

August 28, 2002

To: Records Management Community

From: Susan L. Frey  
Departmental Records Officer /s/

Subject: RM Numbered Memo 2002-29: Changes in NARA Staff and New NARA Website

Please see the email from Michael Kurtz of NARA below informing us of changes in NARA staff and their new website. Please let me know if you have any questions.

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August 14, 2002

**MEMORANDUM TO AGENCY RECORDS OFFICERS, CHIEF INFORMATION OFFICERS, AND INFORMATION RESOURCES MANAGERS:** Announcing staff changes and new website for the Office of Modern Records Programs

As many of you know, the Office of Modern Records Programs has undergone significant staff changes over the last few months. In addition, the National Archives and Records Administration has unveiled a new website, in which the Records Management section has also been reorganized.

In July, Michael L. Miller left his position as Director of Modern Records Programs to take a position within the Federal Bureau of Investigation's new Records Management program. Marie B. Allen, Director of NARA's Lifecycle Management Division, has also departed for the FBI's records management program.

In the upcoming months, Howard Lowell, Deputy Assistant Archivist for Records Services - Washington, DC, will oversee the operations of the Modern Records Programs. Larry Baume will act as temporary Director of the Lifecycle Management Division. Howard can be reached at 301-837-1925. Larry can be reached at 301-837-1505

Please note that you should still contact the NARA appraisal archivist assigned to your agency with any records management questions or concerns.

The newly redesign Records Management website can now be accessed at [http://www.archives.gov/records\\_management](http://www.archives.gov/records_management). You will recognize many of the same features you used from the old website. Please take a moment to visit the website and navigate around. One of the new features is the Electronic Records Management Initiative section. This section provides information on the E-Government Electronic Records Management Initiative, for which NARA is the managing partner. E-Government is part of the President Bush's management agenda aimed at making it simpler for citizens to receive high-quality service from the Federal Government, while reducing the cost of delivering those services. You can access the E-government section of the Records Management website at [http://www.archives.gov/records\\_management/initiatives/erm\\_overview.html](http://www.archives.gov/records_management/initiatives/erm_overview.html).

If you have any questions or comments on the website, please contact Merisue Pozniak at [merisue.pozniak@nara.gov](mailto:merisue.pozniak@nara.gov) <<mailto:merisue.pozniak@nara.gov>>.

**MICHAEL J. KURTZ**  
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