

QUICK NOTES

- Current ALWG Cadet Membership -261
- Total Active Cadet Units - 14

UPCOMING EVENTS

- 14-21 June—ALMS Encampment
- NOTE: The planned CAC meeting schedule has been changed. The next meeting will be after encampment. Stay tuned for the date.

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Cadet Program Quarterly

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SPRING 2008

ALWG Performs Well at Region Comp

PATRICK AFB, FL - The Alabama Wing Color Guard, made up of members of the Autauga - Elmore Squadron (AL 123) competed in the Southeast Region Cadet Competition at Patrick AFB, Florida on 26 April and was also to take in some of the sights of "The Sunshine State" during their trip.

Departing on Thursday night, the team arrived at their hotel early on Friday morning. After just a few hours sleep it was time to get up take a once in a lifetime Aerospace Education lesson. After a quick drive north, the team arrived at the Kennedy Space Center where they toured the compound, seeing the Vehicle Assembly Building, launch pads, and the

original Apollo mission control facility. The highlight of the trip was getting up close and personal with an actual Saturn V rocket, just like those used on the Apollo missions to the Moon.

Upon arrival back at the hotel, it was time for a few hours of practice under the watchful guidance SrA. Robert Byford, member of the Eglin AFB honor guard and also CAP member.

When Saturday morning arrived, our cadets were ready to compete. They had a solid showing in the mile run, and went on to compete in written exam, panel quiz, indoor practical, outdoor standard, and outdoor practical categories.

When the dust settled, the FLWG came out on top and the PRWG came in second overall. The ALWG took home a strong second place in Outdoor Standard drill. In the Drill Team category, Tennessee brought home first.

The ALWG Color Guard members were: Brett Denehan, Kieran Denehan, Jared Payton, and Justin Payton. Escorting them on the trip was Squadron Commander, Maj. Pamela Byford, 1Lt Robert Byford, SM David Byford, and ALWG Director of Cadet Programs, Capt. Justin Smith.

Be sure to congratulate members of this team the next time you see them at an event!

Online Cadet Promotions in Service!

Maxwell AFB, AL - There has been talk for quite some time about the possibility of keeping track of cadet promotions in e-services, much as ES data has been stored for quite some time. The possibility of this has now become a reality, giving cadet leaders one more tool at their disposal to help administer the program locally. While totally optional to participate in, the system has quite a few advan-

tages.

CAPF 66's, and CAPF 52's which have been the primary means of recording cadet data for quite some time will now be obsolete for units that decide to use this new program.

This new system will also make transferring between 2 units a breeze, since the records will "go" with a cadet electronically to their new unit. There won't be a need to coordinate between

commanders anymore, reducing the chances for lost paperwork.

NHQ and ALWG both encourage use of this new system, as it will do much to increase the efficiency and accuracy of information on many levels. Please take a look at the memo from NHQ attached to this newsletter and give this a try if you haven't yet!

AL/MS ENCAMPMENT 2008!



Gulfport, MS - The 2008 Alabama—Mississippi Wing Encampment is just around the corner! Staff Training was completed the weekend 02-04 May and was a great success. Your cadet staff for this summers activity will be absolutely top notch. This years activity will cost \$150 and will take place from 14-21 June at the Combat Readiness Training Center in Gulfport, MS. Please go to www.almencampment.com and make sure you have the latest information and registration guidelines. We hope to see everyone there! Here are some answers to a few frequently asked questions concerning the event.

WHAT IS AN ENCAMPMENT?

An encampment is a basic introduction to the military way of life and an opportunity to experience leadership from both a follower's and leader's point of view. It is an excellent way of meeting new cadets from throughout Alabama and Mississippi, and establishing an esprit de corps among the next generation of cadets.

WHO SHOULD ATTEND AN ENCAMPMENT?

Any cadet who is a current member of CAP as evidenced by the most recent CAP Cadet Monthly Membership Listing (MML) and has not previously attended an encampment and has completed requirements for Achievement 1. Some squadron training is required to ensure that the cadet understands the basics of CAP customs and courtesies, the basics of CAP drill, and the basics of how to wear the CAP uniform, which will be discussed below.

WHY SHOULD A CADET ATTEND AN ENCAMPMENT?

It is a requirement to achieve the Billy Mitchell Award.

It is required for all National and some Wing-sponsored special activities.

It provides an outstanding leadership and training forum for new cadets and those attending as staff..

It provides an opportunity to meet other cadets and begin lasting friendships with them.

It provides an experience (usually on a military base) to show cadets what the military is about and gives the cadets an opportunity to live like military personnel for one week.

WHAT SHOULD A SQUADRON COMMANDER DO TO PREPARE A CADET TO ATTEND?

Provide classes on the following topics (see manual references in parentheses):

CAP customs and courtesies (Leadership for the 21st Century -all volumes, CAPP 151, CAPR 900-2)

Proper wear of the CAP uniform (CAPM 39-1, including all policy letter updates.)

Basic drill maneuvers (AFMAN 36-2203)

Personal hygiene and self care (basic first aid, cleanliness).

Idea of what homesickness is for cadets who have never been away from home. Discuss with him/her the resources available at the encampment (Chaplain, TAC Officers, squadron members)

Explain to your cadets what it is like to live with little privacy. This can be a shock.

Make sure that uniform and hair is within CAP regulations **before** they arrive (Those arriving with hair out of regulation will be corrected on site)

ARE THERE ADDITIONAL SOURCES OF INFORMATION CONCERNING ENCAMPMENTS?

Yes. CAPR 52-16, Chapter 5, as well as the Cadet Programs Office. Cadets and seniors who have attended previous encampments are a great source for information as well as training.

WHAT ARE THE REQUIREMENTS FOR A CADET TO ATTEND AN ENCAMPMENT?

Cadets must have a current membership card, have completed Achievement 1, meet grooming standards, and submit the necessary paperwork. Application Instructions are detailed in the Operations Order.

WHAT ITEMS SHOULD A CADET BRING TO AN ENCAMPMENT?

The packing list in the Operations Order contains items that all cadets should bring as well as prohibited items. The staff will secure any prohibited items that are brought to the encampment until the conclusion of the activity.



2008 SER Cadet Competition Gallery (24-28 April 2008)



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About Us

Cadet Program Quarterly is a publication of Alabama Wing Cadet Programs. Our mission is to build a strong cadet corps, equip that corps with superior staff and resources, and provide quality development to subordinate units. Please contact us for questions, concerns or suggestions.



From the Director's Desk

Capt. Justin Smith

ALWG/DCP



Welcome back to another issue of *Cadet Program Quarterly*! I hope so far that everyone has enjoyed the information put out to everyone through this newsletter. If not, let me know. Me and the editorial staff love to have feedback to let us know the kind of things you would like to see in YOUR newsletter!

Speaking of editorial staff, there still is none. If you would like to be a contributor to the newsletter just let me know. If your squadrons has an event or an announcement that you would like publicized, let me know!

It's been a whirlwind last couple months as program director. I've been all over the place, so if you've had a request or question fall through the cracks, now is a good time to ask me again.

Allow me to echo the congratulations to the ALWG Color Guard provided by AL 123. Its no secret that FLWG and PRWG usually have a lock on all aspects of the competition. To come in there and take second place in one of the main events is no small accomplishment and is something solid to build on for next year. Speaking of next year, we learned a lot while we were down there on small little things to add into the mix to make a more successful team. Look for a guide to be published soon to help you folks prepare for the next wing competition and beyond.

Please don't forget to turn your encampment applications in on time! Be mindful of the dates and don't let yourself miss out on what will be a great opportunity this summer. I had the chance to go do a site visit a few

weeks ago, and everything is shaping up nicely for the 2008 activity.

One thing that has come up that I want to remind everyone about as hot weather approaches is the use of camelbaks. They are approved for hot weather duty, but the CAPM 39-1 is restrictive in what types of colors may be worn. Before you buy one, please consult the regulations to ensure that yours is compliant.

Good luck to everyone that was selected to attend NCSA's this summer. I hope ya'll have fun and learn a lot. Please take notes and give me a review when you return!

That's all from me this go-round!

Semper Vigilans,



CIVIL AIR PATROL NATIONAL HEADQUARTERS United States Air Force Auxiliary

CURT LAFOND

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5 March 2008

MEMORANDUM FOR ALL SQUADRONS

SUBJECT: Cadet Promotions Application

1. CAP is giving squadrons the opportunity to bring their cadets' records into the 21st century. The "Cadet Promotions Application" is an online system that helps local leaders manage cadet progression, via E-Services (www.caphq.gov).

2. **FEATURES.** Some of the features of this program include:

- Makes the CAPF 66 *Cadet Master Record* and the CAPF 52 *Phase Certification* obsolete for participating units.
- Allows local leaders to track cadets' test scores, character forums, CPFT completion, promotion dates, and more electronically.
- If a cadet transfers squadrons, their records go with them automatically - no more coordination issues for the two commanders.
- Automatic error trapping ensures cadets meet all requirements before being promoted.
- Milestone awards are validated instantly, allowing commanders to pin-on cadets' new grade insignia without waiting for NHQ action.
- Tracks leadership counseling (CAPF 50's) when a cadet is denied promotion.
- Cadets are automatically alerted via email when their promotion is approved or denied.
- Gives cadets visibility into their own record at any time, thereby helping ensure the record is accurate.
- Helps local leaders stay on top of cadet progression by generating reports listing who is promoting quickly and who is lagging behind.
- Gives high-level leaders (wing, national) visibility into how cadets are progressing in their echelon or in a particular squadron.

3. **OFFICIAL LAUNCH.** The program will be available by **March 15th**. Access it via E-Services. Online tutorials will show you how to use the system.

4. FREQUENTLY ASKED QUESTIONS.

Must my squadron use the Cadet Promotions Application? No. Units may choose to stay in the paper-based system if they prefer.

Is there a way to enter into the system the promotions cadets earned previously? Yes. This is accomplished through the Administration Module. Please see the online tutorial for details.

Are certain people in my squadron already authorized to use the new system? Yes. Commanders and deputy commanders for cadets will find they already have permission to input cadets' data and approve promotions. Commanders grant or remove permissions as they see fit, in coordination with the Web Security Administrator.

Does this mean the commander is no longer the final authority in cadet promotion matters? Not at all. But a commander may allow any senior member in their unit to electronically approve promotions on their behalf.

Our squadron completes a CAPF 50 or holds a board before promoting cadets. Can we still do that? Yes. The commander (or designee) approves the cadet's promotion once they have determined the cadet is deserving. If the cadet is to be retained in grade, the system will help local leaders track the CAPF 50 and re-evaluation process required by CAPR 52-16.

Are any regulations affected by the new system? No. The cadet regulation already allows units to use an electronic system to manage cadets' records.

If the software processes milestone awards automatically, does NHQ still mail us an award certificate? Yes. (Except the Wright Brothers remains a locally-printed certificate.)

5. **FOR ADDITIONAL HELP.** We'll be glad to assist if you need more help. Please direct your questions to the appropriate person below:

Technical Questions	Tim Cooper	tcooper@cap.gov	877.227.9142 x283
Award Certificate Questions	Sharon Jackson	sjackson@cap.gov	877.227.9142 x203
Cadet Policy Questions	Curt LaFond	clafond@cap.gov	877.227.9142 x401

The Cadet Promotions Application can become a great tool for managing cadet records in your unit. Thank you for continuing to support the cadets.



CURT LAFOND
Chief, Cadet Programs

P.S.: Our thanks to the small army of field testers who helped with this project.