

Seton Hill University is seeking small business individuals interested in obtaining a free online and/or on-site internship training program. Research has shown that large businesses acquire interns more easily due to having the resources to do so. Our goal is to assist the small business individual in having the same opportunities as larger companies in establishing and utilizing interns.

Seton Hill University is offering this program to at least fifty employers for the university's "pilot" group. There are twenty-nine participants to date. To qualify, the small business must have an interest to hire an intern, be able to review the material provided and use the Small Business Internship Training program when an intern is acquired.

The website and manual for training will include descriptions and examples of all aspects involved with internships. Additionally, information and suggestions about instituting work activities, setting goals, mentoring, providing feedback, and managing the internship program itself will be provided. We hope to instill entrepreneurial skills and professional principles in students, provide meaningful connections and positive experiences for the employers, and boost the satisfaction of internships for all involved parties through this training.

Interested small businesses having 500 employees or less and are located in the Greensburg, Pittsburgh, and surrounding areas are encouraged to contact Kathleen Shields at Seton Hill University by phone at (724) 838-4286 or by email at [shields@setonhill.edu](mailto:shields@setonhill.edu).

Thank You,

Kathleen Shields  
Entrepreneurship Coordinator  
Seton Hill University