



Hotline

For Returned Volunteers /
From the Office of Domestic Programs

Hot Resources

Highlights

For answers to frequently asked questions, such as:

“How can I get assistance with financial and medical issues?”

“How can I get a copy of my description of service (DOS)?”

“How can I stay connected with the Peace Corps?”

visit

www.peacecorps.gov/rpcv/faqs

Peace Corps Hotline

Robert Michon
Editor
Manager, Returned Volunteer Services

Heather Groome
Assistant Editor
Admin. Ass't, Returned Volunteer Services

To place job announcements, visit
www.peacecorps.gov/rpcv/hotline
or contact

Peace Corps
Returned Volunteer Services
Phone: 202.692.1430 or
800.424.8580, ext. 1430
E-mail: hotline@peacecorps.gov

Hotline E-newsletter

See page 12 for details

The Importance of Networking Compiled by Shelagh Bocoum, RPCV Database Manager, and Heather Groome, Hotline Assistant Editor



Have you heard the phrase, “it’s not what you know, it’s who you know”? There is some truth to this statement because it emphasizes the importance of networking. Did you know that 65 to 85 percent of all job opportunities come from networking with colleagues, professional associations, family, and friends; and only 15 to 35 percent of all job opportunities come from employment agencies, job banks, newspaper ads, newsletters, and web-based vacancies? (David Borchard, 2001)

Networking, it seems, is a major component to finding and getting the job you want.

As an RPCV, you already have established a vast network of relationships with host country counterparts, Peace Corps staff, and PCV colleagues. You purposely—and many times instinctively—cultivated relationships for primary project and personal support needs in nearly unknown territory. You built a network. As you begin the next phase of your life, you will continue adding to this network. This network will provide opportunities for informational interviews, the possibility to hear about unadvertised jobs, and the chance to meet those who could potentially hire you.

The Office of Domestic Programs, Returned Volunteer Services compiles and provides a network of contacts for RPCVs called the

Career Information Consultants. This publication is a directory of more than 1,500 people, most of whom are RPCVs, who have agreed to share information regarding their career fields or place of employment. This resource is meant to be used as a catalyst for expanding your network of career contacts and can be requested using the form at www.peacecorps.gov/rpcv/records.

In addition to your Peace Corps contacts, there are plenty of networking organizations out there. A few examples include LinkedIn, Ryze, and Plaxo. A Google search for the phrase “networking organization” turned up 244,000 hits. Searching for a keyword specific to your particular career path or home city might help you choose a relevant group.

In the book *Monster Careers: Networking*, authors Jeff Taylor and Doug Hardy list ten steps to good networking:

1. Seek relationships, not just contacts.
2. Generate referrals.
3. Follow up.
4. Help people help you.
5. Work outward from trusted relationships.
6. Find a way to be truly helpful.
7. Take advantage of group settings.
8. Take advantage of Internet technologies.
9. Seek network connections everywhere.
10. Maintain and demonstrate integrity.

Another piece of advice is to create a one-minute “elevator speech.” If you found yourself standing in an elevator next to someone with whom you would like to do business or with whom you would like to work, what would you like him or her to know about you?

Informational Interviews

An excellent way to network is to conduct informational interviews. An informational interview provides the opportunity to meet and learn from a career expert in your field of interest. The expert can share with you what they do on a daily basis, their career journey, as well as recommend other colleagues for you to contact. Informational interviews provides an opportunity to expand your network. It is important to note, that an informational interview is not a job interview and should not be used as an opportunity to solicit employment.

Refer to some commonality that you and the prospective expert share (e.g. maternal and child health in Africa, his/her recent article in a publication, or previous PCV service). Try to make a personal connection. If you don’t have a referral, try to cover these four points before the person being called can say no:

1. Your name and why you chose him or her to interview.

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PUBLIC SECTOR

PROGRAM OPERATIONS ASSISTANT • DC

Position available with the Office of U.S. Foreign Disaster Assistance (USAID/OFDA). Qualifications: minimum three years' experience in government procurement, in personal service contractor (PSC) actions preferred; demonstrated working knowledge and experience applying the Federal Acquisitions Regulations (FAR) and Simplified Acquisitions Procedures; undergraduate degree in international relations, business administration or related field; U.S. citizens or U.S. resident alien. For more information and to apply, visit www.globalcorps.com; e-mail: resourcesteam@globalcorps.com.

PROJECT OFFICER • Boston

Positions available with the U.S. Department of Labor, Employment and Training Administration (US DOL/ETA). Duties: manages grants; oversees workforce development; workforce security; performance and financial management; supports the execution of all phases of the grant life cycle; works with state and local programs and other entities; conducts onsite reviews. Qualifications: BA/BS; strong writing, analytical, communication, and organizational skills; ability to work effectively in teams; valid driver's license required; may include frequent travel. Salary: \$35K-\$60K. Send cover letter and résumé to Heather Graham, USDOL ETA, JFK Fed Building, Room E-350, Boston, MA 02203; phone: 617.788.0170; e-mail: R01-RABOS@dol.gov.

AGRICULTURE/HORTICULTURE AGENT • Polk County, WI

Position available with University of Wisconsin-Extension. Duties: plans, implements, and evaluates educational programs, backed by the University research and directed at organizations and community needs and interest; provides programming in the areas of animal science, dairy science, plant science, agricultural economics, commercial and consumer horticulture, and natural resources; develops a system for reporting and evaluation programs to Polk County Ag Extension Education Committee and Board of Supervisors, UW-Extension, clients as needed; conducts needs assessments to establish educational priorities using advisory committees, surveys, evaluations, and individual suggestions relative to agriculture profitability and environmental quality. For more information and to apply, visit www.uwex.edu/ces/personnel.

AG/ECONOMIC DEVELOPMENT SPECIALIST • Binghamton, NY

Position available with Cornell Cooperative Extension, Broome County. Duty: promotes and develops agricultural economic vitality educational programs. Qualifications: MS in agriculture, agriculture economic development, or related field; minimum two years' experience. Deadline: 4/7/2006. For more information, visit <http://hosts.cce.cornell.edu/admin/careerops/pa402.htm>. Send letter of interest, résumé, and transcript(s) to PA #402, Box 26 Kennedy Hall, Ithaca, NY 14853.

INTERNATIONAL PROGRAM COORDINATOR • East Lansing, MI

Position available with Michigan State University and the Center for Advanced Study of International Development. Duty: responsible for the development and submission of grant proposals for the Center and the faculty it serves. Qualifications: BA; MA preferred; demonstrated success obtaining funding from foundations and private sources; ability to develop and write programmatic proposals; experience administering international development related projects. Will involve domestic and international travel. Deadline: 5/10/2006. Salary: \$40,853. For more information and to apply, visit <http://jobs.msu.edu> and refer to posting number 100.

PRIVATE SECTOR

PROGRAM DEVELOPMENT SPECIALIST • DC

Position available with Save the Children. Duty: supports international program efforts in achieving greater impact through the successful pursuit of public funding opportunities. Qualifications: knowledge of USAID's procurement procedures and U.S. government grant regulations required; MA and three years' experience in international development required; minimum one year experience with program and proposal development or equivalent experience required. For more information and to apply, visit position number "2951" at www.savethechildren.org/careers/index.asp.

PROGRAM ASSISTANT • Arlington, VA

Position available with GAP Solutions, Inc. For information and to apply, e-mail lpatino@gapsi.com.

PROGRAM MANAGER • DC

Position available with The SEEP Network. Duties: plans, designs, coordinates, implements, and evaluates SEEP's capacity building activities, such as training and technical assistance, for members, partners, microfinance associations, and other regional and local microfinance and micro enterprise organizations. Deadline: 4/30/2006. For more information and to apply, visit www.seepnetwork.org.

ESL INSTRUCTOR • DC

Position available with International Language Institute. Qualifications: professional and knowledgeable teachers with real world experience desired. Receive all levels of instruction and TOEFL preparation. Will supply materials and curriculum. Day, evening, tutorial, and substitute schedules available. Salary: \$14-\$15/hour. For more information and to apply, e-mail Bonnie L. Dahnke, program coordinator, at bdahnke@hotmail.com; phone: 202.362.2505, ext. 104.

HOT! OPPORTUNITIES

INTERNET MARKETING SPECIALIST • DC

Position available with the Peace Corps and the Office of Communications. RPCVs with IT skills and an interest in marketing are strongly encouraged to apply. Anticipated vacancy dates: 4/3/2006 to 4/21/2006. For more information and to apply, visit <http://www.peacecorps.gov/index.cfm?shell=pchq.jobs.pcvac>.

HURRICANE KATRINA AMERICORPS VISTA LEADER • Montgomery, AL

Position available with the Governor's Office of Faith-Based and Community Initiatives. Duties: serves for 12 months coordinating the efforts of eight VISTA members; coordinates project areas including the Volunteer and Donations Coordination Center, Citizen Preparedness and Outreach, Homelessness, and Interfaith Disaster Networks; assists with program strategies; recruits and coordinates volunteers. Qualifications: must serve for 12 months; possess a valid driver's license; will perform a background check. For more information and to apply, phone Alison Welty at 877.273.5018; e-mail: alison.welty@servealabama.gov.

PROGRAM SPECIALIST • DC

Position available with the Academy for Educational Development (AED). Duties: supports academic and training programs for the Africa and Asia/Near East regions; places and monitors USAID participants and other trainees from various countries. Qualifications: BA required; minimum three years' experience in Arab studies, Middle East, international education or related field; Arabic language skills preferred; USAID experience; experience in Africa and/Near East. Salary: \$37K. For more information, visit www.aed.org. E-mail cover letter and résumé referencing "CS6074PC" to employ@aed.org; address: AED, 1825 Connecticut Avenue, NW, Washington, D.C. 20009; fax: 202.884.8413.

BUSINESS DEVELOPMENT COORDINATOR AND SENIOR WRITER • Baltimore

Position available with Lutheran World Relief (LWR). Duties: responsible for expanding and diversifying funding from foundations and other institutional donors; serves as the team leader for proposal development, finalizing proposals, and managing relationships with institutional donors. Qualifications: must have superior writing and oral communication skills; able to manage proposal preparation process; five years' related experience with two to three years' experience in proposal writing; MA in related field. For more information and to apply, visit www.lwr.org/jobs/description.asp?jobID=8.

COMMUNICATION PROJECT COORDINATOR • Baltimore

Position available with Lutheran World Relief (LWR). Duties: develops and enhances the effectiveness of LWR's communication products and message in the service of its mission; manages the marketing and distribution of communication products; creates and manages opportunities for mission-based learning and partnerships with audience groups. Qualifications: accomplishments and results in nonprofit, cause-related, or for-profit marketing, writing, and production required; experience with a variety of media; familiarity with faith-based organizations and an understanding of church motivations and identities. For more information and to apply, visit www.lwr.org.

TSUNAMI RECOVERY MANAGER • Baltimore

Position available with Lutheran World Relief (LWR). Duties: leads LWR's overall tsunami recovery strategy and provide technical leadership on recovery and rehabilitation activities to LWR's tsunami country offices; coordinates LWR's Tsunami headquarter and field operations; develops strategy, implementation, and monitoring and evaluation; coordinates communications internally and between country offices; develops and supports related grants initiatives. Qualification: prior experience dealing with international relief and risk management required. For more information and to apply, visit www.lwr.org/jobs/description.asp?jobID=17.

ASSOCIATE DIRECTOR OF FINANCE • Baltimore

Position available with Lutheran World Relief (LWR). Duties: serves as the key manager for daily core accounting functions; implements accounting services provided for non-LWR nonprofit organizations; provides expertise to other accounting staff in accounting and internal control issues in regional offices and with LWR partners; communicates with banking, payroll, accounting software, and vendor representatives; assists the director of finance in financial reporting; responsible for overseeing payroll process.



*A Legacy of Service at Home and Abroad
Celebrating Peace Corps' 45th Anniversary*



Open Houses

Dearborn, Michigan April 30, 2006

- Registration: 1:30 to 2 p.m.
- Workshops: 2 to 3 p.m. • Program: 3:15 to 4 p.m.
- Reception: 4 to 5 p.m. Refreshments and hor d'oeuvres will be served

*Arab American National Museum
13624 Michigan Avenue
Dearborn, MI 48126*

Milwaukee, Wisconsin May 7, 2006

- Registration: 1:30 to 2 p.m.
- Workshops: 2 to 3 p.m. • Program: 3:15 to 4 p.m.
- Reception: 4 to 5 p.m. Refreshments and hor d'oeuvres will be served

*United Community Center
1028 South 9th Street
Milwaukee, WI*

For more information and to RSVP, visit www.rpcv.org/openhouses

Qualifications: BA or equivalent experience required; experience in nonprofit accounting preferred. For more information and to apply, visit www.lwr.org.

INTERNATIONAL FINANCE COORDINATOR • Baltimore

Position available with Lutheran World Relief (LWR). Duties: serves as the focal point for coordinating the information and processes for human resources and financial management issues of regional offices; responsible for bringing a financial perspective to LWR's work in its international programs (IP); works closely with the IP department on management and capacity

strengthening issues as they relate to strategic objectives, programs, regional offices, and partners. Qualifications: BA; knowledge of U.S. government grant-making rules and regulations; ability to travel internationally for two to four weeks at a time. For more information and to apply, visit www.lwr.org.

MAJOR GIFT OFFICER • CA

Position available with Lutheran World Relief (LWR). Duties: manages and leads key aspects of the major gift program; identifies, cultivates, solicits, and recognizes donors through current gifts, multi-year pledge commitments, and planned gifts. Qualifications: proven track record

PEACE CORPS FELLOWS/USA



Peace Corps Fellows/USA works with nearly 40 universities that offer financial assistance to RPCVs who wish to attend graduate school and work in underserved U.S. communities. Below is a *partial* list of universities and subject areas. For the complete list, visit www.peacecorps.gov/fellows; call 800.424.8580, ext. 1440; or e-mail fellows@peacecorps.gov.

Carnegie Mellon University

Pittsburgh, PA

Public policy/management, arts management, or healthcare policy management. Renee Hairston, phone: 412.268.1909; e-mail: hairston@andrew.cmu.edu.

Columbia University, Teachers College

New York, NY

Urban education, including bilingual education, teaching math or science, ESOL, special education, reading specialist. Reed Dickson, phone: 212.678.4080; e-mail: PCFellows@tc.edu.

DePaul University

Chicago, IL

Elementary and high school special education certification. Justin Speer, phone: 773.325.7170; e-mail: jspeer@depaul.edu.

Duke University

Durham, NC

Master of Public Policy (MPP) with option to earn joint degrees in professional or PhD programs. Helene McAdams, phone: 919.613.9205; e-mail: MPPadmit@duke.edu.

Program for International Development Policy (PIDP) with several concentration options. Stephanie Alt Lamm, phone: 919.613.9218; e-mail: pidpinfo@duke.edu.

Duquesne University

Pittsburgh, PA

Social and public policy, business administration, conflict resolution, peace studies. Dr. Evan Stoddard, phone: 412.396.5179; e-mail: stoddard@duq.edu.

Florida Institute of Technology

Melbourne, FL

Environmental science, engineering, management, teaching, and other areas of education (science, mathematics, computer). Dr. Tom Marcinkowski, phone: 321.674.8946; e-mail: marcinko@fit.edu.

Fordham University

Bronx, NY

International political economy and development. Dr. Henry Schwalenberg, phone: 718.817.4064; e-mail: iped@fordham.edu.

George Mason University

Fairfax, VA

Elementary education and English as a second language master's programs. Dr. Lynn Walker Levy, phone: 703.993.3602; e-mail: lwalker3@gmu.edu.

George Washington University

Washington, DC

Transition special education, secondary education. Dr. Jeanne Embich, phone: 202.973.1061; e-mail: jembich@gwu.edu.

Humboldt State University

Arcata, CA

Secondary education program with placement at Academy of the Redwoods—an early college high school. Keri Gelenian, phone: 707.476.4577; email: kerigelenian@redwoods.edu.

Illinois State University

Normal, IL

Applied economics, political science, sociology, with sequence in applied community/economic development, including community project design and management, topics in administration and planning, and 11-month paid internship. Beverly Beyer, phone: 309.438.7090; e-mail: StevensonCenter@ilstu.edu.

Indiana University

Bloomington, IN

Master of Public Affairs (MPA) in comparative and international affairs; economic development; nonprofit management. Master of Science in Environmental Science (MSES) in applied ecology; environmental chemistry, and water resources. Jennifer Forney, phone: 812.855.2840; e-mail: spea@indiana.edu.

Johns Hopkins University

Baltimore, MD

Nursing, public health. Mary O'Rourke, phone: 410.955.7548; e-mail: orourke@son.jhmi.edu.

Loma Linda University

Loma Linda, CA

Public health, including global health, humanitarian assistance, and reproductive health. Dr. Teri S. Tamayose, phone: 909.558.8394; e-mail: ttamayose@llu.edu.

Marquette University

Milwaukee, WI

Business, engineering, communication, English, economics, history, international affairs, philosophy, political science, public service. Carole Ferrara, phone: 414.288.5861; e-mail: carole.ferrara@marquette.edu.

New Mexico State University

Las Cruces, NM

Public health, border health, health education, social work, nursing. Dr. Sue Forster-Cox, phone: 505.646.2183; e-mail: sforster@nmsu.edu.

The New School

New York, NY

Urban policy analysis/management, health services management and policy, human resources management, organizational change management. Peter King, phone: 212.229.5400, ext. 1108; e-mail: kingp@newschool.edu.

Northern Arizona University

Flagstaff, AZ

Business. Jane Thompson, phone: 928.523.7387; e-mail: mba@nau.edu.

Rutgers University

Camden, NJ

Master of Public Affairs in educational policy and leadership with K-12 teaching position at the LEAP Academy. Sandra Cheesman-Cattefesta, phone: 856.225.6860; e-mail: scheesman@camden.rutgers.edu.

Seton Hill University

Greensburg, PA

Art therapy, business administration, elementary education, marriage and family therapy, special education, technologies-enhanced learning, popular-fiction writing. Jenell Krymowski, phone: 724.838.4283; e-mail: krymowski@setonhill.edu.

University of Arizona

Tucson, AZ

Criminal justice, community development, environment, health, nonprofit finance, public policy, and more. Georgia Ehlers, phone: 520.621.9103; e-mail: rpcf@grad.arizona.edu.

University of Cincinnati

Cincinnati, OH

Economic development planning, environmental planning, international development planning, physical planning, urban design. Dr. Johanna Looye, phone: 513.556.4943; e-mail: johanna.looye@uc.edu.

University of Denver

Denver, CO

International administration; international business transactions; international development; international human rights; international studies; international security; global finance, trade, and economic integration. Susan Nelson, phone: 303.871.2989; e-mail: snelso30@du.edu.

School of Communication: International and intercultural communication. Dr. Margaret Thompson, phone: 303.871.3947; e-mail: mthompson@du.edu.

University of Maryland–Baltimore

Baltimore, MD

Social work with dual-degree options in Jewish studies, law, business administration, and public health. Lane Victorson, phone: 410.706.5316; e-mail: lvictorson@ssw.umaryland.edu.

University of Maryland–Baltimore County

Shriver Peacemaker Program

Baltimore, MD

All programs of University of Maryland–Baltimore County: education, policy, applied sociology, intercultural communications, etc. Select consortium programs: social work (MSW), urban studies, nonprofit management, etc. Dr. Joby Taylor, phone: 410.455.6398; e-mail: joby.taylor@umbc.edu.

University of New Orleans

New Orleans, LA

Public administration, urban planning and urban studies with concentrations in housing/community development, land use/environment, historic preservation, urban anthropology, and nonprofit management. Dr. Marla Nelson, phone: 504.280.3110; e-mail: cupa@uno.edu.

University of North Texas

Denton, TX

Anthropology, applied economics, applied gerontology, environmental science, public administration, social work, sociology, urban geography, volunteer management. Dr. Stan Ingman, phone: 940.565.2298; e-mail: ingman@scs.unt.edu.



University of Oregon

Eugene, OR

Community and regional planning. Megan Smith, phone: 541.346.3881; e-mail: smith@darkwing.uoregon.edu.

University of South Carolina

Columbia, SC

Multidisciplinary program (written/oral proficiency in Spanish required). Teresa Butkus, phone: 803.777.1365; e-mail: teresab@gwm.sc.edu.

Moore School of Business: International business administration. Reena Lichtenfeld, phone: 803.777.6749; e-mail: rlichten@moore.sc.edu.

University of Vermont

Burlington, VT

Community and economic development; entrepreneurship; environment; agriculture; applied economics; management; strategic planning; marketing; public policy; healthcare; leadership; international public administration; human resources; budgeting/finance; organizational development; information technology. Edward R. McMahon, phone: 802.656.4565; e-mail: emcmahon@uvm.edu.

University of Wisconsin–Milwaukee

Milwaukee, WI

Business administration, economics, geography, history, sociology, urban studies. Lauren McHargue, phone: 414.229.6155; e-mail: mac@uwm.edu.

University of Wisconsin–Stevens Point

Stevens Point, WI

Fields relating to the environment, including natural resources, forestry, environmental education, youth programming, land-use planning, wildlife, soil and water science. Dr. Tim Ginnett, phone: 715.346.4191; e-mail: tim.ginnett@uwsp.edu.

University of Wyoming

Laramie, WY

American studies with concentration in education, geography, history, or literature. Dr. Eric Sandeen, phone: 307.766.3898; e-mail: esandeen@uwyo.edu

Western Illinois University

Macomb, IL

Business administration; community health education; economics; geography; political science; recreation, park, and tourism administration. Karen Mauldin-Curtis, phone: 309.298.2683 or 800.526.9943; e-mail: pcf@wiu.edu.

Western New Mexico University

Gallup, NM

Elementary, secondary, or special education; counseling; educational leadership. Dr. Patricia Maguire, phone: 505.722.3389; e-mail: wnmupcf@hotmail.com.

Wichita State University

Wichita, KS

Teacher education: middle and secondary grades, art, music, English, French, Spanish, biology, chemistry, physics, math, TESOL (if already teacher-certified), comprehensive social studies, special education (if already teacher-certified). Dr. Judith Hayes, phone: 316.978.6580; e-mail: judith.hayes@wichita.edu.

Xavier University of Louisiana

New Orleans, LA

Fast Track to Teaching Program for those interested in teaching math, science, or special education. Dr. Deborah Bordelon, phone: 618.465.4649; e-mail: debordel@xula.edu.

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2. What kind of information you are seeking.
3. Something complimentary about the person that is skill- or experience-based.
4. A request for a 15- to 20-minute meeting at his or her convenience.

For more networking tips, view the slide presentation “Marketing Yourself Through Networking,” by career expert Nedra Klee Hartzell, under “File” on the RPCVNetwork listserv.

Information compiled with the assistance of career expert Nedra Hartzell’s slide presentation “Marketing Yourself Through Networking,” and the Career Resource Manual.

Join the RPCVNetwork Listserv

Go to www.yahoo.com, select “Groups,” search for “RPCVNetwork” and “Join.” Include your PCV name and country/dates of service.

To receive additional job listings, sign up for the Yahoo! group called **RPCVNetwork**.

25 Questions to Ask in an Informational Interview

1. In general, what credentials are required in your line of work?
2. How did you get into this field?
3. Why did you choose it?
4. What do you find most and least rewarding about this field?
5. What companies and organizations generally hire people in this line of work?
6. What is a typical career path?
7. What is the future outlook in this field?
8. Do companies in this field like to promote from within? What is the turnover rate like?
9. What would you do differently if you could begin your career search again?
10. What other jobs did you have before this one?
11. What is a typical day and week like?
12. What skills and abilities are needed to be successful in this field?
13. What other career areas are related to this job?
14. What are the entry-, mid-, and senior-level salaries?
15. What is the financial potential?
16. Are there opportunities for travel?
17. How much variety is involved in the job?
18. Are there peak hiring seasons?
19. What advantages and disadvantages are there for liberal arts graduates who want to enter this field?
20. What is the best way to conduct a job search in this field?
21. How do you keep on top of the trends and changes in your field?
22. Do you recommend any relevant associations or organizations with which I should affiliate?
23. May I keep in touch with you to let you know how my job search is going?
24. Do you know anybody else who would be willing to speak to me about this topic?
25. Would you be willing to give me feedback on my resumé?

Crisis Corps Recruiting Short-Term Volunteers

El Salvador

Intervida requests one Crisis Corps Volunteer to serve as an **Emergency Planning Specialist** for a six month project to start ASAP. Duties: visits TERRAS to know the organization of Intervida in El Salvador; reviews information and evaluations from previous emergency actions; assists staff in developing an Emergency Action Plan (EAP) and train personnel on the application of the EAP; implements monitoring and evaluation systems; develops a system of official reports for emergency actions; trains TERRA personnel on writing disaster reports for Intervida and the government; writes and submits monthly reports of all activities. Qualifications: experience in developing institutional Emergency Action Plans; experience working with nongovernmental organizations on similar projects; experience training personnel and strengthening emergency management capabilities; completed Peace Corps service in Central America; work independently with little support or supervision; fluent oral and written Spanish; experience writing reports.

The **Fundación Salvadoreña para la Reconstrucción y el Desarrollo (REDES)** requests Crisis Corps Volunteers to serve as **Geology and Topography Specialists** to help reestablish communities displaced by volcanic activity. This is a six month project that will start ASAP. Duties: support the personnel of the Center for Risk Management (CGR) in defining natural threats through compiling topographical and geographical information gathered by and with the team and putting it in a usable format; help analyze the aforementioned information; collaborate with the technical personnel of REDES in the redesign and implementation of the Geographic Information System of CGR. Qualifications: university degree in geology, topography, or volcanology; experience with gathering and analysis of geographical and topographical information; knowledge of or work experience in emergency work in El Salvador or Latin America; must be physically able to walk for long distances and over uneven terrain; moderate to advanced level of spoken Spanish.

Due to an extreme hurricane season and a recent volcanic eruption, **REDES** requests two Crisis Corps Volunteers to work as **Group Therapy Specialists** to give psycho-social attention to the affected and displaced populations. This is a six month project that will start the end of April. Duties: coordinate with the staff to develop and facilitate activities using music, theater, dance, and other forms of art therapy; support the coordination between the project and the Center for Risk Management (Centro de Gestión de Riesgos, CGR) through his/her work specialty;

actively participate in all planned activities; write a monthly report of these activities to CGR and Peace Corps El Salvador. Qualifications: university degree in any specialty related to social sciences; work experience with group therapy; work experience with children and/or adolescents; upbeat and energetic; ability to play a musical instrument or sing with group participants; moderate to advanced level of spoken Spanish; able to work in a group setting and under pressure; respect of the Salvadoran culture and its idiosyncrasies.

Fundación Coatepeque requests one Crisis Corps Volunteer to serve as a **Torrent Control and Mitigation Project Design Specialist** to provide technical support to the organization. This is a six month project that will start ASAP. Duties: designs the mitigation works and retaining walls needed for ravine El Chaparrón with staff engineer; researches funding opportunities. Qualifications: fluent in oral Spanish; experience in designing torrent control works, landscape architecture or engineering degree; knowledge of alternative technologies in landslide management; Desired Qualifications: knowledge of topography.

Jamaica

The **Jamaica Association for Mental Retardation (JAMR)** requests a Crisis Corps Volunteer to serve as a **Curriculum Development Specialist** to aide in strengthening the capacity of the Association in the delivery of special education, specifically in the area of curriculum development and monitoring. This is a six month project that will start the end of April. Duties: under the supervision of the executive director, the CCV will coordinate the implementation, review, and tailoring of the curriculum and provide specialized professional guidance to educators in the utilization of the curriculum. Qualifications: MA in education with specialization in special education curriculum development; strong interpersonal and communication skills and the ability to work effectively with educators; ability to gather data, compile information and prepare reports; possess knowledge of teaching methods, techniques and standards; experience developing and delivering presentations.

Kenya

Child Welfare Society of Kenya requests two Crisis Corps Volunteers to work on the Society's projects dealing with improving income levels of needy families and working with caretakers of AIDS orphans. The six month assignments are scheduled to depart in early June. The project goals include the improvement of income levels of very needy families to overcome acute problems of poverty and create access to basic needs for their children and to combat child labor, children working in the streets, and HIV/AIDS with a view to reducing, then

eliminating these problems. Duty: conduct a series of training sessions with interested community groups focused on micro-enterprise development. Qualifications: Africa RPCV with experience and knowledge of IGA development or micro-enterprise program development; strong training experience; ability to work independently with minimal support. Desired Qualifications: experience working with people infected or affected by HIV/AIDS; experience in East Africa; knowledge of Kiswahili and/or other indigenous Kenyan language.

Sri Lanka

The **American Red Cross** requests four Crisis Corps Volunteers to work as **HIV/AIDS Awareness Coordinators**. CCVs will serve as a liaison between American Red Cross' (ARC) water and sanitation projects, the Sri Lankan Red Cross (SLRCS), community beneficiaries, and other organizations. This is a three month assignment that will start the beginning of June. Duties: gather background information, materials, and documentation about HIV/AIDS in tsunami-affected communities; establish relationships with organizations conducting HIV/AIDS activities and support the introduction and implementation of the SLRCS HIV/AIDS strategy; conduct brief awareness workshops; support project field supervisors in development workshops; attend district-level coordination meetings; provide recommendations for further integration of HIV/AIDS awareness. Qualifications: BA/BS in a development or international-related field, preferably health-related; specific experience working with HIV/AIDS awareness programs; experience in a representational role; minimum two to four years' experience working with NGOs on health-related development projects; successful completion of Peace Corps Volunteer service in a health-related sector; mature and professional interpersonal skills. Desired Qualifications: MPH or MA in development field; experience working with the Red Cross Red Crescent Movement; prior experience working in South Asia; experience in project planning and management; experience designing a community-based HIV/AIDS awareness program.

Sarvodaya, a local NGO in Sri Lanka, requests two Crisis Corps Volunteers to assist as **Playground Construction Management Advisors** in the construction of 85 children's parks in Tsunami-affected regions of Sri Lanka. This is a three month assignment that will start at the beginning of June. Duties: participate in site identification and inspections to ensure compliance with program criteria; participate in community consultation meetings to create

awareness regarding safety standards; assist in providing district managers with further knowledge in conducting assessments, site selection project monitoring and evaluation, and construction-based technical assistance; attend consultation meetings on park installation and maintenance; provide oversight of installation; document (using photography and video) project implementation; provide blueprint and visual design support. Qualifications: experience in construction planning, management, and monitoring and evaluation; university degree in engineering, architecture, or related field strongly preferred; experience with staff training and capacity building; well versed in MS Word, Excel, and the Internet; creativity, flexibility, and a willingness to travel extensively in country. Desired Qualifications: experience with NGO development projects; experience with Autocad design software; knowledge of Sinhala and/or Tamil languages.

Togo

Association Espoir pour Demain (AED) requests one Crisis Corps Volunteer to serve as a **Clinical Technical Assistant** for a six-month assignment to begin ASAP. Duties: assists and trains members, medical personnel, and psychosocial staff in design and implementation of routine consultation and monitoring program, including the creation of a

confidential medical record system; assists in training of teams of community health workers to conduct routine home visits to PLWHA; provides psychosocial support and monitor medication regimens, clinical symptoms, and weight. Qualifications: advanced degree in nursing or medicine, training or experience in public health approaches to HIV/AIDS; RPCV focus on HIV/AIDS in Africa; oral and written French proficiency.

Zambia

The **Family Health Trust (FHT)** requests one Crisis Corps Volunteer to serve as a **NGO Development Advisor** to assist the Children in Distress project by building the capacity of the existing staff to oversee the project activities in the southern province including imparting skills in program coordination and the monitoring and evaluation of Children in Distress activities. Duration of the assignment is six months, and is scheduled to depart ASAP. Duties: assists in training volunteers and staff in counseling skills; trains and assists staff in accessing funding opportunities and in proposal writing; develops and trains staff in use of monitoring and evaluation tools; assists with preparation of donor reports. Qualifications: BA in social work, human services, or

equivalent; successful completion of two years Peace Corps Service in Africa; experience in community health and HIV/AIDS issues, preferably one-year of experience with HIV/AIDS awareness, education, and communication; strong analytical skills and solid training experience; experience with monitoring and evaluation tools; knowledge of resource development and proposal writing.

The **Community for Human Development** requests one Crisis Corps Volunteer to serve as a **Program Development Specialist** for a six month assignment that is scheduled to depart ASAP. Duties: provides critical analysis of the three main programs and develop strategies for increasing activities; works with project staff to develop a five year strategic plan; provides hands-on training during the plan development process to project staff; assists the project team in report writing and project proposal preparation. Qualifications: successful completion of two years of Peace Corps Service in Africa; ability to work independently with minimal support; MA in social sciences or other related degree, with experience in project planning and management; one-year experience working with HIV/AIDS; analytical skills; demonstrated experience in strategic planning and report writing.

How to Apply

For additional assignments and more detailed descriptions of these assignments, including the required qualifications, visit the Crisis Corps website at www.peacecorps.gov/rpcv/crisiscorps; or call 202.692.2250 or 1.800.424.8580, ext. 2250. Applications can be downloaded from the website at www.peacecorps.gov/tpcv/crisiscorps

Send Crisis Corps application, résumé, and Description of Service (if available) to crisiscorps@peacecorps.gov; fax: 202.692.2251; address: Peace Corps - Crisis Corps, 1111 20th St. NW, Washington, DC 20526. To be considered for a specific assignment, indicate the position title on the cover letter or application.

of major gift cultivation and direct solicitation experience required; degree in related field; four to six years of experience in resource development at a similar institution. For more information and to apply, visit www.lwr.org/jobs/description.asp?jobID=7.

WILDERNESS THERAPY INSTRUCTOR •

Loa, UT

Positions available with the Aspen Achievement Academy, an outdoor treatment program with an emphasis on therapy, experiential learning and personal growth. Qualifications: desire, willingness, and ability to provide compassionate, creative, and dedicated care to students; previous experience working with teens; outdoor leadership experience; WFR/EMT desired. E-mail cover letter, résumé, and two letters of reference to Jim Martucci at jmartucci@theaspenacademy.com; address: P.O. Box 400 Loa, UT 84747; phone: 435.836.1212.

COMMUNITY OUTREACH COORDINATOR, HEALTH • Abilene, TX

Position available with International Rescue Committee. Duties: acts as primary liaison between health care providers and refugee clients; orients newly arrived refugees to U.S. healthcare system; assists with referrals for ongoing healthcare; works closely with county health department and Abilene medical professionals to share information on

refugee issues and client's rights. Qualifications: college degree, preferably in health related field; one year experience working in community service and social service programs; excellent communication skills and ability to interact with healthcare professionals. For more information, visit www.theIRC.org. E-mail cover letter, résumé, and three references to DebiW@theIRC.org; fax: 325.675.5487.

ESL INSTRUCTOR • Abilene, TX

Position available with International Rescue Committee. Duties: plans curriculum and provides ESL training and cultural orientation to newly arrived refugees; supervises any volunteer classroom aides or tutors. Qualifications: college degree, preferably in education or related field; one year experience working with limited English proficiency students and designing student-centered, thematic-based curriculum; experience in teaching ESL to adult learners preferred; able to develop creative and educationally sound curriculum; bilingual and bicultural in a refugee language and culture desirable. For more information, visit www.theIRC.org. E-mail cover letter, résumé and three references to DebiW@theIRC.org; fax: 325.675.5487.

FAMILY THERAPISTS •

Vancouver, WA or Portland, OR

Positions available with Catholic Community Services. Duties: handle new contracts; provide in-home crisis stabilization, case management, therapy, support, and advocacy; coordinate services. Qualifications: MA in social services or related field; knowledge of individualized and tailored care (wraparound); one year experience working with youth and families; experience with crisis intervention; ability to work weekends and be on-call; dynamic, creative, and flexible; own reliable transportation. Salary: \$41,808 with an \$1800 pager stipend and opportunity for medical and dental coverage. For more information and to apply, visit www.ccsww.org; phone: 800.673.2751.

ENVIRONMENTAL INSTRUCTOR •

Toccoa, GA

Position available with Blue Ridge Outdoor Education Center. Duties: teach environmental education classes for students ages 7 to 16 in the Southern Appalachians during residential programs; helps with adventure programs, high ropes, and rappelling with kid and adult groups. Qualifications: ability and desire to lead school groups in educational classes, biology, or ecology background preferred; sense of humor required. first aid, CPR, and high ropes training provided. Salary: \$200/week with room and board and medical insurance.

Send cover letter and résumé to Josh Rood, Director, Blue Ridge Outdoor Education Center, Rt. 3, Box 3495, Toccoa, GA 30577; phone: 706.886.7621; e-mail: blueridge@alltel.net; website: www.blueridgeoec.com.

OUTREACH WORKER • Hendersonville, NC
Position available with Blue Ridge Community Health Services. Position runs from 4/2006 to 10/2006. Duties: providing outreach services including case management, health education, assessments, and other services to a large population of migrant farm workers; helping farm workers access health services by visiting homes and camps where they live. Qualifications: fluent in English and Spanish; willing to work evenings and occasional weekends. For more information and to apply, e-mail dbenavid@brchs.com; phone: 828.696.8264, ext. 2426.

RESIDENT SERVICES COORDINATOR • Bellingham, WA
Position available with Intercommunity Mercy Housing. Duties: provides service coordination and direct service by implementing on-going and new programs for seniors, adults, and youth that focus on education, community, economic development, and health and wellness; identifies human and community service needs of residents; collects and records data. Qualifications: BA in related field; prior experience in community development or social services required; bilingual in Spanish required. Salary: \$31K. For more information and to apply, visit <http://mercyhousing.ats.hrsmart.com>.

CASE MANAGER • Bethel, AK
Position available with Yukon-Kuskokwim Health Corporation. Duties: provides case management services to diabetes registry clients; assists the coordinator in meeting grant requirements. Qualifications: eligible for licensure in Alaska required; CPR certified; AA in nursing, minimum two years' experience in acute care and case management; BA preferred. For more information, visit www.YKHC.org. Send résumé to HR, YKHC, P.O. Box 528, Bethel, AK 99559; phone: 800.478.8905.

PROGRAM DIRECTOR • Eugene, OR
Position available with Northwest Youth Corps. Duties: oversees programs; trains and supervises staff; creates and implements departmental goals and objectives; manages reporting and data; provides field program support; and maintains and expands supportive partnerships with public resource agencies, government, and private donors. Salary: \$47,500–\$57,500 with health and dental insurance, short- and long-term disability insurance, personal leave, retirement, and paid holidays. Deadline: 4/10/2006. E-mail application form, résumé, and cover letter to art@northwestyouthcorps.org; address: Administrative Director,

Northwest Youth Corps, 2621 Augusta, Eugene, OR 97403. For more information, visit www.nwyouthcorps.org.

FAMILY PHYSICIAN • Denver
Position available with Clinica Campesina Family Health Services. Qualifications: board-eligible and certified family physician; Spanish skills preferred; ability to work in a team management approach; sensitivity to low income, ethnic minority community required. Send résumé to Human Resources, Clinica Campesina, 1345 Plaza Ct. N., Lafayette, CO 80026; fax: 303.604.6243; e-mail: lafhr@clinicachc.org.

TEACHERS • New York City
Positions available with Ross Global Academy Charter School, a public K–12 New York City charter school that will open August 2006, is seeking teachers for grades K, 1, 5, 6 and 9 for cultural history, English and language arts, math, science, special education, Chinese, English as a second language, wellness, and integrated arts. Qualifications: MA or equivalent experience and certification; minimum three years' experience teaching; experience teaching in an urban area preferred. E-mail CV and a two page statement outlining educational philosophy and how it would be implemented in an urban public school to hr@rossinstitute.org.

ACCREDITATION COORDINATOR • Arlington, VA
Position available with Accrediting Commission of Career Schools and Colleges of Technology (ACCSCCT), a higher education accrediting agency. Duties: serves as staff representative for on-site evaluations at career and technical colleges; provides consultation and guidance regarding accrediting requirements; travel two to three weeks/month. Qualifications: BA/BS; two to three years' professional experience; excellent communication, writing, and analytical skills; MS Office skills; Spanish skills preferred. Send cover letter, résumé, transcripts and salary requirements to Director of Operations, ACCSCT, 2101 Wilson Blvd., #302, Arlington, VA 22201; e-mail: asantalla@accsct.org.

BILINGUAL FAMILY LAW AND PUBLIC BENEFITS ATTORNEY • DC
Position available with Bread for the City. Qualifications: J.D.; fluent in Spanish and English required; member of the D.C. Bar or be eligible to waive into the D.C. Bar. Send letter of interest in English and Spanish, résumé, short writing sample in English, and in Spanish if available, and list of three references to Kim Pedercini, Human Resources Administrator,

Bread for the City, 1525 Seventh Street NW, Washington, DC 20001.

CLIENT LIAISON • DC
Position available with Bread for the City. Duties: provides direct service to clients with chronic mental illnesses: disburses funds; problem solves; works on budgeting and money management; collaborates with mental health providers and government agencies. Qualifications: compassionate, creative, and detail-oriented; strong customer service skills; BA/BSW. For more information, visit www.breadforthecity.org. E-mail cover letter and résumé to Shorn@breadforthecity.org; fax: 202.386.7618.

BILINGUAL TEACHERS • Denver
Position available with Academia Sandoval, a public, dual language Montessori elementary school. Duties: teach 4th through 6th grade class or 1st through 3rd grade class. Qualifications: bilingual in Spanish and English; have or willing to obtain Colorado teaching license; willing to attend Montessori training over the summer. For more information and to apply, e-mail Jennie Rodgers at jrogers@mho.com.

SENIOR BUDGET MANAGER • DC
Position available with the Academy for Educational Development (AED). Duty: responsible for the complete development of complex financial proposals. Qualifications: strong bid and development skills; past experiencing in developing and pricing proposal budgets; BA or equivalent work experience required; MA preferred with minimum seven years' relevant experience required; knowledge and understanding of the Federal Acquisition Regulations (FAR) and AIDAR. Send résumé with cover letter referencing position "KN5328pc" AED/HR, 1825 Connecticut Avenue, NW, Washington, D.C. 20009; fax: 202.884.8413; e-mail: employ@aed.org.

DEVELOPMENT ASSOCIATE • DC
Position available with Emmaus Services for the Aging. Qualifications: experience with grant writing, special event planning, donor development and database, newsletters, and marketing; must be a team player with great organization skills; ability to follow through; creative. E-mail cover letter, résumé, and salary history to mcarter@emmauservices.org; fax: 202.745.1246; website: www.EmmausServices.org.

BILINGUAL ADMINISTRATIVE COORDINATOR • Arlington, VA
Position available with the Mesoamerica and Caribbean Region of the Nature Conservancy. Duties: provides administrative support to finance and operations team and field offices; processes travel expense reports and check requests; prepares accounts payable and financial adjustments; main-

tains spreadsheets, central files, and database of grants and contracts; reviews financial information and reports; coordinates mailings and purchases supplies; monitors transactions and investigates accounting problems; liaison to human resources and technology and information systems. Qualification: fluent in Spanish required. E-mail cover letter and résumé to Michelina Ferate, at mregionjobs@tnc.org; address: Attention TNC, Michelina Ferate, 4245 N. Fairfax Drive, Arlington, VA 22203.

PROGRAM MANAGER • DC

Position available with Population Services International. Duties: supports programs in Asia or West and Central Africa; backstopping; monitors contract compliance; writes project proposals; prepares annual work plans and budgets; donor relations; travels 15 to 25 percent of the time overseas. Qualifications: Peace Corps or similar experience; private sector management in marketing or communications; knowledge of international donors; graduate degree; fluent in French preferred; entrepreneurial and dynamic; interest in private sector approaches to development. For more information and to apply, visit www.psi.org. No phone calls or e-mails.

TEACHERS, SOCIAL WORKER, AND SECRETARY • New York City

Positions available with Bronx Green Middle School (BGMS), a new, public middle school opening in fall 2006. BGMS teaches students how to be active members of the community through hands-on learning projects in the environment. Teachers with an environmental science background encouraged to apply. For more information and to apply, visit www.nycenet.edu/TEACHNYC/NewSmallSchoolsBronx+Green+Middle+School.htm.

SENIOR PROGRAM COORDINATOR • Baltimore, MD

Position available with JHPIEGO, an affiliate of Johns Hopkins University. Duties: coordinates and supports program, financial, contractual, monitoring, and administrative functions of the Center and Awards for JHPIEGO programs worldwide. Qualifications: BA; minimum two to three years' work experience, preferably in an international setting. For more information and to apply, e-mail kroberts@jhpiego.net; phone: 410.537.1800.

FIELD FINANCE/ADMINISTRATION MANAGER • New York City

Position available with Action Against Hunger. Duties: develops and manages financial tracking and resource flows; reports and complies for a specified portfolio of federal and nonfederal grants and awards in support of AAH-USA international programs; provides

technical financial support to the program department and the field offices; provides administrative and human resources management support to the field offices. Deadline: 4/10/2006. For more information and to apply, visit www.actionagainsthunger.org/jobs/employment_en.html#ffmny.

PROGRAM COORDINATOR • DC

Position available with World Wildlife Fund (WWF). Duties: provides financial reporting, revenue tracking, audit preparation, and contracts management to ensure compliance with WWF's policies and procedures; provides technical assistance on financial proposals and network agreements. Qualifications: BA; minimum three to five years' experience in public administration, project management, or financial management; familiarity with U.S. government funded projects preferred. For more information, visit www.worldwildlife.org/about/jobs.cfm. Fax cover letter and résumé to 202.293.9211, referencing job "26116."

VICE PRESIDENT • DC

Position available with World Wildlife Fund (WWF). Duties: leads and promotes WWF policy and field activities throughout Latin America and the Caribbean (LAC); provides vision, strategic leadership, and practical guidance to further WWF's regional and global strategies; ensures the capacity and resources to deliver results. For more information and to apply, visit www.worldwildlife.org/about/jobs.cfm or fax cover letter and résumé to 202.293.9211, referencing job "26096."

RESEARCH ASSOCIATE AND MARKETING ASSOCIATE • Greenwich, CT

Positions available with Greenwich Associates. Duties: produces and delivers client research products; accountable for a broad range of tasks and highly visible projects for managing client relationships and advertising. For more information and to apply, e-mail Nar Dao (RPCV Kenya) at ndao@greenwich.com; phone: 203.625.4311.

PROGRAM ADMINISTRATOR • DC

Position available with International Association of Homes and Services for the Ageing. Duties: provides program support, including e-newsletter, web and e-mail communications, conference and event planning and support, and management of daily operations relative to member data and general office functions; works closely with executive director to target, identify, and plan areas of work for the association. Qualifications: BA; minimum two years' experience required. For more information, visit www.aahsa.org. E-mail cover letter and résumé to careers@aaahsa.org.

PROGRAM ASSISTANT • DC

Position available with Solar Household Energy. Duties: provides research and program support; assists with new business development. Qualifications: Peace Corps experience in East or Southern Africa required; ability to work independently; understanding of international environmental and women's issues; general understanding of business principles; some travel required. Salary: \$30K–\$35K. For more information, visit www.she-inc.org. E-mail résumé to Camille@she-inc.org.

OPERATIONS COORDINATOR AND NURSES • Trevoise, PA

Positions available with International SOS. Qualifications: bilingual in Spanish, Portuguese, or French; customer service oriented; good computer skills. For more information and to apply, e-mail résumé to Maria Calhoun at Maria.Calhoun@Internationalsos.com; phone: 215.942.8259; website: www.internationalsos.com.

OUTDOOR EDUCATION GUIDE AND ENVIRONMENTAL SCIENCE TEACHER • Truckee, CA

Position available with Sagehen Creek Field Station and University of California Adventure Risk Challenge (ARC) program. Duties: instructs back packing trips throughout the summer; facilitates and teaches leadership and outdoor skills; coordinates and teaches environmental science curriculum and research projects. Qualifications: experience guiding and facilitating teens; experience teaching environmental science, ecology, and geology curriculum; current WRF and CPR; teaching credential preferred; fluent in Spanish preferred; experience with ELL students; Class B license; guiding certifications. For more information and to apply, visit <http://sagehen.ucnrs.org>; e-mail: klfesus@yahoo.com; phone: 530.205.5649.

PROGRAM ASSISTANT • DC

Position available with the National Academies. Duties: provides support for the roundtable on science and technology for sustainability and "Urban Environmental Sustainability in Secondary Cities of the Developing World," which host workshops, roundtable discussions, and other activities related to topics including linking knowledge with action for sustainable development, sustainability indicators, and urban environmental sustainability. Qualifications: BA; one year related experience; environmental background; good oral, written, and interpersonal skills; Spanish or Chinese skills preferred. For more information, visit http://ationalacademies.wfrecruiter.com/jobs_details1.asp?Job_id=63728&Page_Id=5911&Published=1.

HEALTHCARE PROFESSIONALS • Clearwater, FL

Positions available with The Hospice of the Florida Suncoast. Positions include social work, patient

care, IT, clerical, and human resources. Qualifications: BA or minimum four years' work-related experience required. E-mail résumés to careers@thehospice.org or phone Judith Petersen, staffing consultant, at 727.523.4100.

CAMP POSITIONS • Edison, NJ

Position available with Middlesex County Recreation Council Kiddie Keep Well Camp. Positions include counselor in training coordinators, program director, assistant director, LPN night or day shift, and counselor. Positions run from 6/1/2006 to 8/18/2006. For more information and to apply, e-mail infor@kiddiekeepwell.org; phone: 732.548.6542.

INTERNATIONAL STUDENT ADVISER AND RECRUITER • DeLand, FL

Position available with Stetson University. Duties: advises international students on all F and J immigration and SEVIS matters; processes visa and passport applications for Stetson abroad participants; recruits international students; organizes informational workshops. Qualifications: BA required; M.A. preferred; minimum one year experience with F and J visa regulations and SEVIS; meet Department of Homeland Security requirements for Designated School Official and Responsible Officer; U.S. citizenship and permanent residency required. E-mail letter of application, résumé, and three professional references to Nancy Leonard at nleonard@stetson.edu.

PROGRAM OFFICER • Pittsburgh

Position available with Global Links. Duties: conducts need assessments; designs container shipments of medical aid; makes shipping arrangements and prepare shipping documents; considerable inventory management and maintenance of inventory database. Qualifications: fluent in Spanish; proficient in MS Office and Access; understanding of medical terminology preferred. Salary: \$30K with medical and PTO benefits. Deadline: 5/15/2006. Fax cover letter and résumé to 412.361.4950; e-mail: agarcia@globallinks.org.

COMMUNICATIONS COORDINATOR • DC

Position available with Environmental Leadership Program (ELP). Duties: work closely with ELP's program and development staff and with members of the broader ELP community to develop communications strategies, including web sites, newsletters, brochures, fliers, and news releases; plays a lead role maintaining ELP's technology, including server maintenance and back-ups, networking, troubleshooting, and database, email, and listserv maintenance. Qualification: passion for environmental and social justice issues. E-mail detailed cover letter and résumé to communicationsposition@elpnet.org.

INTERNSHIP ADVISOR • DC

Position available with American University Career Center and the School of International Service. Qualifications: knowledge and commitment to experiential education and understanding of the fields of international affairs; experience with internships strongly preferred; career advising experience preferred; excellent communication, presentation, and computer skills required; demonstrated ability to interact successfully with students, employers, and faculty; foreign language skills preferred; MA and three to five years' professional experience required. E-mail cover letter and résumé to fblume@american.edu.

SUMMER CAMP POSITIONS • Bedford, VA

Position available with Legacy International and Global Youth Village. Positions include teachers, counselors, health, and kitchen staff. Positions run from 7/6/2006 to 8/10/2006. For more information and to apply, visit www.globalyouthvillage.org to apply; e-mail: Staff@legacyintl.org; phone: 540.297.5982.

BIOLOGY AND ENVIRONMENTAL SCIENCE TEACHERS • Sandy Spring, MD

Positions available with Sandy Spring Friends School. Positions include a teacher for college-preparatory biology, advanced placement environmental science, and a teacher for life science or general science course. Duty: serve as advisor for a small group of students in grades 10 to 12. Qualifications: BA in biology, environmental science, or related field; MA preferred; minimum two year' high school teaching experience preferred, including experience teaching AP biology or AP environmental science. E-mail cover letter and résumé to David Hickson, at david.hickson@ssfs.org.

DEVELOPMENT DIRECTOR • Seattle

Position available with Corporate Accountability International. Duty: oversees fundraising programs to fuel organizational expansion, including new campaigns on water, food and agribusiness, and oil industries, and on the global tobacco treaty. Funds are raised from individual donors, foundations, events, direct mail and online outreach. Qualification: minimum five years' nonprofit experience. Salary: \$46K-\$60K. For more information, visit www.stopcorporateabuse.org. E-mail cover letter and résumé to jobs@stopcorporateabuse.org.

HEALTH AND DISABILITIES COORDINATOR • Watsonville, CA

Position available with Pajaro Valley Unified School District, Migrant Head Start. Duties: supervises seasonal staff and coordinates all services for 600 families and 750 children under five years old with suspected or diagnosed disabilities; trains staff and parents. Qualifications: BA/BS in nursing, community and public health, health education or special education;

three years' supervision, monitoring, and case management experience; proficient in English and Spanish. Salary range: \$40K-\$48K. Send application and résumé to Pajaro Valley Unified School District, Human Resources, 294 Green Valley Road, Watsonville, CA 95076; fax: 831.761.6018; website: www.pvusd.net/departments/human_resources/applications/applications.html.

LEAD INSTRUCTOR • Fossil, OR

Position available with Hancock Field Station, an Oregon Museum of Science and Industry (OMSI) facility. Duty: provides program support and ecology, geology, astronomy, natural resource management, and wilderness skills instruction for students' aged 7 to 18 on 1 to 3 week summer camp and research trips in the summer and outdoor school programs and during the school year. Qualifications: BA/BS in natural science; teaching experience; ability to develop and implement lesson plans in variety of subjects; current first aid and CPR certification; commercial driver's license; lifeguard and Wilderness First Responder certification preferred. Salary: \$24K. For more information and to apply, visit www.omsi.edu/info/employment for application; e-mail: sciencecamps@omsi.edu.

MARKETING AND

FUND RAISING COORDINATOR • DC

Part-time position available with Visions in Action. Duties: fund raising; proposal development for donors; alumni relations; manages volunteer, alumni, and donor database; manages fundraising telethon, marketing mailings, newsletter, website, college fairs, ad campaign via print media and internet. Qualifications: demonstrated fund raising success with small nonprofit; know marketing techniques and publications software; two years' work in Africa or Latin America; BA/BS required; MA preferred; language skills in Spanish and French preferred. Deadline: 4/17/2006. E-mail cover letter, CV, and three references to visions@visionsinaction.org; website: www.visionsinaction.org.

FINANCE COORDINATOR • DC

Part-time position available with Visions in Action. Duties: financial management; reconciles finance reports in various currencies; tracks budgets and expenditures; controls cash and U.S. expenses; cost reduction; pays bills and taxes. Qualifications: experience with QuickBooks accounting software and double-entry, accrual accounting; experience producing financial statements, working with external auditors, managing finances of U.S. government contracts; USAID experience preferred; two years working in developing country; BA/BS required, preferably in business or accounting; skills in Spanish and French preferred. Deadline: 4/17/2006. Send cover letter, CV, and three

references to visions@visionsinaction.org;
website: www.visionsinaction.org.

PROGRAM SPECIALIST • DC

Position available with Reading Is Fundamental. Duties: liaises with existing and potential literacy program sites; monitors program compliance; develops and implements technical assistance strategies; conducts on-site workshops and visits. Qualifications: BA/BS or equivalent combination of education and experience; experience in teaching and tutoring; computer literacy; some travel. For more information, visit www.rif.org/about/jobs. E-mail cover letter and résumé to humanresources@employment@rif.org.

PROJECT ASSOCIATE • New York City

Position available with The Urban Homesteading Assistance Board (UHAB). Duties: conducts outreach to building residents to identify and solve problems on a variety of issues, including self-governance, financial record-keeping, and participation. Qualifications: demonstrated ability to work well with people of diverse backgrounds through conflict resolution, training, and organizing; fluent in Spanish required. Salary: \$31,365. For more information, visit www.uhab.org. E-mail cover letter and résumé to flavin@uhab.org.

CHIEF DEVELOPMENT OFFICER, MAJOR GIFTS • Atlanta, GA

Position available with the Carter Center. Duties: oversees the Center's major and planned gift program; builds the department's major and planned gift programs; actively solicits; maintains a personal portfolio of major gift prospects and donors. For more information and to apply, e-mail scallah@emory.edu; phone: 404.420.5120.

INTERNATIONAL

SUMMER PROGRAM INSTRUCTOR • Mongolia, Thailand, China

Position available with Where There Be Dragons. Duties: works with co-leaders to guide small groups of high school students; sets up home-stays and service projects; teaches language, history, culture, and development assessment; facilitates in-country logistics and safety. Qualifications: must have experience traveling and/or living in the region; strong language ability; enthusiasm and experience working with young people in a challenging environment; WFA, WFR, WEMT certification preferred. For more information and to apply, e-mail Kristin@wheretherebedragons.com.

CORPS ADVOCATE • Quito, Ecuador

Part-time position with LanguageCorps. Duties: oversees national program; guides participants; coordinates local operations. Qualifications:

knowledge of Quito; familiarity with adjusting to life in Ecuador; advanced knowledge of the EFL scene (teaching opportunities and contracts) in Quito; counseling experience preferred. The position will be 50 percent part-time for the first year (5/2006 to 5/2007), though some months (8/2006 to 10/2006) will be more time-intensive. The position will probably become full time as of Spring 2007. Salary: \$4K-\$5K. E-mail résumé to jed.willard@languagecorps.org.

PROJECT OPERATIONS ASSOCIATE • Kabul, Afghanistan

Position available with IFES. Duties: assists the chief of party with daily administrative and financial aspects of IFES' project in Afghanistan; ensures the project is in compliance with USAID regulations; procures actions to ensure they meet USAID and IFES regulations; tracks and coordinates staff movement; assists with security coordination; personnel management; reports on project development. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

COUNTRY DIRECTOR/ CHIEF OF PARTY • Bujumbura, Burundi

Position available with IFES. Duties: manages development, design, and implementation of IFES/Burundi program; manages the IFES office in Bujumbura, Burundi; oversees the project finances and monitoring project expenses; supervises international and national consultants; manages recruitment, training, and supervision of local national staff; analyzes measures to ensure programmatic sustainability; identifies and cultivates new opportunities for IFES within the existing program and beyond. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

VOTER REGISTRATION SPECIALIST • Kabul, Afghanistan

Position available with IFES. Duty: reviews the condition of existing voter rolls and their viability in forming the basis of a new list. For more information and to apply, e-mail jobs@ifes.org; phone: 202.350.6700.

EXECUTIVE DIRECTOR • Karachi, Pakistan

Position available with Population Services International (PSI). Duties: reports to the regional director of Asia; responsible for the overall development, management, and representation of PSI's activities in Pakistan in close collaboration with the CEO of GreenStar Social Marketing Ltd. Qualifications: entrepreneurial and dynamic; interest in private sector approaches to development; significant personnel and financial management experience required; relevant postgraduate degree; minimum two years' work experience in a developing country. For more information and to

apply, visit www.psi.org. No phone calls or e-mails.

OFFICE DIRECTOR • St. Petersburg, Russia
Position available with American Councils. Duty: responsible for the overall administration and management of the American Councils office and Educational Advising Center in St. Petersburg. Qualifications: BA/BS in relevant field; fluent in Russian. For more information, visit www.americancouncils.org. Send cover letter, résumé, and salary requirements to HR Department, American Councils, 1776 Massachusetts Avenue, Suite 700, Washington, D.C. 20036; fax: 202.872.9178 or 202.833.7523; e-mail: resumes@americancouncils.org.

RESIDENT DIRECTOR • St. Petersburg Russia

Position available with American Councils. Duties: available to program participants on a daily basis; observes classes. Qualifications: BA in Russian language; advanced oral and written Russian language skills. For more information, visit www.americancouncils.org. Send cover letter, résumé, and salary requirements to HR Department, American Councils, 1776 Massachusetts Avenue, Suite 700, Washington, D.C. 20036; fax: 202.872.9178 or 202.833.7523; e-mail: resumes@americancouncils.org.

RESIDENT DIRECTOR • Dushanbe, Tajikistan

Position available with American Councils. Duty: assists undergraduate and graduate students participating in the Eurasia Regional Language program as they adjust to life and study abroad. Qualifications: BA/BS in Tajik or Russian language, area studies or related field. For more information, visit www.americancouncils.org. Send cover letter, résumé, and salary requirements to HR Department, American Councils, 1776 Massachusetts Avenue, Suite 700, Washington, D.C. 20036; fax: 202.872.9178 or 202.833.7523; e-mail: resumes@americancouncils.org.

PARTICIPANT RECRUITERS • Ukraine, Russia, Central Asia

Temporary positions available with American Councils. Duties: coordinate recruitment activities; secure advertising and testing locations; conduct testing. Qualifications: fluent in Russian and/or regional language; BA in relevant field. For more information, visit www.americancouncils.org. Send cover letter, résumé, and salary requirements to HR Department, American Councils, 1776 Massachusetts Avenue, Suite 700, Washington, D.C. 20036; fax: 202.872.9178 or 202.833.7523; e-mail: resumes@americancouncils.org.

EMERGENCY PLAN PROGRAM COORDINATOR • Hanoi, Vietnam

Position available with U.S. Agency for International Development (USAID). Duties: reports directly to the chief of mission; serves as technical and coordination leader for activities funded under emergency plan (EP) in Vietnam; facilitates communications between and among the various U.S. government departments and agencies involved in the EP; liaises routinely with the Office of the Global AIDS coordinator; ensures proper coordination and communication between the EP team and the various coordinating bodies in Vietnam including the government of Vietnam and major donors. For more information and to apply, visit www.fbo.gov; e-mail: marenas@usaid.gov.

HUMAN RIGHTS OBSERVER • Guatemala

Position available with Guatemalan Accompaniment Project. Duties: provides a constant international presence to Guatemalan witnesses in precedent-setting legal cases and documenting human rights abuses; shares in everyday rural life; observes and reports on conditions; monitors the human rights situation. Training runs from 6/18/2006 to 6/25/2006. Deadline: 4/21/2006. For more information and to apply, phone Catherine Norris at 202.265.8713; e-mail: nisguagap@igc.org; website: www.nisgua.org; address: 1830 Connecticut Avenue NW; Washington, D.C. 20009

OFFICE MANAGERS • Azerbaijan; Georgia; Kazakhstan; Uzbekistan

Positions available with ASET International Services Corporation. One position will be stationed in Georgia and travel to Azerbaijan on a regular basis and one will be based in Uzbekistan and travel to Kazakhstan. Duties: serve as local office manager and program management support; divide time and tasks between the countries and programs within their respective region. Qualifications: skills in Russian and other local languages required; mid-career professional with experience in the Newly Independent States preferred. E-mail résumé and annual salary requirements to bnovotna@asetquality.com; phone: 703.516.9266.

EFL TEACHERS • Petrozavodsk, Russia

Temporary positions available with the U.S. Civilian Research and Development Foundation. Qualifications: minimum two years' experience in EFL instruction; experience working in a foreign environment; demonstrated maturity; ability to deal with stressful living and working conditions; talent in sports, music, or performing arts preferred. Positions run from 7/3/2006 to 7/21/2006. All

expenses paid, salary, and per diem. E-mail résumé or CV to Colin Temme at ctemme@crdf.org.

FOOD SECURITY MANAGER • Liberia

Position available with Visions in Action. Duties: manages food security program in Lofa County, a remote, war-affected area of Liberia; manages logistics, finances, training sessions, and monitoring; leads staff of 16 in rice, peanut and vegetable production, aquaculture, and raising goats and sheep. Qualifications: minimum three years' food security experience in Africa; BA/BS required; knowledge of tropical agriculture and rural African development; experience leading a team with large budgets; willing to work in a challenging rural environment for one year. Deadline: 5/1/2006. E-mail cover letter, CV, and three references to shaun@visionsinaction.org; website: www.visionsinaction.org.

TEACHERS • American Samoa

Positions available with Pacific Horizons School, a nonprofit private elementary and high school. Qualifications: BA/BS in education or related field; teaching certificate or experience. Salary: \$15K. Send cover letter and résumé to Pacific Horizons School, Attention: Mara Ashley, P.O. Box 326, Pago Pago, AS 96799; e-mail: pacific_horizons@doe.as; phone: 684.699.5787; fax: 684.699.6109; website: www.pacific-horizons-school.com.

ENVIRONMENTAL UNIT DIRECTOR • Tegucigalpa, Honduras

Position available with the Center for International Policy, Central America Program, Project in Honduras, and the Fundacion Democracia sin Fronteras. Duties: identifies priorities and opportunities in order to design and execute campaigns, research, capacity building, and advocacy projects to address environmental issues that undermine the right to a safe, clean environment; coordinates alliances. Qualifications: university degree; MA preferred; minimum five years' experience formulating, executing, and managing environmental, natural resource, and/or social justice campaigns. Deadline: 4/7/2006. For more information and to apply, visit www.ciponline.org/employment.htm.

INTERN/VOLUNTEER

SUMMER INTERNS/AGRONOMISTS • Alamosa, CO

Internships available with Agro Engineering, Inc. Duties: help staff with comprehensive crop consulting; scout fields for pests, disease, and moisture deficit with staff; collect tissue, soil, and water samples. Will provide a vehicle and tools. For more information, visit www.agro.com. E-mail résumés to Jill Henshaw at jill@agro.com.

***CONSERVATION ASSOCIATE INTERNSHIPS • Naples, FL**

Internships available with the Conservancy of SW Florida. Internship areas include environmental policy, land acquisition, discovery center aquarist and interpreter, education naturalists, wildlife rehabilitation clinic, science research, summer camp, and sea turtle research. Qualifications: background in biology, conservation, wildlife, research, teaching, elementary education, environmental education, science education, marine, or related fields. Receive a \$125/week scholarship and housing. For more information, phone 239.403.4213. To receive an application, contact Sharon Truluck, Human Resources Director, Conservancy of Southwest Florida, 1450 Merrihue Drive, Naples, FL 34102; website: www.conservancy.org.

ORGANIC FARMING INTERNSHIP • Mendocino, CA

Internships available with Old Mill Farm, a family owned, small, diversified all natural farm off the grid on the Pacific Rim. Position runs from 4/2006 through 11/2006 for 3, 6, or 9 months. Duties: works in animal husbandry and meat production; grows produce for farmers markets; assists with workshops in natural building; helps with fall festival. Benefits include room, some board, some utilities, and a small stipend. For more information and to apply, visit www.oldmillfarm.org; e-mail: cas@oldmillfarm.org; phone: 707.937.3047.

VOLUNTEER •

West End, Grand Bahamas Island

Volunteer positions available with the Kohn Foundation. Duty: assists in micro-lending training. Benefits include paid plane fare, meals, and lodging for the training period, which is not to exceed two weeks. E-mail résumés to horsegal52@aol.com; website: www.TheKohnFoundation.org.

ORGANIC FARM INTERNSHIPS • Chambersburg, PA

Internships available with Fulton Center for Sustainable Living, Wilson College. Duties: seeding, transplanting, weeding, harvesting, produce preparation, and marketing; manage greenhouses, market stand, and CSA distributions. Qualifications: strong work ethic; desire to learn and practice sustainable agriculture; ability to work outside in all conditions required. Positions run from 5/2006 to 10/2006. Shorter stays also possible. Stipend: \$125/week with housing, produce, and educational opportunities. For more information and to apply, visit www.wilson.edu or e-mail Mary Cottone, mcottone@wilson.edu; phone: 717.709.1995.

SPECIAL EVENTS AND MARKETING INTERNSHIP • Peninsula, OH
Position with Cuyahoga Valley National Park Association (CVNPA). Duties: helps with fundraising for events, conference and meeting

facilities, and public relations and marketing. Qualifications: AA/BA required, preferably in a hospitality management, PR/marketing, communications or environmental field. Salary: \$300/week stipend with short-term medical insurance, furnished housing, and utilities. Deadline: 5/1/2006. Send cover letter, résumé, and three references to Martha Macso, 1403 W. Hines Hill Road, Peninsula, OH 44264; phone: 330.657.2909, ext.103; fax: 330.657.2328; e-mail: mmacso@cvnpa.org.

EDUCATION

*SCHOLARSHIPS • Monterey, CA

The Monterey Institute of International Studies offers scholarships ranging up to \$10K to qualified RPCVs. Programs include MBA, international and environmental policy studies, public administration, translation and interpretation, TESOL, and teaching foreign languages. The Institute prepares students for international careers in the private, public, and nonprofit sectors. For information, call 831.647.4123 or 800.824.7235; e-mail: admit@miis.edu; website: www.miis.edu.

*PUBLIC HEALTH • Boston

Boston University School of Public Health is offering summer courses in key public health practices. Courses including foundations in international health and community-based development, international health management, principles of economics and health financing for improving health system performance in developing countries, leading organizations to achieve the millennium development goals for health, and ARV program management issues in low resource settings. A limited number of partial tuition scholarships are available for RPCVs. Credits earned can be converted to graduate school credits toward an MPH. For more information and to apply, visit www.bu.edu/sph/siuh; e-mail: spetty@bu.edu.

MA IN INTERNATIONAL EDUCATION • DC

The George Washington University (GWU) offers a an MA program that equips individuals to pursue leadership positions in a variety of government, business, and nonprofit organizations. Students have the option for advanced study in international educational development, international study, student exchange, and higher education, education of the marginalized (child laborers, refugees, conflict, HIV, the disabled, and women), and international education technology. For more information and to apply, e-mail iep@gwu.edu; website: <http://gsehd.gwu.edu/IEP>.

*DOCTOR OF NATUROPATHIC MEDICINE • Tempe, AZ

Southwest College of Naturopathic Medicine (SCNM) offers a four-year professional degree program resulting in a doctor of naturopathic medicine (ND). Graduates are educated in the same basic sciences as an M.D., including holistic, nontoxic approaches to therapy with an emphasis on

disease prevention and optimizing wellness. SCNM offers one \$1K new student scholarship to a Peace Corps Volunteer each fall quarter and will waive the application fee for all Peace Corps Volunteers. Fall quarter begins 8/14/2006 and spring quarter begins 2/12/2007. Contact the admissions office by phone: 888.882.7266, ext. 210; e-mail: admissions@scnm.edu; website: www.scnm.edu.

MA IN LANGUAGE AND LITERACY • New York City

The City College of New York offers a 30 credit MA in Language and Literacy. Elective courses include literature, sociolinguistics, TESL, basic writing theory and pedagogy, and creative writing pedagogy. RPCVs encouraged to apply. Deadline: 5/1/2006 for matriculated status. For more information and to apply, phone Barbara Gleason, Language and Literacy MA Director, and Associate Professor, English, (RPCV, Cameroon) at 212.650.6329 or 212.925.6625, ext. 265; e-mail: glsnbarb@aol.com or bgleason@ccny.cuny.edu.

*NYC TEACHING FELLOWS • New York City

The New York City Teaching Fellows program is a highly selective, innovative path to enter the classroom and make a difference in NYC's high-need schools. Join a select group of talented mid-career professionals and recent graduates who will teach in the city's classrooms. Currently seeking candidates eligible to teach high-need subject areas including ESL, bilingual education, and special education. The Fellowship includes full teacher's salary and benefits, a subsidized MA in education, and intensive pre-service training with living stipend. For more information and to apply, visit www.nycteachingfellows.org; e-mail: gcalderon@nycboe.net; phone: 718.935.4581.

*MA IN INTERCULTURAL RELATIONS • Stockton, CA

The University of the Pacific, School of International Studies, in conjunction with The Intercultural Communication Institute of Portland, Oregon, offers an MA in intercultural relations (MAIR). This limited-residency program is designed for working professionals to obtain an advanced degree while maintaining employment or other commitments. The program takes two-and-one-half to three years to complete. Students complete the core courses in 18 months through attendance in three two-week residencies held in the Portland area. RPCVs receive special consideration for admission. For more information and to apply, visit <http://is.pacific.edu/>

mair/intercultural-relations.htm; phone: 209.946.2836; e-mail: kjaggears@pacific.edu.

*MPH, DRPH AND PHD IN PUBLIC HEALTH • New Orleans

Tulane University School of Public Health and Tropical Medicine has rolling admissions and is accepting applications for fall 2006 and spring 2007 semesters. RPCVs interested in pursuing a masters or doctoral degree in public health may specialize in biostatistics, epidemiology, tropical medicine and parasitology, community health, or health systems. RPCVs are eligible for a one-time \$3,500 dean's grant. For more information and to apply, visit www.sph.tulane.edu or e-mail Sawyer Pouliot, Master's International Coordinator, at tulanemi@yahoo.com; phone: 800.676.5389.

AMERICORPS/VISTA

PROGRAM MANAGER • Salt Lake City, UT

Position available with the March of Dimes. Duties: manages the Teddy Bear Den, a community-based prenatal health promotion program for low-income pregnant women; recruits, trains, and supervises volunteers; provides community outreach and education; obtains financial support and donations; publicizes the program. Qualifications: BA preferred; interest in maternal child health. Benefits include monthly stipend, health insurance, relocation allowance, and a \$4725 education award. E-mail cover letter and résumé to Stephen McDonald, State Program Director, at smcdonald@marchofdimes.com.

AMERICORPS*VISTA LEADER • Manhattan, KS

Position available with Kansas Campus Compact. Duty: coordinates multi-site project that addresses the needs of low-income communities. Qualifications: BA/BS in a relevant field; experience developing effective campus-community partnerships; experience coordinating and/or participating in service-learning and/or community service efforts; experience in training and facilitation; strong public speaking skills. Benefits include education award or stipend, student loan deferment, living allowance, free health benefits, relocation expenses, and a free studio apartment. For more information and to apply, e-mail jmclean@ksu.edu; phone: 785.532.3475.

AMERICORPS*VISTA • Denver, CO

Position available with the Communities Strengthening Colorado project at the Institute on the Common Good. Duties: promotes dialogue, service learning and civic engagement in six regions around CO. Qualifications: BA; highly motivated self-starter; excellent oral and written communication skills; PR and marketing skills and interest; service learning and civic engagement background; community development background; ability to work with a wide variety of people including youth, nonprofit

groups, and government officials. For more information, visit <http://icgregis.org>. E-mail cover letter and résumé to Karen Stran at skstran@regis.edu.

VISTA LEADER • Anchorage, AK

Position available with the Corporation for National and Community Service and the University of Alaska Center for Economic Development (CED). Duties: assists program manager in administering the CED VISTA program; coordinates recruitment and project development for new VISTA sponsor organizations; monitors progress of VISTA projects; designs and coordinates trainings. Qualification: former VISTA member or RPCV. Benefits include a \$1100/month stipend, relocation allowance, training, health care, travel to site and home, and educational award or end-of-service cash award. E-mail cover letter and résumé to sheila_osullivan@commerce.state.ak.us.

VISTA LEADER • Juneau, AK

Position available with Big Brothers Big Sisters of Southeast Alaska. Duties: designs and coordinates trainings for VISTA members; outreaches to VISTA sites throughout Southeast Alaska; recruits, enrolls, and matches volunteer Big Brothers and Big Sisters with at-risk youth. Qualifications: BA; former VISTA member or RPCV. Benefits include a VISTA living allowance, \$200/month, relocation allowance, and educational award or end of service cash award. Send cover letter and résumé to Marc Wheeler, 110 Seward Street, #2, Juneau, AK 99801; phone: 907.586.3350; fax: 907.586.1886; e-mail: marc@southeastbig.org.



Career Publications

- *Business Careers*
- *Careers in Agriculture*
- *Careers in Teaching*
- *Environmental Careers*
- *International Careers*

You can download these publications at www.peacecorps.gov/rvs/publications

Hotline E-newsletter: It's Here!

Hotline is a valuable resource to the RPCV community. For over a decade it has delivered targeted job announcements and insightful job and transition articles for RPCVs.

Hotline began as a small job listing letter and later expanded to the national newsletter that has faithfully hit your postal box twice a month. Now that the next generation of Hotline is here, we can begin leveraging the latest technologies to more efficiently deliver critical Hotline content! Among other features, these improved tools enable RVS to accept more jobs for listing without the space limitation found in the paper version.

This new Hotline e-newsletter replaces the current paper version, delivering Hotline to your email inbox as opposed to your postal box. It has a fresh new look and will continue to provide job announcements, informative articles, and keep you updated on upcoming events. The Hotline e-newsletter gives you an opportunity to preview content and link to the complete content should you so desire.

It is necessary that you update your current email address so that you may receive the new Hotline e-newsletter. Beginning with this issue you will **no longer be receiving the print edition**, so please update your current email address **ASAP**. To do so, send us an email at HOTLINEemail@peacecorps.gov with subject "Subscribe" (please see below Note).

- In the body of the email, please include
1. Full Name (including middle initial)
 2. Name used during service, if different
 3. Country of Service, and
 4. COS month and year.
 5. HTML or Text version

Note: please do NOT use this email address for other correspondence such as mailing address updates. For these updates, visit www.peacecorps.gov/rpcv/records.

Remember to fully explore the Returned Volunteer section on the Peace Corps website (www.peacecorps.gov/RPCV). Here you will find information covering career and transition assistance available to returned Volunteers, benefits such as tuition assistance at participating graduate schools as well as post-service health insurance, and ways to build upon your Peace Corps experience through third goal activities that will continue to enrich your life, both personally and professionally, for many years.

Another prominent feature at the Returned Volunteer section is a list of frequently asked questions (FAQs) (www.peacecorps.gov/RPCV/FAQs) addressing, among other topics, financial issues, Description of Service, assistance with medical issues, and your critical non-competitive eligibility (NCE).

Whether it is from the new Hotline e-newsletter, on the Peace Corps website, or through the staff at Returned Volunteer Services and the Office of Domestic Programs, you'll find information about the many ways the Peace Corps is dedicated to helping you make a smooth transition back to life in the States.

To submit a mailing address change, visit www.peacecorps.gov/rpcv/records and click on "Update Your Records." You can also send address changes to rpcvupdate@peacecorps.gov.

Disclaimer

When responding to a listing, please indicate with a cover letter that you are a returned Peace Corps Volunteer submitting your résumé in response to a HOTLINE announcement. Questions concerning positions should be addressed to the advertiser, not to Returned Volunteer Services. HOTLINE is published twice monthly for the use of RPCVs and should not be posted on bulletin boards or passed on to non-RPCVs. The Peace Corps has no control over, nor responsibility for, HOTLINE advertisers, nor do we have personal knowledge relating to working conditions of advertised opportunities. If you have any complaints about an advertiser, please write us.