## Tax Tutorial

In this tax tutorial, you will learn about self-employment income and the <u>self-employment</u> tax.

Self-employed individuals are independent contractors, not employees.

• Self-employed individuals control the methods and means by which they perform services for others.

For a business owned by just one person, self-employment income, expenses, and profit or loss are reported on Form 1040, <u>Schedule C</u>, <u>Profit or Loss From Business</u> or Schedule C-EZ, <u>Net Profit from Business</u>.

- Self-employment profit increases the income that is subject to tax.
- Self-employment loss reduces the income that is subject to tax.

The self-employment tax is

- calculated on Schedule SE, Self-Employment Tax.
- reported on Form 1040, U.S. Individual Income Tax Return.

The self-employment tax increases the total tax.

One-half of the self-employment tax reduces the income that is subject to tax.

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#### **Employee and Independent Contractors**

Workers can be classified as employees or independent contractors.

#### **Employees**

- perform services for the employer. The employer directs or controls when, where, and how the employee performs the work.
- include teachers, restaurant workers, factory workers, and managers of corporations.
- receive from their employers Form W-2, Wage and Tax Statement, which reports employee earnings.

#### **Independent Contractors**

- perform services for others. The recipients of the services do not direct or control the means or methods by which the independent contractors accomplish their work. The recipients do control the results of the work; they decide whether the work is acceptable.
- are self-employed.
- may include carpenters, artists, and consultants.
- may receive <u>Form 1099-MISC</u>, <u>Miscellaneous Income</u>, from the recipient of the services. Form 1099-MISC reports payments made to the self-employed worker.

An individual can be an employee as well as a self-employed independent contractor.

• Lucille works full-time as a teacher (employee). On the weekends she works in her own business as a graphic artist (self-employed).

#### An activity is a business if

- its primary purpose is for income or profit, and
- the activity occurs continuously and with regularity.

Generally, a hobby is not a business.



## **Quick Check!**

Answer the following multiple-choice questions about self-employment income and the self-employment tax by clicking on the correct answers. To assess your answers, click the *Check* My Answers button at the bottom of the page.

- 1) Which worker is classified as an independent contractor?
  - A. A worker at a fast-food restaurant No answer given: the correct answer is C. Restaurant workers, managers at manufacturing companies, and salespeople in department stores are all employees. Employers direct their work.
  - B. A manager at a bicycle manufacturing company
  - C. A landscape gardener who works for herself and provides services to several corporate customers
  - D. A salesperson in a department store
- 2) Which statement is true?
  - A. Employee earnings are reported on Form 1099-INT. No answer given: the correct answer is B. Payments made to independent contractors are reported on Form 1099-MISC. An individual can be an employee of a business as well as a self-employed, independent contractor for another business activity. An activity is a business if its primary purpose is for income or profit and the activity occurs continuously and with regularity. An intermittent activity engaged in primarily for pleasure is considered a hobby.
  - B. Payments made to independent contractors are reported on Form 1099-MISC.
  - C. An individual can be an employee or an independent contractor but not both.
  - D. An intermittent activity engaged in primarily for pleasure is considered a business.

#### **Self-employment Profit and Income**

Self-employment profit is self-employment income minus self-employment expenses when self-employment income is greater than self-employment expenses.

Self-employment loss is self-employment income minus self-employment expenses when self-employment income is less than self-employment expenses.

Self-employed income is reported separately from wages, salaries, and tip income.

For a business owned by just one person, self-employment income and expenses are reported on Schedule C, *Profit or Loss From Business*.

• Some businesses can use Schedule C-EZ, which is a simplified way to report self-employment profit.

All self-employment income must be included when computing self-employment profit or loss. The recipient of the services may complete <a href="Form 1099-MISC">Form 1099-MISC</a>, <a href="Miscellaneous Income">Miscellaneous Income</a>, and give it to the self-employed worker. The 1099-MISC is required when the payment from any one payer is \$600 or more for a calendar year.



#### **Self-employment Expenses**

Self-employment expenses may include:

advertising

car and truck expenses

commissions paid

insurance

interest

legal and professional services

office expenses

rent or lease expenses

repairs and maintenance

supplies

taxes

business travel

business meals and entertainment

utilities, including telephone expenses



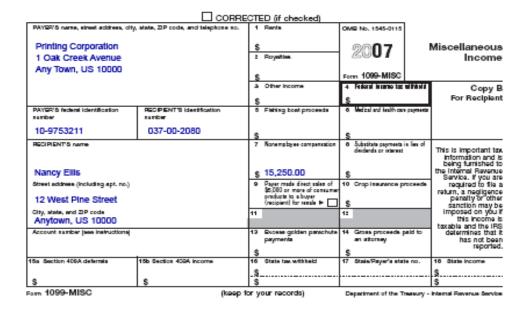
Be sure to get more information about the rules for specific business expenses.



#### **Example**

Nancy Ellis, an interior designer, is an independent contractor who provided design services to two businesses: Printing Corporation and Environmental Processes.

Each business issued a Form 1099-MISC for Nancy Ellis.



 Nancy was paid \$15,250 for services rendered to Printing Corporation and \$30,115 for services performed at Environmental Processes.

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Nancy uses Schedule C to compute self-employment profit.

SCHEDULE C (Form 1040)			Profit or Loss From Business (Sole Proprietorshp)						2007	
Experiment of the Treasury page   Mattach to Form 1040, 1040NR, or 1041.   See Instructions for Schedule C				(Form	Form 1040). Attachment Sequence No. 09					
Name of proprietor Nancy Ellis						987 ! 00 ! 2080				
A	Principal business or profession, including product or service (see page C-2 of the instructions)  Interior Design						B Enter code from pages 0-6, 9, 6, 10   5   4   1   5   1   0			
С	Business name, if no separate t Environment by				the "O"	D Emp	loyer ID na	inber (EIN), I	fainy	
E	Business address (including sul City, town or post office, state,			si		10	٠			
F G H	Did you "materially participate" If you started or acquired this b		operation of this bush	ness d	(8) Other (spedify)uring 2007? If "No," see page C-3 for	lmit on	losses	V Yes ▶	Ho	
Pai	Income			-4	1 U O .	_			_	
1	Gross receipts or sales. Caution employee" box on that form wa					1		45,365	00	
2	Returns and allowances			и	[ ]	3		45,365	00	
3	Subtract line 2 from line 1 .					4		40,000	00	
5	Cost of goods sold from line 4: Gross profit. Subtract line 4 fro					5		45,365	00	
8	Other income, including federal			 M. Oroc	the or returned /tops manner C. SV	6		40,000	-	
7	Gross Income. Add lines 5 and					7		45,365	00	
Par	Expenses, Enter ex	penee	ea for business use	ofy	our home ONly on line 30.					
8	Advertising	8			18 Office expense	18			_	
9	Car and truck expenses (see		400		19 Pension and profit-sharing plans	19			Ь	
	page C-4)	9	120	00	20 Rent or lease (see page C-5):					
10	Commissions and fees	10		<u> </u>	a Vahioles, machinery, and equipment _	20a			├	
11	Contract labor (see page C-4)	11		<del>                                     </del>	b Other business property	20b			$\vdash$	
12	Depletion	12		$\vdash$	21 Repairs and maintenance	21		9,000	00	
13	Depreciation and section 179				22 Supplies (not included in Part III)	22		9,000	00	
	expense deduction (not				23 Taxes and licenses	23			$\vdash$	
	included in Part III) (see	13			24 Travel, meals, and entertainment:	24a				
	page C-4)			$\vdash$	a Travel	2.44			$\vdash$	
14	Employee benefit programs (other than on line 10).	14			<ul> <li>b Deductible meals and entertainment (see page C-6)</li> </ul>	24b				
15	Insurance (other than health) .	15		$\overline{}$	25 Utilities	25			$\vdash$	
16	Interest:				26 Wages (less employment credits)	26			$\Box$	
a	Mortgage (paid to banks, etc.)	16a			27 Other expenses (from line 48 on				$\Box$	
ь	Other	16b			page 2)	27			<u> </u>	
17	Legal and professional services	17	10,000	00						
28	Total expenses before expense	s for t	business use of home	. Add	lines 8 through 27 in columns . 🕨	28		19,120	00	
					-					
29	Tentative profit (loss). Subtract I	ine 29	from line 7			29			Ь—	
30	Expenses for business use of y	our ho	me. Attach Form 8821	٠.		30			Ь	
31	Net profft or (loss). Subtract lin				,					
	<ul> <li>If a profit, enter on both Form line 19 (statutory employees, se</li> </ul>					31		26,245	00	
32	<ul> <li>if a loss, you must go to line if you have a loss, check the bit if you chacked 32a, enter the Form 1040NP. line 13 istatutory</li> </ul>	ox that loss o	n both Form 1040, lir	10 12,	and Schedule SE, line 2, or on		_	estment is a		

- Line 1 shows Nancy's self-employment income of \$45,365 (\$15,250 plus \$30,115) from Forms 1099-MISC, box 7.
- Lines 8 through 27 show Nancy's self-employment expenses, which total \$19,120.
- Line 31 shows Nancy's self-employment profit, \$26,245.



#### **Self-employment Tax**

The self-employment tax is similar to the social security tax and Medicare tax for employees.

The self-employment tax is calculated on Schedule SE, Self-Employment Tax.

The self-employment tax is paid on self-employment profit.

- The self-employment tax rate is 15.3 percent of net earnings from selfemployment.
- Taxpayers pay self-employment tax on 92.35 percent of their self-employment profit up to net earnings of \$97,500.

The self-employment tax increases the total tax on Form 1040.

One-half of the self-employment tax decreases the income that is subject to income tax.



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#### **Example**

Katrina owns a housecleaning business. Last year, her self-employment profit was \$21,657. The net earnings subject to self-employment tax were \$20,000 (\$21,657 multiplied by .9235). Her self-employment tax was \$3,060 (\$20,000 multiplied by .153). One-half of her self-employment tax was \$1,530.

Katrina's income that is subject to tax

- increased by \$21,657, the self-employment profit.
- decreased by one-half of the self-employment tax, \$1,530.

Katrina's total tax increased by \$3,060, the self-employment tax.



#### **Example**

Continue to review the tax forms for Nancy Ellis.

Schedule SE is used to compute the self-employment tax.

Sec	tion A—Short Schedule SE. Caution. Read above to see if you can use Short Schedule SE			
1	Net farm profit or (loss) from Schedule F, line 36, and farm partnerships, Schedule K-1 (Form 1065), box 14, code A	1		
2	Net profit or (loss) from Schedule C, line 31; Schedule C-EZ, line 3; Schedule K-1 (Form 1005), box 14, code A (other than farming); and Schedule K-1 (Form 1005-B), box 9, code J1. Ministers and members of religious orders, see page SE-1 for amounts to report on this line. See page SE-3 for other income to report.	2	26,245	00
3	Combine lines 1 and 2	3	26,245	00
4	Net earnings from self-employment. Multiply fine 3 by 92.35% (.9235). If less than \$400, do not file this schedule; you do not owe self-employment tax.  Self-employment tax. If the amount on fine 4 is:	4	24,237	00
	Sor, 500 or less, multiply line 4 by 15.3% (,153). Enter the result here and on     Form 1040, line 58.			
	More than \$97,500, multiply line 4 by 2.0% (.020). Then, add \$12,000 to the result.  Enter the total here and on Form 1040, line 58	5	3,708	00
6	Deduction for one-half of self-employment tax. Multiply line 5 by 50% (.5). Enter the result here and on Form 1040, line 27   6   1,854   00			

- Line 2 shows Nancy's self-employment profit from Schedule C, line 31.
- Line 5 shows Nancy's self-employment tax, \$3,708.
- Line 6 shows one-half of the self-employment tax, which decreases the income that is subject to tax.

Self-employment profit or loss and the self-employment tax are reported on Form 1040.

- Line 12 shows Nancy's self-employment profit from Schedule C, line 31. This increases the income that is subject to tax.
- Line 27 shows one-half of the self-employment tax from Schedule SE, line 6. This amount decreases the income that is subject to tax.
- Line 58 shows the self-employment tax from Schedule SE, line 5. This increases the total tax.



### **Lesson Summary**

Self-employed individuals are independent contractors, not employees.

• Self-employed individuals control the methods and means of performing services for others.

For a business owned by just one person, self-employment income, expenses, and profit or loss are reported on Schedule C, Profit or Loss From Business.

- Self-employment profit increases the income that is subject to tax.
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   Self-employment tax is calculated on Schedule SE, Self-Employment Tax.
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