

# John Doe

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Objective:	To obtain a co-op in the Aerospace field, specifically the field of propulsion		
Education	Aug. 2006-present	Cleveland State Univ.	Cleveland, OH
	Aerospace Engineering Major		
	▪ Current Student, 34credit hours, 3.5 GPA		
	▪ Secretary of CSU Shooting Team		
	Aug. 2003- May 2006	Yourtown High School	Yourtown, OH
	High School Degree		
	▪ Graduated 4th/210, 3.8 GPA		
	▪ Highest honors in math and Science		
Awards received	Bright Flight Scholarship State FFA Degree		
Interests and activities	Delta Sigma Phi Fraternity, Interacting with people, Sports		
Work experience	1996-present	Billington Charolais Farms	Leslie, MO
	Owner/ Operator		
	▪ Handled day to day farming operations		
	▪ Made final decisions on management choices (sales, vaccinations, purchases, etc)		
	May 2007-August 2007	Metalcraft Enterprises, Inc.	New Haven, MO
	<b>Quality Management and Production Intern</b>		
	▪ Performed visual quality checks on incoming material		
	▪ Performed inventory checks to correct the computer system		
Computer Skills	▪ Performed studies to check efficiency of plant workers		
	▪ Created reports with the data that I compiled in these operations		
	▪ Autocad		
	▪ NX3.0		
References	▪ Microsoft Excel		
	▪ Microsoft Word		
	▪ Fortran 90		
	Jane Doe, Quality Assurance Manager, Metalcraft Enterprises phone: 1-800-444-5555, Ext. 999 email: jdoe@metalcraft.com Jim Smith, Plant Production Manager, Metalcraft Enterprises phone: 1-800-444-5555		