



Attachment 1

GSA SCHEDULE

**AUTHORIZED FEDERAL SUPPLY SERVICE
INFORMATION TECHNOLOGY SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Operating as a small business, CTSi offers Software Development, Systems Integration and Database administration to support government needs in automating business processes.

SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

CT Solutions, Inc. (CTSi)
2730 Prosperity Ave., Suite 250
Fairfax, Virginia 22031
Telephone Number 703-289-1560
Fax Number: 703-991-2408
E-mail address: Binny@ctsols.com
Internet Address/Web Site: www.ctsols.com

Contract Number: [GS-35F-0419S](#)

Period Covered by Contract: [MAY 15, 2006 TO MAY 14, 2011](#)

General Services Administration Federal Supply Service

Pricelist current through Modification # 5, dated May 7, 2000.

Professional Services and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing the Federal Supply Service's Home Page via the Internet at <http://www.fss.gsa.gov/>



Table of Contents

INFORMATION

Information for Ordering
Activities.....3

Terms and Conditions for Information Technology Professional Services
Special Item Number 132-51.....12

Labor Category Descriptions.....25

IT Services Pricelist.....34

**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ On-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ And the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. Geographic Scope of Contract:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

All orders placed under this schedule should be directed to:

CT Solutions, Inc.
2730 Prosperity Ave., Suite 250
Fairfax, Virginia 22031
Attn: Mr. Binny Cherian

All payments for services under this schedule should be forwarded to:

CT Solutions, Inc.
2730 Prosperity Ave., Suite 250
Fairfax, Virginia 22031
Attn: Accounts Receivable

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance: **703-289-1560**

When Authorized Dealers are allowed by the Contractor to bill ordering activities and accept payment, the order and/or payment must be in the name of the Contractor, in care of the Authorized Dealer.

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. Statistical Data for Government Ordering Office Completion of Standard Form 279:

Block 9: G. Order/Modification Under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: 014264142

Block 30: Type of Contractor – B (Small Business)

- A. Small Disadvantaged Business
- B. Other Small Business
- C. Large Business
- G. Other Nonprofit Organization
- L. Foreign Contractor

Block 31: Woman-Owned Small Business - **No**

Block 36: Contractor's Taxpayer Identification Number (TIN) – **54-1940004**

4a. CAGE Code: **1V7B3**

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB Destination (**NOTE: ALL SERVICES PROVIDED UNDER SIN 132-51 WILL BE PROVIDED ON THE GOVERNMENT SITE OR THE CONTRACTOR'S SITE.**)

6. DELIVERY SCHEDULE

a. **TIME OF DELIVERY:** The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER

132-51

DELIVERY TIME (Days ARO)

TO BE NEGOTIATED (SEE B.2)

b. **URGENT REQUIREMENTS:** When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **Discounts:** Prices shown are NET Prices; Basic Discounts have been deducted.
- a) Prompt Payment: NET 30 DAYS from receipt of invoice or date of acceptance, whichever is later.
 - b) Quantity – None
 - c) Dollar Volume – None
 - d) Government Educational Institutions - Government Educational Institutions are offered the same discounts as all other Government customers.
 - e) Other – None

8. **Trade Agreements Act of 1979, as amended:**

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. **Statement Concerning Availability of Export Packing:** Only SIN 132-51, Professional Services, is offered.

10. **Small Requirements:** The minimum dollar value of orders to be issued is \$100.

11. **Maximum Order (All dollar amounts are exclusive of any discount for prompt payment.):** The Maximum Order value for Special Item Number 132-51, Information Technology (IT) Professional Services is \$500,000:

12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS**

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS): Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, and Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, WASHINGTON, DC 20407, telephone number (202) 619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301) 975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR

Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

- (c) **Certifications, Licenses and Accreditations:** As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) **Insurance:** As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) **Personnel:** The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) **Organizational Conflicts of Interest:** Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) **Documentation/Standards:** The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) **Data/Deliverable Requirements:** Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) **Government-Furnished Property:** As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) **Availability of Funds:** Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. **CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:** Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA Advantage!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! Will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: Netscape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

1. Time of delivery/installation quotations for individual orders;
2. Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
3. Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. **OVERSEAS ACTIVITIES (NOTE: NOT COVERED.)**

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia.

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. **BLANKET PURCHASE AGREEMENTS (BPAs)**

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. **CONTRACTOR TEAM ARRANGEMENTS**

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. **INSTALLATION, DEINSTALLATION, REINSTALLATION**

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. **SECTION 508 COMPLIANCE.**

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

www.ctsols.com

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective.
 - I. For such period as the laws of the State in which this contract is to be performed prescribe; or
 - II. Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

(NOTE: ALL SOFTWARE DEVELOPED BY CTSI WILL BE ENERGY STAR COMPLIANT.)

27. ADVANCE PAYMENTS

A PAYMENT UNDER THIS CONTRACT TO PROVIDE A SERVICE OR DELIVER AN ARTICLE FOR THE UNITED STATES GOVERNMENT MAY NOT BE MORE THAN THE VALUE OF THE SERVICE ALREADY PROVIDED OR THE ARTICLE ALREADY DELIVERED. ADVANCE OR PRE-PAYMENT IS NOT AUTHORIZED OR ALLOWED UNDER THIS CONTRACT. (31 U.S.C. 3324)

15. Blanket Purchase Agreements (BPAs).
16. Contractor Team Arrangements.
17. List of Service and Distribution Points, as applicable.
18. List of Participating Dealers, as applicable.

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. **SCOPE**
 - a) The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
 - b) The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. **PERFORMANCE INCENTIVES**
 - a) Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
 - b) The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
 - c) Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. **ORDER**
 - a) Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
 - b) All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. **PERFORMANCE OF SERVICES**
 - a) The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
 - b) The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
 - c) The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.

- d) Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.
5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)
- a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either:
 - I. Cancel the stop-work order; or
 - II. Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.
 - b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if:
 - I. The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - II. The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
 - c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
 - d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Services.

9. INDEPENDENT CONTRACTOR

All IT Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a) Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b) To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICING

a. The Contractor shall provide a description of each type of IT Service offered under Special Item Number 132-51. IT Services should be presented in the same manner as the Contractor sells to its commercial and other ordering activity customers. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles (labor categories) for those individuals who will perform the service should be provided.

IT SERVICES OFFERED BY CT Solutions, Inc.:

CT Solutions Inc (CTSi) provides strategic consulting, custom software development, project management, and other critical technical expertise to its clients. Our technical expertise spans the user interface design, systems architecture, application servers, interfaces with legacy systems and conversion of legacy applications. Our services include designing websites and graphics versatile in creativity, high in quality and practical, memorable and durable in visual extravaganza. We use the State- of- the- art technology to create our unique designs and graphics. Having a wide range of experience and expertise, we accept full or partial contracts, including design, development and constructions of websites. With a team of highly experienced design associates, we also specialize in logo, brochures, flyers and graphic work, focusing on the needs of contemporary business clients.

As software services company, we place equal emphasis on the following:

- Technical Competency- Developing web applications using J2EE, .NET and LAMP. In addition, we develop rich client Windows .NET applications.
- Project Management and Processes - Agile development processes ensure quality of deliverables without driving up development cost.
- Domain and Business Knowledge - We go to great lengths to acquire a deep knowledge of the problem domain before building the solution. Consequently, the domain model closely resembles the real world domain. Technology is not unnecessarily used where it does not make sense. Thus, we do not build unnecessary layers where a simple 2 tier design is good enough

Staff Augmentation:

CTSi gives you the ability to deliver IT resources to your organization quickly and efficiently by giving you the expertise of highly trained IT consultants and specialists. Reliable, innovative IT professionals from CTSi can help you take your company to the next level, yet give you the flexibility to take on your greatest challenges without the expense, delay, or inconvenience of lengthy recruiting and assessment processes.

CTSi can support your needs in a variety of different areas and specialties, including:

- Web Development
- Business Analysis
- Database Design and Administration
- Network Engineering and Administration
- Project Management
- Mainframe Programming
- Software Development and Engineering
- Systems Analysis
- Help Desk and Technical Support
- Technical Writing

CTSi also has expertise in a variety of different specialties and industries that can augment your technology skill sets and improve your ability to meet business goals.

Success in any IT outsourcing strategy depends on choosing the right partner that will best meet your IT skill, resource, and deliverable goals. CTSi is that partner. through quality-focused recruiting and hiring methods, provides the right people with the right skills whenever and wherever they are needed. The CTSi team has years of industry experience and a proven record of providing highly qualified IT professionals.

CTSi's primarily capability is in developing and executing software projects for automating business processes. The CTSi team can deliver enterprise grade ~~bespoke~~ solutions for businesses on a fixed price or time & material basis. For fixed price projects, our estimates are based on size and complexity of the project. Whatever the scope of the project, our professionals can apply their unparalleled expertise to plan and execute completion of every task on time and within budget. The following are some of the specialized services that CTSi provides:

- Web application development using open source Java technologies. We have developed J2EE applications using Spring, Struts, Spring MVC, Hibernate, iBatis and Tiles. We have embedded open source libraries like the Lucene search engine, jBPM workflow engine, Quartz scheduler, Jasper Reports and JFreeCharts into Java applications. MySQL databases power most of our applications, and we have used its clustering feature to create highly reliable applications. CTSi can select the right MySQL storage engine for any task - InnoDB, MyISAM or cluster.
- e-Commerce site development using LAMP (Linux, Apache, MySQL, PHP) or .NET. Integration with payment gateways like Verisign PayFlowPro, Authorize.net and Paypal. Go to www.ctsols.com and use the pre-built shopping cart, product catalog, and user registration and fulfillment modules and to go live at the earliest time possible.
- Bot/agent development using Perl to monitor and extract data from websites. Data enrichment by converting unstructured textual data to structured database or spreadsheet data.
- Enterprise web application development using ASP.NET. Should your task use a DataSet or a Data Reader? Ask our experts. Judicious use of Exception Handler, Logging and Instrumentation, SQL Helper and other application blocks results in a robust application.
- Thick client Windows applications using VB.NET or C#. We take the user experience to the next level by offering GUIs with improved usability and responsiveness

Small Business & e-Commerce

CTSi has developed content managed e-Commerce sites for small businesses like jvra.com and BarringtonSaddlery.com. An online presence often translates into increased revenues. CTSi has expertise in developing custom shopping carts, product catalogs, fulfillment and admin modules, and payment gateway interfaces.

Quality:

Quality influences every decision we make... From hiring the best professionals to satisfying every client need. In order to deliver a quality product that meets or exceeds customer expectations, we have created our own software development processes. Our standard organizational software process can be tailored to meet the needs of individual projects, since each project is usually different. At the beginning of a project we define a process in consultation with the customer to meet specific requirements. We have experimented with agile development methodologies like RUP and Extreme Programming and found that they are very useful in ensuring product quality. We involve our customers closely throughout the development life cycle. Our project managers use the tools and techniques of professional project management for ensuring timely delivery that meets or exceeds customer requirements. Our project managers are also highly technical, and are encouraged to get involved in the development process. We have standards in place for Configuration Management, Coding and Documentation. Our standard process has Envisioning, Planning & Designing, Developing and Stabilizing phases. CTSi is able to tailor its processes to meet the unique needs of each customer.

CT Solutions Inc (CTSi) focuses on quality to effectively and successfully convey your business message and can conduct quality assurance tests or maintain your website. An organization chart is provided for information on the following page.

Tasking:

Here is a list of technologies that CT Solutions Inc (CTSi) offers to clients.

Architecture

- COM+
- ActiveX
- Java / Java Beans / Enterprise Java Beans
- OSF/RPS/DCE
- CORBA
- COMTI
- Internet/Intranet
- Transaction Processing/OLTP
- XML
- Data Replication
- Data Warehouse
- Microsoft BackOffice
- Groupware Applications
- Wireless/Handheld

Development

- Microsoft Visual Studio
- Sun Java
- Borland JBuilder
- Symantec Visual Cafe
- IBM VisualAge
- C/C++
- DHTML/HTML Authoring
- VB Script
- Java Script
- Active Server Pages
- Java Server Pages
- CGI
- ISAPI
- Servlets
- Perl

Middleware

- Micro Decisionware Database Gateway
- RMI
- ODBC
- JDBC
- OLE DB
- ADO

- RDO
- Microsoft Transaction Server
- IBM Websphere
- IBM MQ Series
- BEA WebLogic
- DRDA/DDCS

Database

- Oracle
- SQL Server
- DB2
- Sybase
- Informix

Graphical Design

- User Interface Design (Macromedia Dreamweaver, Microsoft Frontpage)
- Custom Graphics Development (Adobe Photoshop, Adobe Illustrator, Macromedia Fireworks)
- Custom Animation (Macromedia Flash and Shockwave)
- Logo, Brochure and Flyer Design
- 3D graphics and animation
- Flash interactive presentation

Quality Assurance

- Mercury Interactive LoadRunner, Test Director, WinRunner
- QSS Requirit, DOORS
- Rational Systems Performance Studio
- RadView Software WebLoad
- RSW Software e-Test
- Microsoft Web Application Stress Tool

Functional Area:

- Program Management
- Project Management
- Case Studies
- Requirements analysis, verifying that requirements are being met by the system under development, Criticality analysis and risk assessment, identifying functional areas that are critical or high-risk, System test analysis, ensuring that system tests are sufficient, and Software safety studies, determining the level of compliance with software safety standards.

b. Pricing for all IT Services shall be in accordance with the Contractor's customary commercial practices; e.g., hourly rates, monthly rates, term rates, and/or fixed prices.

USA COMMITMENT TO PROMOTE SMALL BUSINESS PARTICIPATION PROCUREMENT PROGRAMS

PREAMBLE

CT Solutions, Inc. provides commercial services to the Federal Government. We are committed to promoting participation of small businesses, small disadvantaged businesses, minority owned and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting agreements.

COMMITMENT

- To actively seek and partner with small businesses.
- To identify, qualify, mentor and develop small, small disadvantaged, minority-owned, and women-owned small businesses by purchasing and/or teaming with these businesses whenever practical.
- To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.
- To undertake significant efforts to determine the potential of small, small disadvantaged, minority-owned and women-owned small businesses to supply products and services to our company.
- To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.
- To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, and other events that are



sponsored for small businesses of all levels, so that InfoTrek can increase its technical support capabilities through teaming arrangements and subcontracting agreements with other small businesses.

- To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged, minority-owned and women-owned small businesses to promote and increase their participation in Federal Government contracts. To accelerate potential opportunities please contact the following:

Binny Cherian
2730 Prosperity Avenue, Suite 250
Fairfax, VA 22031
Phone: 703-289-1560
Fax: 703-991-2408

BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) GS-35F-XXXXX .

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity		Contractor		Date
Date				Date



BPA NUMBER _____

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) GS-35F-XXXXX, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

- (1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER

*SPECIAL BPA DISCOUNT/PRICE

_____	_____
_____	_____
_____	_____

- (2) Delivery:

DESTINATION

DELIVERY SCHEDULES / DATES

_____	_____
_____	_____
_____	_____

- (3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

- (4) This BPA does not obligate any funds.

- (5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

- (6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE

POINT OF CONTACT

_____	_____
_____	_____
_____	_____

- (7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

- (8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;



(g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and

(h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

**BASIC GUIDELINES FOR USING
“CONTRACTOR TEAM ARRANGEMENTS”**

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.

SIN 132-51 Labor Categories

Job Title:	Program Manager
Minimum/ General Experience:	A minimum of 7-9 years of professional experience in managing and conducting multi-project/multi-task contract assignments.
Functional Responsibilities:	<ul style="list-style-type: none"> • Ultimately responsible for overall project performance. • Leads strategic planning, budgeting, and staffing efforts in response to task requirements. Formulates, communicates, and enforces quality work standards. • Monitors progress and resolves any identified issues impacting upon successful product/service delivery. • Ensures compliance with all administrative and contractual requirements. Serves as primary point-of-contact with government contract management staff for reporting project status and negotiating change orders.
Minimum Education Required:	BS degree in Computer Science, Information Systems, Engineering, Business, or other related scientific or technical discipline.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Network Engineer
<i>Minimum Experience Required::</i>	Five years' relevant experience.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Responsible for the design, integration, operation, and management of enterprise networks linking a variety of platforms, operating systems, network topologies and network protocols. Defines, designs, and implements information assurance policies, procedures and related defense-in-depth systems in accordance with stated industry and government standards and guidelines. • Makes recommendations related to network architecture, hardware and software product evaluation, and problem resolution. Requires advanced knowledge in area of local and wide area networking, communication, and related hardware/software. Works with minimum supervision.
<i>Minimum Education Required:</i>	Bachelor's degree in a technical discipline. Two years of experience may be substituted for one year of education.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Systems Analyst
<i>Minimum Experience Required:</i>	Five years' relevant experience.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Performs analysis and systems design for a variety of applications. • Analyzes procedures and systems to refine their formulation and converts them into programmable formats. • Gathers information from users for analysis of problem areas and prepares preliminary studies of potential data processing applications and design proposals. • Recommends conversion and system implementation plans including user training and orientation.
<i>Minimum Education Required:</i>	Bachelor's degree in computer science, management information systems, or related field. Two years of experience may be substituted for one year of education.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Software Engineer
<i>Minimum Experience Required:</i>	Three to Six years' relevant experience.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Under general supervision, performs moderately complex analysis, design, development, testing, and debugging of computer software. • Activities range from operating system architecture integration and software design to selection of computer systems, languages and/or equipment.
<i>Minimum Education Required:</i>	Bachelor's degree in a technical discipline.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Application Programmer- Senior
<i>Minimum Experience Required:</i>	Six years of experience in life cycle systems analysis and development.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Leads tasks and supervises staff in analyzing and defining functional system requirements, including development of decomposition diagrams. • Responsible for software design and translating specifications into code through reuse/reengineering, the tailoring of COTS packages, and/or programming in third and fourth generation languages. • Applies joint application design (JAD) methodologies, rapid prototyping techniques, and computer aided software engineering (CASE) tools. • Documents, tests, and debugs programs and implements system enhancements. Supports operational system demonstrations and user training sessions.
<i>Minimum Education Required:</i>	Bachelor's degree in Computer Science, Information Systems Management, or related field.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Application Programmer- Mid
<i>Minimum Experience Required:</i>	3 years of experience in life cycle systems analysis and development.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Participates in/supports the analysis and definition of functional system requirements, including development of decomposition diagrams. • Responsible for software design and translating specifications into code through reuse/reengineering, the tailoring of COTS packages, and/or programming in third and fourth generation languages. • Applies joint application design (JAD) methodologies, rapid prototyping techniques, and computer aided software engineering (CASE) tools. • Documents, tests, and debugs programs and implements system enhancements. Supports operational system demonstrations and user training sessions.
<i>Minimum Education Required:</i>	Bachelors degree in Computer Science, Information Systems Management, or related field.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Web Developer
<i>Minimum Experience Required:</i>	Requires at least four years' experience in software development, installation, and modification in an online environment.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Provides application development and technical support for internal and external Webs; develops Web pages and applications for customers; collaborates with graphic artists to develop Web page graphics that support interactive, marketing-focused content; • Provides technical consultation in new systems development, new package evaluations and enhancements of existing systems; • Prepares functional specifications from which programs will be written, then designs, codes, tests, debugs and documents programs; • Participates in the technical design, development, testing, implementation and maintenance of Web site enhancements; plans, schedules and conducts systems tests, monitors test results, and takes appropriate corrective action; • May prepare technical user guides.
<i>Minimum Education Required:</i>	BS degree in Computer Science, Art or related field.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Database Administrator
<i>Minimum Experience Required:</i>	Five years' plus relevant experience.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Directs and controls activities related to database design, implementation, and maintenance. • Maintains database dictionaries and systems integration through database design, projects long-range requirements, and reviews database concepts and functional capabilities. • May develop policies and procedures pertaining to database management, security, maintenance, and utilization. • Provides 24 x 7 support for production issues.
<i>Minimum Education Required:</i>	Bachelor's degree in computer science or engineering. Two years of experience may be substituted for one year of education.

SIN 132-51 Labor Categories

<i>Job Title:</i>	Quality Assurance Analyst
<i>Minimum Experience Required:</i>	Must have at least three to five years' experience in software testing in quality assurance and quality control.
<i>Functional Responsibility:</i>	<ul style="list-style-type: none"> • Assists in the evaluation of software and associated documentation. • Participates in formal and informal reviews to determine quality; troubleshoots technical problems; • Makes recommendations to improve overall quality. • Assists in the review and evaluation of software products and systems to ensure adherence to customer quality standards; • Develops software/systems testing procedures and conducts tests; • Works under general supervision.
<i>Minimum Education Required:</i>	BS degree in computer science. Two years of experience may be substituted for one year of education

PRODUCTS AND SERVICES

Information Technology Professional Services GSA Price List

Category Number	Labor Category	GSA Rates - Government Site
1	Program Manager	\$111.11
2	Net work Systems Engineer – Mid	\$83.02
3	Systems Analyst - Mid	\$83.83
4	Software Engineer – Mid	\$80.41
5	Application Programmer – Sr.	\$89.16
6	Application Programmer – Mid	\$80.41
7	Web Developer	\$83.37
8	Database Administrator –Senior	\$86.04
9	Quality Assurance Analyst	\$65.69