# **2004 APPLICATION**



Bureau of Educational and Cultural Affairs • U.S. Department of State

THE MUSKIE/FSA GRADUATE FELLOWSHIP PROGRAM PROVIDES OPPORTUNITIES FOR GRADUATE LEVEL STUDY IN THE UNITED STATES IN THE FOLLOWING FIELDS:

- BUSINESS ADMINISTRATION
- ECONOMICS
- EDUCATION
- ENVIRONMENTAL MANAGEMENT AND POLICY
- INTERNATIONAL AFFAIRS
- JOURNALISM AND MASS COMMUNICATIONS
- LAW
- LIBRARY AND INFORMATION SCIENCE
- PUBLIC ADMINISTRATION
- PUBLIC HEALTH
- PUBLIC POLICY

THE COMPETITION IS OPEN TO CITIZENS OF:

ARMENIA	KYRGYZ REPUBLIC
AZERBAIJAN	Russia
Belarus	TAJIKISTAN
GEORGIA	TURKMENISTAN
Moldova	UKRAINE
KAZAKHSTAN	UZBEKISTAN



The Edmund S. Muskie/ FREEDOM Support Act Graduate Fellowship Program is sponsored and managed by the Bureau of Educational and Cultural Affairs, U.S. Department of State.

# APPLICATION DEADLINE: 17:00, OCTOBER 31, 2003



# 2004 EDMUND S. MUSKIE/FREEDOM SUPPORT ACT GRADUATE FELLOWSHIP PROGRAM

A PROGRAM OF THE BUREAU OF EDUCATIONAL AND CULTURAL AFFAIRS OF THE UNITED STATES DEPARTMENT OF STATE

Thank you for your interest in the Edmund S. Muskie/FREEDOM Support Act Graduate Fellowship Program.

For more than half a century, the people of the United States have supported international educational and cultural exchange programs as an investment in global understanding and peace. Such exchange programs have a long track record of bringing future leaders from around the world to the United States—and of giving talented young Americans invaluable experiences and insights abroad.

As President George W. Bush has observed, "In today's complex and rapidly changing global marketplace, our collective and individual prosperity relies increasingly on political, economic, and social cooperation that transcends traditional national and cultural barriers." The Edmund S. Muskie/FREEDOM Support Act Graduate Fellowship Program has addressed this challenge successfully for the past ten years.

The U.S. Congress established the Edmund S. Muskie Graduate Fellowship Program in 1992 to support democracy and economic development in Eurasia. Now known as the Muskie/FSA program, it provides opportunities for outstanding young professionals to study at the master's degree level in the United States. Over the past decade, more than 2,800 men and women have studied in 11 academic fields at 195 U.S. universities.

The Bureau of Educational and Cultural Affairs (ECA) in the U.S. Department of State is responsible for the management and oversight of many of the U.S. government's international exchanges. Underlying the role of exchanges in U.S. foreign policy is the belief that mutual understanding is of vital importance in an increasingly interdependent world, and that person-to-person exchange and training is the most effective way to promote mutual understanding. ECA also considers that international exchanges enhance the effectiveness of the United States in dealing with other nations, and that the exchange of persons and ideas is essential to the promotion of democracy, economic prosperity, international cooperation, peace and security around the world.

The Bureau of Educational and Cultural Affairs has awarded **American Councils for International Education: ACTR/ACCELS** and **the Open Society Institute (OSI)** grants to conduct a merit-based competition to recruit, select, place and support Fellows throughout the academic and internship components of the program. These organizations provide follow-on activities for program alumni to continue fostering the development of democratic systems and market economies after program participants return home.





**Open Society Institute** 



The Muskie/FSA Graduate Fellowship Program provides for graduate level studies in business administration, economics, education, environmental management and policy, international affairs, journalism and mass communications, law, library and information science, public administration, public health, and public policy. It is the goal of the Muskie/FSA Program that Fellows, upon their return home, will contribute to the economic and democratic growth of their countries and serve as leaders in the targeted fields of study.

Academic programs will begin in the summer of 2004. Fellows will be placed at academic institutions throughout the United States to take part in graduate programs that are from one to two years in length. Most programs lead to a master's degree or certificate from a U.S. institution, depending on the field of specialization, type of program, and the needs of the candidate.

Muskie/FSA Fellows are enrolled in U.S. higher educational institutions according to their academic interests and professional goals. Fellows may not select their U.S. host universities. Independent applications to U.S. universities neither disqualify applicants from consideration for the Muskie/FSA Program, nor do they enable participants to select their host universities, if they are chosen for the Muskie/FSA Program. During their term of study, Muskie/FSA Fellows must meet the academic standards and requirements of the Muskie/FSA Program and their U.S. host universities. Fellows who successfully complete one academic year of study will have the opportunity to participate in a twelve-week internship for practical training in their field of specialization.

IMPORTANT: Under the terms of the grant and laws governing the J-1 visa required for participation in the Muskie/FSA Program, <u>Muskie/FSA Fellows must return to their home countries immediately upon completion of their fellowships for a period of at least two years</u>. Fellows may not continue for Ph.D. or other studies, and are not eligible for extended practical training or employment in the United States. NO requests for visa extensions, waivers, or transfers will be granted under any circumstances.

### **Eligibility Requirements**

The Muskie/FSA Program does not discriminate on the basis of race, color, sex, religion, national and ethnic origin, or disability. Persons with disabilities are strongly encouraged to apply. Competition for the Muskie/FSA Program is merit-based and open to anyone who is:

- A citizen of Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Russia, Tajikistan, Turkmenistan, Ukraine, or Uzbekistan.
- Residing in one of the 12 participating countries at the time of application and during the selection process.
- Under the age of forty (40) at the time of application.
- The recipient of an undergraduate degree (five- or four-year program) by the time of application. Degree must be in law in order to apply to the Muskie/FSA Program in the field of law.
- Proficient in spoken and written English at the time of application.
- Able to demonstrate professional aptitude and leadership potential in the field of specialization.
- Able to begin the academic exchange program in the United States in the summer of 2004.
- Able to receive and maintain a U.S. J-1 visa.
- Committed to returning to their home country after completion of the program.

Individuals in the following circumstances are NOT eligible for the Muskie/FSA Program:

- U.S. citizens and permanent residents of the United States, or citizens and permanent residents of countries other than the 12 participating countries.
- Spouses of U.S. citizens and permanent residents of the United States, or spouses of citizens of countries other than the 12 participating countries.
- Individuals currently participating in academic, training or research programs outside the 12 participating countries.
- Individuals currently residing or working outside the 12 participating countries.
- Individuals who have participated in a program sponsored or funded by the U.S. government (e.g. USIS/PAS
  or other U.S. government agency) for a period of more than six weeks and who have not fulfilled their twoyear home residency requirement by the time of application.
- Individuals who have received scholarships (e.g. Umid) for which they are still completing a service requirement.
- Individuals who have applied for an immigrant visa to any country or who have requested political asylum in any country. This includes individuals who hold or have applied for a U.S. "green card," or who have applied to the U.S. Diversity Immigrant Visa Lottery.
- Employees of American Councils for International Education: ACTR/ACCELS, their spouse, child, sibling, parent (and in-law), grandparent (and in-law), or grandchild, or a person in a committed relationship with an employee.
- Soros Network Scholarship Programs (NSP) staff who administer the Muskie/FSA Program for the Open Society Institute on behalf of the United States Department of State.

### **Selection Process & Schedule**

Competition for the Muskie/FSA Program is merit-based and selection will be made on the basis of academic excellence, professional aptitude, leadership potential in the field of specialization, and knowledge of English.

October 31, 2003 (by 17:00!) November-December 2003	Application deadline. See pages 9-10 of the application packet for details on where you must submit your application. Applications received after the deadline will not be considered. Field-specific selection committees composed of U.S. academics, specialists, and admission officers meet in the U.S. to review applications and select semifinalists.
Late December 2003	Muskie/FSA coordinators in Eurasia begin to notify applicants of their mid- selection status.
January 2004	Semifinalists are tested and interviewed in their home countries. Semifinalists in all fields will be required to take the Test of English as a Foreign Language (TOEFL). Semifinalists in Business Administration will also be required to take the Graduate Management Admission Test (GMAT). Semifinalists in Economics, Environmental Management and Policy, Journalism and Mass Communications, Library and Information Science, and Public Health must also take the Graduate Record Exam (GRE). The Muskie/FSA Program will cover the cost of the TOEFL, GMAT, and GRE for semifinalists. Assistance is available from the Muskie/FSA Program to help cover the cost of transportation to and from the testing and interview sites for semifinalists with financial need.
March 2004	Field-specific selection committees convene in the U. S. to review semifinalist files in full, including test and interview results. Finalists and alternates are selected and university placements are recommended.
April 2004	Semifinalists are notified of their final selection status.

## Financial Terms of the Fellowship

Funding will be applied towards the cost of tuition, room, board, stipend, textbooks, international transportation, professional enrichment activities, and accident and sickness insurance. For Fellows in programs that exceed one year in length, the amount of funding provided by the Muskie/FSA Program during the 2005-2006 academic year will be adjusted according to the Fellows' internship salary in the summer of 2005. The Muskie/FSA Program provides no financial support for dependents. Note: Opportunities for continued professional development will be available to alumni of the Muskie/FSA Program.

## **Participant Responsibility**

Finalists must attend a mandatory pre-departure orientation and may be required to attend a summer Englishlanguage program. Muskie/FSA Fellows must uphold the academic standards of the host institution and undertake full-time study for the duration of the program. Applicants should be aware that graduate students in the eleven areas of specialization must adhere to the established curriculum of the U.S. host university. Fellows will not be able to undertake independent research and will not be permitted to change their assigned host institution or field of study once accepted to the Muskie/FSA Program. During the practical training period, Fellows must uphold professional standards and meet the expectations of the organization sponsoring the internship. Failure to maintain academic and professional standards will result in dismissal from the Muskie/FSA Program.

# Funding for the Muskie/FSA Program is limited and the program is highly competitive; not all qualified applicants will receive awards.

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## FIELD DESCRIPTIONS

The information provided below is intended only as a general guideline, providing broad descriptions of the eleven fields of study offered under the 2004 Muskie/FSA Program. It is important for applicants to understand that, in the United States, a wide variety of graduate programs are offered in each major field described below. The curricula, course content, types of degrees offered, and the lengths of degree programs vary greatly at different U.S. universities. A number of factors are involved in placing Fellows at host universities and finalists are not guaranteed their preferred program length. The university deemed most appropriate for a finalist may not offer the length of program for which the applicant has applied. It is critical that each applicant selects his/her field of study and specialization within that field thoughtfully. Applicants are encouraged to further research these fields and the different graduate programs offered by U.S. universities in these fields before selecting a field of study on the application. Information is available at local U.S. educational information centers, on the Internet, and through other resources. It is the responsibility of the applicant to select the appropriate field of study and specialization within that field. The selection committee makes placement decisions based on information provided by the applicant. It is in the applicant's best interest to thoroughly research the field and to write a statement of purpose that accurately reflects his/her understanding of, and interest in, the field.

**Business Administration -** Prepares individuals to plan, organize, and direct the operations of a firm's or organization's resources, including personnel, money, materials, and technology. Generally includes instruction in management theory, financial management, human resources management, organizational behavior, accounting and other quantitative methods, purchasing and logistics, marketing, and business decision-making.

**Economics** - The study of the production, conservation, and allocation of resources in conditions of scarcity, together with the organizational frameworks related to these processes. The analytical skills of economics are useful in evaluating alternative methods of achieving society's goals and objectives and in formulating strategies and policies that will help to achieve these objectives.

### Education -

In determining selection for awards, top priority will be given to outstanding applications in educational policy, higher education administration, and school administration. Applications for graduate study in special education, teaching and curriculum development (in subjects other than languages), and international and comparative education will be welcome and considered on a case-by-case basis. Applications from teachers solely wishing to improve their language teaching (English or other languages) will generally not be among the priorities.

- <u>Educational Policy</u> prepares students to apply sound analytic techniques to the design of education policies and the analysis of problems in education while understanding the political, social and economic forces that influence educational policy. This specialization typically combines training in quantitative and qualitative research methodologies with course work in educational policy issues, the educational policy process, and historical, cultural, economic and political contexts in which policy is designed and implemented.
- <u>Higher Education Administration</u> provides a set of courses which prepares individuals to work in a variety of administrative positions at an institution of higher education. Courses may include budgeting, finance, history of higher education, and student personnel administration.
- International and Comparative Education provides students with coursework related to the international and transcultural dimensions of education. Students in this specialization may be required to further narrow their comparative study of education through subspecialization in an academic discipline (economics, history, philosophy, etc.) or professional educational field (adult education, bilingual education, higher education, etc.), or by focusing on a particular geographic region.
- <u>Primary or Secondary School Administration</u> focuses on the management and leadership of primary or secondary schools. Coursework can include budgeting, facilities management, planning, organizational theory, leadership, strategy, negotiations, and fundraising.
- <u>Primary or Secondary School Teaching and Curriculum</u> provides a set of courses geared toward the preparation of primary or secondary school teachers. Areas of focus include pedagogy, curriculum design, and educational assessment. These programs often include practicum teaching under the supervision of a master teacher. Secondary school teachers must indicate their subject area (history, mathematics, etc.).
- <u>Special Education</u>, generally a specialization for those intending to work in primary or secondary education, provides educators with special skills for the instruction of children who are mentally or physically challenged and do not perform at the average of their age group. These programs often include a practicum teaching under the supervision of a master teacher.

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**Environmental Management and Policy -** Includes analysis of the effects of human activities on the environment from the perspectives of the natural and engineering sciences, the social sciences, and the humanities. Includes instruction in environmental, natural, and social sciences; environmental economics; and regional, national and global environmental problems. Environmental Management encompasses a wide variety of possible specializations, including natural resource management which provides instruction on how to manage, utilize and protect valuable natural resources; and environmental policy which prepares students to analyze, form and implement governmental, private, or non-governmental policy related to the environment.

**International Affairs -** The study of international politics and institutions and the conduct of diplomacy, trade, and foreign policy. Includes multi-disciplinary coursework that examines peoples, events, movements, institutions, societies, cultures, and issues, with instruction in history, international economics, law, politics, sociology, anthropology, and political geography.

Journalism and Mass Communications - The study of journalism and mass communications encompasses all types of modern mass communications media -- newspapers, magazines, publications, periodicals, books, radio, television, photography, corporate video, and satellite transmissions. As a diversified field of study, journalism and mass communications attracts individuals interested in reporting or editing for publications, wire services, radio and television; advertising; photojournalism; public relations; production, direction, and editing for television and film; writing in special fields such as business, economics, education, medicine, politics, and science; radio broadcasting and production; broadcast sales; audience research; and administration and management of the editorial, advertising and business functions of publications, broadcast stations and other mass communications services.

**Law** - The law degree program offered through the Muskie/FSA Program leads to an LLM degree (Master of Law), which offers lawyers an opportunity to engage in extensive specialized study and research in a particular area of law. Students undertake intensive analysis of issues with specialists in the field and are provided with additional skills necessary to practice or teach that area of law. An undergraduate degree in law is a prerequisite for application to this field.

**Library and Information Sciences -** Library and information science is the study of the organization, storage, dissemination, and management of information in a variety of formats, such as books, documents, manuscripts, machine-readable databases, and filmed and recorded materials. A graduate program in library and information science imparts the skills necessary to deal with an increasing diversification of electronic sources of information, as well as the more traditional print forms.

**Public Administration -** Prepares individuals to serve as managers in the executive branches of local, state, and federal government, as well as in private and non-profit organizations, such as museums, foundations, and charities which serve public interests. The field of public administration is based on the social sciences and draws on economics, political science, and sociology. It includes coursework that trains individuals to analyze, manage, and deliver public programs and services.

**Public Health** - Prepares specialists to monitor and evaluate potential and actual health hazards, and to plan and manage health programs. Public health can be defined as population-based health. Public health professionals assure the conditions necessary for people to live healthy lives through community-wide prevention and protection programs. They prevent epidemics and the spread of disease, protect against environmental hazards, prevent injuries, promote and encourage healthy behavior and mental health, respond to disasters and assist communities in recovery and assure the quality of health services. Public health professionals include epidemiologists, biostatisticians, health policy specialists, health planners, environmental health specialists, health program administrators, nutritionists, health educators, and behavioral scientists.

**Public Policy** - The systematic analysis of public policy issues and decision-making processes. Includes instruction in the role of economic and political factors in public decision making and policy formation, microeconomic analysis of policy issues, resource allocation and decision modeling, cost/benefit analysis, and statistical methods. Public policy analyzes the content and effects of policy with the goal of improving it or developing new policy.

# MUSKIE 2004 APPLICATION

## **I.Personal Information**

Patronymic:	First Name:			
*Important: Please spell your name <u>exactly</u> as it appears in your international passport, if available. Date of Birth :/ Place of Birth MonthDayYear City and Country (not USSR)				
Country of Residence:	Citizenship:			
Gender: □ female □ male Citizenship of Spouse: Names of Children, Their Ages and Gender: _	Marital Status:  single  married  separated  divorced  widowed			
	Building: House: Apartment:			
City/Region:	Country: Index:			
Mobile Phone (Country Code/City Code): ( Email Address: Current Occupational Title (If student, please	)/()			
	Building: House: Apartment:			
City/Region:	Country: Index:			
	)/()			
Do you have a disability? □ Yes □ No       If yes, please describe				
ECIALWPP				

# APPLICATION DEADLINE: 17:00, OCTOBER 31, 2003



### II. Field of Study and Specialization

Please check ONE preferred length of program (if applicable) for which you are applying. Also check ONE field of study and ONE specialization within that field. If you are applying for Law you must hold an undergraduate degree in Law. The other fields of study have no such requirement, though any related coursework or professional experience you have had will be advantageous. The type of degree you receive (MBA, MS, MEA, MPA, etc.) will be determined not only by your field of study, but also by your academic placement. You may not select your type of degree or U.S. host university, though you may submit any admissions letters you receive from universities to which you have applied independently. These letters will be included in your application file and will be considered at the time of placement.

Preferred Length of Program:  One-year non-degree	one-year degree	□ two-year degree
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NOTE: Length of program is not guaranteed and is determined by the placement university.

#### □ Business Administration Accounting International Business Electronic Commerce Management Information Systems Entrepreneurship Marketing Finance and Banking Production/Operations Management General Management Other Human Resource Management □ Economics **Applied Econometrics** Labor Economics/Industrial Organization Agricultural Economics Public Finance and Economics **Development Economics** Other □ Education **Educational Policy** Secondary School Administration Higher Education Administration Secondary School Teaching and Curriculum International and Comparative Education (what subject? Special Education Primary School Administration Primary School Teaching and Curriculum Other Environmental Management and Policy Environmental Education Natural Resource Management **Environmental Policy** Sustainable Development **Environmental Studies** Other □ International Affairs Foreign Policy/Diplomacy Regional Studies (e.g. Middle East, Asia, Latin America, etc.) Human Rights International Conflict Management Security Studies International Development Other International Trade and Economic Relations Journalism and Mass Communications Advertising/Public Relations Photo Journalism Broadcast Journalism Telecommunications Magazine Journalism Other Media Management

Newspaper Journalism

#### □ Law

- \_\_\_\_ Environmental and Natural Resources Law
- Intellectual Property
- International/Comparative Law
- International Human Rights Law
- International Legal Studies including International Organizations

International Legal Studies including Trade and
Banking
Taxation
Other



<ul> <li>Library and Information Science         <ul> <li>Academic Librarianship</li> <li>Archival Studies</li> <li>Automation/Information Storage and Retrieval</li> <li>Cataloging and Classification</li> <li>Children's Librarianship</li> </ul> </li> </ul>	Collection Development         Management and Administration         Preservation and Conservation         Public Librarianship         Other
Public Administration     Criminal Justice     Health Administration     Local Government     Nonprofit Management     Public Finance and Budget	Public Management     Transportation     Urban Policy/City Management     Other
Public Health     Community Health     Environmental/Occupational Health     Epidemiology     Health Education     Health Policy and Management	Infectious Diseases         International Health         Nutrition         Reproductive Health         Other
Public Policy     Educational Policy     Energy and Environmental Policy     Health Policy	Policy Analysis Social Policy Other

## III. Education:

List all educational institutions you have attended, beginning with the one you attended most recently. In the column marked "Major Field of Study" list your area of specialization. In the column marked "Dates of Study" write the month and year that you first began studying and the month and year when you stopped studying at each institution. For the "Degree or Diploma" column, transliterate directly into Latin letters all words pertaining to your education, such as "Diplom" or "Kandidat Nauk." Do not use American equivalents such as bachelor's degree or master's degree, unless it was the actual name of the degree awarded by your university. In the last column write the date you received your diploma. Applicants who have not received their first diploma by October 31, 2003 are not eligible.

Institution & Location	Major Field of Study	Dates of Study (Month & Year)	Degree or Diploma (do not translate)	Date Diploma Received
		START		
		STOP		
		START		
		STOP		
		START		
		STOP		
		START		
		STOP		



### **IV. Professional Experience**

List your most recent professional experience first and include all of the information requested. For example: Environment First, a non-profit environmental advocacy organization (35 employees); Program Coordinator, 9/95present (three people supervised); Organize educational conferences on environmental issues (35 hours per week). You will include a copy of your resume with your application, so there is no need to include more than the three most recent positions you have held.

Name & Type of Organization or Company (Number of employees)	Job Title & Dates of Employment (Number of people supervised)	Responsibilities (Number of hours worked per week)

### V. Academic Awards

Please list, provide a date, and describe any awards or honors you have received. Some examples of academic honors are: graduation with distinction, graduation from school with a gold or silver medal, awards received in an Olympiada, etc.

## VI. Research

Describe any scholarly or professional research you have completed or in which you are currently involved, whether as a student or an employee.

### **VII.** Publications

List below any books, articles, or theses you have had published. Please give title, publisher, place and date of publication.

## **VIII. Professional Association**

List professional associations or other organizations in which you currently are involved or with which you have been involved in the past. Include approximate dates of affiliation.

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### IX. Language Ability

List all languages you know, including English and your native language. Rate your reading, writing, and speaking skills in each language: mark an X in the appropriate box

Reading

Writing Speaking

ENGLISH			
	Reading	Writing	Speakin
Excellent			
Good			
Fair			
Poor			

Reading

NATIVE:

OTHER: \_\_\_\_\_

OTHER:

	Reading	Writing	Speaking
Excellent			
Good			
Fair			
Poor			

OTHER:

Excellent Good Fair Poor OTHER: \_\_\_\_\_

Poor

Excellent Good Fair

	Reading	Writing	Speaking
Excellent			
Good			
Fair			
Poor			

	Reading	Writing	Speaking
Excellent			
Good			
Fair			
Poor			

## X. International Experience

Speaking

Writing

Have you worked, studied, or traveled abroad? □ Yes □ No

If yes, please indicate the places you visited, the duration and dates of your stay, the reason for your trip(s) (starting with the most recent trip first).

Have you ever been to the United States on a J visa (exchange visitor)?

If yes, please indicate in which program(s) you participated, the duration of the program(s), the dates of the program(s), and the organization or U.S. government agency that sponsored your program.

## XI. Standardized Tests

If you have not taken the TOEFL, GRE, or GMAT and are selected as a semifinalist, you will be required, depending on your field of study, to take one or two of the examinations as part of the selection process. Semifinalists in the fields of Education, International Affairs, Law, Public Administration, and Public Policy take only the TOEFL. Semifinalists in the fields of Economics, Environmental Management and Policy, Journalism and Mass Communication, Library and Information Science, and Public Health take the TOEFL and the GRE. Semifinalists in the field of Business Administration take the TOEFL and the GMAT. The cost of these examinations will be covered by the program. If you are selected as a semifinalist, you will receive more information regarding the exams from the Program Coordinator in your home country. TOEFL scores are valid for two years; GRE scores are valid for five years; and GMAT scores are valid for five years. Semifinalists who have already taken these exams are not required to re-take them if their scores will be valid through the summer of 2004 and they are satisfied with their results. **Copies of these original score report forms must be attached to the application.** 

TOEFL	Test Date:/ Month Year	Test City:	Score:
GRE	Test Date:/ Month Year	Test City:	Verbal: Quantitative: Analytical:
GMAT	Test Date:/ Month Year	Test City:	Total Score:



#### **Previous Applications & Other Applications** XII.

If you have previously applied to the Edmund S. Muskie/FREEDOM Support Act Graduate Fellowship Program, indicate the field of specialization (Business, Law, etc.) to which you applied, your status (applicant, semifinalist, alternate, finalist), and the year in which you applied.

If you have applied or intend to apply to other U.S. government-sponsored programs for the 2004-2005 academic year, please provide the name(s) of the program(s). (e.g. Fellowships in Contemporary Issues, Fulbright Program. Junior Faculty Development Program. etc.)

#### XIII. **Financial Information**

The information requested below will be used to determine your eligibility for the Muskie/FSA Graduate Fellowship Program based on financial need. The authorizing legislation for the Muskie/FSA Program [H7476, Section 227 (b)] stipulates that scholarships under this Act may be provided only to individuals who "would not otherwise have the opportunity to study in the United States due to financial limitations."

Please provide information regarding any financial support (personal, family, employer, private, or government) that would cover all or part of your expenses associated with studying abroad. Indicate the source(s) and the amount of support.						
Source: Amount in U.S. Dollars: Amount in Local Currency:						

Source:	Amount in U.S. Dollars:	Amount in Local Currency:
Source:	Amount in U.S. Dollars:	Amount in Local Currency:

Please provide information about your income, savings, and assets, as well as the income, savings and assets of your spouse (if married). If these resources are in your own country's currency, write the amount in that currency and calculate the U.S. dollar equivalent. If your resources are in U.S. dollars or another currency (Euros, pounds sterling, etc.) write the amount in the U.S. line and do not provide a local currency equivalent. You must be prepared to provide bank statements certifying your level of savings. You must answer all questions. If you do not have any financial resources write the numeral zero (0) in the space provided. Applicants who are not married should write N/A (not applicable) for all questions regarding a spouse's income, savings, and assets.

	U.S. Dollars	Local Currency
Your total monthly income from all sources of employment, property, and investments:	<u></u>	
Spouse's total monthly income from all sources of employment, property, and investments:		
Your savings in the home country or abroad:		
Spouse's savings in the home country or abroad:		
Please provide the name, address, and telephone number of the organization that	employs you.	
Your Employer:		
Address: Telepho	ne:	

Address:

Provide the same information for your spouse's employer.

Spouse's Name:

Spouse's Employer:

Address:

Telephone:

# MUSKIe

xiv. Passport	
Do you have an international passport?   Yes	] No
If yes, Name ( <u>exactly</u> as it appears in your passport *Important: Remember to include a copy of your passport	
Expiration date://	Passport Number:
month day year	

## xv. Essay

Write a clear and detailed essay explaining your reasons for applying to the Muskie/FSA Graduate Fellowship Program. Explain how your background, education, and employment since completing secondary school have prepared you to study at the graduate level in the United States. Describe your specific area of interest within your field of study. Explain what you hope to accomplish during your fellowship and how this experience will help you achieve your professional and personal goals, including the type of work or position you would like to have after completing the program. Explain how your participation in this program will contribute to your country's democratic and economic development. Your essay should be typed, double-spaced, and not exceed two pages

### XVI. Emergency Contacts

Please list two people to be contacted in case of emergency while you are participating in the program.

Name:	Relationship to You:				
Address (Street):	_ Building: House:	Apartment:			
City/Region:	_ Country:	_ Index:			
Telephone: () Fax: (	) Email:				
Name:	Relationship to You:				
Address (Street):	Building: House:	Apartment:			
City/Region:	_ Country:	_ Index:			
Telephone: () Fax: (	) Email:				

# XVII. Native Language Contact Information

Index: Count	City/Region:			
Address (Street):	Building:	House: Apartment:		
Last Name (Surname):	First Name:	Patronymic:		

### **Recruitment Question**

Please indicate how you learned about the program (check all responses that apply). This information will not be used in the evaluation of your application. It will help the program administrators plan the advertising and recruiting campaign for next year.

Educational Information Center	Resources at Your University
Muskie/FSA Program Office	Muskie/FSA Alumnus or Alumna
U.S. Embassy, Consulate, or Public Affairs Section	Friend
Resources at Your Workplace	Colleague
□ Lecture by Muskie/FSA Representative. How did you learn	about the lecture?
Newspaper/Journal: (name; date)	
Television: (station; date)	
Radio: (station)	
□ Internet: (site address)	
Other (nlease describe)	



# **Eligibility Checklist**

The Muskie/FSA Program does not discriminate on the basis of race, color, sex, religion, national and ethnic origin, or disability. Persons with disabilities are strongly encouraged to apply. Competition for the Muskie/FSA Program is merit-based and open to anyone who meets the following requirements.

### Verify your eligibility by checking each box to indicate that YOU ARE:

- A citizen of Armenia, Azerbaijan, Belarus, Georgia, Kazakhstan, Kyrgyzstan, Moldova, Russia, Tajikistan, Turkmenistan, Ukraine, or Uzbekistan.
- Residing in one of the 12 participating countries at the time of application and during the selection process.
- Under the age of forty (40) at the time of application.
- The recipient of an undergraduate degree (five- or four-year program) by the time of application. The degree must be a law degree in order to apply to the Muskie/FSA Program in the field of law.
- Proficient in spoken and written English at the time of application.
- Able to demonstrate professional aptitude and leadership potential in the field of specialization.
- Able to begin an academic program in the United States in the summer of 2004.
- Able to receive and maintain a U.S. J-1 visa.
- Committed to returning to your home country after completion of the program.

#### Verify your eligibility by checking each box to indicate that YOU ARE NOT:

- A U.S. citizen or permanent resident of the United States, or a citizen or permanent resident of a country other than the 12 participating countries.
- The spouse of a U.S. citizen or permanent resident of the United States, or a spouse of a citizen of a country other than the 12 participating countries.
- Currently participating in an academic, training or research program outside of the 12 participating countries.
- Currently residing or working outside of the 12 participating countries.
- A previous participant in a program sponsored or funded by the U.S. government (e.g. USIS/PAS or other U.S. government agency) for a period of more than six weeks and who has not fulfilled the two-year home residency requirement by the time of application.
- The recipient of a scholarship (e.g. Umid) for which you are still completing a service requirement.
- An individual who has applied for an immigrant visa to any country or who has requested political asylum in any country. This includes individuals who hold or have applied for a U.S. "green card," or who have applied to the U.S. Diversity Immigrant Visa Lottery.
- An employee of American Councils for International Education: ACTR/ACCELS, or the spouse, child, sibling, parent (and in-law), grandparent (and in-law), or grandchild or an employee, or a person in a committed relationship with an employee.
- A Soros Network Scholarship Programs (NSP) employee who administers the Muskie/FSA Program for the Open Society Institute on behalf of the United States Department of State.

Sign here to indicate that you have read and understood all of the above eligibility requirements. Evidence of dishonesty with regard to some material fact or withholding of relevant information in the application or dealings with program representatives before or after selection for participation will result in dismissal from the program.

Signature

Date

# Attachments Checklist & Required Order

Please attach the following items to your application. Check off each item to indicate that you have attached it. Your application must be submitted in the order given below. **Incomplete or late applications will not be considered.** 

- Completed application form (p. 1-9) with one passport photo securely attached in the bottom right corner of page one.
- □ Essay (should be typed, double-spaced, and not exceed two pages).
- □ Three recommendations from employers or professors. Letters of recommendation must be signed and must include the name, address, and telephone number of the person providing the recommendation. Letters of recommendation must also have the stamp or seal of the organization at which the person providing the recommendation works. Applicants submitting letters of recommendation in the local language must submit certified English translations of these letters. Translations must have the stamp or seal of the English language faculty or translating service confirming the accuracy of the translation. *Applicant may not certify his/her own translation.*
- Official copies of all university transcripts in the language(s) in which they were issued. One transcript from each institution of higher education attended must be attached. Each transcript must bear the stamp or seal of the department or faculty of the university that issued it. For the purposes of this program, a transcript is a listing of every course you took to receive your diploma, the number of hours devoted to each course, and the grade you received in each course.
- □ Certified English translations of your university transcripts. Each English language transcript must bear the stamp or seal of the department or faculty of the university that issued it. Also, each English language transcript must have the stamp or seal of the English language faculty or translating service confirming the accuracy of the translation. *Applicant may not certify his/her own translation*.
- □ Official copies of all diplomas you have received in the language(s) in which they were issued. Each diploma must bear the stamp or seal of the department or faculty of the university that issued it.
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- Copies of TOEFL, GRE, and/or GMAT score reports (if taken previously).
- Photocopy of the picture page of your international passport (if you have one).
- Resume or Curriculum Vitae (c.v.), in English (outlining educational and professional history).
- One original and two copies of your completed application must be submitted to one of the offices listed on the next page. Each copy must include all required attachments. Applications will not be returned to the applicants after the competition has concluded.

The Muskie/FSA Program reserves the right to verify all of the information indicated in any application. In the event that there is a discrepancy, or information is found to be false, the application will be declared invalid, and the applicant ineligible. Please sign below.

I certify that the information given in this application is complete and accurate to the best of my knowledge. I understand that the final approval of my application and my status as a program grantee is dependent on my placement at an appropriate U.S. university and on my ability to receive and maintain a U.S. J-1 (exchange visitor) visa. As required by the terms of the grant and the J-1 visa, I agree to return to my home country for two years immediately upon the conclusion of the fellowship.

Signature

Date



Applications must be submitted to one of the following offices by 17:00 OCTOBER 31, 2003 (If sent by mail, postmarked no later than October 31, 2003)

#### ARMENIA

American Councils: ACTR/ACCELS Marshall Bagramyan 18-2 Room 2 375019 Yerevan, Armenia Tel/Fax: (374 1) 56-14-98; Tel: (374 1) 56-14-10 E-mail: accels@accels.am

#### **AZERBAIJAN**

American Councils: ACTR/ACCELS 5 Ahmad Javad, Apt. 3 370001 Baku, Azerjaiban Tel/Fax: (994 12) 92-34-50 E-mail: info@americancouncils.az

#### BELARUS

American Center for Education and Research (ACER) F. Skorina Ave., 169, kab. 513 (south wing) 220114 Minsk, Belarus E-mail: fsa@amcenter.by

#### **GEORGIA**

American Councils 2 Arakishvili Street 0179 Tbilisi, Georgia Tel: (995 32) 93-28-99 Tel/Fax: (995 32) 29-21-06 E-mail: muskie@amcouncils.ge

### KAZAKHSTAN

American Councils: ACTR/ACCELS pr. Seifullina 531, kom 420 480091 Almaty, Kazakhstan Tel: (3272) 72-08-03;Tel/Fax: (3272) 63-50-96 E-mail: muskieaccelskz@yahoo.com, accelskz@yahoo.com

American Councils: ACTR/ACCELS 61 pr. Pobedi, kom. 505-506 473000 Astana, Kazakhstan Tel/Fax: (3172) 17-01-69; Tel: 93-83-64

American Councils: ACTR/ACCELS Lenina 194 kom. 206 417000 Uralsk, Kazakhstan Tel: (3112) 51-19-05 E-mail: nataur@nursat.kz

American Councils: ACTR/ACCELS Southern Kazakhstan State University Taukekhan ul., 5-215 486050 Shymkent, Kazkhstan Tel/Fax: (3252) 21-37-41 E-mail: zbatsiyeva@yahoo.com

American Councils: ACTR/ACCELS East Kazakhstan Technical University nab. Krasnyh Orlov 69, kor. 1, kom. 104 492024 Ust-Kamenogorsk, Kazakstan Tel/Fax: (3232) 26-44-02 E-mail: saulem@mail.kz

#### **KYRGYZSTAN**

American Councils: ACTR/ACCELS Tynystanova 98, kv. 1 720000 Bishkek, Kyrgyzstan Tel/Fax: (3312) 66-48-38 E-mail: accels@elcat.kg

Soros Foundation Kyrgyzstan Logvinenko 55 720040 Bishkek, Kyrgyzstan Tel: (3312) 66-21-57; Fax: (3312) 66-34-48 E-mail: brc@adv.kyrnet.kg

American Councils: ACTR/ACCELS Osh Oblast Library 271 Kurmanjan Datka 714000 Osh, Kyrgyzstan Tel: (3222) 5-78-70, 2-43-40 E-mail: accelsosh@oshmail.kg

#### MOLDOVA

Educational Advising Center Bd. Stefan cel Mare si Sfant 148 MD-2012 Chisinau, Moldova Tel/Fax: (3732) 22-11-67; Tel: (3732) 22-11-72 E-mail: eac@dnt.md

#### RUSSIA

American Information Center ul. Mamina-Siberyaka, 193 620055 Ekaterinburg, Russia Tel: (3432) 61-53-38; Fax: (3432) 62-67-04 E-mail: eac@ic.nexcom.ru

American Councils: ACTR/ACCELS Ul. Khokhryakova, d. 104, kab. 309 620144 Ekaterinburg, Russia Tel/Fax: (3432) 22-74-23 E-mail: highed@ural.actr.ru

American Center - Educational Information Center Biblioteka Inostrannoi Literatury ul. Nikolo-Yamskaya, d. 1, 3rd floor 109189 Moscow, Russia E-mail: actrmuskie@actr.ru

American Councils: ACTR/ACCELS Leninskii prospekt, d. 2, kom. 507 119049 Moscow, Russia Tel: (095) 230-45-88; Fax: (095) 230-22-23 E-mail: actmuskie@actr.ru

American Councils: ACTR/ACCELS 6 Zelensky S'ezd 603600 Nizhni Novgorod, Russia Tel: (8312) 77-87-27; Fax: (8312) 77-87-28 E-mail: actr@kis.ru

American Councils: ACTR/ACCELS Institute of Economics pr. Lavrentiyeva 17, 4<sup>th</sup> entrance, 1<sup>st</sup> floor 630090 Novosibirsk, Russia Tel/Fax: (3832) 32-42-93 E-mail: actr@ieie.nsc.ru



## Applications must be submitted to one of the following offices by 17:00 OCTOBER 31, 2003

(If sent by mail, postmarked no later than October 31, 2003)

#### **RUSSIA** (continued)

American Councils: ACTR/ACCELS ul. Tsiolkovskogo 1A, kom. 5 443100 Samara, Russia Tel/Fax: (8462) 42-45-76 E-mail: actr@samaramail.ru

American Councils: ACTR/ACCELS Educational Information Center, Mayakovsky Library nab. Fontanka 46, 4th floor 191025 St. Petersburg, Russia Tel: (812) 311-45-93; Fax: (812)311-09-34 E-mail: acie@acie.spb.ru

American Councils: ACTR/ACCELS Okeansky Prospect, 15-A 3rd Floor 690091 Vladivostok, Russia Tel/Fax: (4232) 40-82-13; 40-80-71 E-mail: actrvlad@vlad.ru

American Councils: ACTR/ACCELS UI. Port-Saida 18, kom. 18 400066 Volgograd, Russia Tel/Fax: (8442) 36-42-85 E-mail: volgactr@advent.avtlg.ru

#### TAJIKISTAN

American Councils: ACTR/ACCELS 105 Rudaki, 13/14 734001 Dushanbe, Tajikistan Tel/Fax: (372) 21-17-95; Tel: (372) 21-21-03 E-mail: oseas@amc.tajik.net, aciedir@actr-tj.org

#### **TURKMENISTAN**

American Councils: ACTR/ACCELS Educational Information Center 78 Maktymguly, 1st floor 744000 Ashgabat, Turkmenistan Tel/Fax: (3632) 39-90-65, 39-90-66 E-mail: accels@online.tm

#### UKRAINE

American Councils: ACTR/ACCELS Melnykova 63 04050 Kyiv, Ukraine Tel: (044) 246-82-21, 246-82-22, 213-25-32 Fax: (044) 246-82-20 E-mail: mfsa@americancouncilskyiv.org.ua, ieac@americancouncilskyiv.org.ua

American Councils: ACTR/ACCELS pr. Karla Marksa 35, kor. 5, kom 31 49044 Dnipropetrovsk, Ukraine Tel/Fax: (0562) 45-23-40 E-mail: accels@email.dp.ua

American Councils: ACTR/ACCELS Hotel Kharkiv, kom. 278, kor. 1 Maidan Svobody 7 61022 Kharkiv, Ukraine Tel: (0572) 45-62-78; Tel/Fax: (0572) 17-56-06 E-mail: general@americancouncils-kharkiv.org.ua

#### **UKRAINE** (continued)

American Councils: ACTR/ACCELS vul. Ferentsa Lista, dom 4 79000 Lviv, Ukraine Tel/Fax: (0322) 97-11-25 E-mail: general@americancouncils.lviv.org.ua

American Councils: ACTR/ACCELS vul. Staroportofrankivska 26, kom. 60 65091 Odesa, Ukraine Tel/Fax: (048) 732-15-16 Tel: (048) 222-90-77 E-mail: general@americancouncilsodesa.org.ua

#### **UZBEKISTAN**

American Councils: ACTR/ACCELS 68 ul. Konstitutsii 700031 Tashkent, Uzbekistan Tel: (998 71) 152-12-81, 152-12-86; 152-24-07; 152-24-58; 152-33-84 Fax: (998 71) 120-70-03 E-mail: general@actr.bcc.com.uz

American Councils: ACTR/ACCELS Educational Information Center 80 Uzbekistan St., 2nd floor, room 203 & 210 700027 Tashkent, Uzbekistan Tel/Fax: (998 71) 139-45-92 E-mail: accels@advise.bcc.com.uz

American Councils: ACTR/ACCELS Republican Center "Manaviyat va Marifat" 6 pr. Navoi, 2<sup>nd</sup> floor 705000 Bukhara, Uzbekistan Tel/Fax: (365) 223-19-55 E-mail: accels@rol.ru

American Councils: ACTR/ACCELS 1 Saraev Street, 2<sup>nd</sup> floor 742005 Nukus, Karakalpakstan, Uzbekistan Tel: (361) 222-89-57; Tel/Fax: (361) 222-88-67 E-mail: accels@actrnuk.bcc.com.uz

American Councils: ACTR/ACCELS Assadulla Hodjaev 54, kom 2 716000 Namangan, Uzbekistan Tel: (36922) 6-27-50; Tel/Fax: (36922) 6-19-19 E-mail: accels@actrnam.bcc.com.uz

American Councils: ACTR/ACCELS 15 Universitetskiy Boulevard, Dept. of Uzbek Philology Samarkand State University, Room 11 703004 Samarkand, Uzbekistan Tel: (3662) 31-18-16 Fax: (3662) 31-22-08 E-mail: accels@actrsam.bcc.com.uz

# MUSKIe

# **RECOMMENDATION FORM INSTRUCTIONS**

Applicants to the Edmund S. Muskie/FREEDOM Support Act Graduate Fellowship Program are required to submit three recommendations from employers, supervisors, professors or lecturers. Your candid, honest response will assist us in selecting successful candidates and placing them in programs that best meet their personal and academic goals. Please note the following important guidelines:

- Recommendations must be signed and must include the name, address, and telephone number of the person providing the recommendation.
- Recommendations must also have the stamp or seal of the organization at which the person providing the recommendation works.
- Recommendations written in a language other than English must be accompanied by a certified English translation.
- Translations must have the stamp or seal of the English language faculty or translating service confirming the accuracy of the translation.
- The applicant may not certify his or her own translation.

Completed recommendation forms should be returned to the applicant for submission with his or her other application materials. The application deadline is 17:00, October 31, 2003. If you do not want the applicant to read your recommendation, please make two copies, enclose each one in a sealed and signed envelope, and give the three envelopes to the applicant to submit by the deadline. Indicate that you are enclosing your recommendation in a sealed and signed envelope by checking the appropriate box on the form.

If you reside outside of the twelve participating countries and are unable to return your completed recommendation form to the applicant, you may mail your recommendation and two copies.

For applicants in the fields of Business Administration, Economics, Environmental Management & Policy, International Affairs, Journalism & Mass Communications, Library & Information Science, and Public Administration, mail your recommendation to:

## Muskie/FSA Program Selection Committee American Councils for International Education: ACTR/ACCELS 1776 Massachusetts Ave., NW, Suite 700 Washington, DC 20036

For applicants in the fields of Education, Law, Public Health, and Public Policy, mail your recommendation to:

Muskie/FSA Program Selection Committee Open Society Institute 400 West 59<sup>th</sup> Street New York, NY 10019

## THANK YOU!



# **RECOMMENDATION FORM**

## FOR GRADUATE LEVEL STUDY IN THE UNITED STATES IN THE FOLLOWING FIELDS:

BUSINESS ADMINISTRATION, ECONOMICS, EDUCATION, ENVIRONMENTAL MANAGEMENT AND POLICY, INTERNATIONAL AFFAIRS, JOURNALISM AND MASS COMMUNICATIONS, LAW, LIBRARY AND INFORMATION SCIENCE, PUBLIC ADMINISTRATION, PUBLIC HEALTH, AND PUBLIC POLICY

Information about Applicant: To be completed by the applicant. Please print clearly or type.

Last Name (Surname)

First Name

Patronymic

Field of Study

Home Country

**Instructions:** The remainder of this form should be completed by an employer, supervisor, professor, or lecturer who is familiar with the applicant. See the instruction page for more details.

In what capacity, and for how long, have you known the applicant?

Please rate the applicant in the following areas: (write X in the appropriate box)

	Excellent	Good	Fair	Poor	Unable to Judge
Research & Writing Abilities					
Academic Performance					
Intellectual Capacity					
Motivation					

Please list the courses you have taught the applicant, if applicable.

Course Name	Year	Applicant's Grade

- □ I will enclose this recommendation in a signed and sealed envelope before returning it to the applicant.
- □ I will <u>not</u> enclose this recommendation in a signed and sealed envelope before returning it to the applicant.

Please describe why you believe the applicant is prepared (or not prepared) for graduate study in the U.S. in the chosen field of study. Cite examples from the applicant's academic and/or professional background to support your conclusions.

In what ways do you see this applicant making a difference, upon return, in his/her home country and in the Muskie/FSA field of study to which he/she is applying? NOTE: The Muskie/FSA field may be different than the applicant's current field at home.

Please share a concrete example of a specific accomplishment the applicant has made in his/her field.

Name and Title (please print):						
Place of Employment or Academic Affi	liation:					
Address (Street):	_Building:	_ House:	Apartment:			
City/Region:	_Country:		Index:			
Work Telephone:	E-mail:					
Signature:		_ Date:				

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In what capacity, and for how long, have you known the applicant?

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Please share a concrete example of a specific accomplishment the applicant has made in his/her field.

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Address (Street):	_Building:	_House:	Apartment:		
City/Region:	_ Country:		Index:		
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Signature:		_ Date:			

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Name and Title (please print):					
Place of Employment or Academic Affiliation:					
Address (Street):	_Building:	_House:	Apartment:		
City/Region:	_ Country:		Index:		
Work Telephone:	E-mail:				
Signature:		_ Date:			