



Subject: STANDARD FORM 132, APPORTIONMENT AND REAPPORTIONMENT SCHEDULE

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Exhibit 5-65-B Conceptual Budgetary Framework
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5-65-00 AUTHORITY

As specified in 31 U.S.C. 3512, the head of each agency shall establish and maintain systems of accounting and internal controls that provide reliable accounting and internal controls for the activities of the agencies. These systems will provide the basis for preparing and supporting the budget requests of the agency; for providing financial information the President requires in formulating the budget; and for executing the budget.

31 U.S.C. 1514 requires the head of each agency, subject to approval of the President, to prescribe by regulation a system of administrative control of funds. The approval of fund control regulations has been delegated to the Director of OMB. OMB approval is intended to ensure that the objective of financial plans are met. HHS guidance on "Administration Control of Funds and Budget Execution Policy" is contained in Chapter 2-10 of this manual.

An integral part of the control of funds is the Standard Form 132 used to request apportionment or reapportionment of each appropriation or fund account subject to apportionment.

This chapter does not cover Loans or Trust Funds. There will be separate chapters on these issues. HHS does not have Borrowing or Contract Authority so these topics are not illustrated in this chapter.

5-65-10 REPORTING STANDARDS

This chapter supplements the instruction in OMB Circular No. A-34 Sec. No. 34, Apportionment and Reapportionments Procedures. OMB Circular A-34 Sec. No. 34 contains guidance on: the coverage, adjustments not requiring submission, supporting data, number of

copies, authorizing officer and a line by line explanation of the SF-132. This chapter also contains the crosswalk of HHS Standard General Ledger (SGL) accounts to the SF-132 Apportionment and Reapportionment Schedule.

Lines 1 through 7 on the SF 132 mirror lines 1 through 7 on the SF 133. The remaining lines are related, but different. In addition, the SF 132 contains four columns, Description, Amount of latest SF 132, Agency Request, and Action by OMB. For a detailed explanation of these columns and line entries, see OMB Circular A-34 Section 35.1 and Exhibits 35 and 36.

Exhibit 5-65-A shows the crosswalk of the accounts and transactions to the SF 132 and Exhibit 5-65-B displays the conceptual budgetary framework. Exhibits 5-65-C, 5-65-D, 5-65-E and 5-65-F give an example of a proforma SF 132 scenario showing the transactions, preclosing trial balance and related SF 132.

5-65-20 TIMING OF REPORTS

Initial Apportionments

The SF 132 is used both for the initial apportionments and for subsequent reapportionment. For initial apportionments where any part of the budgetary resources for the account does not result from current action of Congress, the initial apportionment will be submitted to OMB by August 21. For initial apportionment from current action of Congress the SF 132 will be submitted to OMB within 10 calendar days after the approval of the appropriation or by August 21, whichever is later.

Reapportionments

Reapportionment requests will be submitted to OMB as soon as a change in an apportionment previously made becomes necessary due to changes in amounts available, program requirements, or cost factors (except as specified in section 34.5 of OMB Circular A-34). Such requests will be submitted so as to allow time for action by OMB before revised amounts are needed for obligation. Where emergencies, such as those involving the safety of human life or the protection of property, require immediate action, agency requests for reapportionment and OMB approval may be accomplished by telephone. As soon thereafter as practicable, agencies will submit apportionment schedules reflecting such action.

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STANDARD FORM 132 AND CROSSWALK

Note 1	= Transaction executed by SF 132 data input and used to update accounting records.
Note 2	= Transaction executed by accounting system and used to update the SF 132.
Note 3	= Transaction executed by accounting system after Treasury accomplished transaction.
Note 4	= Transaction generated by Operations Branch through daily activity.
Note 5	Applicable only to multi and no-year accounts
Note 6	All account balances are ending balances unless noted otherwise

Line Number	Title	Account No. (Trans. No.) Note 6	Comments
BUDGETAR	Y RESOURCES		
1 Buc	dget authority:		
1A	Appropriations	4119 (00B), 4119 (00R), 4119 (003), 4119 (00C), 4150 (00V), 4112 (00A)	Note 1 Transaction Code depends on the type of appropriation (appropriation, deficiency appropriation, indefinite appropriation, reappropriation, tion, etc.)
1B	Borrowing authority		Not used in HHS
1C	Contract authority		Not used in HHS
1D	<pre>Net transfers, current year authority realized (+ or -)</pre>	4170 (005)	Note 3 (executed with an SF 1151)
1E	Other	4160 (00M), 4120 (002)	Note 1

		Account No.	
Line	Title	(Trans. No.)	Comments
Number	licie	Note 6	Commerce
	l obligated balance	Noce o	
2A	Brought forward,	4395, 4450,	Note 2 & Note 5
ZA	October 1	4620, 4650	(until actual
	Occober 1	should equal	amounts are
		4201, 4221,	known, this is
		4222, 4225,	input through
		4251, 4283,	the SF 132.)
		4287, 4801,	·
		4802, 4901	
2B	Net transfers, prior year	4190 (00G)	Note 3
	balance, actual (+ or -)		(Executed with
			an SF 1151)
2C	Anticipated transfers,	4180 (00N)	Note 1
	prior year balance		
_	(+ or -)		
	ending authority form offsett	ing	
	llections (gross)		
	rned	1050 1061	
3A1	Collected	4252, 4261,	Note 4
		4264, 4265,	
		4266, 4273, 4277, 4872,	
		4972	
3A2	Receivable from Federal	4251 (E-B),	Note 4
	sources	4283 (E-B),	
		4287 (E-B)	
3B Cha	ange in Unfilled customers' o	rders	
(+	or -)		
3B1	Advance received	4222 (E-B)	Note 4
3B2	Without advance from	4221 (E-B)	Note 4
	Federal sources		
	ticipated for rest of year		
3C1	Advance for anticipated		Only use with
	orders		prior OMB
			approval
3C2	Without advance	4210 (006)	Note 1
	ansfers from trust funds	14055	27 1 2
3D1	Collected	4255	Note 3
3D2	Anticipated	4215	No TC exists at
4 5	17.		this time
	coveries of prior year obliga		27 1 4
4A	Actual	4871,4971	Note 4
4B	Anticipated	4310 (00E)	Note 1

Line Number	Title	Account No. (Trans. No.) Note 6	Comments
5	Temporarily not available pursuant to P L(-)	4395 (00Q)	Note 1 Temporarily withheld amounts only
	rmanently not available		
6A	Cancellations of expired and no-year accounts	4350	Note 2
6B	Enacted rescissions of prior year balances (-)	4393 (00L), 4392 (00K)	Note 1
6C	Capital transfers and redemption of debt (-)	4147	Note 3
6D	Other authority withdrawn (-)		Not used in HHS
бE	Pursuant to P.L.	4396 (00H)	Note 1
6F	Anticipated for rest of year (+ or -)		Not used in HHS
7	Total Budgetary Resources		Must equal line 12
gqA 8	portioned:		
Cat	tegory A:		
8	(1) First quarter Note: Apportionments recorded as available for distribution to subsequent quarters (4512) and allocated by quarters (4511)	4511 4590 transaction 007 followed by 013	Note 1
8	(2) Second quarter	4511 (013)	Note 1
8	(3) Third quarter	4511 (013)	Note 1
8	(4) Fourth quarter	4511 (013)	Note 1
	tegory B:		
8	Subcatagory AN	4511 (013)	Note 1
9	Withheld pending rescission	4420 (00J)	Note 1
10	Deferred	4430 (009)	Note 1
11	Unapportioned balance revolving fund	SGL Not Assigned	Requesting USSGL to assign account number(s)
12	Total Budgetary Resources		must equal line 7

Conceptual Budgetary Framework

Budgetary Resources

Status of Budgetary Resources

4047 Anticipated Payments to Treasury 4060 Anticipated Collection from Non-Federal Sources 4070 Anticipated Collections from Federal Sources 4112 Deficiency Appropriations 4114 Appropriations Realized But Withdrawn 4119 Other Appropriations Realized 4120 Appropriations Anticipated - Indefinite 4147 Actual Transfers to Treasury 4150 Reappropriations 4160 Anticipated Transfers - Current-Year Authority 4170 Transfers - Current-Year Authority 4175 Allocation Transfers of Current-Year Authority 4176 Allocation Transfer - Prior-Year Balances 4180 Anticipated Transfers - Prior-Year Authority 4190 Transfers - Prior-Year Balances 4201 Total Actual Resources - Collected 4210 Anticipated Reimbursements and Other Income 4221 Unfilled Customer Orders Without Advances 4222 Unfilled Customer Orders With Advance 4251 Reimbursements and Other Income Earned -Receivable 4252 Reimbursements and Other Income Earned -Collected 4261 Actual Collection of Fees 4264 Actual Collection of Rent 4265 Proceeds From Collateral 4266 Other Actual Collections - Non-Federal 4273 Interest Collected From Treasury 4277 Other Actual Collections -Federal 4283 Interest Receivable form Treasury 4287 Other Federal Receivable 4393 Rescissions - Prior-Year 4395 Authority Unavailable Pursuant to Public Law 4396 Authority Permanently Not Available Pursuant to Public Law 4392 Rescissions 4395 Authority Unavailable Pursuant to Public Law -4396 Authority Permanently Not Available Pursuant to Public Law 4871 Downward Adjustments of Prior-Year Unpaid **Unexpended Obligations** 4971 Downward Adjustment of Prior-Year Unpaid

Expended Authority

4972 Downward Adjustment of Prior-Year Paid Expended Authority Refunds Collected

(Application of Budgetary Resources) 4310 Anticipated Recoveries of Prior-Year Obligations 4350 Cancelled Authority 4420 Unapportioned Authority - Pending Recission 4430 Unapportioned Authority - OMB Deferral 4450 Unapportioned Authority - Available 4511 Apportionment Available for Distribution -Current Ouarter 4512 Apportionment Available for Distribution -**Subsequent Quarters** 4590 Apportionment Unavailable 4610 Allotments - Realized Resources 4620 Other Funds Available for Commitment / Obligation 4630 Funds Not Available for Commitment / Obligation 4650 Allotments - Expired Authority 4700 Commitments 4801 Unexpended Obligations - Unpaid 4802 Unexpended Obligations - Prepaid / Advanced 4870 Downward Adjustments of Prior-Year Undelivered Orders 4880 Upward Adjustments of Prior-Year Undelivered Orders 4881 Upward Adjustments of Prior-Year Unpaid **Unexpended Obligations** 4882 Upward Adjustments of Prior-Year Prepaid / **Unexpended Obligations** Advanced 4901 Expended Authority - Unpaid 4902 Expended Authority - Paid 4981 Upward adjustments of Prior-year Unpaid Expended Authority 4982 Upward Adjustments of Prior-Year Expended

Authority

PROFORMA SF 132 SCENARIO

For the purposes of presentation, assume the following:

- 1. Definite annual appropriation of 1,000
- 2. Anticipated indefinite appropriation of 800
- 3. Show the 800 of anticipated indefinite appropriation as unavailable
- 4. Anticipated non-expenditure transfer from prior year FY appropriation of 700
- 5. Estimate anticipated reimbursement of 450
- 6. Show the 450 anticipated reimbursement as unavailable
- 7. Amount of anticipated recoveries of prior year obligations of 10
- 8. Show the 10 anticipated recoveries of prior year obligations as unavailable
- 9. Amount temporarily unavailable pursuant to public law of 300
- 10. Amount of enacted rescissions of prior year balances of 0 (Note: This example is an annual appropriation so it typically does not have a rescission of a prior-year balance.)
- 11. Amount permanently unavailable pursuant to public law of 200
- 12. Amount apportioned by OMB and available for allotment 1875
- 13. Amount that was available in subsequent quarter and now changed to available in current quarter 50
- 14. Amount of budgetary resources pending rescission by Congress 25
- 15. Amount of budgetary authority deferred from apportionments by OMB 40

SCENARIO TRANSACTIONS

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts	
1. (SF 132 Line 1A) To record the realization of a definite appropriation of 1,000. (Please note transaction 001 is outside the SF 132 process but must precede the process.)	001	Proprietary DR. 1011 Authority CR. 3100 Appropriated Capital	1,000 1,000
	00B	Budgetary DR. 4119 Other Appropriations Realized CR. 4450 Unapportioned Authority - Available	1,000 1,000
2. (SF 132 Line 1E) To record anticipated indefinite appropriation.	002	Proprietary None Budgetary DR. 4120 Appropriations Anticipated - Indefinite CR. 4450 Unapportioned Authority - Available	800 800
3. (SF 132 Line 8) To apportion the anticipated amount of unavailable. (Any time you anticipate funds, you immediately show them as unavailable) Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007	Proprietary None Budgetary DR. 4450 Unapportioned Authority CR. 4590 Apportionments Unavailable - Anticipated Resources	800 800

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts	
4. (SF 132 Line 2C) To record Anticipated Non- expenditure Transfer From Prior Yr FY Appropriation.	001	Proprietary DR. 1011 Authority CR. 3100 Appropriated Capital	700 700
	00N	Budgetary DR. 4180 Anticipated Transfers - Prior-Year Authority CR. 4512 Apportionment Available for Distribution - Subsequent Quarters	700 700
5. (SF 132 Line 3C2) To record the estimated anticipated reimbursements.	006	Proprietary None Budgetary DR. 4210 Anticipated Reimbursements and Other Income CR. 4450 Unapportioned Authority - Available	450 450
6. (SF 132 Line 8) To apportion the anticipated amount of unavailable. (Any time you anticipate funds, you immediately show them as unavailable) Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007	Proprietary None Budgetary DR. 4450 Unapportioned Authority CR. 4590 Apportionments Unavailable - Anticipated Resources	450 450

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Propr	ietary Accounts
7. (SF 132 Line 4B) To record estimated recoveries of Prior Obligation.	00E	Proprietary None Budgetary DR. 4310 Anticipated Recoveries of Prior-Year Obligations CR. 4450 Unapportioned Authority - Available	10 10
8. (SF 132 Line 8) To show estimate recoveries of Prior Obligation as unavailable. (Any time you anticipate funds, you immediately show them as unavailable) Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007	Proprietary None Budgetary DR. 4450 Unapportioned Authority CR. 4590 Apportionments Unavailable - Anticipated Resources	10
9. (SF 132 Line 5) To record authority temporarily unavailable pursuant to public law.	00Q	Proprietary Budgetary DR. 4450 Unapportioned Authority - Available CR. 4395 Authority Unavailable Pursuant to Public Law - Temporary	400

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts	
10. (SF 132 Line 6B) To record the enacted rescissions of prior year balances of 0. This used only if the rescission is proposed by the President.	00L	Proprietary None Budgetary DR. 4420 Unapportioned Authority - Pending Rescission CR. 4393 Rescissions - Prior-Year 0	
11. (SF 132 Line 6E) Record authority made permanently unavailable pursuant to public law.	001 00H	Proprietary DR. 3100 Unexpended Appropriation CR. 1011 Authority 200 Budgetary DR. 4450 Unapportioned Authority - Available 200 CR. 4396 Authority Permanently Not Available Pursuant to Public Law 200	
12. (SF 132 Line 8) To record budgetary authority apportioned by OMB and available for allotment. Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007 013	Proprietary None Budgetary DR. 4512 Apportionment Available for Distribution - Subsequent Quarters 335 CR. 4450 Unapportioned Authority Available 335 DR. 4511 Apportionment Available for Distribution - Current Quarter 335 CR. 4512 Apportionment Available for Distribution - Subsequent Quarter 335	

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts
13. (SF 132 Line 8) Record a change in the availability of Apportionment at the Beginning of the period	013	Proprietary None Budgetary DR. 4512 Apportionment Available for Distribution - Subsequent Quarter 50 CR. 4511 Apportionment Available for Distribution - Current Quarter 50
14. (SF 132 Line 9) To record budgetary resources pending rescission by Congress.	001	Proprietary None Budgetary DR. 4450 Unapportioned Authority - Available 25 CR. 4420 Unapportioned Authority - Pending Rescission 25
15. (SF 132 Line 10) Record budgetary authority withheld from apportionments (deferral) by OMB.	009	Proprietary None Budgetary DR.4450 Unapportioned Authority - Available CR. 4430 Unapportioned Authority - OMB Deferral 40

SCENARIO PRECLOSING TRIAL BALANCE

Proprietary	\	Q
1011 Authority	<u>ebit</u> 1500	<u>Credit</u>
3100 Appropriated Capital		<u>1500</u>
Total	<u>1500</u>	<u>1500</u>
Budgetary		
Budgetary		
Ι	ebit	Credit
4119 Other Appropriations Realized	1000	
4120 Appropriations Anticipated - Indefinite	800	
4180 Anticipated Transfers - Prior-Year Authority	700	
4210 Anticipated Reimbursements and Other Income	450	
4310 Anticipated Recoveries of Prior-Year	1.0	
Obligations	10	
4393 Rescissions - Prior-Year	0	
4395 Authority Unavailable Pursuant to		400
Public Law - Temporary		400
4396 Authority Permanently Not Available		
Pursuant to Public Law		200
4420 Unapportioned Authority - Pending Rescission		25
4430 Unapportioned Authority - OMB Deferral		40
4450 Unapportioned Authority - Available		0
4511 Apportionment Available for Distribution -		
Current Quarter		385
4512 Apportionment Available for Distribution -		
Subsequent Quarters		650
4590 Apportionment Unavailable		1260
Total	2960	2960

SCENARIO STANDARD FORM 132

Line Number	Title	Account Number	Amount	
BUDGETA	RY RESOURCES			
1 Bu	dget authority:			
1A	Appropriations	4119	1,000	
1B	Borrowing authority			
1C	Contract authority			
1D	Net transfers, current year authority realized (+ or -)			
1E	Other	4120	800	
2 Un	obligated balance			
2A	Brought forward, October 1			
2В	Net transfers, prior year balance, actual (+ or -)			
2C	Anticipated transfers, prior year balance (+ or -)	4180	700	
	3 Spending authority from offsetting collections (gross)			
3A Ea	rned			
3A1	Collected			
3A2	Receivable from Federal sources			

Line Number	Title	Account Number	Amount
3B Ch	ange in Unfilled custor	mers' orders (+ or -)	
3B1	Advance received		
3B2	Without advance from Federal sources		
3C An	ticipated for rest of	year	
3C1	Advance for anticipated orders		
3C2	Without advance	4210	450
3D Tr	ansfers from trust fund	ds	
3D1	Collected		
3D2	Anticipated	4310	10
3 Re	coveries of prior year	obligations	
4A	Actual		
4B	Anticipated		
5	Temporarily not available pursuant to P L(-)	4395	400
6 Pe	rmanently not available	2	
бA	Cancellations of expired and no-year accounts		
6В	Enacted rescissions of prior year balances (-)		
6C	Capital transfers and redemption of debt (-)		
6D	Other authority withdrawn (-)		

Line Number	Title	Account Number	Amount
6E	Pursuant to P.L	4396	200
6F	Anticipated for rest of year (+ or -)		
7	Total Budgetary Resources		2,610
8 Ap	pportioned:		
Ca	itegory A:		
8	(1) First quarter	4511, 4590	1,645
8	(2) Second quarter	4512	650
8	(3) Third quarter		
8	(4) Fourth quarter		
Ca	itegory B:		
8	(1) Subcategory 1		
8	(2) Subcategory 2		
8	(3) Subcategory 3		
8	(4) Subcategory 4		
9	Withheld pending rescission	4420	275
10	Deferred	4430	40
11	Unapportioned balance revolving fund		
12	Total Budgetary Resources		2,610

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	balance, actual (+ or -)		(Executed with
			an SF 1151)
2C	Anticipated transfers,	4180 (00N)	Note 1
	prior year balance		
_	(+ or -)		
	ending authority form offsett	ing	
	llections (gross)		
	rned	1050 1061	
3A1	Collected	4252, 4261,	Note 4
		4264, 4265,	
		4266, 4273, 4277, 4872,	
		4972	
3A2	Receivable from Federal	4251 (E-B),	Note 4
	sources	4283 (E-B),	
		4287 (E-B)	
3B Cha	ange in Unfilled customers' o	rders	
(+	or -)		
3B1	Advance received	4222 (E-B)	Note 4
3B2	Without advance from	4221 (E-B)	Note 4
	Federal sources		
	ticipated for rest of year		
3C1	Advance for anticipated		Only use with
	orders		prior OMB
			approval
3C2	Without advance	4210 (006)	Note 1
	ansfers from trust funds	14055	27 1 2
3D1	Collected	4255	Note 3
3D2	Anticipated	4215	No TC exists at
4 5	17.		this time
4 Recoveries of prior year obligations			27 1 4
4A	Actual	4871,4971	Note 4
4B	Anticipated	4310 (00E)	Note 1

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6D	Other authority withdrawn (-)		Not used in HHS
бE	Pursuant to P.L.	4396 (00H)	Note 1
6F	Anticipated for rest of year (+ or -)		Not used in HHS
7	Total Budgetary Resources		Must equal line 12
gqA 8	portioned:		
Cat	tegory A:		
8	(1) First quarter Note: Apportionments recorded as available for distribution to subsequent quarters (4512) and allocated by quarters (4511)	4511 4590 transaction 007 followed by 013	Note 1
8	(2) Second quarter	4511 (013)	Note 1
8	(3) Third quarter	4511 (013)	Note 1
8	(4) Fourth quarter	4511 (013)	Note 1
	tegory B:		
8	Subcatagory AN	4511 (013)	Note 1
9	Withheld pending rescission	4420 (00J)	Note 1
10	Deferred	4430 (009)	Note 1
11	Unapportioned balance revolving fund	SGL Not Assigned	Requesting USSGL to assign account number(s)
12	Total Budgetary Resources		must equal line 7

Conceptual Budgetary Framework

Budgetary Resources

Status of Budgetary Resources

4047 Anticipated Payments to Treasury 4060 Anticipated Collection from Non-Federal Sources 4070 Anticipated Collections from Federal Sources 4112 Deficiency Appropriations 4114 Appropriations Realized But Withdrawn 4119 Other Appropriations Realized 4120 Appropriations Anticipated - Indefinite 4147 Actual Transfers to Treasury 4150 Reappropriations 4160 Anticipated Transfers - Current-Year Authority 4170 Transfers - Current-Year Authority 4175 Allocation Transfers of Current-Year Authority 4176 Allocation Transfer - Prior-Year Balances 4180 Anticipated Transfers - Prior-Year Authority 4190 Transfers - Prior-Year Balances 4201 Total Actual Resources - Collected 4210 Anticipated Reimbursements and Other Income 4221 Unfilled Customer Orders Without Advances 4222 Unfilled Customer Orders With Advance 4251 Reimbursements and Other Income Earned -Receivable 4252 Reimbursements and Other Income Earned -Collected 4261 Actual Collection of Fees 4264 Actual Collection of Rent 4265 Proceeds From Collateral 4266 Other Actual Collections - Non-Federal 4273 Interest Collected From Treasury 4277 Other Actual Collections -Federal 4283 Interest Receivable form Treasury 4287 Other Federal Receivable 4393 Rescissions - Prior-Year 4395 Authority Unavailable Pursuant to Public Law 4396 Authority Permanently Not Available Pursuant to Public Law 4392 Rescissions 4395 Authority Unavailable Pursuant to Public Law -4396 Authority Permanently Not Available Pursuant to Public Law 4871 Downward Adjustments of Prior-Year Unpaid **Unexpended Obligations** 4971 Downward Adjustment of Prior-Year Unpaid

Expended Authority

4972 Downward Adjustment of Prior-Year Paid Expended Authority Refunds Collected

(Application of Budgetary Resources) 4310 Anticipated Recoveries of Prior-Year Obligations 4350 Cancelled Authority 4420 Unapportioned Authority - Pending Recission 4430 Unapportioned Authority - OMB Deferral 4450 Unapportioned Authority - Available 4511 Apportionment Available for Distribution -Current Ouarter 4512 Apportionment Available for Distribution -**Subsequent Quarters** 4590 Apportionment Unavailable 4610 Allotments - Realized Resources 4620 Other Funds Available for Commitment / Obligation 4630 Funds Not Available for Commitment / Obligation 4650 Allotments - Expired Authority 4700 Commitments 4801 Unexpended Obligations - Unpaid 4802 Unexpended Obligations - Prepaid / Advanced 4870 Downward Adjustments of Prior-Year Undelivered Orders 4880 Upward Adjustments of Prior-Year Undelivered Orders 4881 Upward Adjustments of Prior-Year Unpaid **Unexpended Obligations** 4882 Upward Adjustments of Prior-Year Prepaid / **Unexpended Obligations** Advanced 4901 Expended Authority - Unpaid 4902 Expended Authority - Paid 4981 Upward adjustments of Prior-year Unpaid Expended Authority 4982 Upward Adjustments of Prior-Year Expended

Authority

PROFORMA SF 132 SCENARIO

For the purposes of presentation, assume the following:

- 1. Definite annual appropriation of 1,000
- 2. Anticipated indefinite appropriation of 800
- 3. Show the 800 of anticipated indefinite appropriation as unavailable
- 4. Anticipated non-expenditure transfer from prior year FY appropriation of 700
- 5. Estimate anticipated reimbursement of 450
- 6. Show the 450 anticipated reimbursement as unavailable
- 7. Amount of anticipated recoveries of prior year obligations of 10
- 8. Show the 10 anticipated recoveries of prior year obligations as unavailable
- 9. Amount temporarily unavailable pursuant to public law of 300
- 10. Amount of enacted rescissions of prior year balances of 0 (Note: This example is an annual appropriation so it typically does not have a rescission of a prior-year balance.)
- 11. Amount permanently unavailable pursuant to public law of 200
- 12. Amount apportioned by OMB and available for allotment 1875
- 13. Amount that was available in subsequent quarter and now changed to available in current quarter 50
- 14. Amount of budgetary resources pending rescission by Congress 25
- 15. Amount of budgetary authority deferred from apportionments by OMB 40

SCENARIO TRANSACTIONS

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts	
1. (SF 132 Line 1A) To record the realization of a definite appropriation of 1,000. (Please note transaction 001 is outside the SF 132 process but must precede the process.)	001 00B	Proprietary DR. 1011 Authority CR. 3100 Appropriated Capital Budgetary DR. 4119 Other Appropriations Realized CR. 4450 Unapportioned Authority - Available 1,000	
2. (SF 132 Line 1E) To record anticipated indefinite appropriation.	002	Proprietary None Budgetary DR. 4120 Appropriations Anticipated - Indefinite 800 CR. 4450 Unapportioned Authority - Available 800	
3. (SF 132 Line 8) To apportion the anticipated amount of unavailable. (Any time you anticipate funds, you immediately show them as unavailable) Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007	Proprietary None Budgetary DR. 4450 Unapportioned Authority 800 CR. 4590 Apportionments Unavailable - Anticipated Resources 800	

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts	
4. (SF 132 Line 2C) To record Anticipated Non- expenditure Transfer From Prior Yr FY Appropriation.	001	Proprietary DR. 1011 Authority CR. 3100 Appropriated Capital	700 700
	00N	Budgetary DR. 4180 Anticipated Transfers - Prior-Year Authority CR. 4512 Apportionment Available for Distribution - Subsequent Quarters	700 700
5. (SF 132 Line 3C2) To record the estimated anticipated reimbursements.	006	Proprietary None Budgetary DR. 4210 Anticipated Reimbursements and Other Income CR. 4450 Unapportioned Authority - Available	450 450
6. (SF 132 Line 8) To apportion the anticipated amount of unavailable. (Any time you anticipate funds, you immediately show them as unavailable) Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007	Proprietary None Budgetary DR. 4450 Unapportioned Authority CR. 4590 Apportionments Unavailable - Anticipated Resources	450 450

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Propr	ietary Accounts
7. (SF 132 Line 4B) To record estimated recoveries of Prior Obligation.	00E	Proprietary None Budgetary DR. 4310 Anticipated Recoveries of Prior-Year Obligations CR. 4450 Unapportioned Authority - Available	10 10
8. (SF 132 Line 8) To show estimate recoveries of Prior Obligation as unavailable. (Any time you anticipate funds, you immediately show them as unavailable) Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007	Proprietary None Budgetary DR. 4450 Unapportioned Authority CR. 4590 Apportionments Unavailable - Anticipated Resources	10
9. (SF 132 Line 5) To record authority temporarily unavailable pursuant to public law.	00Q	Proprietary Budgetary DR. 4450 Unapportioned Authority - Available CR. 4395 Authority Unavailable Pursuant to Public Law - Temporary	400

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts	
10. (SF 132 Line 6B) To record the enacted rescissions of prior year balances of 0. This used only if the rescission is proposed by the President.	00L	Proprietary None Budgetary DR. 4420 Unapportioned Authority - Pending Rescission CR. 4393 Rescissions - Prior-Year 0	
11. (SF 132 Line 6E) Record authority made permanently unavailable pursuant to public law.	001 00Н	Proprietary DR. 3100 Unexpended Appropriation CR. 1011 Authority 200 Budgetary DR. 4450 Unapportioned Authority - Available 200 CR. 4396 Authority Permanently Not Available Pursuant to Public Law 200	
12. (SF 132 Line 8) To record budgetary authority apportioned by OMB and available for allotment. Note: If funds are immediately available for Apportionment use Object Class (OC) 99.00. If funds are not immediately available use OC 99.01. For example anticipated funds are recorded in 4590 (OC 99.01) then when the anticipation is realized funds are moved from 4590 to 4512 (Transaction 005).	007 013	Proprietary None Budgetary DR. 4512 Apportionment Available for Distribution - Subsequent Quarters 335 CR. 4450 Unapportioned Authority Available 335 DR. 4511 Apportionment Available for Distribution - Current Quarter 335 CR. 4512 Apportionment Available for Distribution - Subsequent Quarter 335	

Description of the Transaction	HHS Transaction No.	Dr and Cr for Both the Budgetary and Proprietary Accounts
13. (SF 132 Line 8) Record a change in the availability of Apportionment at the Beginning of the period	013	Proprietary None Budgetary DR. 4512 Apportionment Available for Distribution - Subsequent Quarter 50 CR. 4511 Apportionment Available for Distribution - Current Quarter 50
14. (SF 132 Line 9) To record budgetary resources pending rescission by Congress.	001	Proprietary None Budgetary DR. 4450 Unapportioned Authority - Available 25 CR. 4420 Unapportioned Authority - Pending Rescission 25
15. (SF 132 Line 10) Record budgetary authority withheld from apportionments (deferral) by OMB.	009	Proprietary None Budgetary DR.4450 Unapportioned Authority - Available CR. 4430 Unapportioned Authority - OMB Deferral 40

SCENARIO PRECLOSING TRIAL BALANCE

Proprietary	\	Q
1011 Authority	<u>ebit</u> 1500	<u>Credit</u>
3100 Appropriated Capital		<u>1500</u>
Total	<u>1500</u>	<u>1500</u>
Dudgetary		
Budgetary		
Ι	ebit	Credit
4119 Other Appropriations Realized	1000	
4120 Appropriations Anticipated - Indefinite	800	
4180 Anticipated Transfers - Prior-Year Authority	700	
4210 Anticipated Reimbursements and Other Income	450	
4310 Anticipated Recoveries of Prior-Year	1.0	
Obligations	10	
4393 Rescissions - Prior-Year	0	
4395 Authority Unavailable Pursuant to		400
Public Law - Temporary		400
4396 Authority Permanently Not Available		
Pursuant to Public Law		200
4420 Unapportioned Authority - Pending Rescission		25
4430 Unapportioned Authority - OMB Deferral		40
4450 Unapportioned Authority - Available		0
4511 Apportionment Available for Distribution -		
Current Quarter		385
4512 Apportionment Available for Distribution -		
Subsequent Quarters		650
4590 Apportionment Unavailable		1260
Total	2960	2960

SCENARIO STANDARD FORM 132

Line Number	Title	Account Number	Amount			
BUDGETA	BUDGETARY RESOURCES					
1 Bu						
1A	Appropriations	4119	1,000			
1B	Borrowing authority					
1C	Contract authority					
1D	Net transfers, current year authority realized (+ or -)					
1E	Other	4120	800			
2 Un						
2A	Brought forward, October 1					
2В	Net transfers, prior year balance, actual (+ or -)					
2C	Anticipated transfers, prior year balance (+ or -)	4180	700			
3 Sp						
3A Earned						
3A1	Collected					
3A2	Receivable from Federal sources					

Line Number	Title	Account Number	Amount		
3B Change in Unfilled customers' orders (+ or -)					
3B1	Advance received				
3B2	Without advance from Federal sources				
3C An					
3C1	Advance for anticipated orders				
3C2	Without advance	4210	450		
3D Tr	ansfers from trust fund	ds			
3D1	Collected				
3D2	Anticipated	4310	10		
3 Re	3 Recoveries of prior year obligations				
4A	Actual				
4B	Anticipated				
5	Temporarily not available pursuant to P L(-)	4395	400		
6 Permanently not available					
бA	Cancellations of expired and no-year accounts				
6В	Enacted rescissions of prior year balances (-)				
6C	Capital transfers and redemption of debt (-)				
6D	Other authority withdrawn (-)				

Line Number	Title	Account Number	Amount
6E	Pursuant to P.L	4396	200
6F	Anticipated for rest of year (+ or -)		
7	Total Budgetary Resources		2,610
8 Ap	portioned:		
Са	tegory A:		
8	(1) First quarter	4511, 4590	1,645
8	(2) Second quarter	4512	650
8	(3) Third quarter		
8	(4) Fourth quarter		
Ca	itegory B:		
8	(1) Subcategory 1		
8	(2) Subcategory 2		
8	(3) Subcategory 3		
8	(4) Subcategory 4		
9	Withheld pending rescission	4420	275
10	Deferred	4430	40
11	Unapportioned balance revolving fund		
12	Total Budgetary Resources		2,610