

IMPORTANT 2005 ASSIMILATION INFORMATION

This message is to address a recent Assimilation Powerpoint presentation with attachments that is currently being circulated throughout the Commissioned Corps. These documents are not official material from the Office of Commissioned Corps Operations, and while they are well intentioned, there are inaccuracies in the documents. In particular, please note the following important information:

ALL applications for the 2005 assimilation year must be **postmarked by 11 February 2005**. Applications postmarked after that date will be processed the following year. ALL applications should be sent to ATTN: Assimilation Coordinator, Office of Commissioned Corps Operations (OCCO), 1101 Wootton Parkway, Plaza Level, Suite 100, Rockville, MD, 20852.

An OCCO approved example of an officer's statement for assimilation and an Assimilation Checklist is now available by request from your agency liaison, chief professional officer or the OCCO Assimilation Coordinator, LCDR Hawkins (Camille.Hawkins@hhs.gov). Officers who have applied recently and used the example statement provided with the Powerpoint presentation are encouraged to submit a new statement using the OCCO approved example.

The OCCO approved Assimilation Powerpoint presentation, the example officer statement and assimilation checklist will be available shortly for all officers via the CCMIS website as part of the Assimilation material. Please contact LCDR Hawkins via email with any questions or concerns.