# O A S I S On-Line Alaska School Information System

# DATA HANDBOOK FOR SCHOOLS AND DISTRICTS

August 26, 2005



#### **CONSIDERATIONS FOR FALL 2005**

1) Correspondence students that live outside of the state of Alaska are not eligible for funding unless the student was present and living in Alaska last year.

#### 4 AAC 09.015(k) is amended to read:

**(k)** A correspondence program student living outside of this state is not eligible for school funding under AS 14.17. [, UNLESS THE STUDENT WAS PHYSICALLY PRESENT AND RESIDING WITHIN THIS STATE IN THE PRECEDING SCHOOL YEAR.] (Eff. 1/15/87, Register 101; am 12/13/87, Register 104; am 8/5/90, Register 115; am 6/2/95, Register 134; am 12/30/98, Register 148; am 7/22/99, Register 151; am 8/9/2002, Register 163; am \_\_/\_\_/\_\_, Register \_\_\_\_)

Authority: AS 14.07.060 AS 14.07.060 AS 14.17.410 AS 14.17.420 AS 14.17.430 AS 14.17.500 AS 14.17.600 AS 14.17.920

2) The date for determining school age has changed from August 15 to September 1.

House Bill 338 provides that a child must reach the age of six on or before September 1 to be considered school age, but allows a local school board to delegate to the chief school administrator the authority to admit a student under school age if the student meets minimum standards. The change of school age is to make Alaska consistent with many other states, and to make it easier on Alaska's transient population.

#### **HOUSE BILL NO. 338**

"An Act relating to attendance at public school; and providing for an effective date." BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF ALASKA:

- \* Section 1. AS 14.03.080(c) is amended to read
- (c) A child under school age may be admitted to the public school in the school district of which the child is a resident at the discretion of the governing body of the school district if the child meets minimum standards prescribed by the board evidencing that the child has the mental, physical, and emotional capacity to perform satisfactorily for the educational program being offered. A district's educational program must prescribe that under school age students advance through the curriculum or grade level by the following school year. A governing body may delegate the authority granted under this subsection to the chief school administrator of the school district.
- **Sec. 2.** AS 14.03.080(d) is amended to read:
- (d) A child who is five years of age <u>on or</u> before <u>September 1</u> [AUGUST 15] following the beginning of the school year, and who is under school age, may enter a public school kindergarten.
- **Sec. 3.** This Act takes effect July 1, 2004.

- 3) The "Multi-Ethnic" category has been added to the list of Race/Ethnicity Codes.
- 4 AAC 06.830. Subgroups. (Multi-Ethnic Students will now be identified for AYP purposes).
- 4 AAC 06.899. Definitions. (Defines "Multi-Ethnic Students").

#### **CONSIDERATIONS FOR FALL 2005 (Continued)**

4) The date for identifying students with disabilities for the Special Education Child Count has changed to October 1 of each year. Since October 1 falls on a Saturday this year please use Monday, October 3 as the count date this year.

5) Please be aware that changes to *Field 17 - Special Education Placement* are coming this year. The data collection form has not yet received OMB clearance. The new codes are expected to be approved soon and will become effective immediately. We will communicate to school districts as soon as we are instructed to use the new codes. Note: If the new codes are approved before the count period begins then we are required to implement them immediately.

The new code set for Special Education Placement is included as Appendix C. The code descriptions are included as Appendix D.

Below is the communication that has been sent to District Special Education Directors:

Special Education Directors and Student Data Managers,

It has come to my attention that OSEP (Office of Special Education Programs) has redefined the environments (also called placements) for all 3-5 year old children receiving special education services. Although they intended to have us report on these new environments this year, the data collection form has not yet received OMB clearance. It is rumored that OMB has received a lot of negative public comment about the very quick timeline for implementing these new definitions. I expect the form to clear OMB by mid-September, but do not know if they will require us to report on the new or old environments for this year. The purpose of this note is to let you know that these changes are coming (most likely this year, but possibly not until next year). If you will need to start changing your system now, I would recommend that you add a new data field for the new codes without removing the old codes. Until we know which codes will be required for this year's reporting, DO NOT remove the old codes from your system. I will notify you the minute I hear that the form has received OMB clearance. At that time I will know which codes we will be collecting in the 2005-06 OASIS data collection in October. Thank you for your patience in this matter.

The attached file shows the new definitions from the Draft OSEP document and codes that we will be using once they go into effect.

Karen Lipson

#### **Data Transmission Procedures**

- 1. Districts must submit a complete set of data elements defined in this data dictionary for each student for whom Foundation Funding is being sought from the Department of Education and Early Development.
- 2. 4 AAC 07.060 (a) (7) now states that the AK Student Identifier must appear in each electronic record containing student-level information that is reported to the department. This number replaces the Social Security Number that was previously collected in the Student Identifier Field (Field 1). *Please see Appendix B to view the specific regulation*.
- 3. To accommodate the different computer systems extant in Alaska and facilitate data reporting, districts will have two file format options for reporting data:
  - fixed length, CR between each record
  - variable-length comma or tab delimited, CR between each record
  - other formats may be acceptable (call Erik McCormick @ 465-8686)
- 4. Acceptable media are:
  - floppy disks (3.5 in.)
  - Zip Drive Diskettes
  - CD ROM.
  - If FTP data transmission is to be used, data must be encrypted using PGP or another encryption routine acceptable to the Department of Education. Data must be transmitted in binary format.
- 4. Districts using Apple MacIntosh computer systems must provide data in a DOS file format on DOS formatted media.

#### STUDENT IDENTIFICATION

#### **Element Summary:**

Element S	ummary:		Minimum/	
Field #	Element Name	Field Type	Maximum Field Length	
1	Alaska Student Identification Number	Number	10/10	
	This is the student's unique Alaska Student Identification Number. No student data will be accepted without a valid ID number. This number replaces the social security number.			
	Example Description 0000999999 A ten digit number with leading zeros.			
2	Student Name - Last	Text	1/35	
	This is the student's last name. If prefixes or suffixes are included with the name, it is important that all commas be removed. (see note #1 at end of dictionary)			
3	Student Name - First	Text	1/35	
	This is the student's first name. If prefixes or suffixes are included with the name, it is important that all commas be removed. (see note #1 at end of dictionary)			
4	Student Name - Middle (or Middle Initial)	Text	1/35	
	This is the student's middle name or initial. If prefixes or suffixes are included with the name, it is important that all commas be removed. (see note #1 at end of dictionary)			
5	City/Town/Village	Text	1/30	
	This is the name of the city, town or village where the student lives.			
6	Zip or Postal Code	Number	5/9	
	This is a zip or postal code where the student lives, excluding delimiters or bl	ank spaces.		
	<u>Example</u> 99801 998011894			

This is the student's date of birth in the preferred format MM/DD/YY.  Example 06/23/88  (If your records system uses a different date format then we will accept whate  Gender  This is a code indicating the sex or gender of the student.  Code Description F Female M Male  Race or Ethnicity	Date	8/8
Example 06/23/88  (If your records system uses a different date format then we will accept whate   8 Gender  This is a code indicating the sex or gender of the student.  Code Description Female M Male		
06/23/88  (If your records system uses a different date format then we will accept whate   8		
8 Gender  This is a code indicating the sex or gender of the student.  Code Description F Female M Male		
This is a code indicating the sex or gender of the student.  Code Description F Female M Male	ever format you us	e).
CodeDescriptionFFemaleMMale	Text	1/1
F Female M Male		
M Male		
9 Race or Ethnicity		
, Race of Edimenty	Number	1/1
This is a code indicating the racial or ethnic background of the student.		
Code Description		
1 White (Caucasian)		
2 Black, Not Hispanic		
<ul> <li>Hispanic</li> <li>Asian or Pacific Islander</li> </ul>		
4 Asian of Pacific Islander 5 American Indian		
6 Alaska Native		
7 Multi-Ethnic		
10 School Identification Number	Number	6/6
This is a district's school code from the Alaska Education  Directory. The first two digits represent the district number while		

This is a district's school code from the Alaska Education Directory. The first two digits represent the district number while the last four digits represent the school number.

SEE APPENDIX A FOR CODES

Field #	Element	Name	Field Type	Minimum/ Maximum Field Length
11	Student (	Grade Level	Text	2/2
	This is a	code identifying the grade level of the student.		
	<u>Code</u>	Description		
	PK	Pre-Kindergarten		
	1K	Kindergarten		
	01	First grade		
	02	Second grade		
	03	Third grade		
	04	Fourth grade		
	05	Fifth grade		
	06	Sixth grade		
	07	Seventh grade		
	08	Eighth grade		
	09	Ninth grade		
	10	Tenth grade		
	11	Eleventh grade		
	12	Twelfth grade		
	12	Twenty grade		
12	FTE Enr	rollment Level (FTE Percent)	Number	4/4
	This is the full-time or part-time enrollment status of the student expressed in full-time equivalent (FTE) percentage. The FTE reported is for the <i>most recent</i> 20-day Foundation Formula count period as specified by AS 14.17.600. The decimal must be included.			
	Evampla			
	Example 1.00	(full time)		
	0.75			
	0.73	(3/4 time)		
	0.30	(1/2 time)		
	0.23	(1/4 time)		
13	Days in N	Membership During Student Count Period	Number	2/2
	was enrol Formula	e total number of Days in Membership that the student led in the district during the most recent 20-day Foundation count period as specified by AS 14.17.600 (in whole numbers) at period starts on Monday, October 3rd and ends on Friday, 28th.		
14	Intensive	Level of Funding (Special Education)	Yes/No	1/1
		indicates whether the student is claimed for lucation funding at the Intensive level		
	<u>Code</u>	Description		
	Y	Student is claimed for Intensive Funding		
	N	Student is not claimed for Intensive Funding		

Field #	Element	Name	Field Type	Minimum/ Maximum Field Length
15	October	1 Count		
		student enrolled on <b>October 3, 2005</b> ? wed us to replace form #05-93-014.	Yes/No	1/1
16	Disabilit	y Category	Number	2/2
	Code	Description		
	00	Not receiving Special Education services		
	02	Mental Retardation		
	03	Hearing Impaired		
	04	Speech or Language Impairments		
	05	Visual Impairments		
	06	Emotional Disturbance		
	07	Orthopedic Impairments		
	08	Other Health Impairments		
	09	Specific Learning Disabilities		
	10	Deaf-Blindness		
	11	Multiple Disabilities		
	12	Autism		
	13	Traumatic Brain Injury		
	14	Developmentally Delayed		

This code is used to identify children with disabilities receiving special education and related services according to an individualized education program (IEP).

Include all children that have an IEP on file and are currently receiving Special Education services as of October 3, 2005.

If you choose code 00 then please do not include field 17.

1 /	Special Educ	ation Placement*	Number	2/2	
		*Please see note from page 2 of this year's considerations.	Also refer to the new code sets	in App	

ppendices C & D (if applicable).

Code	Description

Codes 01 - 08 are for children ages 3-5 only.

01 Early Childhood Setting

02 Early Childhood Special Education Setting

03 Home

Part-time Early Childhood/Part-time Early Childhood Special Education Setting 04

05 Residential Facility Separate School 06

07 Itinerant Service Outside The Home (Optional)

08 Reverse Mainstream Setting (Optional)

Codes 09 - 18 are for children ages 6-21 only.

Special Education Outside Regular Class Less Than 21% Of Day 09

Special Education Outside Regular Class At Least 21% Of Day And No More Than 60% Of Day 10

11 Special Education Outside Regular Class More Than 60% Of Day

12 Public Separate School Facility

13 Private Separate School Facility

Public Residential Facility 14

15 Private Residential Facility

16 Homebound/Hospital

17 Served in a Correctional Facility (duplicate identification is okay with 09-16)

18 Enrolled in private school and not placed or referred by public agency (duplicate identification is okay with 09-16).

This code represents the setting in which children with disabilities have been placed for educational services. Include this code for every child receiving Special Education services as indicated by Field #17.

			Minimum/
		Field	Maximum
Field #	Element Name	Туре	Field Length
18	Note Field	Text	0/35

Districts may use this optional field to make notes about data entered in the record

#### END OF FIELD LIST

Note #1: If an exchange file is created using the Comma Separated Values format (CSV) and some data fields contain commas, the integrity of the exchange file will be compromised. A program uploading a CSV file interprets each comma as a field delimiter within each record and expects each record to contain the same number of commas. When a data field contains a comma, as in "Smith, Jr." the import program considers the comma between "Smith" and "Jr." as the demarcation of a new field. The solution is to strip-out all commas at the time the exchange file is created. An alternative is to use tabs instead of commas as field delimeters.

Closed					
District #	District Name	School #	School Name	2005-2006	
03	Alaska Gateway	030010	Dot Lake School	No	
03	Alaska Gateway	030020	Eagle Community School	No	
03	Alaska Gateway	038010	, ,	No	
03	Alaska Gateway	030030	Mentasta Lake School	No	
03	Alaska Gateway	030050	Tanacross School	No	
03	Alaska Gateway		Tetlin School	No	
03	Alaska Gateway	030060	Tok School	No	
03	Alaska Gateway	030040	Walter Northway School	No	
04	Aleutian Region		Adak School	No	
04	Aleutian Region			No	
04	Aleutian Region	040020	Yakov E. Netsvetov School	No	
56	Aleutians East	560030	Akutan School	No	
56	Aleutians East	568010	Aleutians East Correspondence School	No	
56	Aleutians East	560040	Cold Bay School	No	
56	Aleutians East	560050	False Pass School	No	
56	Aleutians East	560010	King Cove School	No	
56	Aleutians East	560060	Nelson Lagoon School	No	
56	Aleutians East	560020	Sand Point School	No	
05	Anchorage	050010	Abbott Loop Elementary	No	
05	Anchorage		Airport Heights Elementary	No	
05	Anchorage	057010	Alaska School for the Deaf & Hard of Hearing	No	
05	Anchorage		, ,	No	
<del>05</del>	Anchorage-			<del>Yes</del>	
<del>05</del>	Anchorage-		Anchorage Corrections	<del>Yes</del>	
<del>05</del>	Anchorage-		Anchorage Outreach	<del>Yes</del>	
05	Anchorage		Aquarian Charter School	No	
05	Anchorage		Aurora Elementary	No	
05	Anchorage		Avail School	No	
05	Anchorage	050050	Bartlett High School	No	
05	Anchorage		Baxter Elementary	No	
05	Anchorage	050800	Bayshore Elementary	No	
05	Anchorage	050820	Bear Valley Elementary	No	
05	Anchorage	057100	Benson Secondary/S.E.A.R.C.H.	No	
05	Anchorage	050070	Birchwood ABC Elementary	No	
<del>05</del>	Anchorage		Booth Memorial Home	Yes	
05	Anchorage		Bowman Elementary	No	
05	Anchorage		Campbell Elementary	No	
05	Anchorage			No	
<del>05</del>	<del>Anchorage</del>		Charter North Hospital	Yes	
05	Anchorage		Chester Valley Elementary	No	
05	Anchorage		Chinook Elementary	No	
05	Anchorage		9 1	No	
05	Anchorage		Chugiak Elementary	No	
05	Anchorage		Chugiak High School	No	
05	Anchorage		Clark Middle School	No	
05	Anchorage		College Gate Elementary	No	
05	Anchorage	057180	Continuation School	No	
05	Anchorage	050180	Creekside Park Elementary	No	

• •	District Name	School #	School Name	Closed 2005-2006
05	Anchorage	057190	Crossroads School	No
05	Anchorage	050190	Denali Elementary	No
05	Anchorage	050200	Dimond High School	No
05	Anchorage	059080	Eagle Academy Charter School	No
05	Anchorage	050210	Eagle River Elementary	No
05	Anchorage	051130	Eagle River High School	No
05	Anchorage	050220	East High School	No
05	Anchorage	050300	Fairview Elementary	No
05	Anchorage	056010	Family Partnership Charter School	No
05	Anchorage	050880	Fire Lake Elementary	No
05	Anchorage	059050	Frontier Charter	No
05	Anchorage	050360	Girdwood School	No
05	Anchorage	050370	Gladys Wood Elementary	No
05	Anchorage	051050	Goldenview Middle School	No
05	Anchorage	050380	Government Hill Elementary	No
05	Anchorage	050140	Gruening Middle School	No
05	Anchorage	050870	Hanshew Middle School	No
<del>05</del>	Anchorage-	<del>057040</del>	High School Completion Program	<del>Yes</del>
05	Anchorage	059060	Highland Tech. Charter School	No
05	Anchorage	050400	Homestead Elementary	No
05	Anchorage	050420	Huffman Elementary	No
05	Anchorage	050430	Inlet View Elementary	No
<del>05</del>	Anchorage -	<del>057060</del>	Jesse Lee Home	<del>Yes</del>
05	Anchorage	051010	Kasuun Elementary	No
<del>05</del>	Anchorage -	<del>050330</del>	Kennedy Elementary	<del>Yes</del>
05	Anchorage	051020	Kincaid Elementary	No
05	Anchorage	057110	King Career Center	No
05	Anchorage	050030	Klatt Elementary	No
05	Anchorage	051030	Lake Hood Elementary	No
05	Anchorage	050450	Lake Otis Elementary	No
<del>05</del>	Anchorage-	<del>057050</del>	Maplewood Group Home	<del>Yes</del>
<del>05</del>	Anchorage-	<del>057150</del>	McKinley Heights	<del>Yes</del>
05	Anchorage	057020	McLaughlin Youth Center	No
05	Anchorage	050940	Mears Middle School	No
05	Anchorage	051060	Mirror Lake Middle School	No
05	Anchorage	050480	Mountain View Elementary	No
05	Anchorage	050280	Mt. Iliamna Elementary	No
05	Anchorage	050270	Mt. Spurr Elementary	No
05	Anchorage	050490	Muldoon Elementary	No
05	Anchorage	050500	North Star Elementary	No
<del>05</del>	Anchorage -	<del>057070</del>	North Star Hospital	<del>Yes</del>
<del>05</del>	Anchorage-	<del>057210</del>	North Star Residential Treatment Center	<del>Yes</del>
05	Anchorage	050510	Northern Lights ABC K-8 School	No
05	Anchorage	050520	Northwood Elementary	No
05	Anchorage	050530	Nunaka Valley Elementary	No
05	Anchorage	050550	Ocean View Elementary	No
05	Anchorage	050540	O'Malley Elementary	No
05	Anchorage	050250	Orion Elementary School	No

• •	District Name	School #	School Name	Closed 2005-2006
05	Anchorage	050882	Part Time Students	No
05	Anchorage	050990	Polaris K-12 School	No
<del>05</del>	Anchorage-	<del>057200</del>	Providence Girls' Program	<del>Yes</del>
05	Anchorage	057080	Providence Heights	No
05	Anchorage	050580	Ptarmigan Elementary	No
05	Anchorage	050590	Rabbit Creek Elementary	No
05	Anchorage	050810	Ravenwood Elementary	No
05	Anchorage	050600	Rogers Park Elementary	No
05	Anchorage	050610	Romig Middle School	No
05	Anchorage	050620	Russian Jack Elementary	No
05	Anchorage	057130	S.A.V.E. High School	No
05	Anchorage	050640	Sand Lake Elementary	No
05	Anchorage	050650	Scenic Park Elementary	No
05	Anchorage	050660	Service High School	No
05	Anchorage	051120	South Anchorage High School	No
05	Anchorage	050890	Spring Hill Elementary	No
05	Anchorage	050670	Steller Secondary School	No
05	Anchorage	050680	Susitna Elementary	No
05	Anchorage	050690	Taku Elementary	No
05	Anchorage	051110	Trailside Elementary	No
05	Anchorage	050700	Tudor Elementary	No
05	Anchorage	050710	Turnagain Elementary	No
05	Anchorage	050340	Ursa Major Elementary	No
05	Anchorage	050350	Ursa Minor Elementary	No
<del>05</del>	Anchorage-	<del>059030</del>	Village Charter School	<del>Yes</del>
<del>05</del>	Anchorage-	<del>059040</del>	Walden Pond Charter School	Yes
05	Anchorage	050720	Wendler Middle School	No
05	Anchorage	050730	West High School	No
05	Anchorage	057140	Whaley School	No
05	Anchorage	051040	William Tyson Elementary	No
05	Anchorage	050750	Williwaw Elementary	No
05	Anchorage	050760	Willow Crest Elementary	No
05	Anchorage	059070	Winterberry Charter School	No
05	Anchorage	050770	Wonder Park Elementary	No
06	Annette Island	060020	Leask Middle School	No
06	Annette Island	060040	Metlakatla High School	No
06	Annette Island	060030	Richard Johnson Elementary	No
07	Bering Strait	070040	Aniguiin School	No
07	Bering Strait	070080	Anthony A. Andrews School	No
07	Bering Strait	070010	Brevig Mission School	No
07	Bering Strait	070050	Diomede School	No
07	Bering Strait	070180	Gambell School	No
07	Bering Strait	070200	Hogarth Kingeekuk Memorial School	No
07	Bering Strait		James C. Isabell School	No
07	Bering Strait	070070	Koyuk-Malemute School	No
07	Bering Strait	070060	Martin L. Olson School	No
07	Bering Strait	070100	Shaktoolik School	No
07	Bering Strait	070110	Shishmaref School	No
	<del>-</del>			

District #	District Name	School #	School Name	Closed 2005-2006
07	Bering Strait		Tukurngailnguq School	No
07	Bering Strait	070260	Unalakleet School	No
07	Bering Strait		Wales School	No
07	Bering Strait		White Mountain School	No
08	Bristol Bay	088010		Yes
<del>08</del>	Bristol Bay	080040		Yes
08	Bristol Bay	080010		No
08	Bristol Bay	080020		No
<del>08</del>	Bristol Bay	080030	South Naknek Elementary	Yes
09	Chatham	090010	Angoon School	No
<del>09</del>	Chatham-	090080	Cube Cove School	<del>Yes</del>
09	Chatham	090030	Gustavus School	No
09	Chatham	090090	Klukwan School	No
09	Chatham	090050	Tenakee Springs School	No
10	Chugach	100030	·	No
10	Chugach	108010	Chugach Extension Corresp.	No
10	Chugach	100010	Tatitlek Community School	No
10	Chugach	100020	Whittier Community School	No
11	Copper River	110020	Chistochina School	No
11	Copper River	110030	Copper Center School	No
11	Copper River	118010	Copper River Corresp.	No
11	Copper River	110040	Gakona Elementary	No
11	Copper River	110060	Glennallen Elementary	No
11	Copper River	110070	Glennallen Jr/Sr High School	No
11	Copper River	110100	Kenny Lake School	No
<del>11</del>	Copper River	<del>110120</del>	Lottie Sparks Elementary	<del>Yes</del>
11	Copper River	110110	Slana School	No
12	Cordova City	120010	Cordova Jr/Sr High School	No
12	Cordova City	120020	Mt. Eccles Elementary	No
13	Craig City	130020	Craig Elementary	No
13	Craig City	130010	Craig High School	No
13	Craig City	130030	Craig Middle School	No
13	Craig City	138010	PACE Correspondence	No
13	Craig City	136010	PACE Learning Centers	No
14	Delta/Greely	146010	Delta Charter Cyber School	No
14	Delta/Greely	140020	Delta Junction Elementary	No
14	Delta/Greely	140030	Delta Junction Sr. High School	No
14	Delta/Greely	148010	Delta/Greely Correspondence Home School Pro	, No
14	Delta/Greely	140040	Fort Greely School	No
14	Delta/Greely	140090	Gerstle River School	No
14	Delta/Greely	140080	Healy Lake School	No
14	Delta/Greely	147010	New Horizons High School	No
02	Denali	020010	Anderson School	No
02	Denali	020030	Cantwell School	No
02	Denali	028010	Denali Peak Program	No
02	Denali	020040	Tri-Valley School	No
15	Dillingham	150010	Dillingham Elementary	No
15	Dillingham	150020	Dillingham Middle/High School	No

• •				Closed
	District Name		School Name	2005-2006
16	Fairbanks		Alternative Learning Systems	No
16	Fairbanks		Anderson Elementary	No
16	Fairbanks		Anne Wien Elementary	No
16	Fairbanks		Arctic Light Elementary	No
16	Fairbanks		· ,	No
16	Fairbanks		Barnette Elementary	No
16	Fairbanks		Ben Eielson Jr/Sr High School	No
16	Fairbanks		Chinook Charter School	No
16	Fairbanks		Crawford Elementary	No
16	Fairbanks		Denali Elementary	No
16	Fairbanks		Effie Kokrine Charter School	No
16	Fairbanks		Fairbanks Youth Facility	No
16	Fairbanks		•	No
<del>16</del>	<del>Fairbanks</del>		Howard Luke Academy	<del>Yes</del>
16	Fairbanks	160180	Hunter Elementary	No
16	Fairbanks	167030	Hutchison Career Center	No
16	Fairbanks	160200	Joy Elementary	No
16	Fairbanks		•	No
16	Fairbanks	160060	Lathrop High School	No
<del>16</del>	<del>Fairbanks</del>	<del>169020</del>	New Beginnings Charter School	<del>Yes</del>
16	Fairbanks	160230	Nordale Elementary	No
16	Fairbanks	160240	North Pole Elementary	No
16	Fairbanks	160130	North Pole High School	No
16	Fairbanks	160250	North Pole Middle School	No
16	Fairbanks	160010	Pearl Creek Elementary	No
16	Fairbanks	160410	Randy Smith Middle School	No
16	Fairbanks	160260	Ryan Middle School	No
16	Fairbanks		Salcha Elementary	No
16	Fairbanks		Star of the North Charter School	No
16	Fairbanks	160220	Tanana Middle School	No
16	Fairbanks		Ticasuk Brown Elementary	No
16	Fairbanks	160280	Two Rivers Elementary	No
16	Fairbanks		, , , , , , , , , , , , , , , , , , ,	No
16	Fairbanks		Weller Elementary	No
16	Fairbanks		West Valley High School	No
16	Fairbanks	160300	Woodriver Elementary	No
17	Galena		Galena Elementary	No
17	Galena		Galena Interior Learning Academy (GILA)	No
17	Galena		Galena Jr/Sr High School	No
17	Galena	178010	Interior Distance Education of AK (IDEA)	No
18	Haines	188010	Haines Correspondence	No
18	Haines	180010	Haines Elementary	No
18	Haines	180020	Haines High School	No
<del>18</del>	Haines		Haines Junior High School	<del>Yes</del>
18	Haines	180040	Mosquito Lake Elementary	No
19	Hoonah	190010	Hoonah Elementary	No
19	Hoonah	190020	Hoonah Jr/Sr High School	No
<del>20</del>	Hydaburg	<del>200020</del>	Hydaburg Jr/Sr High School	Yes

• •	District Name	School #	School Name	Closed 2005-2006
20	Hydaburg	200010	Hydaburg School	No
21	Iditarod	210010	· ·	No
21	Iditarod		David-Louis School	No
21	Iditarod		Distance Learning/Corresp. Ctr.	No
21	Iditarod	210030	· · · · · · · · · · · · · · · · · · ·	No
21	Iditarod		Innoko River School	No
21	Iditarod	210040	Lime Village School	No
21	Iditarod		McGrath School	No
<del>21</del>	Iditarod	<del>210140</del>		Yes
21	Iditarod	210050	Takotna Community School	No
<del>21</del>	<del>Iditarod</del>		Takotna Training Ctr & Community School	<del>Yes</del>
21	Iditarod	210080	Top of the Kuskokwim School	No
22	Juneau	220010	Auke Bay Elementary	No
22	Juneau	220020	Dzantik'i Heeni Middle School	No
22	Juneau	220030	Floyd Dryden Middle School	No
22	Juneau	220040		No
22	Juneau	220050	Glacier Valley Elementary	No
22	Juneau	220060	Harborview Elementary	No
22	Juneau	227020	Johnson Youth Center	No
22	Juneau	229010	Juneau Community Charter School	No
<del>22</del>	<del>Juneau</del>	<del>228020</del>	•	<del>Yes</del>
22	Juneau	228010	Juneau District Corresp. School	No
22	Juneau	220070	Juneau-Douglas High School	No
22	Juneau	220140	Mendenhall River School	No
22	Juneau	220100	Riverbend Elementary	No
<del>22</del>	<del>Juneau</del>	<del>227010</del>	Yaakoosge Daakahidi Alt. H.S.	<del>Yes</del>
23	Kake	230010	Kake Elementary & High School	No
<del>23</del>	<del>Kake</del>	<del>230020</del>	Kake High School	<del>Yes</del>
55	Kashunamiut	550010	Chevak School	No
<del>24</del>	Kenai Peninsula	<del>248010</del>	Alternative School/Bilingual	Yes
24	Kenai Peninsula	249010	Aurora Borealis Charter School	No
<del>2</del> 4	Kenai Peninsula	<del>249020</del>	Bay View Charter School	<del>Yes</del>
24	Kenai Peninsula	240020	Chapman School	No
24	Kenai Peninsula	247010	Connections	No
24	Kenai Peninsula	240040	Cooper Landing School	No
24	Kenai Peninsula	249030	Fireweed Academy	No
24	Kenai Peninsula	247020	Homer Flex School	No
24	Kenai Peninsula	240080	Homer High School	No
24	Kenai Peninsula	240320	Homer Middle School	No
24	Kenai Peninsula	240010	Hope School	No
24	Kenai Peninsula	240420	Kachemak Selo School	No
24	Kenai Peninsula	249050	Kaleidoscope School of Arts & Sciences	No
24	Kenai Peninsula	240140	Kalifornsky Beach Elementary	No
24	Kenai Peninsula	247030	Kenai Alternative High School	No
24	Kenai Peninsula	240090	Kenai Central High School	No
24	Kenai Peninsula	240110	Kenai Middle School	No
24	Kenai Peninsula	247050	Kenai Peninsula Youth Facility	No
24	Kenai Peninsula	240030	McNeil Canyon Elementary	No

District #	District Name	School #	School Name	Closed 2005-200
24	Kenai Peninsula	240120	Moose Pass School	No
24	Kenai Peninsula	240370	Mt. View Elementary	No
24	Kenai Peninsula	240060	Nanwalek School	No
<del>24</del>	Kenai Peninsula	<del>240170</del>	Nikiski Elementary	<del>Yes</del>
24	Kenai Peninsula	240390	Nikiski Middle/Senior High School	No
24	Kenai Peninsula	240350	Nikiski North Star Elementary	No
24	Kenai Peninsula	240130	Nikolaevsk School	No
24	Kenai Peninsula	240150	Ninilchik School	No
24	Kenai Peninsula	240050	Paul Banks Elementary	No
24	Kenai Peninsula	240180	Port Graham School	No
24	Kenai Peninsula	240070	Razdolna School	No
24	Kenai Peninsula	240310	Redoubt Elementary	No
24	Kenai Peninsula	240240	Sears Elementary	No
24	Kenai Peninsula	240190	Seward Elementary	No
24	Kenai Peninsula	240200	Seward High School	No
24	Kenai Peninsula	240500	<del>-</del>	No
24	Kenai Peninsula	240410	Skyview High School	No
24	Kenai Peninsula		Soldotna Elementary	No
24	Kenai Peninsula		Soldotna High School	No
24	Kenai Peninsula	240220	<u> </u>	No
24	Kenai Peninsula	249040	Soldotna Montessori Charter School	No
24	Kenai Peninsula		Spring Creek School	No
24	Kenai Peninsula		Sterling Elementary	No
24	Kenai Peninsula		Susan B English School	No
24	Kenai Peninsula		Tebughna School	No
24	Kenai Peninsula		Tustumena Elementary	No
24	Kenai Peninsula		Voznesenka Elementary	No
24	Kenai Peninsula		West Homer Elementary	No
25	Ketchikan	250010	Houghtaling Elementary	No
25	Ketchikan	259010	• •	No
25	Ketchikan	258010	Ketchikan Correspondence	No
25	Ketchikan	250020	Ketchikan High School	No
25	Ketchikan	257050	Ketchikan Regional Youth Facility	No
25	Ketchikan	250100	· ·	No
25	Ketchikan		Revilla Jr/Sr High School	No
25	Ketchikan	250040	Schoenbar Middle School	No
25	Ketchikan	259020	Tongass School of Arts & Sciences	No
<del>25</del>	Ketchikan		Valley Park Elementary	Yes
25	Ketchikan	250050	· · · · · · · · · · · · · · · · · · ·	No
27	Klawock	270010	Klawock City School	No
<del>27</del>	Klawock	<del>270030</del>	Klawock Jr/Sr High School	Yes
28	Kodiak Island	280010	Akhiok School	No
<del>28</del>	Kodiak Island	<del>280170</del>	Big Sandy Lake	Yes
28	Kodiak Island	280020	Chiniak School	No
28	Kodiak Island	280150	Danger Bay School	No
28	Kodiak Island	280030	East Elementary	No
<del>28</del>	Kodiak Island	<del>280040</del>	Karluk School	Yes
<del>28</del>	Kodiak Island	<del>287010</del>	Kodiak Alternative High School	<del>Yes</del>

• •	District Name	School #	School Name	Closed 2005-2006
28	Kodiak Island	280050	Kodiak High School	No
28	Kodiak Island	288010	Kodiak Island Corresp.	No
28	Kodiak Island	280070	Kodiak Middle School	No
28	Kodiak Island	280080	Larsen Bay School	No
28	Kodiak Island		•	No
28	Kodiak Island			No
28	Kodiak Island	280100	Old Harbor School	No
28	Kodiak Island	280110	Ouzinkie School	No
28	Kodiak Island	280060	Peterson Elementary	No
28	Kodiak Island	280120	Port Lions School	No
29	Kuspuk	290011	Aniak High School	No
<del>29</del>	Kuspuk	<del>290110</del>	Aniak Middle School	<del>Yes</del>
29	Kuspuk	290010	Auntie Mary Nicoli Elementary	No
29	Kuspuk		The state of the s	No
29	Kuspuk	290090	George Morgan Sr. H.S.	No
29	Kuspuk	290060	George Willis Sr. School	No
29	Kuspuk	290080		No
29	Kuspuk	290070	Jack Egnaty Sr. School	No
29	Kuspuk	290030	Johnnie John Sr. School	No
29	Kuspuk	290040	Joseph S. & Olinga Gregory Elementary	No
29	Kuspuk	290050	Zackar Levi Elementary	No
30	Lake & Peninsula	300010	Chignik Bay School	No
30	Lake & Peninsula		Chignik Lagoon School	No
30	Lake & Peninsula		Chignik Lake School	No
30	Lake & Peninsula		Dena'ina School	No
30	Lake & Peninsula	300040	Egegik School	No
30	Lake & Peninsula		= =	No
<del>30</del>	Lake & Peninsula		Ivanof Bay School	<del>Yes</del>
30	Lake & Peninsula	300080	Kokhanok School	No
30	Lake & Peninsula	308010	Lake and Peninsula Corresp.	No
30	Lake & Peninsula	300220	Levelock School	No
30	Lake & Peninsula	300140	Meshik School	No
30	Lake & Peninsula	300090	Newhalen School	No
30	Lake & Peninsula	300100	Nondalton School	No
30	Lake & Peninsula	300120	Perryville School	No
30	Lake & Peninsula	300130	Pilot Point School	No
30	Lake & Peninsula	300110	Tanalian School	No
31	Lower Kuskokwim	310240	Akiuk Memorial School	No
31	Lower Kuskokwim	310110	Akula Elitnaurvik School	No
31	Lower Kuskokwim	310210	Anna Tobeluk Memorial School	No
<del>31</del>	Lower Kuskokwim	<del>310230</del>	Arviq School	<del>Yes</del>
31	Lower Kuskokwim	319010	Ayaprun Elitnaurvik Yup'ik Immersion	No
31	Lower Kuskokwim		Ayaprun School	No
31	Lower Kuskokwim		Bethel Alternative Boarding School	No
31	Lower Kuskokwim		Bethel Regional High School	No
31	Lower Kuskokwim			No
31	Lower Kuskokwim	310080	Chaputnguak School	No
31	Lower Kuskokwim	310120	Chief Paul Memorial School	No

District #	District Name	School #	School Name	Closed 2005-2006
31	Lower Kuskokwim		Dick R Kiunya Memorial School	No
31	Lower Kuskokwim		Eek School	No
31	Lower Kuskokwim	310030	Joann A. Alexie Memorial School	No
31	Lower Kuskokwim	310140	Ket'acik/Aapalluk Memorial School	No
31	Lower Kuskokwim	310060	Kilbuck Elementary	No
31	Lower Kuskokwim	310220	Kuinerrarmiut Elitnaurviat	No
31	Lower Kuskokwim	310150	Kwigillingok School	No
31	Lower Kuskokwim	310200	Lewis Angapak Memorial School	No
31	Lower Kuskokwim	310050	Mikelnguut Elitnaurviat	No
31	Lower Kuskokwim	310250	Nelson Island Area School	No
31	Lower Kuskokwim	310040	Nightmute School	No
31	Lower Kuskokwim	310160	Nuniwarmiut School	No
31	Lower Kuskokwim	310320	Paul T. Albert Memorial School	No
31	Lower Kuskokwim	310280	Qugcuun Memorial School	No
31	Lower Kuskokwim	310100	Rocky Mountain School	No
31	Lower Kuskokwim	310170	William Miller Memorial School	No
31	Lower Kuskokwim	310180	Z. John Williams Memorial School	No
32	Lower Yukon	320010	Alakanuk School	No
32	Lower Yukon	320040	Emmonak School	No
32	Lower Yukon	320070	Hooper Bay School	No
32	Lower Yukon	320090	Ignatius Beans School	No
32	Lower Yukon	320080	Kotlik School	No
32	Lower Yukon	320050	Marshall School	No
32	Lower Yukon	320110	Pilot Station School	No
32	Lower Yukon	320120	Pitkas Point School	No
32	Lower Yukon	320130	Russian Mission School	No
32	Lower Yukon	320140	Scammon Bay School	No
32	Lower Yukon	320150	Sheldon Point School	No
33	Mat-Su		Academy Charter School	No
33	Mat-Su	330370	Beryozava School	No
33	Mat-Su	330380	Big Lake Elementary	No
33	Mat-Su	337010	Burchell High School	No
33	Mat-Su	330350	Butte Elementary	No
33	Mat-Su		Colony High School	No
33	Mat-Su	330260	Colony Middle School	No
33	Mat-Su	338010	Corresp. Study School	No
33	Mat-Su	330280	Cottonwood Creek Elementary	No
33	Mat-Su	330290	Finger Lake Elementary	No
33	Mat-Su	330030	Glacier View School	No
33	Mat-Su	330390	Goose Bay Elementary	No
<del>33</del>	<del>Mat-Su-</del>	<del>336010</del>	Horizon Charter	<del>Yes</del>
33	Mat-Su	330250	Houston High School	No
33	Mat-Su		Houston Middle School	No
33	Mat-Su	330040	,	No
33	Mat-Su	330430	•	No
33	Mat-Su	337030	· · · · · · · · · · · · · · · · · · ·	No
33	Mat-Su	330420	•	No
33	Mat-Su	339020	Midnight Sun Family Learning Center	No

• •	District Name		School Name	Closed 2005-2006
33	Mat-Su	337050	MidValley High	No
33	Mat-Su	330050	Palmer High School	No
33	Mat-Su		Palmer Middle School	No
33	Mat-Su	330300	Pioneer Peak Elementary	No
33	Mat-Su	338020	SeeUOnline.org	No
33	Mat-Su	330060	Sherrod Elementary	No
<del>33</del>	<del>Mat-Su</del>	<del>330150</del>	Skwentna School	Yes
33	Mat-Su	330190	Snowshoe Elementary	No
33	Mat-Su	330070	Susitna Valley High	No
33	Mat-Su	330360	Sutton Elementary	No
33	Mat-Su	330080	Swanson Elementary	No
33	Mat-Su	330340	Talkeetna Elementary	No
33	Mat-Su	330180	Tanaina Elementary	No
33	Mat-Su	330440	Teeland Middle School	No
<del>33</del>	Mat-Su	<del>337040</del>	The Student Center	<del>Yes</del>
33	Mat-Su	330330	Trapper Creek Elementary	No
33	Mat-Su	339030	Twindly-Bridge Charter School	No
33	Mat-Su	337020	Valley Pathways	No
33	Mat-Su	330120	Wasilla High School	No
33	Mat-Su	330140	Wasilla Middle School	No
33	Mat-Su	330320	Willow Elementary	No
98	Mt. Edgecumbe	980000	Mt. Edgecumbe High School	No
34	Nenana	348010	CyberLynx Correspondence Program	No
34	Nenana	340010	Nenana City School	No
35	Nome	359010	Anvil City Science Academy	No
<del>35</del>	Nome		Leonard Seppala High School	<del>Yes</del>
<del>35</del>	Nome	<del>358010</del>	Nome Correspondence	<del>Yes</del>
35	Nome	350010	Nome Elementary	No
35	Nome	357020	Nome Youth Facility	No
35	Nome	350020	Nome-Beltz Jr/Sr High	No
36	North Slope	360100	Alak School	No
36	North Slope	360030	Barrow High School	No
36	North Slope	360120	Eben Hopson Middle School	No
36	North Slope	360020	Fred Ipalook Elementary	No
36	North Slope	360040	Harold Kaveolook School	No
36	North Slope	360070	Kali School	No
36	North Slope	360090	Meade River School	No
36	North Slope	360050	Nuiqsut Trapper School	No
36	North Slope	360010	Nunamiut School	No
36	North Slope	360060	Tikigaq School	No
37	Northwest Arctic	378010	Alternative Learning Center	No
37	Northwest Arctic	370010	Ambler School	No
37	Northwest Arctic		Aqqaluk High/Noorvik Elementary	No
37	Northwest Arctic	370020	Buckland School	No
37	Northwest Arctic	370210	Davis-Ramoth School	No
37	Northwest Arctic	370030	Deering School	No
37	Northwest Arctic	370080	June Nelson Elementary	No
37	Northwest Arctic	370040	Kiana School	No

District #	District Name	School #	School Name	Closed 2005-2006
37	Northwest Arctic	370070	Kobuk School	No
37	Northwest Arctic	370150	Kotzebue Middle/High School	No
37	Northwest Arctic	370060	McQueen School	No
37	Northwest Arctic	370090	Napaaqtugmiut School	No
37	Northwest Arctic	370110	Shungnak School	No
38	Pelican	380010	Pelican School	No
39	Petersburg	390030	Mitkof Middle School	No
39	Petersburg	390020	Petersburg High School	No
39	Petersburg	390010	Rae C. Stedman Elementary	No
40	Pribilof	400010	St. George School	No
40	Pribilof	400020	St. Paul School	No
46	Saint Mary's	460010	St. Mary's School	No
42	Sitka	420010	Baranof Elementary	No
42	Sitka	420020	Blatchley Middle School	No
42	Sitka	420170	Keet Gooshi Heen Elementary	No
42	Sitka	427010	Pacific High School	No
42	Sitka	428010	Sitka Correspondence	No
42	Sitka	420130	Sitka High School	No
43	Skagway	430010	Skagway City School	No
44	Southeast Island	<del>440010</del>	Edna Bay School	<del>Yes</del>
44	Southeast Island	440250	Hollis School	No
44	Southeast Island	440020	Howard Valentine School	No
44	Southeast Island	440340	Hyder School	No
44	Southeast Island	440290	J.R. Gildersleeve School	<del>Yes</del>
44	Southeast Island	440090	Kasaan School	No
44	Southeast Island	440270	Naukati School	No
44	Southeast Island	440230	Port Alexander School	No
44	Southeast Island	440320	Port Protection School	No
44	Southeast Island	448010	SE Island Corresp.	No
44	Southeast Island	440160	Thorne Bay School	No
44	Southeast Island	440190	Whale Pass School	No
45	Southwest Region	450020	Aleknagik School	No
45	Southwest Region	450080	Chief Ivan Blunka School	No
45	Southwest Region	450030	Clarks Point School	No
45	Southwest Region	450050	Koliganek School	No
45	Southwest Region	450070	Manokotak School	No
45	Southwest Region	450140	Portage Creek School	No
45	Southwest Region	450110	Togiak School	No
45	Southwest Region	450120	Twin Hills School	No
45	Southwest Region	450040	William "Sonny" Nelson School	No
53	Tanana	530010	Maudrey J. Sommer School	No
53	Tanana	538010	, ,	No
47	<del>Unalaska</del>	<del>477010</del>	Unalaska Alternative High School	<del>Yes</del>
47	Unalaska	470010	Unalaska Elementary	No
47	Unalaska	470020	Unalaska Jr/Sr High School	No
48	Valdez	480040	George H Gilson Jr. H.S.	No
48	Valdez	480050	Hermon Hutchens Elementary	No
48	Valdez	480030	Valdez High School	No

District #	District Name	School #	School Name	Closed 2005-2006
49	Wrangell	490010	Evergreen Elementary	No
49	Wrangell	490030	Stikine Middle School	No
49	Wrangell	490020	Wrangell High School	No
<del>50</del>	Yakutat	500030	Icy Bay School	Yes
50	Yakutat	500010	Yakutat School	No
51	Yukon Flats	510010	Arctic Village School	No
51	Yukon Flats	510050	Circle School	No
51	Yukon Flats	510140	Cruikshank School	No
51	Yukon Flats	510020	Far North School	No
51	Yukon Flats	510070	Fort Yukon School	No
51	Yukon Flats	510060	John Fredson School	No
51	Yukon Flats	510100	Stevens Village School	No
51	Yukon Flats	510040	Tsuk Taih School	No
<del>51</del>	Yukon Flats	<del>518010</del>	Yukon Flats Correspondence	<del>Yes</del>
52	Yukon/Koyukuk	520010	Allakaket School	No
52	Yukon/Koyukuk	526010	Alyeska Central School	No
52	Yukon/Koyukuk	520090	Andrew K. Demoski School	No
<del>52</del>	Yukon/Koyukuk	<del>520020</del>	Bettles Field School	Yes
52	Yukon/Koyukuk	520060	Ella B. Vernetti School	No
52	Yukon/Koyukuk	520070	Gladys Dart School	No
52	Yukon/Koyukuk	520040	Jimmy Huntington School	No
52	Yukon/Koyukuk	520030	Johnny Oldman School	No
52	Yukon/Koyukuk	520050	Kaltag School	No
52	Yukon/Koyukuk	520110	Merreline A Kangas School	No
52	Yukon/Koyukuk	520080	Minto School	No
52	Yukon/Koyukuk	528010	Raven Correspondence School	No
<del>52</del>	Yukon/Koyukuk	<del>529010</del>	Wiseman/Coldfoot School	Yes
54	Yupiit	540010	Akiachak School	No
54	Yupiit	540030	Akiak School	No
54	Yupiit	540040	Tuluksak School	No

### Appendix B: 4 AAC 07.060. Student records

Statute text

- (a) Each district shall maintain for each student a cumulative record consisting, at a minimum, of the following:
  - (1) subjects student has taken;
  - (2) grades earned and an explanation of the grading system used;
  - (3) units of credit earned;
  - (4) attendance records;
  - (5) scores student has recorded on standard tests taken; and
  - (6) records of required immunizations and physical examinations and other health-related matters required by state law or district policy or bylaws; and
  - (7) beginning August 31, 2002, a unique 10-digit individual student identification number issued by the department; the student identification number must appear in each electronic record containing student-level information that is reported to the department; the student identification number must appear on each student examination booklet administered under 4 AAC 06.712, 4 AAC 06.730, 4 AAC 06.737, and 4 AAC 06.755.

### **Appendix C: New Special Education Environment Codes (3-5)**

Special 1	Education Environment Number 2/2
If OMB	clears the new OSEP form, these codes (20-27) will replace the old 3-5 year old codes (01-08).
Code	<u>Description</u>
Cod	es 01 - 08 are for children ages 3-5 only. See Appendix X for detailed definitions.
20	Regular Early Childhood Program at <u>least 80%</u> of time
21	Regular Early Childhood Program 40% - 79% of time
22	Regular Early Childhood Program less than 40% of time
23	Attending Special Ed. Program in a Separate Class
24	Attending Special Ed. Program in a Separate School
25	Attending Special Ed. Program in a Residential Facility
26	Not Attending Regular or Special Ed. Program, but receiving services at a Service Provider Location
27	Home
<del>01</del>	Early Childhood Setting
02	Early Childhood Special Education Setting
<del>03</del>	Home
04	Part time Early Childhood/Part time Early Childhood Special Education Setting
<del>05</del>	Residential Facility
<del>06</del>	Separate School
<del>07</del>	Itinerant Service Outside The Home (Optional)
<del>80</del>	Reverse Mainstream Setting (Optional)
Cod	es 09 - 18 are for children ages 6-21 only.
09	Special Education Outside Regular Class Less Than 21% Of Day
10	Special Education Outside Regular Class At Least 21% Of Day And No More Than 60% Of Day
11	Special Education Outside Regular Class More Than 60% Of Day
12	Public Separate School Facility
13	Private Separate School Facility
14	Public Residential Facility
15	Private Residential Facility
16	Homebound/Hospital
17	Served in a Correctional Facility
18	Enrolled in private school and not placed or referred by public agency

This code represents the environment in which children with disabilities have been placed for educational services. Include this code for every child receiving Special Education services as indicated by Field #17.

### Appendix D: New Environment Codes for 3-5 Year Old Special Education Students

When reporting educational environments for children ages 3 through 5, use the following decision rules to determine which environment to use when reporting each child. Remember, these codes are age based so if the child is 3-5 years old on October 3, one of these codes must be used even if they are in kindergarten. If they are 6-21 years old on October 3, please refer to the other set of environment (placement) codes (9-18). These codes are not part of this document but are in the OASIS Handbook.

 The first factor to consider is whether the child is attending a regular early childhood program, as defined below. If so, report the child in <u>code 20, 21 or 22</u>. Report the child in one of these environments even if the child receives special education services in other environments. Refer to the instructions in the section below to determine which of percent of time category is appropriate.

<u>Early childhood program</u>. A program that includes at least 50 percent nondisabled children. Early childhood programs include, but are not limited to:

Head Start;
kindergarten;
reverse mainstream classrooms;
private preschools;

preschool classes offered to an eligible pre-kindergarten population by the public school system; and

group child care.

Attendance at an early childhood program need not be funded by IDEA, Part B funds.

2. If the child does not attend a regular early childhood program or kindergarten, the next factor to consider is whether the child attends a special education program, as defined below. If so, report the child in codes 23, 24 or 25 according to the location of the special education program. Report the child in one of these environments even if the child also receives special education at home or in a service provider location.

<u>Special education program</u>. A program that includes 49% or more children with disabilities. Special education programs include, but are not limited to, special education and related services provided in:

special education classrooms in regular school buildings;

special education classrooms in child care facilities, hospital facilities on an outpatient basis, or other community-based settings;

special education classrooms in trailers or portables outside regular school buildings;

separate schools; and

residential facilities.

- If the child does not attend a regular early childhood program or a special education program, the next factor to consider is whether the child receives some or all of his/her special education services in the home. If the child receives any of his/her special education services in the home, report the child in <u>code 27</u>.
- 4. If the child does not receive any special education services in the home, report the child in <u>code</u> 26.

#### Calculating Time in Regular Early Childhood Programs

When determining whether to report a child in <u>code 20, 21 or 22</u>, you must calculate the percentage of time the child spends in a regular early childhood program. The numerator for this calculation is the amount of time per week the child spends in a regular early childhood program. The denominator for this calculation is the *total number of hours the child spends in a regular early childhood program PLUS any time the child spent receiving special education and related services outside of a regular early childhood program.* The result is multiplied by 100. For example,

- If the child attends a regular early childhood program 6 hours a week and receives special education and related services in a special education program for an additional 4 hours a week, report the child in A2, in the regular early childhood program 40% to 79% of time (6 ÷ 10 = .60\*100=60%). Include in the denominator any time spent receiving special education in the special education program. This is true even if the child receives little or no special education in the early childhood program.
- If the child attends a regular early childhood program 6 hours a week and receives 1 hour of special education and related services at home and an additional half hour of special education and related services a service provider location, report the child in A1, in the regular early childhood program at least 80% of time (6 ÷ 7.5 = 0.8\*100=80%).
- If a child is pulled out of the regular early childhood program to receive special education, this is considered time *outside* the regular early childhood program. Include this time in the in the denominator but not the numerator of the calculation. For example, if a child attends a regular early childhood program for 6 hours a week, and is pulled out of that environment for 2 hours each week to receive speech instruction, report the child in A2, in the regular early childhood program 40% to 79% of time (4 ÷ 6 = .67\*100 = 67%).

#### All Codes and their definition:

- Code 20 In the regular early childhood program at least 80% of time. Attends an early childhood program and are in the early childhood program for at least 80% of time (see Instructions for Calculating Time in Regular Early Childhood Programs).
- Code 21 In the regular early childhood program 40% to 79% of time. Attends an early childhood program and are in the early childhood program for no more than 79% but no less than 49% of time (see instructions for Calculating Time in Regular Early Childhood Programs).
- Code 22 In the regular early childhood program less than 40% of time. Attends an early childhood program and are in the early childhood program for less than 40% of time (see instructions for Calculating Time in Regular Early Childhood Programs).
- Code 23 Separate class. Attends a special education program in a class with less than 50% nondisabled children. (Do not include children who also attended a regular early childhood program. These children should be reported in codes 20, 21 or 22.)

- Code 24 Separate school. Receives education programs in public or private day schools designed specifically for children with disabilities. (Do not include children who also attended a regular early childhood program. These children should be reported in codes 20, 21 or 22.)
- Code 25 Residential facility. Receives education programs in publicly or privately operated residential schools or residential medical facilities on an inpatient basis. (Do not include children who also attended a regular early childhood program. These children should be reported in codes 20, 21 or 22.)
- Code 27 Home. Receives special education and related services in the principal residence of the child's family or caregivers, and does not attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. Include children who receive special education both at home and in a service provider location.
- Code 26 Service provider location. Receives all of their special education and related services from a service provider, and does not attend an early childhood program or a special education program provided in a separate class, separate school, or residential facility. For example, speech instruction provided in:

private clinicians' offices,

clinicians' offices located in school buildings,

hospital facilities on an outpatient basis, and

libraries and other public locations.

Do not include children who also received special education at home. Children who received special education both in a service provider location and at home should be reported in the home category.