**BOX \_\_\_\_\_ of \_\_\_\_\_**

**INCIDENT HISTORY FILE**

*Incident History File* contains the official paper copy of ***Permanent*** records, including signed original decision documents and reports. **Keep on home unit with fire package for three (3) years or until no further business need, then retire to Federal Records Center for storage**.

**INCIDENT NAME: INCIDENT NUMBER:**

**DATE(S): LOCATION:**

**INCIDENT COMMANDER(S):**

**PLANNING SECTION CHIEF(S**):

|  |
| --- |
| **Permanent Fire Incident Records****Transfer to National Archives** |
|  |
| * Delegation of Authority
 |
| * Final Fire Behavior Analyst Report
 |
| * Final Fire Narrative
 |
| * Final Statement of Costs
 |
| * Fire Map – Final Perimeter
 |
| * Fire Map – Final Progression
 |
| * ICS-201 Local IC Briefing
 |
| * Individual Fire Report (FS 5100-29/DI-1202)
 |
| * Infrared Imagery w/interpretation
 |
| * Newspaper Clippings
 |
| * Press Releases/Daily Media Updates
 |
| * Photos, Essential annotated
 |
| * WFSA (or WFIP)
 |
| * Field Weather Obs (not already in WIMS)
 |
| * IAPs w/ICS-215/215A (Dates: )
 |
|  |
|  |