division of Commissioned Corps Training and Career Development		
Commissioned Corps Liaisons:		
		<a href="http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf">http://dcp.psc.gov/PDF DOCS/SGPAC2.pdf</a>
Web Address:		
		<a href="http://dcp.psc.gov">http://dcp.psc.gov</a>
		<a href="http://www.usphs.gov">http://www.usphs.gov</a>
Email Address:		
		<a href="mailto:occohelpdesk@hhs.gov">occohelpdesk@hhs.gov</a>
		active duty questions
		<a href="mailto:phs@hhs.gov">phs@hhs.gov</a>
		applicants to Commissioned Corps questions
Street Address:		
Office of Commissioned Corps Operations		
ATTN: (insert appropriate Division)		
1101 Wootton Parkway, Plaza Level, Suite 100		
Rockville, MD 20852		

<b>Office of Force Readiness Deployment (OFRD)</b>		
<b>fax#</b>		
OFRD	301-443-1525	<a href="http://oep.osophs.dhhs.gov/ccrf/contact.htm">http://oep.osophs.dhhs.gov/ccrf/contact.htm</a>
Web Address:		
		<a href="http://oep.osophs.dhhs.gov/ccrf">http://oep.osophs.dhhs.gov/ccrf</a>
Email Address:		
		<a href="mailto:ofrd@hhs.gov">ofrd@hhs.gov</a>
		general questions
		<a href="mailto:ofrd-response@hhs.gov">ofrd-response@hhs.gov</a>
		response questions
		<a href="mailto:ofrd-training@hhs.gov">ofrd-training@hhs.gov</a>
		training questions
Street Address:		
Office of Force Readiness and Deployment		
Office of the Surgeon General		
5600 Fishers Lane, Room 18C-26		
Rockville, MD 20850		

<b>Office of Commissioned Corps Force Management (OCCFM)</b>		
	<b>main phone#</b>	<b>fax#</b>
OCCFM	453-6161	453-6109
Web Address:	<a href="http://dcp.psc.gov">http://dcp.psc.gov</a>	
Email Address:	<a href="mailto:occfmhelpdesk@hhs.gov">occfmhelpdesk@hhs.gov</a>	
Street Address:	Office of Commissioned Corps Force Management	
	1101 Wootton Parkway, Plaza Level, Suite 100	
	Rockville, MD 20852	

<b>Program Support Center (PSC) Office of Commissioned Corps Officer Support (OCCSS)</b>		
	<b>main phone#</b>	<b>fax#</b>
CB	(301) 594-2963	(301) 443-0064
MAB	(301) 594-6330	(301) 594-2973 do <b>not</b>
	(800) 368-2777	fax medical document
Web Address:	<a href="http://dcp.psc.gov">http://dcp.psc.gov</a>	
	<a href="http://www.psc.gov">http://www.psc.gov</a>	
Street Address:	Office of Commissioned Corps Support Services	
	ATTN: (insert appropriate Branch), Room _____	
	5600 Fishers Lane	
	Rockville, MD 20857	
		Compensation Branch, Room 4-50
		Medical Affairs Branch, Room 4C-04

<b>Office of Reserve Affairs (ORA), OSG</b>		
	<b>main#</b>	<b>fax#</b>
ORA	(301) 4430-4000	(301) 443-3574
Street Address:	Parklawn Building, Room 18-67	
	5600 Fishers Lane	
	Rockville, MD 20857	

**Program Support Center (PSC)  
Commissioned Corps MEO (CCMEO) Support Team**

<b>main #</b>	<b>fax #</b>	
IT Help Desk (301) 594-0961	(301) 443-3539	-
Web Address:	<a href="http://dcp.psc.gov">http://dcp.psc.gov</a>	-
	<a href="http://www.psc.gov">http://www.psc.gov</a>	
Email Address:	<a href="mailto:cchelpdesk@psc.gov">cchelpdesk@psc.gov</a>	
Street Address:	Parklawn Building, Room 4-08	
	5600 Fishers Lane	
	Rockville, MD 20857	

**Office of the Surgeon General (OSG)**

<b>main #</b>	<b>fax#</b>	
OSG (301) 443-4000	(301) 443-3574	
Surgeon General Policy Advisory Council:	<a href="http://dcp.psc.gov/PDF_DOCS/SGPAC2.pdf">http://dcp.psc.gov/PDF DOCS/SGPAC2.pdf</a>	
Chief Professional Officers:	<a href="http://dcp.psc.gov/PDF_DOCS/CPO_list2.pdf">http://dcp.psc.gov/PDF DOCS/CPO_list2.pdf</a>	
Professional Advisory Committees (PAC)	<a href="http://dcp.psc.gov/LinksOfInterest.asp#pacs">http://dcp.psc.gov/LinksOfInterest.asp#pacs</a>	
PAC Chair Persons:	<a href="http://dcp.psc.gov/PDF_DOCS/PAC_Chairs_list3.pdf">http://dcp.psc.gov/PDF DOCS/PAC_Chairs_list3.pdf</a>	
Web Address:	<a href="http://www.surgeongeneral.gov/index.html">http://www.surgeongeneral.gov/index.html</a>	
Street Address:	Parklawn Building, Room 18-66	
	5600 Fishers Lane	
	Rockville, MD 20875	

**Revised December 5, 2007**