

Bibliographic Control of Web Resources: A Library of Congress Action Plan

Work Plan Form for Action Item 3.1

Completed by Susan R. Morris Date March 18, 2002

1. Leader: Susan R. Morris Email address: smor@loc.gov
Principal Investigator: Sherry Vellucci (velluccs@stjohns.edu)
Work Group Participants: Not applicable
Stakeholders: LC Cataloging Policy & Support Office, LC Network Development and MARC Standards Office; LC Metadata Policy Group; ARL; ALCTS Action Plan Task Force; IFLA Section on Cataloguing; MARBI; OCLC Institute; Open Archives Initiative; library system vendors.
2. CMT Liaison: Susan R. Morris, Assistant to the Director for Cataloging
3. Points of convergence/dependencies with other action items: Related to 2.3, Explore ways to enrich metadata records by focusing on providing additional subject and other access mechanisms Insofar as the paper touches on display issues, please bear in mind action items 2.4 (split globally, lump locally), 3.4 (enhancing MARC 21 to support display of hierarchical relationships), possibly 6.2 (user customization of the catalog).
4. Consultants: To be named from members of the library, vendor, and metadata communities.
5. Text for action item: Develop and disseminate a widely-understandable paper that sets forth library principles for data content and structure for use by the metadata community. Disseminate it to the metadata community and encourage its use.
6. Estimate of costs: \$2500, as follows: 80 to 100 hours for a graduate assistant at \$10 an hour; for travel and lodging for three trips to Dublin, Ohio, to confer with OCLC personnel (Federal per diem of \$113 for eight days plus three roundtrip nonstop air fares from LaGuardia to Columbus, \$195 each)
7. Sources of funding: LC Cataloging Directorate. May seek OCLC funding for small conference at which paper will be presented.
8. Task components/deliverables: 1) work plan; 2) outline; 3) full paper; 4) presentation of paper to small conference of librarians, metadata producers, and vendors, either a face-to-face meeting or a Web chat or symposium via the Internet.
9. Timeline for completion of action item: 1) Complete work plan, including number and type of consultants, submitted no later than May 15, 2002; 2) Outline of paper submitted no later than March 30, 2003; 3) Complete paper submitted to Library of Congress Cataloging Directorate no

later than July 1, 2003; 4) Paper presented at small conference in fiscal year 2003.

10. Communications plan: Principal investigator to email or telephone quarterly reports to CMT liaison (Susan Morris) on or before July 1, October 1, January 1, and April 1. Susan Morris will prepare and principal investigator will review an initial announcement for sharing via appropriate venues, e.g., LCCN, the LC cataloging e-journal, in late spring 2002.