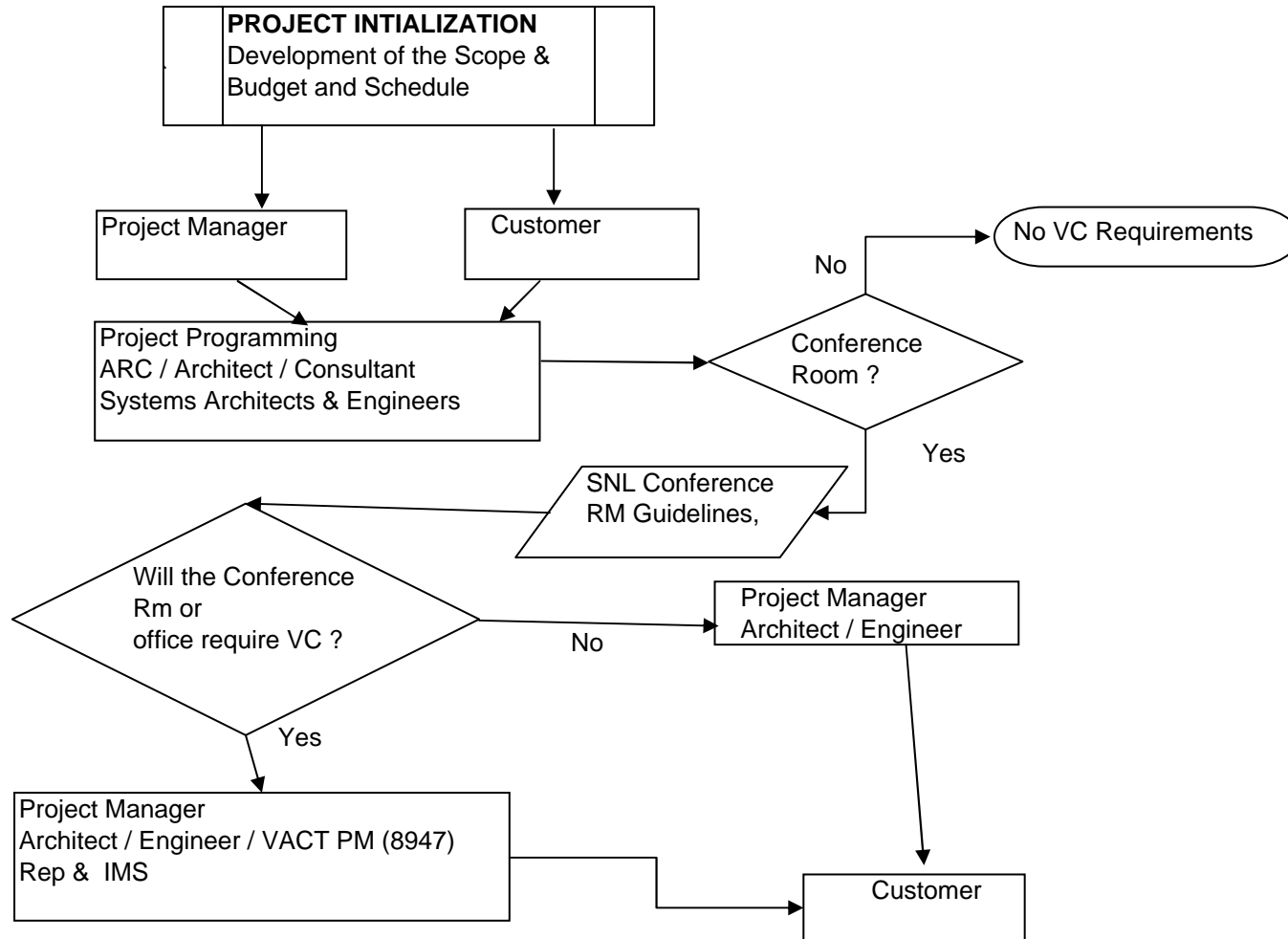# IES Collaborative Process Flowchart

**Between SNL's Videoconferencing & Collaborative Technologies Department (8947)
and the Facilities Management & Operations Center (10800)**
For New Buildings; GPP or IGPP

PROJECT INTIALIZATION
Development of the Scope &
Budget and Schedule

Project Manager

Customer

No VC Requirements

Project Programming
ARC / Architect / Consultant
Systems Architects & Engineers

Conference
Room ?

No

Yes

SNL Conference
RM Guidelines,

Will the Conference
Rm or
office require VC ?

No

Project Manager
Architect / Engineer

Yes

Project Manager
Architect / Engineer / VACT PM (8947)
Rep & IMS

Customer

IES Collaborative Process Flowchart

Between SNL's Videoconferencing & Collaborative Technologies Department (8947)
and Facilities Management & Operations Center (10800)
For Existing Buildings

BMT= Building Management Team & Includes BM, Systems Architects and Engineers as required

Customer with interest in Video Conferencing System → **(VACT)** Org.8947 → VCAT PM Contacts Customer's Building Manager → *Customer, VACT PM & BMT discuss needs and Scope for system*

BM + (BMT) & VACT PM decide how to proceed based upon VC System and Bldg. Mod. reqmnts.

Need? Budget? Time? — **Yes** → VCAT BMT — **No** → Cancel Request at this time

Condition A
Stand alone project,
Plug-n-play
No Building Mods

A → Proceed with installation

Condition B
Small Project
Min. Requiements
Some Bldg. Mods

B →
- DIN TELECON+ MAINT. → *SNL Conference Room Guidelines* → Proceed with Installation
- Request For Site Services

Condition C
Large project & equip.
Major room Mods
Major Utility changes

C → Request For Site Services → Facilities Express PM w/ Contract A/E →

Project Manager
Customer
Building Manager
VACT PM w/ IMS
Systems Arch/Eng
Physical Security
TSCM Security
Communications
SNL Conf Rm Guidelines

Collaboration