| APPLICATION FOR FEDERAL ASSISTANCE   |                           | 2. [                    | DATE SUBMITTED  |                     | Applicant Identifier   |   |
|--|---------------------------|-------------------------|---|---------------------|--|---|
| 1. TYPE OF SUBMISS Application   | SION:<br>Preapplicati     |                         | DATE RECEIVED BY S  | TATE                | State Application Identifier   |   |
| □ Construction   | □ Constr                  | uction 4. I             | DATE RECEIVED BY FI   | EDERAL AGENCY       | Federal Identifier   |   |
| X Non-Constructi   | on X Non-Co               | nstruction              |   |                     |  |   |
| 5. APPLICANT INFOR   | MATION                    |                         |   | _                   |  |   |
| Legal Name:  |                           |                         |   | Organizational Ur   | nit:   |   |
| Address (give city, co   | ounty, state, and zip cod | de):                    |   |                     | one number of the person to b<br>olication ( <i>give area code</i> )   | e contacted on matters                              |
| 6. EMPLOYER IDENTIFICATION NUMBER (EIN):  8. TYPE OF APPLICATION:  New Continuation Revision  If Revision, enter appropriate letter(s) in box(es): |                           |                         | 7. TYPE OF APPLICANT: (enter appropriate letter in box)  A. State H. Independent School Dist. B. County I. State Controlled Institution of Higher Learning C. Municipal J. Private university D. Township K. Indian Tribe E. Interstate L. Individual F. Intermunicipal M. Profit Organization G. Special District N. Other (Specify) |                     |  |   |
| A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration Other (specify):   |                           |                         | 9. NAME OF FEDERAL AGENCY: National Historical Publications and Records Commission  |                     |  |   |
| 10. CATALOG OF FEI<br>ASSISTANCE NU  |                           | 8 9 - 0                 | 0 3   | 11. DESCRIPTIVE     | TITLE OF APPLICANT'S PROJ  | IECT:   |
| TITLE: National l  | Historical Publica        | ations and Reco         | rds Grants  |                     |  |   |
| 12. AREAS AFFECTE  | D BY PROJECT (cities, c   | ounties, states, etc.): |   |                     |  |   |
| 13. PROPOSED PROJ  | IECT:                     | 14. CONGRESSIONA        | L DISTRICTS OF:   | •                   |  |   |
| Start Date   | Ending Date               | a. Applicant            |   |                     | b. Project   |   |
| 15. ESTIMATED FUND   | DING:                     |                         | 16. IS APPLICATION  | ON SUBJECT TO RE    | VIEW BY STATE EXECUTIVE O  | PRDER 12372 PROCESS?                                |
| a. Federal   | \$                        | .00                     |   |                     |  |   |
| b. Applicant   | \$                        | .00                     | a. YES. THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON  DATE   |                     |  |   |
| c. State   | \$                        | .00                     |   |                     |  |   |
| d. Local   | \$                        | .00                     | b. NO   | H                   | RAM IS NOT COVERED BY E.O.   |   |
| e. Other   | \$                        | .00                     |   | OR PR               | OGRAM HAS NOT BEEN SELE  | CTED BY STATE FOR REVIEW                            |
| f. Program Income  | \$                        | .00                     | 17. IS THE APPLIC   | ANT DELINQUENT O    | ON ANY FEDERAL DEBT?   |   |
| g. TOTAL \$ .00  |                           |                         | Yes   | If "Yes," attach an | explanation  | No  |
|  |                           |                         |   |                     | E TRUE AND CORRECT, THE DESCRIPTION OF THE DESCRIPTION OF THE DESCRIPTION OF THE PROPERTY OF T | DOCUMENT HAS BEEN DULY IF THE ASSISTANCE IS AWARDED |
| a. Typed Name of Authorized Representative   |                           |                         |   | b. Title            |  | c. Telephone number                                 |
| d. Signature of Autho  | orized Representative     |                         |   |                     |  | e. Date Signed                                      |

### **INSTRUCTIONS FOR THE SF 424**

This is a standard form used by applicants as a required facesheet for preapplications and applications submitted for Federal assistance. It will be used by Federal agencies to obtain applicant certification that States which have established a review and comment procedure in response to Executive Order 12372 and have selected the program to be included in their process, have been given an opportunity to review the applicant's submission.

Item: Entry:

- 1. Self-explanatory.
- 2. Date application submitted to Federal agency (or State if applicable) & applicant's control number (if applicable).
- 3. State use only (if applicable).
- 4. If this application is to continue to revise an existing award, enter present Federal identifier number. If for a new project, leave blank.
- Legal name of applicant, name of primary organizational unit which will undertake the assistance activity, complete address of the applicant, and name and telephone number of the person to contact on matters related to this application.
- 6. Enter Employer Identification Number (EIN) as assigned by the Internal Revenue Service.
- 7. Enter the appropriate letter in the space provided.
- 8. Check appropriate box and enter appropriate letter(s) in the space(s) provided:
  - —"New" means a new assistance award.
  - —"Continuation" means an extension for an additional funding/budget period for a project with a projected completion date.
  - —"Revision" means any change in the Federal Government's financial obligation or contingent liability from an existing obligation.
- 9. Name of Federal agency from which assistance is being requested with this application.
- Use the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested.
- 11. Enter a brief descriptive title of the project. If more than one program is involved, you should append an explanation on a separate sheet. If appropriate (e.g., construction or real property

Item: Entry:

projects), attach a map showing project location. For preapplications, use a separate sheet to provide summary description of this project.

- 12. List only the largest political entities affected (e.g., State, counties, cities).
- 13. Self-explanatory.
- 14. List the applicant's Congressional District and any District(s) affected by the program or project.
- 15. Amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines as applicable. If the action will result in a dollar change to an existing award, indicate *only* the amount of the change. For decreases, enclose the amounts in parentheses. If both basic and supplemental amounts are included, show breakdown on an attached sheet. For multiple program funding, use totals and show breakdown using same categories as item 15.
- 16. Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process.
- 17. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes.
- 18. To be signed by the authorized representative of the applicant. A copy of the governing body's authorization for you to sign this application as official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)

SF 424 (REV 4-88)

## ASSURANCES—NON-CONSTRUCTION PROGRAMS

**Note:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

- 1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of the project described in this application.
- Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- 4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- 5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the nineteen statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (C.F.R. 900, Subpart F).
- 6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps; (d) the

- Age Discrimination Act of 1975, as amended (42) U.S.C. § 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention. Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- 7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or Federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
- 8. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- 9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§

- 327-333), regarding labor standards for Federally assisted construction subagreements.
- 10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- 11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C.§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).
- 12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related

- to protecting components or potential components of the national wild and scenic rivers system.
- 13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.).
- 14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- 15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling, and treatment of warm-blooded animals held for research, teaching, or other activities supported by this award of assistance.
- 16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- 17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
- 18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.

| Applicant Organization/Individual:                              |      |  |
|---|------|--|
| Name and Title of Authorized Representative/Individual (typed): |      |  |
| Signature   | Date |  |

## CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

### 1. LOBBYING

Pursuant to 31 U.S.C. 1352, the undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with the awarding of a Federal grant, the entering into of any cooperative agreement, or the modification of any Federal grant or cooperative agreement resulting from this application.
- (b) If any funds other than Federal appropriated funds (including profit or fee received under a covered Federal transaction) have been paid, or will be paid, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress on his or her behalf in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit OMB Standard Form LLL, "Disclosure of Lobbying Activities," to the Program Director; and
- (c) He or she will include the language of this certification in all subgrant awards at any tier and require that all receipients of subgrant awards in excess of \$100,000 shall certify and disclose accordingly.
- (d) Submission of this certification is imposed by 31 U.S.C. 1352 and is a prerequisite for making or entering into this transaction. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

# 2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS—PRIMARY COVERED TRANSACTION

The prospective primary applicant certifies, to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal,

State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- (c) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

## 3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, the grantee certifies that it will provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against the employees for violation of such prohibition;
- (b) Establishing a drug-free awareness program to inform employees about:
- (1) The dangers of drug abuse in the workplace;
- (2) The grantee's policy of maintaining a drug-free workplace;
- (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
- (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:
- (1) Abide by the terms of the statement; and
- (2) Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five calendar days after such a conviction;
- (e) Notifying the agency, in writing, within ten calendar days after receiving notice under subparagraph (d)(2)

from an employee or otherwise receiving actual notice of such conviction;

- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted:
- (1) Taking appropriate personnel action against such an employee, up to and including termination, or
- (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

(b) If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, he or she will report the conviction, in writing, within 10 calendar days of the conviction, to: Program Director, National Historical Publications and Records Commission-NHPRC, National Archives Building (Archives I), Room 607, Washington, DC 20408. Notice must reference the grant number.

The grantee shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state,

zip code)

DATE

| DRUG-FREE WORKPLACE (GRANTEES WHO<br>ARE INDIVIDUALS)   |  |
|---|--|
| (a) The grantee certifies that, as a condition of the grant, he or she will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and |  |
|   |  |
| As the duly authorized representative of the applicant, I here certifications.  | by certify that the applicant will comply with the above |
| APPLICANT ORGANIZATION/INDIVIDUAL   |  |
| PRINTED NAME AND TITLE OF AUTHORIZED REPRE  | SENTATIVE/INDIVIDUAL                                     |
|   |  |

**SIGNATURE** 

## Approved by OMB 0348-0046

**DISCLOSURE OF LOBBYING ACTIVITIES**Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

| 1. Type of Federal Action:  a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance  4. Name and Address of Reporting Entity:   | 2. Status of Federal Action:  a. bid/offer/application b. initial award c. post-award                                |  | For I year date                            | rt Type: . initial filing . material change  Material Change Only: quarter of last report  No. 4 is Subawardee, Enter |
|---|--|--|--|---|
| ☐ Prime ☐ Subawardee Tier   | Name and Add   |  |  |   |
| Congressional District, if known:   |  | Congressional District, if known:                |  |   |
| 6. Federal Department/Agency:   |  | 7. Federal Progi                                 | ram Nam                                    | e/Description:  |
|   |  | CFDA Number, if applicable:                      |  |   |
| 8. Federal Action Number, if known:   |  | 9. Award Amount, if known:                       |  |   |
| 10. a. Name and Address of Lobbying Entity (if individual, last name, first name, M   | <b>b. Individuals Performing Services</b> (including address if different from No. 10a) (last name, first name, MI): |  |  |   |
| 11. Amount of Payment (check all that app   | (attach Continuation Sheet(s) S  | F-LLL-A, if necessary)  13. Type of Paym         | ent (chec                                  | k all that apply):  |
| \$ actual  12. Form of Payment (check all that apply)  a. cash b. in-kind; specify: nature value  | □ planned  | a. retaine b. one-ti c. comm d. contin e. deferr | er<br>me fee<br>hission<br>ngent fee<br>ed | k an inai appiy):   |
| 14. Brief Description of Service Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Members(s) contacted, for Payment indicated in Item 11:  (attach Continuation Sheet(s) SF-LLL-A, if necessary)  |  |  |  |   |
| 15. Continuation Sheet(s) SF-LLL-A attack   | ched:  | Yes $\square$                                    | No   |   |
| 16. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. |  | Print Name:                                      |  | 4   |
| Federal Use Only:   |  |  |  | Authorized for Local Reproduction<br>Standard Form - LLL  |

### INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Use the SF-LLL-A Continuation Sheet for additional information if the space on the form is inadequate. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

- Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
- 2. Identify the status of the covered Federal action.
- 3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
- 4. Enter the full name, address, city, state and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
- 5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, state and zip code of the prime Federal recipient. Include Congressional District, if known.
- Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
- 7. Enter the Federal program name or description for the covered Federal action identified in item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number of grants, cooperative agreements, loans, and loan commitments.
- 8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number, grant announcement number; the contract grant, or loan award number; the application/proposal control number assigned by the federal agency). Include prefixes, e.g., RFP-DE-90-001."
- 9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
- 10. (a) Enter the full name, address, city, state and zip code of the lobbying entity engaged by the reporting entity identified in item 4 to influence the covered Federal action.
  - (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
- 11. Enter the amount of compensation paid or reasonably expected to be paid by the reporting entity (item 4) to the lobbying entity (item 10). Indicate whether the payment has been made (actual) or will be made (planned). Check all boxes that apply. If this is a material change report, enter the cumulative amount of payment made or planned to be made.
- 12. Check the appropriate box(es). Check all boxes that apply. If payment is made through an in-kind contribution, specify the nature and value of the in-kind payment.
- 13. Check the appropriate box(es). Check all boxes that apply. If other, specify nature.
- 14. Provide a specific and detailed description of the services that the lobbyist has performed, or will be expected to perform, and the date(s) of any services rendered. Include all preparatory and related activity, not just time spent in actual contact with Federal officials. Identify the Federal official(s) or employee(s) contacted or the officer(s), employee(s), or Member(s) of Congress that were contacted.
- 15. Check whether or not a SF-LLL-A Continuation Sheet(s) is attached.
- 16. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

Public reporting burden for this collection of information is estimated to average 30 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

## **DISCLOSURE OF LOBBYING ACTIVITIES**

CONTINUATION SHEET

Approved by OMB 0348-0046

| Reporting Entity: | Page | of |
|-------------------|------|----|
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## PROJECT SUMMARY

| sid<br>sin | All applicants must complete a project summary. Do not exceed the two pages allotted (use only one e per page) and do not refer to "see inside" or "see attached," except in the case of references to vitae and nilar supporting information found elsewhere in the application. |
|------------|---|
| 1.         | PURPOSE AND GOALS OF PROJECT  |
|            |   |
|            |   |
| 2.         | SIGNIFICANCE AND RELATIONSHIP TO NHPRC GOALS AND OBJECTIVES   |
|            |   |
| 3.         | PLAN OF WORK FOR GRANT PERIOD (including references to techniques)  |
|            |   |

| 4. | PRODUCTS/PUBLICATIONS TO BE COMPLETED DURING GRANT PERIOD |
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| 5. | KEY PERSONNEL   |
|    | Project Director:   |
|    | Telephone: ( )  |
|    | Address:  |
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|    |   |
|    |   |