

**AGENDA FOR THE
TWENTIETH SESSION OF THE ADVISORY COMMITTEE**

Opening of the Meeting

1. Approval of Agenda
2. Outcome of the Nineteenth Session of the Advisory Committee
3. Matters arising from the Eighteenth and Nineteenth (Extraordinary) Sessions of the IMSO Assembly
 - 3.1 Terms of Reference of the Advisory Committee
 - 3.2 Rules of Procedure for the Assembly
 - 3.3 Functions of the IMSO Director
4. Directorate Activities
 - 4.1 Travel, Meetings and IMSO Website
 - 4.2 IMO Resolutions A.705 and A.706
5. GMDSS
 - 5.1 GMDSS Services and Public Services Committee
 - 5.2 GMDSS Public Services Agreement (following MSC 83 and IMO Assembly 25)
6. Long Range Identification and Tracking of Ships (LRIT)
 - 6.1 Outcome of MSC 83, Strategic Plan, Draft Business Plan Contractual Arrangements with IDE and DCs
 - 6.2 Charging for LRIT Audit and Review
7. Draft Budget for 2008 for GMDSS and LRIT
8. Any Other Business
 - 8.1 Committee Work Programme for 2007-08
 - 8.2 Amendments to IMSO Convention and Assembly Resolution Proposed by the Party of the United States
 - 8.3 Date of Next Meeting of the Committee
 - 8.4 Date of Twentieth Session of the IMSO Assembly
9. Approval of Report

LIST OF PARTICIPANTS**Chairman: Mr William Azuh****Vice-Chairman: Mr Arsenio Dominguez (not attending)**

CANADA	Mr Sam Ryan Project Manager, Navigation Systems Department of Fisheries and Oceans
CHILE	Captain Luis Burgos Mr Zvonimir Yuras Alternate Permanent Representative of Chile to IMO
CYPRUS	Mr. George Demetriades Alternate Permanent Representative of Cyprus to IMO
FRANCE	Mr Michel Babkine Organisme d'étude et de coordination pour la recherche et le sauvetage en mer (SECMER)
GERMANY	Mr Hans-Joachim Schemel Senior Executive Officer International Policy of Telecommunications and Posts Federal Ministry of Economics and Labour
GREECE	Mr Efthimios Liberopoulos Maritime Attache Embassy of Greece, London
ITALY	Rear Admiral Giancarlo Olimbo Maritime Attaché Italian Embassy, London Cdr Marco Gionfriddo Italian Coast Guard
JAPAN	Mr Yushi Torigoe Director International Organizations Office International Affairs Department Telecommunications Bureau Ministry of Internal Affairs and Communications (MIC)

Mr Takaaki Saeki
First Secretary
Posts and Telecommunications
Embassy of Japan, London

LIBERIA

Mr George Arku
Permanent Representative of Liberia to IMO

Ms Armena V. Richards
IMO Coordinator

MALTA

Ms Anne Marie Sciberras
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Alternate Permanent Representative of Malta to the IMO
Merchant Shipping Directorate
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Mr Lawrence Sciberras
Flag and Port State Control Inspector
Merchant Shipping Directorate
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MARSHALL ISLANDS

Mr David J. F. Bruce
Permanent Maritime Representative of the
Republic of the Marshall Islands to IMO.

Captain Thomas F. Heinan
Deputy Commissioner of Maritime Affairs

MEXICO

Ms Aida Velasco

NIGERIA

Mr William Azuh (Chairman)
Alternate Permanent Representative
of Nigeria to IMO
Nigerian High Commission, London

PANAMA

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Ambassador of Panama
Embassy of Panama, London

Ms Nimia Herrera

Mr Moises de Gracia

PERU

Admiral Oscar Penny
Naval Attaché
Peruvian Embassy, London

Mr Alberto Hart
Head of Trade, Investment and Cooperation
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RUSSIAN FEDERATION Ms Nadya Nesterenko
Morsviazsputnik

SOUTH AFRICA

Mr Dumisani Ntuli
Alternative Permanent Representative of South Africa
to IMO
South Africa High Commission, London

SPAIN

Mr Manuel Nogueira
Counsellor for Transport,
Permanent Representative of Spain to IMO
Spanish Embassy, London

Mr Juan Antonio Alonso Bernal
Jefe del Área de Radiocomunicaciones Maritimas
Dirección General de la Marina Mercante

Mr Julián Abril
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Spanish Embassy, London

Ms Cristina Cavanillas
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Spanish Embassy, London

Mr José María Chavarri
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Transport Office
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Mr Marc Olivé
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Spanish Embassy, London

TURKEY

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UNITED KINGDOM

Mr Douglas Bush
Department of Trade and Industry

**UNITED STATES
OF AMERICA**

Mr Larry Solomon
Spectrum Management Counsel
US Coast Guard

OBSERVERS**INTERNATIONAL
MARITIME
ORGANIZATION**

Mr Nicos Charalamous
Deputy Director
Maritime Safety Division

Mr Gurprett S. Singhota
Head, Operational Safety Division
Maritime Safety Division

European Commission

Mr Marten Koopmans
Permanent Representative of the European Commission
(EC) to the International Maritime Organization (IMO)

BAHAMAS

Ms Judith Francis
Maritime Attaché
Alternate Permanent Representative of the
Commonwealth of the Bahamas to IMO
High Commission for the Commonwealth
of the Bahamas, London

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Mr Jesús González
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Embassy of Cuba, London

Ms Mercedes Menéndez
Economic Attaché
Embassy of Cuba, London

SWITZERLAND

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Department of the Environment, Transport,
Energy and Communications
Federal Office of Communications

IMSO

Mr Esteban Pacha
Director

Mr Andy Fuller
Deputy Director/Head of Operations

Ms Jenny Ray
Head of Administration, Finance and Conferences

Mr Cafer Ozkan Istanbulu
Technical Assignee

Ms Charo Romero
Conference Assistant

Mr Christophe Lerck
Mazars Accountant

LIST OF DOCUMENTS

AC/20/	Provisional Agenda
AC/20/2	Outcome of the Nineteenth Session of the Advisory Committee
AC/20/3	Matters arising from the Eighteenth and Nineteenth (Extraordinary) Sessions of the IMSO Assembly
AC/20/4.1	Directorate activities
AC/20/4.2	IMO Resolutions A.705 and A.706
AC/20/5.1	Global Maritime Distress and Safety System (GMDSS) GMDSS Services
AC/20/5.2	GMDSS: Draft Public Services Agreement
AC/20/6.1 + ADD/1	Long Range Identification and Tracking of Ships (LRIT) Outcome of IMO MSC 83; LRIT Strategic Plan; Draft LRIT Business Plan; and Contractual Arrangements with IDE and DCs
AC/20/6.2	Long Range Identification and Tracking Of Ships (LRIT) Charging for LRIT Audit and Review
AC/20/7	IMSO Draft Budget for 2008: GMDSS and LRIT
AC/20/8.1	Any Other Business Committee Work Programme
AC/20/8.2	Any Other Business Proposed Amendments to the IMSO Convention
AC/20/8.3	Any Other Business Date for the Twenty-First Session of the Advisory Committee
AC/20/8.4	Any Other Business Date for the Twentieth Session of the IMSO Assembly

**TERMS OF REFERENCE
FOR THE ADVISORY COMMITTEE**

Membership decided by Eighteenth Session of the IMSO Assembly,
September 2006

Chairman: Mr William Azuh (Nigeria)
Vice-Chairman: Mr Arsenio Dominguez (Panama)

Algeria, Bangladesh, Brazil, Canada, Chile, Colombia, Cyprus, France, Germany, Greece, Hungary, India, Italy, Japan, Kenya, Liberia, Malta, Marshall Islands, Mexico, Nigeria, Panama, Peru, the Russian Federation, Senegal, South Africa, Spain, Turkey, the United Kingdom and the United States of America, with Argentina and Portugal as observers and Malaysia as an alternative member on behalf of Bangladesh.

1 ADVISORY COMMITTEE

1.1 The Advisory Committee is established by the Assembly on a permanent basis, to carry out, on behalf of and under delegation from the Assembly, the tasks set forth in these Terms of Reference.

1.2 The Advisory Committee shall consist of representatives from fifteen Parties, elected by each Session of the Assembly, taking into account the need for full geographical representation, and for continuity of membership.

1.3 The Committee shall appoint its own Chairman.

2 TASKS

2.1 The Committee shall consult with the Director and give its guidance and advice to the Director on the following matters:

- (a) preparation by the Director of the annual budget of the Secretariat, and accounting and auditing procedures;
- (b) any proposed action by the Director to convene an extraordinary general meeting of the Holdings Company or initiate arbitration or judicial proceedings in the event of any alleged breach by the Companies of their obligations under the PSA, provided that if the Committee so requests, or the Director so decides, the Director shall convene an extraordinary session of the Assembly to authorize appropriate enforcement action;

- (c) determination by the Director of the staffing structure of the Secretariat, and standard terms of employment of Secretariat staff, and the Staff Rules;
- (d) any other matters delegated by the Assembly; and
- (e) any other matters on which the Director identifies a need to consult the Advisory Committee on a case-by-case basis.

2.2 The Committee shall approve the regular report of IMSO to the IMO envisaged in Article 4.3 of the Public Service Agreement (PSA), prepared and submitted by the IMSO Director.

2.3 The Committee shall agree the annual budget and resolve any issues regarding the annual budget which may be submitted by the Company.

2.4 The Committee shall review the Audited Annual Financial Statements of the Organization, and submit a report thereon to the Assembly.

3 WORKING METHODS

3.1 The Rules of Procedure for the Assembly shall *mutatis mutandi* apply to the Advisory Committee, except that a quorum for future meetings for the Advisory Committee should be seven countries.

3.2 The Committee shall determine its own working procedures, including the frequency and location of its meetings.

3.3 The Director is requested to provide such practical assistance to the Committee as may be necessary. In arranging its work and holding meetings, the Committee shall endeavour to minimise costs to the extent possible.

4 COSTS

Costs associated with all travel, accommodation and subsistence of the members of the Committee at their meetings shall be borne by their respective Parties.

5 REPORTING TO PARTIES AND TO THE ASSEMBLY

On behalf of the Committee, the Chairman shall, through the Director, send regular reports to Parties on the results of its work, and shall also submit a report thereon to the Assembly.

**REVISED TERMS OF REFERENCE FOR THE ADVISORY COMMITTEE,
AS PROPOSED BY THE COMMITTEE FOR SUBMISSION TO THE NEXT
REGULAR SESSION OF THE ASSEMBLY FOR APPROVAL**

1 ADVISORY COMMITTEE

1.1 The Advisory Committee is established by the Assembly on a permanent basis, to carry out, on behalf of and under delegation from the Assembly, the tasks set forth in these Terms of Reference.

1.2 The Advisory Committee shall consist of representatives from [fifteen] Parties, elected by each Session of the Assembly, taking into account the need for full geographical representation, **for rotation**, and for continuity of membership.

1.3 The Committee shall appoint its own Chairman **and Vice-Chairman**.

2 TASKS

2.1 The Committee shall consult with the Director and give its guidance and advice to the Director on the following matters:

- (a) preparation by the Director of the annual budget of the ~~Secretariat~~ **Directorate**, and accounting and auditing procedures;
- (b) **to be amended in relation to Reference PSA in light of IMO Resolution A.1001**
any proposed action by the Director to convene an extraordinary general meeting of the ~~Holdings Company~~ **Inmarsat Group Holdings** or to initiate arbitration or judicial proceedings in the event of any alleged breach by the ~~Companies~~ **Inmarsat** of their **its** obligations under the PSA, provided that if the Committee so requests, or the Director so decides, the Director shall convene an extraordinary session of the Assembly to authorize appropriate enforcement action;
- (c) ~~determination by the Director of~~ the staffing structure of the ~~Secretariat~~ **Directorate**, and standard terms of employment of ~~Secretariat~~ **Directorate** staff, and the Staff Rules;
- (d) any other matters delegated by the Assembly; and
- (e) any other matters on which the Director identifies a need to consult the Advisory Committee on a case-by-case basis.

2.2 **to be amended in relation to Reference PSA in light of IMO Resolution A.1001**

The Committee shall approve the regular report of IMSO to the IMO envisaged in Article 4.3 of the Public Service Agreement (PSA), prepared and submitted by the ~~IMSO~~ Director.

2.3 The Committee shall agree the annual budget, and **seek to** resolve any **related issues and submit comments thereon to the Director** regarding the ~~annual budget which may be submitted by the Company.~~

2.4 The Committee shall review the Audited Annual Financial Statements of the Organization, and submit ~~a report~~ **any comments** thereon to the **Director Assembly**.

3 **WORKING METHODS**

3.1 The Rules of Procedure for the Assembly shall *mutatis mutandi* apply to the Advisory Committee, **except that a quorum for meetings for the Advisory Committee shall be [seven] countries.**

Note: the quorum for the Committee should be reviewed by the Assembly in the light of its decision regarding the membership of the Committee (paragraph 1.2 above refers)

3.2 The Committee shall determine its own working procedures, including the frequency and location of its meetings.

3.3 The Director is requested to provide such practical assistance to the Committee as may be necessary. In arranging its work and holding meetings, the Committee shall endeavour to minimise costs to the extent possible.

4 **COSTS**

Costs associated with all travel, accommodation and subsistence of the members of the Committee at their meetings shall be borne by their respective Parties.

5 **REPORTING TO PARTIES AND TO THE ASSEMBLY**

On behalf of the Committee, the Chairman shall, through the Director, send regular reports to Parties on the results of its work, and shall also submit a report thereon to the Assembly.

**GMDSS BUDGET FOR 2008 AS AGREED BY THE
TWENTIETH SESSION OF THE COMMITTEE**

(ac20ra – Annex VI)

**LRIT BUDGET FOR 2008 AS AGREED BY THE
TWENTIETH SESSION OF THE COMMITTEE**

(ac20ra – Annex VII)