

# ACQUISITION REVIEWS AND SITE ASSISTANCE (049P3B) TECHNICAL REVIEW TEAM

## Technical Reviewers by VISN:

The following list identifies Acquisition Reviews and Site Assistance (049P3B) Procurement Analysts assigned to conduct technical reviews on a VISN basis. Legal support for these activities is provided by the Office of Regional Counsel in accordance with Information Letter [\(IL\) 049-08-01](#). A listing of Office of Regional Counsel attorneys and the VA facilities for which they are responsible may be found at: <http://vaww.gc.va.gov/offices/rc/>.

### **VISNs 1-5:**

**Sheila Wilkes (049P3B)**  
Acquisition Reviews and Site Assistance  
VA Medical Center  
Building 101B, Room 13  
Perry Point, MD 21902

Tel (410) 642-2411 x 2926  
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### **VISNs 6, 7, 8, & 9:**

**Jan Walthall (10N7/NLO)**  
Acquisition Reviews and Site Assistance  
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VA Medical Center  
1 Freedom Way, Room 2E140  
Augusta, GA 30904-6285

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### **VISNs 10,11,12,15 & 23:**

**Kandi Tahmoush (049P3B)**  
Acquisition Reviews and Site Assistance  
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### **VISN 16-18:**

**Albert Lubran (049P3B)**  
Acquisition Reviews and Site Assistance  
Denver Acquisition and Logistics Center  
(DALC)  
155 Van Gordon Street  
Lakewood, CO 80228-1709

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Fax (303) 914-5420

### **VISNs 19-22:**

**Sandra L. Nelson (049P3B)**  
Acquisition Reviews and Site Assistance  
VA OPC-McClellan  
3230 Peacekeeper Way, Bldg. 209  
Room 126  
McClellan Park, CA 95652-2600

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**ACQUISITION REVIEWS AND SITE ASSISTANCE (049P3B)  
TECHNICAL REVIEW TEAM**

**Technical/Legal Review Teams by Activity:**

The following list identifies Acquisition Reviews and Site Assistance (049P3B) Procurement Analysts assigned to conduct technical reviews for identified contracting activities. Legal support for these activities is provided by the Office of General Counsel in accordance with #3 of Information Letter [\(IL\) 049-08-01](#).

**TECHNICAL**

**National Acquisition Center:**

Acquisition Reviews and Site Assistance  
VA National Acquisition Center  
Bldg. 37  
1<sup>st</sup> Avenue, 1 Blk. North of Cermak  
Hines, IL 60141

**Mary Juneau (049P3B)**

Tel (708) 786-5166  
Fax (708) 786-5165

**Albert Lubran (049P3B)**

Tel (303) 914-5177  
Fax (303) 914-5420

**Denver Acquisition and Logistics Center  
(DALC)**

**Health Administration Center (HAC),  
Denver, CO**

**Albert Lubran (049P3B)**

Acquisition Reviews and Site Assistance  
Denver Acquisition and Logistics Center  
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155 Van Gordon Street  
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Fax (303) 914-5420

**LEGAL**

**National Acquisition Center:**

Office of General Counsel  
VA National Acquisition Center  
Bldg. 37  
1<sup>st</sup> Avenue, 1 Blk. North of Cermak  
Hines, IL 60141

**Maura Brown (025NAC)**

Tel (708) 786-5162

**Barbara Stuetzer (025NAC)**

Tel (708) 786-5161

**Mel Noel (025NAC)**

Tel (708) 786-5167

Fax: (708) 786-5165

**DALC & HAC:**

Office of General Counsel  
VA National Acquisition Center  
Bldg. 37  
1<sup>st</sup> Avenue, 1 Blk. North of Cermak  
Hines, IL 60141

**Maura Brown (025NAC)**

Tel (708) 786-5162

**Barbara Stuetzer (025NAC)**

Tel (708) 786-5161

**Mel Noel (025NAC)**

Tel (708) 786-5167

Fax (708) 786-5165

**ACQUISITION REVIEWS AND SITE ASSISTANCE (049P3B)  
TECHNICAL REVIEW TEAM**

**Technical/Legal Review Teams by Activity:**

**TECHNICAL**

**Center for Acquisition Innovation (CAI),  
Austin, TX (049A1-4)**

**Center for Acquisition Innovation (CAI),  
Ft. Detrick, MD (049A1-2)(Non Enhanced  
Sharing)**

**Albert Lubran (049P3B)**  
Acquisition Reviews and Site Assistance  
Denver Acquisition and Logistics Center  
(DALC)  
155 Van Gordon Street  
Lakewood, CO 80228-1709

Tel (303) 914-5177  
Fax (303) 914-5420

**Center for Acquisition Innovation (CAI),  
Cleveland Business Center (CBC),  
Corporate Franchise Data Center  
(CFD) & All Information Technology (IT)  
and Licensing Agreements  
Notwithstanding Activity:**

Acquisition Reviews and Site Assistance  
(049P3B)  
Department of Veterans Affairs  
1701 Director's Blvd, Suite 810  
Austin, TX 78744

**William A. Cox (049P3B)**  
Tel (512) 383-4309  
Fax (512) 383-4316

**Justina Hamberg (049P3B)**  
Tel (512) 383-4310  
Fax (512) 383-4316

**Sandra Hallmark (049P3B)**  
Tel (512) 383-4318  
Fax (512) 383-4316

**LEGAL**

**CAI, Austin, TX (except construction)  
Ron Sullivan (025C)**  
Tel (512) 383-4308  
Fax (512) 383-4316 & 4317

**CAI, Austin, TX (construction)  
Charlma Quarles (025)**  
Deputy Asst. General Counsel  
Tel (202) 273-8615  
Fax (202) 273-9384

**CAI, Ft. Detrick, MD & All Hotel  
Agreements  
Dennis Foley (025C)**  
Tel (202) 273-9225  
Fax (202) 273-9384

**All Licensing Agreements, Software  
Acquisitions over \$10K & all IT  
Notwithstanding Activity:**  
Office of General Counsel  
Department of Veterans Affairs  
1615 Woodward Street  
Austin, TX 78772

**Christopher Tiroff (025C)**  
Tel (512) 326-6165 Fax (512) 326-6129

**Ron Sullivan (025C)**  
Tel (512) 383-4308 Fax (512) 383-4316

**Tim Haight (025C)**  
Tel (512) 383-4306 Fax (512) 383-4316

**CAI, CBC and CFD:**  
Office of General Counsel  
Department of Veterans Affairs  
1701 Director's Blvd, Suite 810  
Austin, TX 78744

**Jo Spence (025C)**  
Tel (202) 273-8610  
Fax (202) 273-9384

**ACQUISITION REVIEWS AND SITE ASSISTANCE (049P3B)  
TECHNICAL REVIEW TEAM**

**Technical/Legal Review Teams by Activity:**

**TECHNICAL**

**National Cemetery Administration (NCA)  
Quantico, VA**

**Jan Walthall (10N7/NLO)**  
Acquisition Reviews and Site Assistance  
(049P3B)  
VA Medical Center  
1 Freedom Way, Room 2E140  
Augusta, GA 30904-6285

Tel (706) 733-0188 x6838  
Fax (478) 274-5821

**LEGAL**

**Tracy J. Downing**  
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VA Medical Center  
1 Freedom Way, Room 2E140  
Augusta, GA 30904-6285

Tel (706) 733-0188 x6142  
Fax (478) 274-5849

**ACQUISITION REVIEWS AND SITE ASSISTANCE (049P3B)  
TECHNICAL REVIEW TEAM**

**Technical Review by Action Type:**

Requests for technical review are reviewed in the field **except:**

- 1) Protests
- 2) Mistakes-in-Bids
- 3) ESPC (Energy Savings Performance Contracts)
- 4) Vocational Rehabilitation Counseling
- 5) Non-IT Requests from Center for Acquisition Innovation (CAI)
- 6) Economy Act, Other Interagency Agreements & Approval of Advisory Assistance Solicitations

**1) Protests:**

**VA Central Office**  
Protest Management (049P3C)  
810 Vermont Ave., NW  
Washington, DC 20420

**Beverly Wells (049P3B)**  
Tel (202) 461-6974

**Karen Law-Robinson (049P3B)**  
Tel (202) 461-6973

Fax (202) 208-2969

**2-5) Mistakes-in Bids, Energy Savings Performance Contracts, Vocational Rehabilitation Counseling & Non-IT Requests from Center for Acquisition Innovation (CAI):**

**VA Central Office**  
Acquisition Reviews and Site Assistance  
(049P3B)  
810 Vermont Ave., NW  
Washington, DC 20420

**Beverly Wells (049P3B)**  
Tel (202) 461-6974

**Karen Law-Robinson (049P3B)**  
Tel (202) 461-6973

Fax (202) 208-2969

**6) Economy Act, Other Interagency Agreements and Approval of Advisory & Assistance Solicitations (Technical review of approved A&A solicitations is by assigned technical team):**

**VA Central Office**  
Center for Acquisition Innovation (CAI)  
Business Services (049A1-1)  
Room 765S  
810 Vermont Ave., NW  
Washington, DC 20420

**Anthony Carlisi (049A1-1)**  
Tel (202) 461-6872

**ACQUISITION REVIEWS AND SITE ASSISTANCE (049P3B)  
TECHNICAL REVIEW TEAM**

**Enhanced Sharing Solicitations & Selling Agreements:**

**E-mail request directly to:** Leonard Nale and Carmen Brooks of the VHA Clinical Logistics Office (10FL). This office coordinates technical review and legal review with the Office of Regional Counsel.

**Enhanced Sharing Technical Review  
Coordinator:**

**Sandra Hallmark (049P3B)**  
Acquisition Reviews and Site Assistance  
(049P3B)  
Department of Veterans Affairs  
1701 Director's Blvd, Suite 810  
Austin, TX 78744

Tel (512) 383-4318  
Fax (512) 383-4316

**Backup Enhanced Sharing Technical  
Review Coordinator:**

**Sheila Wilkes (049P3B)**  
Acquisition Reviews and Site Assistance  
VA Medical Center  
Building 101B, Room 13  
Perry Point, MD 21902

Tel (410) 642-2411 x 2926  
Fax (410) 642-1102

**Bonds: Questionable Corporate Surety, All Individual Surety, Irrevocable Letters of Credit and Other Escrow Documents, Bid Bonds with No Value, Reduction in Bond Amount & Addendum/Riders Other than for Terrorism ([IL 049-05-11](#))**

**Utility Solicitations:** Will be reviewed by the assigned VISN or Activity technical analyst, but legal review will be provided by Office of General Counsel, Professional Staff Group V.

Send actions requiring legal/technical review to the appropriate site(s) as indicated herein. These sites are your first point of contact for any acquisition or contract related questions, requests for assistance, training, or to act as your liaison to other offices within the Office of Acquisition and Logistics (OA&L), Office of Regional Counsel or Office of General Counsel (OGC). Although the electronic contract management system (eCMS) will be used as the primary means to submit review requests, it is recommended that you check with your reviewer for the preferred method of receiving documents exceeding 100 pages.

**Acquisition Reviews and Site Assistance Leader:**

**Thomas J. Cooper (049P3B)**  
Department of Veterans Affairs  
5000 West National Ave., Bldg. 5  
Milwaukee, WI 53295-0005  
Tel (414) 902-5405  
Fax: (414) 902-5420