

106 Essentials Course: Pierre, SD

“The Section 106 Essentials” course will be held on Tuesday, June 17 and Wednesday, June 18, 2008

Important note: Classes are filled on a first come/first served basis of registrations received with payment at the Advisory Council on Historic Preservation (ACHP). You must be confirmed by the ACHP to be admitted to class.

Registration: For individuals paying by credit card, on-line registration is available and can be accessed at <http://www.achp.gov/106essentials.html#forms>. For group registrations and for individuals paying by check or SF 182, registration forms must be downloaded at <http://www.achp.gov/106essentials.html#forms> and faxed to 202-606-5073.

Course Location and Accommodations: The course is being held at the Ramkota Hotel and Conference Center, 920 West Sioux Ave, Pierre, SD 57501, 605-224-6877, <http://pierre.ramkota.com/>.

A limited block of rooms has been secured for attendees for Monday, June 16 and Tuesday, June 17 for the government rate of \$70 for a single occupancy plus applicable state and local tax. **It is recommended that you make your reservations early, as the rooms are likely to sell out. Reservations must be made by May 15, 2008.** Reservations made after that date will be accepted on a space available basis at whatever rate is available at the time of the reservation. **To reserve your room**, call the hotel directly at 1-605-224-6877 and state that you are with The Advisory Council on Historic Preservation. If our room block is sold out, you can find additional hotels at online hotel booking websites. Searching for sites for Pierre at zip code 57501 is recommended.

Traveling to Pierre: Pierre Regional Airport, <http://www.pierreairport.com/>, is 5 miles and 10 minutes from the Ramkota Inn and Conference Center.

- o **Airport Ground Transportation:** The Ramkota offers a complimentary shuttle service for their guests. Pick up the phone at the airport and the shuttle will arrive in 10 minutes.
- o Driving directions from Pierre Regional Airport: Head northwest on Airport Rd toward Piper Street. Continue on 207th St/E 4th St; Follow E4th St. Turn left at Euclid Ave N/US-14US-83. Turn left at S. Pierre St/US-14-US-83 to hotel.

Directions to Ramkota Inn: From Interstate 90:

Take Exit 212 and travel north on US Highway 83 to Pierre. The Best Western Ramkota Hotel is located on US Highways 14/83/34 on the west side of Pierre, on the banks of the Missouri River.



Parking Rates at the Ramkota: There is no charge for parking at the hotel.

Local Information: Adjacent to the Ramkota Inn are the Lewis and Clark Trail; Missouri River; Historic Home driving tours with homes dating back to the 1800s; Discovery Center and Aquarium; LaFromboise Island where Lewis and Clark met Teton Indian chiefs.

Registration: Registration will be located outside the Conference Room on Tuesday, June 17 at 8:00 a.m. Plan to stop by the registration desk to check in and to pick up your course notebook and other course materials.

Schedule: *The Section 106 Essentials* course runs from 8:30 am to approximately 4:30 pm each day. Short breaks will be given in the morning and afternoon. There will be a break for lunch, which is on your own.

Meals: Light morning fare will be provided each morning along with an afternoon break each day. The cost of these food functions is included in the registration fee. All other meals are on your own.

Attire for Training Course: Attire for the course is casual. Also, please keep in mind that hotel meeting rooms tend to be cool, so plan to bring a sweater or jacket.

Cancellations: If made at least 14 days prior to the start of the course, registrants who cancel will receive a full refund minus a 15% processing fee. No refunds will be given for cancellations made fewer than 14 days before the start of the course; however, substitutions may be made at no cost up until three days before the course begins. All cancellations must be made in writing.

Questions: If you have any questions about logistics or the course, please contact Cindy Bienvenue at cbienvenue@achp.gov or 202-606-8521.

We have a great training course planned for you and look forward to seeing you there!