UNITED STATES DEPARTMENT OF AGRICULTURE
Farm Service Agency
Washington, DC 20250

For: State and County Offices

Processing Prompt Payment Interest (PPI) Payments for Corrected LDP's

Approved by: Deputy Administrator, Management

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1 Overview

A
Background

Recent changes to the Check Writing software provided for the automated calculation and creation of PPI disbursements when issuing payments using the Check Writing function and when issuing automated LDP's. The software was also modified to automatically calculate PPI by using the payment number of the late disbursement when using program code "INTPEN" in the Check Writing software. Notice FI-2404 provided complete instructions on using the new software.

When LDP is re-entered as a corrected LDP, an automated PPI payment is not created and the County Office is required to issue the PPI payment using the Check Writing software. In some cases, the amount of PPI for these LDP's was calculated incorrectly in the Check Writing software. Modifications to the software included in County Release No. 431 will allow the payment amount, payment date, and due date of late LDP's to be changed on the Accounting Payment Data Screen ANK34010 to calculate the correct amount of PPI due.

B
Purpose

This notice provides instructions on modifying payment data, when applicable, for re-entered corrected LDP's.

C
Contact

If there are questions about this notice:

- County Offices shall contact the State Office
- State Offices shall contact Lenior Simmons, FMD at 703-305-1313.

Disposal Date	Distribution
December 1, 2000	State Offices; State Offices relay to County Offices

2   Issuing an "INTPEN" Disbursement for a Corrected LDP

A
Introduction

County Offices must issue a PPI payment, when applicable, for re-entered corrected LDP's using the Check Writing software using program code "INTPEN". After installation of County Release No. 431, County Offices will be able to modify the payment amount, payment date, and the due date of the late LDP payment record to correctly calculate the amount of the interest penalty due.

B
Issuing LDP "INTPEN" Disbursements

If necessary, County Offices shall follow this table to modify the payment amount, payment date, and due date.

Note: These procedures are only valid for interest penalty payments issued for LDP payments.

Step	Action	Result
1	On Accounting - Check Writing Main Menu ANK000, select option 1, "On-line Check Writing".	Screen ANK31501 will be displayed to enter payment information.
2	On Screen ANK31501, enter the following: • "INTPEN" in the "Program Code" field • issue date of the payable • producer ID number, type, and facility code **or** name. PRESS "Enter" to continue.	Screen ANK34010 will be displayed.
3	On Screen ANK34010, enter the payment number of the LDP payment that was made late. PRESS "Enter" to continue.	The LDP payment data will be displayed.

2   Issuing an "INTPEN" Disbursement for a Corrected LDP (Continued)

**B
Issuing LDP
"INTPEN"
Disbursements
(Continued)**

Step	Action	Result
4	Verify that the payment amount, payment date, and due date are the correct.	

IF the...	THEN...
payment data is **correct**	continue processing the "INTPEN" payment according to instructions in Notice FI-2404 and 1-FI.
payment data is **incorrect**	enter the correct payment amount, payment date, or due date so the system can calculate the amount of PPI due. The calculated interest penalty amount will display on Screen ANKINT10. Continue processing the payment according to instruction in Notice FI-2404 and 1-FI.

The following is an example of Screen ANK34010 in which the data fields can be modified for an LDP payment.

```
Accounting                      081 JAZMINE COUNTY        On-line          ANK34010
 Enter Late Payment Data Screen    Version: AD33          03-31-2000 12:44      Term D4


 Producer/Non-Producer ID  444 44 4444 S IDA WEBB
 Program Code  INTPEN          Issue Date  03-31-2000


 Late Payment Number D0001495
 Late Payment Information
   Payment Amount     500.00       Program Code  98LDPSOYA
     (Principal)
   Payment Date     01-05-1999     Due Date        11-30-1999
 Payment Amount, Payment Date and Due Date may be changed to allow
    proper INTPEN calculation. Changes will NOT affect file data for
    the late payment.


 Enter=Continue  Cmd2=Restart  Cmd4=Previous Screen Cmd7=End
```