NORC 6009 OMB: 7100-0295

HOUSEHOLD INFORMATION PACKET (HIP) 2001 Survey of Consumer Finances AP

INTRODUCTION EXAMPLE:

Hello, I'm (YOUR NAME) from the National Opinion Research Center at the University of Chicago (SHOW ID). Recently a mailing was sent to this household from NORC which included a letter from Alan Greenspan, Chairman of the Federal Reserve Board, and a letter from NORC. These letters mention that someone would be calling regarding an important financial study that is being conducted in your area. Did you receive this mailing? (IF MAILING WAS NOT RECEIVED, OFFER ONE.)

Apply AP assignment label in box below.	
ID: _	 Check each item after completing in CAPI.
PSU: _	☐ I. Household Screener (pg. 2-3)
Seg: _	2. Housing Unit (HU) Observations (pg.4 -6)
Line: Block:	(Must be completed for each case)
Address: City: State:	(pg. 7-8) \square (Must be completed if you speak to
İ	someone in the HU)
Telephone: ()	4. Interviewer Remarks
Address/Phone Update Entered in CMS	Address/Phone Update Entered in CMS
	_
Record directions to respondent's residence:	
FIELD INTERVIEWER:	FI ID: _

HOUSEHOLD SCREENER

4. For this study, we would like to interview the head of the household or that person's spouse or part they are more knowledgeable about the household finances. Who would this be? (PROB NECESSARY) NAME (SPECIFY)	1.	First, let me make sure I have your address described correctly and then I would like to ask you just a few questions. (READ STREET NUMBER AND NAME, APT# OR OTHER DESCRIPTION FROM ASSIGNMENT BOX). IF EXACTLY THE SAME, GO TO Q. 2.						
3. How many people under the age of 18 live in this household?								
IF NUMBER SAME AS NUMBER IN QUESTION 2, ASK: So everyone here is under age 18? YES	2.	What is	the total number of people residing in this household?					
YES	3.	How ma	ny people under the age of 18 live in this household?					
4. For this study, we would like to interview the head of the household or that person's spouse or part they are more knowledgeable about the household finances. Who would this be? (PROB NECESSARY) NAME (SPECIFY)		IF NUM	BER SAME AS NUMBER IN QUESTION 2, ASK: So everyone here is u	ınder age 18?				
they are more knowledgeable about the household finances. Who would this be? (PROB NECESSARY) NAME (SPECIFY)				SKIP TO Q11				
UNSURE	4.	they are	e more knowledgeable about the household finances. Who would this	•				
UNSURE		NAME ((SPECIFY)1 GO	TO Q5				
person's spouse or partner if they are more knowledgeable about the household finances. Who would this be? (PROBE, IF NECESSARY) NAME (SPECIFY)								
AB. Of the multiple owners/renters, we want the person who is closest to age 45 or that per spouse or partner if they are more knowledgeable about the household finances. Who would be? (PROBE, IF NECESSARY) NAME (SPECIFY)		4A.	person's spouse or partner if they are more knowledgeable about the house					
spouse or partner if they are more knowledgeable about the household finances. Who would be? (PROBE, IF NECESSARY) NAME (SPECIFY)				GO TO Q5 GO TO Q4B GO TO Q4C				
4C. In that case, we want the person closest to age 45 or that person's spouse or partner which is more knowledgeable about the finances of the household. Who would this be? (PROENECESSARY) NAME (SPECIFY)		4B.	spouse or partner if they are more knowledgeable about the household finan	-				
is more knowledgeable about the finances of the household. Who would this be? (PROE NECESSARY) NAME (SPECIFY)			NAME (SPECIFY)	GO TO Q5				
5. Before we go on, I just need to ask you a couple more preliminary questions. IS (NAME IN Q. 4-4C) ALSO THE HIP INFORMANT? (PROBE, IF NECESSARY.) YES		4C.	is more knowledgeable about the finances of the household. Who would	•				
IS (NAME IN Q. 4-4C) ALSO THE HIP INFORMANT? (PROBE, IF NECESSARY.) YES			NAME (SPECIFY)	GO TO Q5				
YES	5.	Before v	we go on, I just need to ask you a couple more preliminary questions.					
NO		IS (NAN	ME IN Q. 4-4C) ALSO THE HIP INFORMANT? (PROBE, IF NECESSAR	Y.)				
				SKIP TO Q8				
7 How are you related to (RESPONDENT)?	6.	What is	your name?					
7. How are you related to (REST ONDERLY):	7.	How are	you related to (RESPONDENT)?					

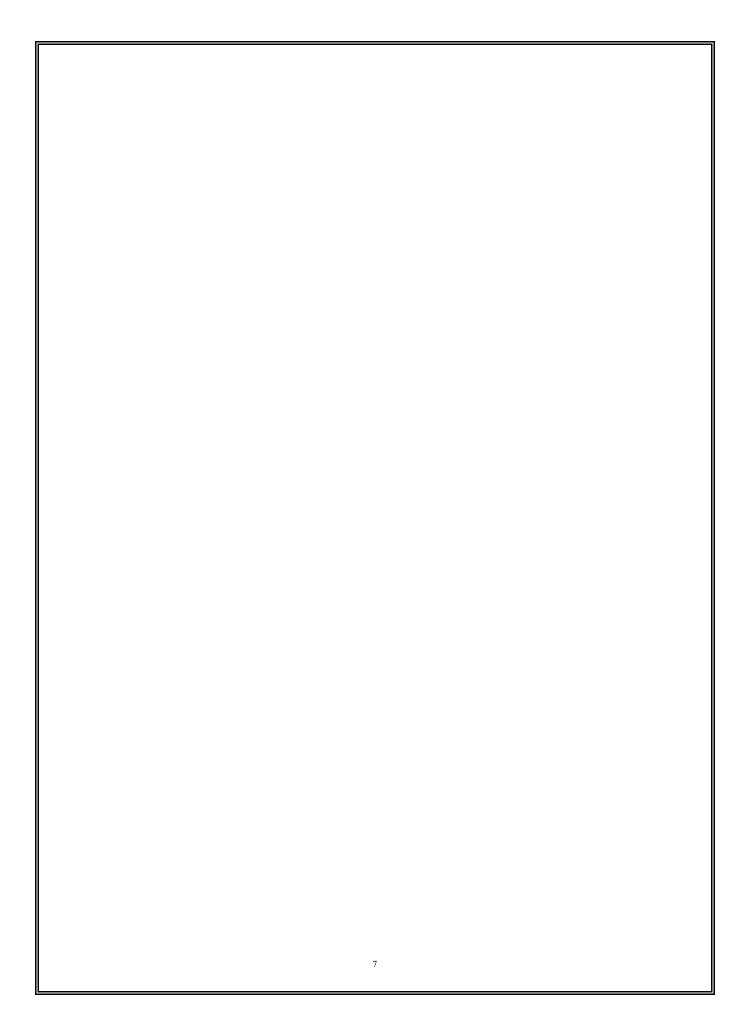
8. How old were you on your last birthday?	
	3

9.	CODE S	SEX; IF NOT OBVIOUS SAY: and for research purposes I have to ask what is your sex?
10.	(NAME	PROVIDED IN Q. 4-4C) has been selected to participate in this interview.
	10A.	IF RESPONDENT AVAILABLE , CONDUCT THE INTERVIEW. IF RESPONDENT NOT AVAILABLE, GO TO Q. 10B.
	10B.	IF RESPONDENT NOT AVAILABLE ASK: What would be the best time to reach (RESPONDENT)?
		- - L0_ 1 Time: : A/P
		Phone: (_) - -
		GO TO Q. 11. IF RESPONDENT NOT WILLING TO DO THE INTERVIEW, GO TO Q. 10C.
	10C.	IF SELECTED RESPONDENT NOT WILLING TO DO INTERVIEW , REQUEST AN INTERVIEW WITH R'S SPOUSE/PARTNER OR WITH A PROXY.
		IF PROXY,
		1. HAVE RESPONDENT SIGN A PROXY PERMISSION FORM.
		2. DETERMINE A GOOD TIME TO CALL THE PROXY TO SCHEDULE AN APPOINTMENT AND GO TO QUESTION 11.
		- - L0_ 1_ Time: : A / P
		Phone: () -
		IF RESPONDENT REFUSES INTERVIEW, GO TO Q. 10D.
	10D.	IF RESPONDENT REFUSES FOR SELF AND FOR SPOUSE/PARTNER OR PROXY, CIRCLE TYPE OF REFUSAL BELOW.
		SOFT REFUSAL 1 HARD REFUSAL 2 HOSTILE REFUSAL 3
11.	Tha	nk you very much for your time.
Н	OUSIN	G UNIT (HU) OBSERVATIONS
CA	PI INSTR	UCTIONS:

- ENTER ANSWERS TO Q. 1-10 IN CAPI AFTER INITIAL CONTACT, EVEN IF NO ONE WAS AT HOME.
- ENTER ANSWERS TO Q 11-14 AFTER SPEAKING WITH HIP INFORMANT.

1.	TYPE OF STRUCTURE IN WHICH R LIVES: (CODE THE FIRST THAT APPLIES)
	DID NOT SEE R'S HOME 0 SKIP TO Q11
_	TRAILER, MOBILE HOME 1 DETACHED SINGLE-FAMILY HOME 2 BUILDING WITH 2-9 UNITS 3 BUILDING WITH 10-49 UNITS 4 BUILDING WITH 50 OR MORE UNITS 5 APARTMENT IN MOSTLY COMMERCIAL STRUCTURE 6 OTHER 7 (SPECIFY)
2.	DOES THE BUILDING/PROPERTY CONTAINING THE HU HAVE ANY OF THE
2.	FOLLOWING? (CODE ALL THAT APPLY AND FOLLOW SKIP FOR FIRST APPLICABLE RESPONSE).
	DOORMAN1GUARDHOUSE2OTHER GATEKEEPER3
	LOCKED LOBBY 4 LOCKED GATE 5 NO TRESPASSING SIGN 6 NONE OF THE ABOVE 7 SKIP TO Q4
3.	DOES THE (DOORMAN/GUARD/GATEKEEPER) REQUIRE PERMISSION FROM SOMEONE IN R'S HU TO ALLOW YOU TO MAKE CONTACT WITH THE HOUSEHOLD?
	YES
4.	CONDITION OF STRUCTURE IN WHICH R LIVES:
	GENERALLY CLEAN AND SOUND

5.	HOUSING STRUCTURES ON (BLOCK/AREA) ARE:	
	0-20 FEET APART 1 21-100 FEET APART 2 OVER 100 FEET APART 3	
6.	THE AREA AROUND R'S HU IS: (CODE ALL THAT APPLY)	
	OPEN LAND/FARMS/RANCHES 1 TRAILER PARK 2 DETACHED SINGLE-FAMILY HOMES 3 ATTACHED SINGLE-FAMILY HOMES 4 BUILDINGS WITH 2-9 UNITS 5 BUILDINGS WITH 10-49 UNITS 6 BUILDINGS WITH 50 OR MORE UNITS 7 GOLF COURSE 8 PARK OR CEMETERY 9 COMMERCIAL STRUCTURES 10 VACANT BUILDINGS 11 SCHOOL OR OTHER GOVERNMENT BUILDING 12 OTHER 13 (SPECIFY)	
7.	BUILDINGS IN THE IMMEDIATE NEIGHBORHOOD ARE:	
	ALL RESIDENTIAL	
	NONE IN VIEW	SKIP TO Q9
8.	GENERAL CONDITION OF THE EXTERIOR OF BUILDINGS AROUND R'S DWELLING LOOKS:	
	BETTER THAN R'S 1 AS GOOD AS R'S 2 WORSE THAN R'S 3	
9.	NEIGHBORHOOD RESIDENTS SEEM TO BE:	
	ALL OR ALMOST ALL AFRICAN-AMERICAN 1 ALL OR ALMOST ALL HISPANIC 2 ALL OR ALMOST ALL NON-HISPANIC WHITE 3 MIXED AFRICAN-AMERICAN AND HISPANIC 4 MIXED AFRICAN-AMERICAN AND NON-HISPANIC WHITE 5 MIXED HISPANIC AND NON-HISPANIC WHITE 6 MIXED AFRICAN-AMERICAN, HISPANIC AND NON-HISPANIC WHITE 7 OTHER MIXED NEIGHBORHOOD 8	
	OTHER 9 (SPECIFY) NONE OBSERVED 10	



10.	GENERALLY, THE AREA AROUND THE R'S HU APPEARS TO BE:
	UNUSUALLY WEALTHY 1
	NOT UNUSUALLY WEALTHY OR UNUSUALLY POOR 2 UNUSUALLY POOR
	UNUSUALLI FOOR
CARI	INCEDITATION
CAPI	INSTRUCTION:
IF YO SAVE.	U DID NOT SPEAK WITH ANYONE IN THE HU, PRESS < CTRL> < END> TO SUSPEND AND
COMI	PLETE Qs. 11-14 AFTER FIRST CONTACT WITH HIP INFORMANT.

HIP INFORMANT OBSERVATIONS

11.	THE FIRST PERSONAL CONTACT WITH THE HIP INFORMANT WAS:
	FACE-TO-FACE
	BY INTERCOM OR TELEPHONE AT HU 2 OTHER TELEPHONE 3 OTHER 4 (SPECIFY): 4
	_
12.	RACE/ETHNICITY OF HIP INFORMANT WAS:
	NON-HISPANIC WHITE 1 BLACK; AFRICAN-AMERICAN 2 HISPANIC; LATINO 3 ASIAN 4 AMERICAN INDIAN; ALASKA NATIVE 5 PACIFIC ISLANDER; HAWAIIAN NATIVE 6 OTHER 7 (SPECIFY):
13.	DID THE HIP INFORMANT ASK ANY OF THE FOLLOWING? (CODE ALL THAT APPLY) WHAT IS THE PURPOSE OF THE SURVEY 1 WHO IS THE SPONSOR OF THE SURVEY 2 WHY/HOW WAS I CHOSEN 3 HOW LONG WILL THE INTERVIEW TAKE 4 WHO WILL SEE THE ANSWERS; PRIVACY QUESTIONS 5 CAN I GET A COPY OF THE RESULTS 6 IS THERE AN INCENTIVE FOR PARTICIPATING 7 OTHER INFORMATIONAL QUESTION OR EXPRESSION OF INTEREST 8 (SPECIFY):
	NONE OF THE ABOVE 9

14.	DID THE HIP INFORMANT MAKE ANY OF THE FOLLOWING COMMENTS? (CODE ALL THAT APPLY)
	I'M TOO BUSY/DON'T HAVE TIME/SURVEY TOO LONG 1
	I DON'T LIKE/DO SURVEYS
	I DON'T KNOW ANYTHING ABOUT THIS
	I'M NOT THE SORT OF PERSON YOU WANT 4
	I'M NOT INTERESTED 5
	THIS IS TOO PERSONAL 6
	SURVEY A WASTE OF MONEY 7
	GOVERNMENT HAS NO BUSINESS DOING THIS 8
	GOVERNMENT ALREADY KNOWS ALL THIS9
	LET ME THINK ABOUT IT
	OTHER NEGATIVE COMMENT OR DELAY11 (SPECIFY):
	NONE OF THE ABOVE 12

TRY#	DAY	DATE	EXACT TIME (AM/PM)	TYPE PER TEL	NAME & PHONE # OF CONTACT	DISP CODE	COMMENTS	FI INITIALS & FI ID #

CASE ID#							
FINAL INTERVIEWER:	ID#	1	1	1	ı	1	1

AP SAMPLE DISPOSITION CODES

HIP / SCREENER

- 00 No action
- 20 No contact/no progress
- 21 HU not accessible
- 22 Not an HU
- 23 Temporarily unlocatable
- 25 New lead/resource
- 26 Lead/resource failed
- 27 R or Informant to call
- 28 R or Informant requests special letter/call
- 29 All leads/resources failed
- 30 No contact/no progress
- 31 R/Informant not available after 4 no contacts
- 32 Appointment, exact time set

HIP SCREENER (cont'd)

- 33 Broken appointment (not rescheduled)
- 34 Informant/gatekeeper refusal
- 35 Refusal conversion in process
- 36 Language barrier, Spanish needed
- 37 Other language barrier

HIP COMPLETED

- 40 HU Observations completed
- 41 HIP Informant Observations completed
- 42 Screener Q. 1-10 completed
- 43 All HIP instruments completed in CAPI, CB for interview
- 44 All HIP instruments completed in CAPI, Appt. Scheduled

MAIN QUESTIONNAIRE

- 50 No contact with R callback, no progress
- 51 Appointment, exact time set
- 52 Broken appointment (not reschedule)
- 53 Temporary soft refusal
- 54 Temporary hard refusal
- 55 Temporary breakoff during interview
- 56 Temporary unlocatable (post HIP)
- 57 Soft refusal conversion in process
- 58 Hard refusal conversion in process
- 59 Breakoff interview conversion in process
- 60 Partial interview Supervisor approval only

MAIN QUESTIONNAIRE COMPLETED CASE

- 70 Completed interview, telephone
- 71 Completed interview, in-person
- 72 Completed interview, telephone conversion
- 73 Completed interview, in-person conversion
- 74 Partially completed interview Client approval only

INTERVIEWER: Be sure to complete HU Observations and HIP Informant Observations for every case!

TRY#	DAY	DATE	EXACT TIME (AM/PM)	ТҮРЕ	NAME & PHONE # OF CONTACT	DISP CODE	COMMENTS	FI INITIALS & FI ID #