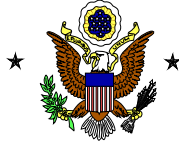


**UNITED STATES DISTRICT COURT  
EASTERN DISTRICT OF NORTH CAROLINA**



**Vacancy Announcement No: 07-03**

**Part-Time Judicial Law Clerk to the Honorable W. Earl Britt  
Senior United States District Judge**

**Location: Raleigh, North Carolina**

**Salary Range: JSP 11-13 (\$54,574 - \$101,122)\***

**Date of Posting: September 19, 2007**

**Closing Date: Open Until Filled**

The Honorable W. Earl Britt, Senior United States District Judge for the Eastern District of North Carolina, is recruiting for a part time Judicial Law Clerk for a term appointment. This position provides legal research and writing assistance, prepares bench memos, drafts orders and opinions, communicates with counsel regarding case management and procedural requirements and assists the Judge during courtroom proceedings. This position is a twenty (20) hour per week position.

**Qualifications/Requirements:**

To qualify for the position, one must be a law school graduate at the time of appointment and have strong academic credentials and superior legal research and writing skills. Experience on the editorial board of law review, moot court, and/or publication in a law review journal is required. Preference will be given to applicants who have a minimum of three years of legal experience.

\* Salary will be based upon education, legal qualifications, experience, and will be equal to one half of the annual salary range noted above due to the position being part-time. To qualify for the JSP 13 level, an applicant must have one year of federal elbow law clerk experience, staff attorney, pro se law clerk, bankruptcy appellate panel law clerk or death penalty law clerk experience.

**Benefits:** Judicial Branch employees are considered "at will" employees and are not subject to the employment regulations of competitive service. However, judiciary employees are entitled to benefits similar to those of other federal government employees including:

- A minimum of 10 paid holidays per year
- Annual and Sick leave
- Federal Employee's Health Benefits, Group Life Insurance, Flexible Benefits Program, Long Term Care Insurance, Long Term Disability

**Conditions of Employment:** Employees are required to adhere to the Code of Conduct for Judicial Employees which is available to applicants to review upon request. Final candidates will be subject to credit and criminal history checks. Employees are required to use the Electronic Fund Transfer (EFT) for payroll deposit. Applicants must be U.S. citizens or eligible to work in the United States. Travel and relocation expenses will not be reimbursed.

**Application Information:** Interested applicants should provide a cover letter, resume, a writing sample, as well as a list of three references.

**Application packages should be marked "Confidential" and mailed to:**

**U.S. District Court  
Attn: Human Resources Department  
310 New Bern Avenue, Room 434  
Raleigh, North Carolina 27601**

This agency provides reasonable accommodation to applicants with disabilities. The court reserves the right to modify the conditions of this job announcement, to withdraw the job announcement, or to fill the position at any time before the closing date (if a closing date is noted), any of which actions may occur without any prior written or other notice.

**The United States District Court is an Equal Opportunity Employer**