

## INSTRUCTIONS

Any U.S. firm desiring to participate in NATO International Competitive Bidding (ICB) must be certified by the office of Telecommunications Technologies, International Trade Administration, U.S. Department of Commerce. The certification granted will be renewed automatically each year until notice is given that all certifications must be renewed.

Applicants are required to submit the following data for each company entity (i.e., main office, branch, subsidiary,,etc.) to be certified for NATO bidding:

1. one completed copy of form ITA-4023P. A separate form must be submitted for each entity.
2. Complete name and address of entity to be certified entered in item 1 of form ITA-4023P.
3. Items 3 and 7 of form ITA-4023P signed and dated by a security office and a ranking company official, respectively, of the entity seeking certification.
4. Item 3 of form ITA-4023P requests security information required to qualify applicants for participation in classified NATO bidding. Defense Investigative Service (DIS) clearance is to be shown for each entity applying for certification if such clearance has been granted. The date of clearance and the DIS security clearance does not disqualify a company with a Department of Commerce certification from bidding on unclassified NATO projects
5. To assist in establishing a company's technical ability, a narrative resume in item 5 of the enclosed form should provide a description of the company's recent technical contracts, with references to work performed for the U.S and local governments, as well as foreign countries.

6. Item 6 of form ITA-4023P is to identify by North American Industry Classification (NAIC) code numbers descriptions of all manufacturers and/or services to be considered for NATO ICB for each company entity. Selected NAIC numbers are provided in the enclosed form. If other NAIC numbers are required, please make reference to the North American Classification S-system Manual issued in 1997 by the Statistical Policy Division, office of Management and Budget, Executive Office of the President, U.S. Government. It is for sale by the Superintendent of Documents, U.S. Government Printing Office, P.O. Box 37954, Pittsburgh, PA 15250-7954. Call for current price and availability (202-512-1800). The manual is also available for reference at any of the 100 Export Assistance Centers of the International Trade Administration, U.S. Department of Commerce, and at major public and college libraries.
  
7. A current annual report, including the firm's balance sheet, or a financial report prepared and verified by a CPA. If separate annual reports are not prepared by the subsidiary entities, the financial report for the parent company may be submitted.

If you have any questions, feel free to contact Alexis Kemper, NATO Procurement Officer, at (202) 482-1512(phone);(202)482-5834(fax),or Alexis\_Kemper@ita.doc gov(e-mail)

REQUESTED INFORMATION MUST BE TYPEWRITTEN

<p>1. Name, address, telephone and fax number of company's principal office, division, branch, subsidiary or other entity for which certification is desired. <u>One form must be completed for each entity.</u> (Copies may be made of this form or extra copies requested from the International Trade Administration.)</p> <p>Name: _____</p> <p>Address: _____</p> <p>Phone Number: _____</p> <p>Fax Number: _____</p> <p>E-mail (optional): _____</p>	<p style="text-align: right;">Form ITA-4023P (9-01)</p> <p style="text-align: right;">OMB NO. 0625-0055 Expires: 8-31-04</p> <p style="text-align: center;"><b>U.S. DEPARTMENT OF COMMERCE</b> INTERNATIONAL TRADE ADMINISTRATION</p> <p style="text-align: center;"><b>NATO INTERNATIONAL COMPETITIVE BIDDING (ICB)</b> <b>BIDDERS LIST APPLICATION</b></p>
<p>No certification may be granted unless a complete application form has been received. (15 U.S.C. 1512 et seq.; 15 U.S.C. 171 et seq.)</p>	

<p><b>2. FOR COMMERCE USE ONLY:</b></p>	<p style="text-align: center;"><b>U.S. Department of Commerce</b> International Trade Administration HCH Building Washington, D.C. 20230 Attn: NATO Procurement Officer Room 4324</p>
---	---

<p><b>3. Security Clearance and Classified Document Storage Capability of Organization in Item 1:</b></p>									
<p><b>a. FSC/Cage Number:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;"><b>Facility Clearance</b></td> <td style="width: 50%;"><b>Storage Clearance</b></td> </tr> <tr> <td>Top Secret</td> <td>Top Secret</td> </tr> <tr> <td>Secret</td> <td>Secret</td> </tr> <tr> <td>Confidential</td> <td>Confidential</td> </tr> </table> <p>Indicate if Security Officer is NATO Briefed by DIS: Yes      No</p>	<b>Facility Clearance</b>	<b>Storage Clearance</b>	Top Secret	Top Secret	Secret	Secret	Confidential	Confidential	<p><b>b. List Agency Issuing Security Clearance, City, and Date:</b></p>
<b>Facility Clearance</b>	<b>Storage Clearance</b>								
Top Secret	Top Secret								
Secret	Secret								
Confidential	Confidential								

**c. Name of Company's Security Officer for Organization- Listed in Item 1:**

<p>The Security Officer of the firm listed in Item 1 is cognizant that certain NATO requests for bid will involve NATO classified information and is aware of that section of the Department of Defense Industrial Security Manual which applies to handling and storage.</p>	<p><i>Signature of Security Officer:</i> _____</p>	<p><i>Date:</i> _____</p>
---	--	---------------------------

<p><b>4. If the entity listed in item 1 maintains an office in Europe, please complete the following:</b></p> <p><b>Name:</b> _____</p> <p><b>Address:</b> _____</p>	<p><b>Phone Number:</b> _____</p> <p><b>Fax Number:</b> _____</p>
--	---

Public reporting for this collection of information is estimated to be 1 hour per response, including the time for reviewing instructions, and completing and reviewing the collection of information. All responses to this collection of information are voluntary and will be provided confidentially to the extent allowed under the Freedom of Information Act. Notwithstanding any other provision of law, no person is required to respond to nor shall a person be subject to a penalty for failure to comply with a collection of information subject to the requirements of the Paperwork Reduction Act unless that collection of information displays a current valid OMB Control Number. Send comments regarding this burden to the Reports Clearance Officer, International Trade Administration, US, Department of Commerce, Room 4001, 14th and Constitution Avenue, NW, Washington, D.C. 20230.

**5. Remarks:** *Please provide a resume of applicant's recent job experiences, with reference to work performed for U.S., local, and foreign governments, and other information which will assist in establishing the applicant's professional competence. (If additional space is needed, continue on a separate sheet.)*

6. Please refer to the attached list of North American Industry Classification (NAICS) Numbers and enter below the numbers and description of the equipment manufactured and/ or services offered by the company entity making application for certification on this form. If other NAICS numbers are required, please enter them and related description of equipment and/or services.

NAICS #	Description	Manufacturer	Services

7. CERTIFICATION: I, the undersigned, certify that the information on this form and the accompanying data are true and correct to the best of my knowledge and belief.

Name and title of official who should be contacted if questions arise regarding this questionnaire:	Phone Number: _____ E-Mail: _____
---	--------------------------------------

<i>Signature:</i>	<i>Date:</i>
-------------------	--------------

North American Industry Classification System Manual, Statistical Policy Division, Office of Management and Budget, Executive Office of the President, U.S. Government, 1997. For sale by the Superintendent of Documents, U.S. Government Printing Office, P.O. Box 371954, Pittsburgh, PA 15250-7954. Call for current price and availability (202-512-1800). Also available for reference at one of over 100 Export Assistance Centers of the International Trade Administration/U.S. Department of Commerce and at major public and college libraries.

**PRODUCT AND SERVICES**

NAICS #	DESCRIPTION
<b>23</b>	<b>CONSTRUCTION</b>
<b><u>233</u></b>	<b><u>Building, Developing &amp; General Contracting</u></b>
2333	Nonresidential Building Construction
23331	Mfg & Industrial Building Construction
23332	Commercial & Institutional Bldg Construction
<b><u>234</u></b>	<b><u>Heavy Construction</u></b>
2341	Highway, Street, Bridge & Tunnel Construction
2349	Other Heavy Construction
23491	Water, Sewer, & Pipeline Construction
23492	Power/Communication Transmission Line Construction
23493	Industrial Nonbuilding Structure Construction
<b>31-33</b>	<b>MANUFACTURING</b>
<b><u>334</u></b>	<b><u>Computer &amp; Electronic Product Mfg</u></b>
3341	Computer & Peripheral Equipment Manufacturing
33411	Electronic Computer Mfg
334112	Computer Storage Device Mfg
334113	Computer Terminal Mfg
334119	Other Computer Peripheral Equipment Mfg
3342	Communications Equipment Mfg
33421	Telephone Apparatus Mfg
33422	Radio/TV Broadcast & Wireless Communication Equipment Mfg
33429	Other Communications Equipment Mfg
3343	Audio & Video Equipment Mfg
33431	Audio & Video Equipment Mfg
3344	Semiconductor & Other Electronic Component Mfg
33441	Semiconductor & Other Electronic Component Mfg
334411	Electron Tube Mfg
334412	Bare Printed Circuit Board Mfg
334413	Semiconductor & Related Device Mfg
334414	Electronic Capacitor Mfg
334415	Electronic Resistor Mfg
334416	Electronic Coil/Transformer/Other Inductor Mfg
334417	Electronic Connector Mfg
334418	Printed Circuit Assembly (Electronic Assembly) Mfg
333419	Other Electronic Component Mfg
3345	Navigational/Measuring/Electromedical/Control Instruments Mfg
33451	Navigational/Measuring/Electromedical/Control Instruments Mfg
334511	Search, Detection & Navigation Instrument Mfg
334515	Electricity Measuring/Tosting Instrument Mfg
334519	Other Measuring & Controlling Device Mfg
<b><u>335</u></b>	<b><u>Electrical Equipment, Appliance &amp; Components Mfg</u></b>
3353	Electrical Equipment Mfg
335311	Power/Distribution/Specialty Transformer Mfg
33592	Communication & Energy Wire & Cable Mfg
335921	Fiber Optical Cable Mfg

**PRODUCT AND SERVICES**

NAICS #	DESCRIPTION
<b><u>336</u></b>  3361 336111 33612 3363 3364 336411 33603 336414 336415 336992 336999	<b><u>Transportation Equipment Mfg</u></b>  Motor Vehicle Mfg Automobile Mfg Heavy Duty Truck Mfg Motor Vehicle Parts Mfg Aerospace Product & Parts Mfg Aircraft Mfg Other Aircraft Part & Auxiliary Equipment Mfg Guided Missile & Space Vehicle Mfg Missile/Space Vehicle Propulsion Unit & Parts Mfg Military Armored Vehicle, Tank & Tank Components Mfg All Other Transportation Equipment Mfg
<b>51</b>	<b>INFORMATION</b>
<b><u>513</u></b>  5131 51311 5133 51331 51332 513322 51333 51334 51339	<b><u>Broadcasting &amp; Telecommunications</u></b>  Radio & Television Broadcasting Radio Broadcasting Telecommunications Wired Telecommunications Carriers Wireless Telecommunications Carriers (excluding Satellite) Cellular & Other Wireless Telecommunications Telecommunications Resellers Satellite Telecommunications Other Telecommunications
<b><u>514</u></b>  5141 5142	<b><u>Information &amp; Data Processing Services</u></b>  Information Services Data Processing Services
<b>54</b>	<b>PROFESSIONAL, SCIENTIFIC &amp; TECHNICAL SERVICES</b>
<b><u>541</u></b>  5413 54131 54133 5414 5415 541511 541513 5416 54161	<b><u>Professional, Scientific &amp; Technical Services</u></b>  Architectural, Engineering & Related services Architectural Services Engineering Services Specialized Design Services Computer Systems Design & Related Services Custom Computer Programming Services Computer Facilities Management Services Management, Scientific & Technical Consulting Services Management Consulting Services
<b>81</b>	OTHER SERVICES (EXCEPT PUBLIC ADMINISTRATION)
<b><u>811</u></b>  8112 811212 811213 811219	<b><u>Repair and Maintenance</u></b>  Electronic & Precision Equipment R&M Computer & Office Machine R&M Communication Equipment R&M Other Electronic & Precision Equipment R&M