

For: State and County Offices

Expiring General and Continuous CRP Contract Letters and Information

Approved by: Deputy Administrator, Farm Programs



1 Overview

A Background

2-CRP, paragraph 112 provides policies and procedures for the re-enrollment of expiring general and continuous CRP contracts.

Land enrolled in CRP scheduled to expire on September 30, 2008, may be eligible to be offered for re-enrollment under continuous signup criteria provided all other eligibility criteria are met.

In 2007, County Offices generated letters to CRP participants with **general** signup CRP-1's that were scheduled to expire September 30, 2007, that did **not** accept the Re-enrollment or Extension (REX) offer. **This activity is to continue for 2008.**

In 2007, Kansas City mailed a letter to CRP participants with expiring **continuous** CRP-1's. One letter was sent to each participant for every administering county with 1 or more expiring continuous CRP-1's.

For 2008, CRP participants with expiring CRP-1's will be informed of options available under continuous signup, which includes the following:

- March 5 letter sent to FSA staff from the Administrator
- postcard sent to participants on April 18, 2008, with general or continuous signup CRP-1's scheduled to expire September 30, 2008

Disposal Date	Distribution
January 1, 2009	State Offices; State Offices relay to County Offices and NRCS State Offices

Notice CRP-592

1 Overview (Continued)

A Background (Continued)

- Administrator's letter and "Conservation Options for Expiring CRP" pamphlet, scheduled to be sent to contract participants in May 2008 with general signup CRP-1's scheduled to expire September 30, 2008
- Administrator's letter and "Conservation Options for Expiring CRP" pamphlet, scheduled to be sent to contract participants in May 2008 with continuous signup CRP-1's scheduled to expire September 30, 2008

Note: This letter is similar to the letter mailed by Kansas City in 2007.

- "Wetlands" and "Buffers, Filter Strips, and Grass Waterways" pamphlets, scheduled to be sent to contract participants in June or July 2008 with general or continuous signup CRP-1's scheduled to expire September 30, 2008.

B Purpose

This notice provides:

- a sample of the letter (Exhibit 1) that is scheduled to be mailed by the National Office to all CRP participants with **continuous** CRP-1's scheduled to expire September 30, 2008
- that letters for **general** signup CRP-1's scheduled to expire September 30, 2008, which did **not** accept the REX offer, must be generated by the County Office from System 36
- the location of a web report listing participants with expiring continuous CRP-1's who are receiving letters from the National Office.

Notice CRP-592

2 Notification Procedure

A 2008 List of Letters Sent by the National Office for Expiring Continuous CRP Contracts

A report is provided on FSA's Intranet listing participants receiving the expiring continuous letters from the National Office. Access the report as follows.

Step	Action
1	Go to the State and County Office CEPD Information Center web site at http://dc.ffasintranet.usda.gov/dafp/cepdsto.htm .
2	Go to item 9 and CLICK "2008 Listing of Letters Sent by the National Office for Expiring Continuous Contracts". Note: The web site will be updated by May 9, 2008.
3	Select the applicable State and county to display the list of participants with expiring continuous CRP contracts that received letters sent from the National Office.

B Verifying Participant Notification

County Offices shall compare the State and County Office CEPD Information Center's "2008 Listing of Letters Sent by the National Office for Expiring Continuous Contracts" with the 2008 expiring CRP-1's to ensure that **all** applicable producers were notified. If it is determined that a participant has a continuous CRP contract expiring September 30, 2008, and the National Office did **not** send a letter or sent a letter to an incorrect address, then County Offices must reproduce the letter in Exhibit 1 and send the letter to the participant **immediately**.

C General Signup Letters

County Offices shall generate the letter for expiring general signup CRP contracts scheduled to expire September 30, 2008, that did **not** accept any REX offer. These letters are to be generated from System 36.

For general signup CRP contracts scheduled to expire September 30, 2008, where the participants did **not** accept the REX offer, County Offices shall notify these participants by generating the expiration letters through System 36. From the CRP Contracts - Report Selection Menu, County Offices shall ENTER "15", "Letters and Letter Reports", and generate the applicable expiration letters according to 1-CRP, paragraphs 334 and 335.

Notice CRP-592

3 Action

A State Office Action

State Offices shall:

- provide a copy of this notice to County Offices
- ensure that County Offices follow the provisions of 2-CRP, paragraph 112 and this notice.

B County Office Action

County Offices shall:

- review the policies and provisions in 2-CRP, paragraph 112 and this notice
- review the letter in Exhibit 1 with the local NRCS and FSA staff
- access and review the report listed in subparagraph 2 A
- provide a copy of the report listed in subparagraph 2 A to NRCS and FSA staff
- compare the State and County Office CEPD Information Center's "2008 Listing of Letters Sent by the National Office for Expiring Continuous Contracts" with:
 - 2008 expiring CRP-1's to ensure that **all** applicable producers were notified
 - the current addresses on file in the County Office for the producers listed
- generate and send the general signup contract expiration letters according to subparagraph 2 C
- keep a copy of this notice in the County Office's CRP folder.

Sample Letter for CRP Participants With CRP Contracts Scheduled to Expire on September 30, 2008

United States
Department of
Agriculture



Farm and Foreign
Agricultural
Services

Farm Service
Agency

1400 Independence
Ave, SW
STOP 0501
Washington, DC
20250-0501

May XX, 2008

Dear CRP Participant:

This letter informs you that one or more of your continuous Conservation Reserve Program (CRP) contracts are scheduled to expire on September 30, 2008.

These expiring continuous CRP contract(s) may be eligible to be re-enrolled for a new 10- to 15-year contract provided the current contract scheduled to expire in September is in full compliance. If re-enrolled, the new continuous signup contracts would begin October 1, 2008.

All re-enrolled continuous signup CRP contracts will require new conservation plans to be developed. Other provisions may also apply.

For further information regarding re-enrolling expiring continuous CRP contract acreage or for information regarding conservation and wetland compliance provisions for land leaving the CRP and returning to production, please contact your local FSA and NRCS offices.

Please note that after the expiration of a CRP contract that had been devoted to trees, the acreage will no longer be considered cropland and may become ineligible for CRP or other farm programs. However, this does not apply for acreage immediately re-enrolled to a new contract without any intervening period of time.

To ensure that this acreage can be re-enrolled, please submit an offer for any new contract(s) at your local office before August 1, 2008.

Sincerely,

Teresa C. Lasseter
Administrator