# COLLEGE HIRE MANUAL



(CSRA & SRS SURVIVAL GUIDE)

# College Hire Manual

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# Introduction

Welcome! We are delighted that you will be part of the SRS team!



This College Hire Handbook has been designed by college hires, like you, to help you settle into your new job here at SRS. We wrote this manual especially for those of you who are not familiar with the Central Savannah River Area (CSRA).

If you have comments about this handbook, please contact one of the CHAC Chairpersons or New Members Leads. Current contact information can be found on ShRINE, quick search keyword CHAC.

Lead Chairperson: Allison McKenzie, 803-208-3569

Leonor Valdez-Sanchez, 803-952-9243

New Members Leads: Valeria Evans, 803-952-9547

Connie Yung, 803-725-4163

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Programs Lead: Guy-Claude Guerrier, 803-208-1314

Heather Mentzer, 803-646-8361

# @ Work

# How do I get there?

#### From Aiken:

Whiskey Rd. (Hwy. 19) to New Ellenton Barricade

# From North Augusta:

- Hwy. 125 to Jackson Barricade or Hwy. 278 to New Ellenton Barricade
- ➤ Hwy. 1 to Hwy. 125 to Jackson Barricade or Hwy. 278 to New Ellenton Barricade

#### From Suburban Augusta:

➤ Riverwatch Parkway into Downtown Augusta or Bobby Jones Expressway until it ends, exiting onto Sand Bar Ferry Road (see below)

#### From Downtown Augusta:

- > Traveling on Broad Street, continue until it ends and turns into Sand Bar Ferry Road.
  - ➤ Continue on Sand Bar Ferry Road until it intersects with SC 125 (approximately 6 miles).
  - ➤ Continue on SC 125 for approximately 13 miles to Jackson Barricade.

# **Your First Day**

On your first day at Savannah River Site (SRS), your staffing representative will guide you through the hiring paperwork.

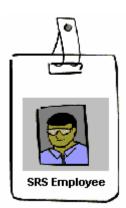
Please bring your Social Security number and the documents from the document checklist enclosed in the new hire package. Your staffing representative will also answer any questions that you might have.

# Photo I.D. Badges

Photo ID Badges will only be issued after an employee successfully completes General Employee Training (GET). GET will be the first day (Monday) that you report to work.

# How do I get a SRS photo I.D. badge?

- > Fill out a badge request form this form should be in your new hire package.
- ➤ Attend and successfully complete GET.
- Photo I.D. badges are issued at the badge office located in A-Area.



# **New Employee Orientation**

Bechtel/BSRI Orientation:

Provides new employees with the "global view" of Bechtel, and BSRI.

SRS New Engineer and Scientist Orientation:

Provides new engineers and scientist with information about different site divisions and programs.

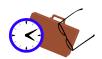
#### **Hours of Work and Schedules**

The hours of work vary according to the group in which you work. SRS has many different varieties of the "normal" workweek. During your first week, check with your manager to find out what your schedule should be. Schedules for "AA," "BB," "W," or "32" shifts are shown:



**Schedules AA and BB** - 9/80 schedule with every other Friday off (AA and BB shifts have alternate Fridays off.)

Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri
9	9	9	9	8			9	9	9	9	off



# **Schedule W** – five 8-hour days Monday through Friday

Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri
8	8	8	8	8			8	8	8	8	8

# **Schedule 32** – four 10-hour days Monday through Thursday

Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri
10	10	10	10				10	10	10	10	

#### **Time Record**

TACS (Time and Attendance Collection System) is our electronic time recording system.

Time records should be completed, signed, and approved as follows:

- > Exempt Employees: Noon on Wednesday.
- ➤ SOP: Noon on Wednesday.

More information about TACS can be found on ShRINE, quick search keyword TACS.

# Pay

You will be paid at the end of each month. At SRS, the preferred method of payment is direct deposit. All employees must submit a "Request for Automatic Deposit of Salary or Other Compensation," (included in your new hire package) to Payroll Accounting to have their check deposited in a financial institution. Contact Human Resources (HR) concerning more information regarding paycheck stubs.

HR Contacts are listed on ShRINE (SRS Intranet) under Human Resources.

#### **Tuition Reimbursement**

The maximum allowance for education reimbursement is \$5,250 per employee per fiscal year for approved outside courses that enhance job performance or benefit career development.



The provisions of the Washington Savannah River Company (WSRC) Tuition Reimbursement Program (TRP) are limited to current, full-service, full-time WSRC employees. TRP reimbursements are limited to:

- credit courses that, by determination of the HR TRP Office, are directly related to developing core competencies needed to support and attract strategic site missions
- credit courses of a personal or professional development nature that, by determination of the HR TRP Office, are WSRC business related
- credit courses required to complete a degree program in which the employee is formally enrolled (e.g., core concentration or elective courses)

<u>Tuition Reimbursement information for employees may be found in SRS 5B Manual, 3.8 Rev. 12 (listed on ShRINE).</u>



#### **Dress Code**

SRS operates a business casual dress code Monday through Thursday, with a more casual "dress-down" on Fridays, though employees are welcome to dress in traditional business attire if it is more appropriate for specific work situations. At all times attire for the office should be clean, neat, and professional. Individuals should report with a personal appearance appropriate for the position or job assignment. Here are the formal guidelines:

# **Business Casual (Monday through Thursday)**

Appropriate dress

Slacks (khakis, Dockers, neat blue jeans based on job assignment)

Skirts

Blazers/jackets are optional

Shirts with collars (women's collarless are appropriate)

**Sweaters** 

Dress casual shoes (includes loafers, flats, pumps, etc.)

Hosiery/socks are required

Basic limits on business casual dress

No worn or tattered jeans; neat blue jeans are acceptable

No sweat suits, leggings, or exercise wear

No tank tops (muscle shirts), tube tops and crop tops

No shorts

No Sandals or open-toed shoes in areas where they constitute a safety hazard No halter/strapless tops or dresses

# Casual Dress (Fridays)

Appropriate dress

Please continue to use good judgment to promote a professional business environment on casual Fridays.

# On a Corporate Note

# **Washington Group International**

WSRC is a subsidiary of Washington Group International. Washington Group provides a host of services including engineering, construction, and programmanagement services to the environmental, government, heavy-civil, industrial, mining, nuclear-services, operations and maintenance markets. The Washington Group Internet site, <a href="http://www.wgint.com/">http://www.wgint.com/</a>, provides information about Washington Group and its subsidiaries, such as company news and job opportunities. Opportunities within Washington Group can be found on the Washington Group Internet site and the external posting system found under the Human Resources page on ShRINE.

#### **BNFL**

BNFL Inc. is an American environmental cleanup company providing waste management, decontamination and decommissioning, and facility operations for the nation's most difficult environmental and nuclear challenges. The BNFL Internet site, <a href="http://sw.srs.gov/swhome.html">http://sw.srs.gov/swhome.html</a>, provides information about BNFL.

#### B&W

BWX Technologies works as a partner with BNFL, Bechtel, and WSRC to assist in environmental cleanup. Additionally, BWXT has responsibilities in the Management & Operations organization; specifically, the operations of the K Area Complex. They bring world class expertise in solid waste management and treatment to the site. The BWXT Internet site, <a href="http://www.bwxt.com/bwxt.html">http://www.bwxt.com/bwxt.html</a>, provides information about BWXT.

#### **Bechtel**

Bechtel Savannah River, Inc. oversees our Projects, Design and Construction Services as well as our environmental restoration work. Design engineering and specialized engineering groups (for example, process control, geotechnical, and systems engineering) are under the Bechtel organization

Corporate Bechtel's Internet site, <a href="http://www.bechtel.com/">http://www.bechtel.com/</a>, the Bechtel Globe and Bechtel Briefs are useful sources of information. The Bechtel Globe and Bechtel Briefs are available through ShRINE on the PD&CS homepage.

#### **BecWeb**

BecWeb, Corporate Bechtel's Intranet site, is a combination of Web sites, applications, and systems that enable information sharing within Bechtel. You can use BecWeb to find news, policies and procedures, forms, career development information and much more. This site requires special computer access, talk to you manager about how to get access and a password.

# **Bechtel Community Network (BCNet)**

BCNet is a human network that reaches around the world, allowing registered users to connect with one another, ask questions, share information, and offer support. BCNet provides information for employees and families planning to relocate, as well as those who are on long-term assignments. You can register for BCNet at <a href="http://www.bcnet.bechtel.com/">http://www.bcnet.bechtel.com/</a>.

#### **CH2M HILL**

CH2M HILL is a world leader in the industry, with particular relevant experience at DOE's Rocky Flats Environmental Technology Site. Within WSRC, they operate as CH2SRC, and manage facility disposition efforts, waste management and environmental remediation work within the Management & Operations organization. CH2M HILL is an employee-owned, multinational firm providing engineering, construction, operations and related services to public agencies and private clients in numerous industries.

#### To and From Work

# Finding a Place to Live

You should be provided with an Apartment Finder's Guide with your acceptance package. In addition to the apartment complexes in the area, there are also apartments available in the downtown areas of Aiken and Augusta.

First, try asking co-workers, friends, family, colleagues, CHAC members, or anyone else you know for tips and advice. Some helpful web sites include:

- <u>http://www.homefinder.com/</u> Free service to search for housing.
- http://www.realtor.com/ Free search engine for housing by area.
- ➤ <a href="http://www.augustarealestate.com/">http://www.augustarealestate.com/</a> Provides free information about homes and surrounding communities, in conjunction with the Augusta Chronicle.
- <u>http://www.apartments.com/</u> Free service that provides virtual tours of Aiken/Augusta apartments and gives a comprehensive list of amenities.
- ➤ <a href="http://www.apartmentguide.com/">http://www.apartmentguide.com/</a> Matches apartments to the area of Aiken/Augusta and the amenities you select.

#### **Other Resources**

➤ Local CSRA newspaper classifieds – Most of the major papers also have their classified ads on the Internet so you can search online.

Act quickly on any possible housing opportunities because there may be many others searching for housing as well. Keep in mind that the CSRA is not an area in which many college students move out of apartments at the end of each summer. It may be difficult to find out if an apartment will be definitely available many months ahead of time.

# Areas to consider living

The CSRA is a large region and includes cities in South Carolina and Georgia.

Cities within approximately 1 hour include:

#### South Carolina

- Aiken
- North Augusta
- ➤ Edgefield
- Columbia/Lexington
- ➤ Barnwell
- > Williston

#### Georgia

- ➤ Augusta (Richmond Co.)
- Martinez (Columbia Co.)
- > Evans (Columbia Co.)
- ➤ Grovetown
- > Hephzibah
- > Harlem



# **CSRA Neighborhood Guide**

# **Major Apartment Complexes**



The Apartment Finders Guide provides a fairly comprehensive list of the apartments within the area. As always, probably the best thing to do is to visit numerous apartments keeping in mind the services that they offer and the distance to work.

- Augusta & Surrounding Areas
  - Downtown Augusta The Broadway, The Cobb House, Enterprise Mill, various apartments over shops and in houses in Olde Town
  - Washington Road & I-20 Stevens Creek Commons, Iron Horse, Rocky Creek, Alexander Place, Walden Hills, Walden Glen
  - ➤ Bobby Jones & I-20 Woodhill, Spring House
  - ➤ Bobby Jones & Wheeler Rd. Marks Church Commons, Bradford Point
  - Bobby Jones & Wrightsboro Rd./Gordon Hwy. Champions Pines, Wylds Woods

#### Aiken

- Downtown Aiken various apartments and houses for rent
- Outside of downtown Aiken Verandas on the Green, Churchill Commons, Colony at South Park, Gatewood Apartments, Brittany Downs, Woodwinds

# **Major Subdivisions**

Probably the best thing to do is to contact a local real estate agent.

Some developments that CHAC folks live in or know about include:

> Aiken, SC

Fox Run, Mallard Lake, Gatewood, Sandstone, Woodwinds, Willow Woods, Exeter, Stratford Hall, South Meadows, Houndslake, Woodside

North Augusta, SC

The Summit, The Rapids, Hammond Hill, Walnut Grove, Butler's Mill, Arbor Place

Augusta, GA

Arbor Creek, Asbury Hills, Barnett Crossing, Breeze Hill, Country Club Hills, Country Place, Forest Hills, Goshen Plantation, Heathers Glen, Montclair, Pepperidge Point, Ridge Forrest, Summerville, Westwick

Martinez, GA

Candlewood Crossing, Chapperal, Eagles Nest, Eagle Trace, Forest Creek, Oakbrook, Oakbrook Crossing, Petersburg Station, Watervale, West Lake Evans, GA

Fox Run, Holiday Park, One Mill Place, Rivershire, Rose Point, Rose Point Gardens, Shadow Moor, Stratford, Woodbridge

# **Utilities**

If you are moving into an apartment, check with the management to find out if any of the utilities are included with rent.

# Aiken, SC

> Telephone

Bell South - 1-888-757-6500

> Cable

Atlantic Broadband - (803) 648-8361

Gas

South Carolina Electric & Gas (SCE&G) - (803) 649-1691

> Electricity

South Carolina Electric & Gas (SCE&G) – (803) 649-1691 Aiken Electric Co-op – (803) 649-6245

Mid-Carolina Electric Co-op - 1-888-813-8000 or (803) 749-6400

Water

City of Aiken - (803) 642-7603

# North Augusta, SC

> Telephone

Bell South - 1-888-757-6500

Cable

Comcast - (706) 733-7712

➤ Gas

SCE&G - 1-800-251-7234

➤ Electricity

SCE&G - (803) 442-2000 of 1-800-251-7234

Water

City of North Augusta - (803) 441-4219

# Augusta, GA & Surrounding Areas (Richmond and Columbia Counties)

> Telephone

Bell South - 1-888-757-6500

Knology - (706) 364-1000

Cable

Comcast - (706) 733-7712

Knology - (706) 364-1000

➤ Gas

Deregulated in GA - there are over 21 gas marketers to choose from.

> Electricity

Georgia Power - 1-888-660-5890

Utilities (Water)

Richmond County - (706) 821-1851

Columbia County - (706) 863-6928

## **Driver's License & Automobile Information**

# Aiken, SC

1755 Richland Ave.

1-800-442-1368 or (803) 641-7752

# North Augusta, SC

1913 Ascauga Lake Road

1-800-442-1368 or (803) 279-6659

Driver's license

90 days from establishing residency

With a valid out-of-state license, only eye exam required

\$12.50 – 5 year license

Monday - Friday, 8:30 a.m. - 5 p.m.

➤ Automobile tags (license plates)/registration

45 days after establishing residency

Fill out Form 400, available from any DMV office

Pay property tax on vehicle before can receive tags

Monday - Friday, 8:30 a.m. - 5 p.m.

Voter registration

Aiken County - (803) 642-1528 or (803) 642-2030

# Augusta, GA & Surrounding Areas

Georgia State driver's licenses may be obtained at either office, independent of your home county.

Georgia State Driver Services 3423 Mike Padgett Hwy. (Augusta, GA) (706) 771-7815

Georgia State Driver Services 4408 Evans to Locks Road (Evans, GA) (706) 860-3616

Driver's License

90 days from establishing residency With a valid out-of-state license, only eye exam required \$20 – 5 year license \$35- 10 year renewal Monday – Friday, 8:30 a.m. – 5 p.m.

Automobile tags (license plates) and registration must be obtained from your home county.

Augusta – Richmond County License Plate Division 491 Laney-Walker Blvd. (Augusta, GA) (706) 821-2476

Augusta – Columbia County License Plate Division 630 Ronald Reagan Dr. (Evans, GA) (706) 868-6884

Automobile tags (license plates)/registration
 45 days after establishing residency
 Fill out Form 400, available from any DMV office
 Pay property tax on vehicle before can receive tags
 Monday - Friday, 8:30 a.m. - 5 p.m.

Voter registration may be obtained when you obtain your driver's license.

- > Richmond County (706) 821-2340
- > Columbia County (803) 868-3355

# Transportation in the Central Savannah River Area



# **Airports**

There are regional airports in the CSRA in addition to international airports within about two hours of the CSRA.

# Augusta, GA (AGS)

Augusta Regional Airport at Bush Field – (706) 798-2656 or 798-3236 http://www.co.richmond.ga.us/bushfield/index.html

# Atlanta, GA (ATL)

➤ Hartsfield Atlanta International Airport – http://www.atlanta-airport.com/

# Columbia, SC (CAE)

Columbia Airport - <a href="http://www.columbiaairport.com/">http://www.columbiaairport.com/</a>

# Charlotte, NC (CLT)

➤ Charlotte Douglas International Airport – http://www.charlotteairport.com/

#### Bus



The bus system is not a major form of transportation in the CSRA.

#### Augusta

- ➤ Augusta Public Transit (706) 821-1719
- ➤ Greyhound (706) 722-6411
- ➤ Southeastern Stages (706) 722-6411

#### **Aiken County**

- ➤ Aiken County Transit (803) 642-1525
- ➤ Best Friend Express (Aiken) (803) 648-6493
- ➤ Southeastern Stages (803) 648-6894

# **Beyond Work**

# **Shopping Information**

# **Shopping Malls in the CSRA**

- ➤ **Aiken Mall** located on Whiskey Rd. (Hwy. 19)
- ➤ Augusta Mall located on Wrightsboro Rd., just off Bobby Jones Expressway

# Major Shopping Centers in the CSRA

- ➤ **Aiken Exchange** located on Whiskey Rd. (Hwy. 19)
- ➤ Hitchcock Plaza located at intersection of Pine Log Road and Silver Bluff Road
- ➤ **Augusta Exchange** located off Walton Way Extension & Wheeler Rd.
- National Hills located on Washington Rd. across from Augusta National Golf Course
- Augusta West located on Augusta West Parkway, off Wrightsboro Rd. & Bobby Jones Exp.
- Fairway Square Shopping Center Washington Rd.
- > Southgate Shopping Center Gordon Hwy.
- **Surrey Center-** Highland Ave.

# **Grocery Stores in the CSRA**

There are smaller, specialized markets as well as larger chain grocery stores for food throughout the CSRA. Some chain grocers and some of their locations include:

#### Bi-Lo

Aiken

Pine Log Rd.

Jefferson Davis Hwy.

York St.

North Augusta

Georgia Ave.

Augusta

Wrightsboro Rd., Fury's Ferry

#### **Food Lion**

North Augusta

Georgia Ave.

Augusta

Old Petersburg Rd.

Washington Rd.

➤ Warrenville- Jefferson Davis Hwy.

#### Fresh Market, The

> Augusta

Washington Rd.

#### Kroger

> Aiken

Silver Bluff Rd.

North Augusta

Martintown Rd.

> Augusta

15<sup>th</sup> St.

Washington Rd.

Wrightsboro Rd. Columbia Rd.

#### **Publix**

➤ Aiken

Whiskey Rd. (Hwy. 19)

North Augusta

Martintown Rd.

Augusta Washington Rd., Fury's Ferry

# Sam's Club

Augusta Bobby Jones Exp.

#### Winn-Dixie

North Augusta Marintown Rd.

> Aiken

York St.

> Augusta

Augusta Exchange Fury's Ferry

# Wal-Mart Supercenter (w/ groceries)

- North Augusta
- ➤ Aiken

Whiskey Rd. (Hwy. 19) Richland Ave (coming soon...)

> Augusta

Deans Bridge Rd.

Evans St.

# Lunch and coffee spots outside of work

\$ Under 5 SD - sit down \$\$ 5-10 TG - to go

\$\$\$ 10-15 \$\$\$\$ 15 & up



Since lunch is limited to 30 minutes onsite, local cafeterias and food courts are available during the work week. It may be more convenient to bring lunch from home.

Outside of the work week, many lunch and coffee spots are around the downtown Aiken, North Augusta, and Augusta areas. Other spots are around main roads in all areas. In addition to these restaurants unique to the area, there are standard chain restaurants available.

CSRA (Near SRS)	Location	Price Range	Category	SD or TG
Mama Bear's	New Ellenton, SC	\$\$	After Hours/	SD
			American	
Carolina BBQ	New Ellenton, SC	\$\$	BBQ	SD/TG
Dukes BBQ	New Ellenton/Aiken, SC	\$\$	BBQ	SD/TG
Mi Rancho	Aiken, SC	\$\$	Mexican	SD/TG

Aiken, SC	Location	Price Range	Category	SD or TG
Aiken Brewery, The	Downtown (Laurens St.)	\$\$\$\$	Brewery/	SD
			American	
Amanda's	Downtown (Laurens St)	\$\$-\$\$\$	Bistro	SD
Bowery, The	Downtown	\$\$-\$\$\$	American-South	SD
Curry Pot	1038 Pine Log Road	\$\$	Indian	SD / TG
Davoirs	Downtown (The Alley)	\$\$\$-\$\$\$\$	Tapas/ Italian	SD
Eastern Buffet	190 Aiken Mall Drive	\$\$	Chinese Buffet	SD
Ferrando's Pizzeria	Downtown (The Alley)	\$\$-\$\$\$	Italian	SD / TG
Ferrando's Pizzeria	152 South Aiken Lane	\$\$-\$\$\$	Italian	SD / TG
KOBE Japanese	1040 Pina Lag Pand)	\$\$ -\$\$\$	Sushi/Japanese	SD
Steakhouse	1040 Pine Log Road)		Steakhouse	
Linda's Bistro	Downtown (The Alley)	\$\$\$\$	Bistro	SD
Malia's	Downtown (Laurens St.)	\$\$	Italian	SD
New Moon Café	Downtown	\$\$\$	Soup/Sandwiches	SD
Olive Oils	Downtown (Chesterfield)	\$\$-\$\$\$	Italian	SD
Up Your Alley	Downtown (The Alley)	\$\$-\$\$\$	Bistro	SD

More familiar chain restaurants in Aiken include:

McDonalds, Burger King, Wendy's, Sonic, Chick-Fil-A, Taco Bell, Pizza Hut, Domino's, Subway, Blimpie, Applebee's, Chili's, Outback, Ruby Tuesday, Fatz Café, IHOP, O'Charley's, Red Lobster, Ryan's.

Augusta & Nearby Augusta	Location	Price Range	Category	SD or TG
Atlanta Bread Company	Augusta Exchange	\$\$\$	Bagels/Breads/ Sandwiches	SD/TG
Bagel Factory, The	Washington Rd. (Evans)	\$\$\$	Bagels/ Sandwiches	SD/TG
Barberitos	Agerton Lane	\$-\$\$	Mexican	SD/TG
Beamie's	Downtown (Riverwalk)	\$\$	American	SD
Bistro 491	Surrey Center	\$\$\$\$\$\$\$	Bistro	SD
Blue Sky Kitchen	Downtown (Broad St.)	\$\$	Cuban	SD/TG
Boll Weevil, The	Downtown (Riverwalk)	\$\$	American	SD
Brusters	Augusta Exchange	\$	Ice Cream	SD/TG
Café du Teau	Summerville (Central Ave.)	\$\$\$\$\$\$	Continental	SD
Carraba's Italian Grill	Washington Rd.	\$\$-\$\$\$	Italian	SD/TG
Chow	Downtown (Broad St.)	\$\$\$\$\$	New Orleans	SD
Cotton Patch, The	Downtown (Riverwalk)	\$\$	Sandwiches	SD
Daily Grind Coffee House	Washington Rd.	\$\$	Coffee/Desserts/Sa ndwiches	SD
Formosa's Chinese	Washington Rd	\$\$-\$\$\$	Chinese	SD/TG
French Market Grille, The	Surrey Center	\$\$\$\$\$	New Orleans	SD
Guiseppi's	Wheeler Rd.	\$-\$\$	Italian	SD/TG
Hooters	Washington	\$\$-\$\$\$	American	SD/TG
Indigo Joe's Sport Pub	Wheeler Road	\$\$-\$\$\$	American	SD / TG
La Maison on Telfair	Telfair St. (Olde Town)	\$\$\$\$\$\$\$	Continental	SD
Luigi's	Downtown (Broad St.)	\$\$\$	Pizza	SD/TG
Mally's	Washington Rd.	\$\$\$	Bagels/ Sandwiches	SD/TG
Mats Sige	Washington Rd.	\$\$\$\$\$	Sushi/Japanese	SD
Mellow Mushroom	Downtown (Broad St.)	\$\$-\$\$\$	Pizzeria/ Pub	SD / TG
Nacho Mama's	Downtown (Broad St.)	\$\$	Alt. Mexican	SD/TG
Partridge Inn, The	Walton Way	\$\$\$-\$\$\$\$	Continental	SD
Peppermill	Washington	\$\$- \$\$\$	American (romantic)	SD
Pizza Joint, The	Downtown (Broad St.)	\$\$\$\$	Pizza	SD/TG
Poblano's Mexican Grill	Belair Road (Evans)	\$\$-\$\$\$	Mexican	SD/TG
Rae's Coastal Café	Forest Hills Racquet Club	\$\$\$\$\$	Caribbean Insp.	SD
Rhinehart's Oyster Bar	Washington Rd.	\$\$-\$\$\$	Seafood	SD/TG
Sconyers	Off of Peach Orchard	\$\$-\$\$\$	BBQ	SD/TG
Shangri-La	Washington Rd. & I-20	\$\$	Chinese	SD/TG
Snug, The	Davis Rd.	\$\$-\$\$\$	Steak	SD
Souper Salad	Augusta Exchange	\$\$\$	Salad/Potatoes/ Soup/Sandwiches	SD
T-Bonz	Washington Rd.	\$\$-\$\$\$	Steak	SD/TG
Teresa's	Various Locations	\$\$	Mexican	SD
Vallarta's	Various Locations	\$\$	Mexican	SD
Villa Eurpoa	Deans Bridge Rd.	\$\$\$\$\$	German	SD
Wicked Wassabi	Downtown (Broad St.)	\$\$-\$\$\$	Sushi/Japanese	SD
Wild Wings	Washington Rd.	\$\$-\$\$\$	American	SD

More familiar chain restaurants in Augusta include: McDonalds, Burger King, Wendy's, Sonic, Chick-Fil-A, Taco Bell, Pizza Hut, Domino's, Papa John's, Subway, Popeye's, Ruby Tuesday, Applebee's, Chili's, Macaroni Grill, Tony Roma's, Outback, Red Lobster

North Augusta, SC	Location	Price Range	Category	SD or TG
Al's	Atomic Road	\$-\$\$	Diner	SD/TG
B. C. Davenport's	Georgia Ave.	\$\$-\$\$\$	American	SD
Bobby's BBQ	Aiken-Augusta Hwy. (Hwy.1)	\$\$\$	BBQ	SD
Ming Yat	Georgia Ave.	\$\$\$	Chinese	SD/TG
Mi Rancho	Aiken-Augusta Hwy. (Hwy. 1)	\$\$	Mexican	SD
Monterrey	Martintown Rd.	\$\$	Mexican	SD
Teresa's	Martintown Rd.	\$\$	Mexican	SD

More familiar chain restaurants in North Augusta include: McDonalds, Burger King, Wendy's, Sonic, Taco Bell, Pizza Hut, Domino's, Papa John's, Subway, Popeye's, Ruby Tuesday



#### **Local Entertainment**

Here are some places to go for after-work CHAC socializing – some include both food & beverages.

# The Aiken Brewing Company

Downtown Aiken – Laurens St. (803) 502-0707

#### The Break Room

Whiskey Road (Hwy. 19) (803) 649-7045

#### **Hotel Aiken**

Downtown Aiken (803) 648-4265

# Whiskey Junction

Whiskey Rd. (Hwy. 19) (803) 649-0794

#### Sweet Dreamin'

Clearwater/Belevedere (803) 593-8302

# Highlander A British Pub

North Augusta – Georgia Ave. (803) 278-2796

#### **Coconuts**

Augusta – Surrey Center (706) 738-8133

#### **Firehouse**

Downtown Augusta (706) 826-9955

# Joe's Underground

Downtown Augusta (706) 724-9457

# The Modjeska

Downtown Augusta (706) 303-9700

# Somewhere in Augusta

Augusta – Washington Rd. (706) 739-0002

#### The Soul Bar

Downtown Augusta (706) 724-8880

# **Surrey Tavern**

Augusta – Surrey Center (706) 736-1221

#### Time PieceZ

Downtown Augusta (706) 828-5888

#### **Health and Fitness Club**

Many clubs may offer discounts to SRS employees.

Ask the clubs to find out what deals may be available at the time that you enroll.

# Gold's Gym

Corporate Pkwy in Aiken. For more information, call (803) 648-4653.

#### **Health Central**

Broad St. in downtown Augusta. For more information, call (706) 724-4408.

#### Omni

Various locations in Augusta, including Evans to Lock Rd. and Walton Way Extension.

For more information, call (706) 210-1140

# **Powerhouse Gym**

Bobby Jones Exp. in Augusta. For more information, call (706) 868-0188

# **Riverview Park Activity Center**

Riverview Park, North Augusta. For more information, call (803) 441-4311

#### **YMCA**

Main branch, The Family Y, is located on Wheeler Rd. in Augusta.

For more information, call (706) 733-1030.

Curves for Women

Pine Log Road (Aiken), Knox Ave. (North Augusta), and Highlands Ave. (Augusta)

# **Fitness Express for Women**

Peach Orchard Rd. (Augusta)

#### **Heartbeats Health and Fitness Club**

Silver Bluff Rd. (Aiken)

#### H. Odell Weeks

Whiskey Rd. (Aiken)

#### **Credit Unions & Banks**

## **SRP Federal Credit Union**

Branches in both SC & GA. North Augusta – (803) 278-7851 Aiken – (803) 649-5305 www.srpfcu.com

#### **Bank of America**

Georgia – 1-800-299-2265 South Carolina – 1-800-333-6262

#### First Citizens Bank

1-88-612-4444

# **Georgia Bank & Trust Company**

(706) 738-6990 www.georgiabankandtrust.com

# **Regions Bank**

1-800-8-483-9393 www.regionsbank.com

#### **Southtrust Bank**

(706) 849-3600 www.southtrust.com



SunTrust Bank

(706) 821-2000

Wachovia

1-800-433-2313

www.wachovia.com

Please note:

These are the major credit unions and banks in the area – there are many others that you can find listed in the phone book once you arrive in the CSRA. SRS employees are able to have an account at the SRP Federal Credit Union.

# **Additional Resources**

# **Visitors Information Centers**

- ➤ Aiken Chamber of Commerce
- North Augusta Chamber of Commerce
- ➤ Augusta The Cotton Exchange, Visitors Welcome Center on I-20

#### Web sites

- http://www.aiken.net/
- http://www.augusta.com/
- http://www.digitalcity.com/
- http://www.citysearch.com/

# Magazines

➤ The Metropolitan Sprit – available in the CSRA – contains local events

# **Local Television Stations (Augusta)**



WBEK (UON)

#### Please note:

Cable available from various providers within the CSRA may change the specific stations on which the networks broadcast.



# **Local Radio Stations**

# Adult Contemporary/Soft Rock

102.7 FM - WAJY 104.3 FM - WBBQ

#### Alternative/Rock/Classic Rock

92.3 FM- WAEG 95.1 FM - WCHZ -- 95 Rock 102.3 FM - WEKL -- Eagle 102.3

#### Country

99.5 FM - WKXC - Kicks 99 101.7 FM - WTHO 105.7 FM- WZNY

#### Classical/Jazz/National Public Radio (NPR)/

89.1 FM – WLJK – South Carolina Public Radio 90.7 FM – WACG – Georgia Public Radio

#### News

580 AM – WGAC – News/Talk Radio 93.1 FM – WRFN

#### Oldies

93.9 FM – WGOR 92.7 FM – WKSX







#### Pop/Top 40

98.3 FM - HD 98.3 100.9 FM - WAEJ

#### R&B/Rap

94.7 FM - WAAW - The Boss 96.3 FM - WKSP 96.9 FM - WAKB 97.9 FM - WIIZ 103.1 FM - WAKB - Foxy 103 107.7 FM - WPRW - Power 107

# Religious

1550 AM – WTHB 1600 AM – WKZK 88.3 FM – WAFJ 91.7 FM – WLPE – The Good News Network 107.1 FM – WYFA

# Talk/Sports

1630 AM - WRDW

# **CSRA Sports Teams**



#### **Baseball**

Augusta Greenjackets (Class A affiliate for the San Francisco Giants) Lake Olmstead Stadium

(April → early September) (706) 736-7889 or 736-7846 www.greenjacketsbaseball.com

#### **Baseball**

Aiken Foxhounds (Part of the South Coast League of Professional Baseball) USC- Aiken's Roberto Hernandez Stadium (April → early September) (803) 952-9866 www.aikenfoxhounds.com

#### Hockey

Augusta Lynx (East Coast Hockey League)

Augusta-Richmond County Civic Center (October → April) (706) 724-4423 www.augustalynx.com

# **CSRA Sports Clubs/Groups/Events**

There are many clubs, groups, and events in the CSRA.

Check with the Aiken Chamber of Commerce, North Augusta
Chamber of Commerce, Augusta Chamber of Commerce, Greater Augusta Sports
Council, or www.sportsaugusta.com for specific information.

Some of the clubs in which CHAC members have participated in include:

#### Rugby

Augusta Men's & Women's Rugby <u>www.AugustaRugby.org</u>

#### Running

Aiken Running Club Augusta Striders

www.augustastriders.com

#### **ORA**

The Operations Recreation Association (ORA) plans, sponsors, and promotes cultural, athletic, social and recreational events for the employees of SRS. Team sports organized into different seasons and competition levels: basketball, bowling, soccer, softball, and pool. Competitions organized by ladders: table tennis, tennis, and racquetball.

#### **Aiken Attractions**



# **Aiken County Historical Museum**

The museum is housed in Banksia, which is actually two houses joined together on a 3 ½ acre site. The older section Is wood and dates from 1860. The large brick section was built in 1931 as a winter home by Northern millionaire Richard Howe, an avid horseman. What began as a modest Victorian cottage ended with 32 rooms, 15 baths, and a full size ballroom. On display are a circa 1808 log house, a circa 1890 one-room schoolhouse, a miniature circus, and 1880s steam powered fire engine, model trains, quilts, and more. For more information, call (803) 642-2015.

#### **Aiken Historic Districts**

Many years ago, Aiken was known as a health resort, luring wealthy Northerners who came to spend the winter. They often brought their horses, thus beginning Aiken's reputation as the "Sporting Capitol of the South." Today, 90-room "cottages" and winter houses built by these visitors, make up the historic district of Aiken. "Aiken Tours" are offered Saturdays at 10 a.m. for a small charge. The tour leaves from the Aiken Chamber of Commerce and features Hopeland Gardens, The Thoroughbred Racing Hall of Fame, horse training areas, and historic homes and buildings. For more information, call (803) 641-111.

#### **DuPont Planetarium**

The DuPont Planetarium at the University of South Carolina Aiken offers public showings. For information, call (803) 641-3654.

#### **Hitchcock Woods**

This 2,000-acre woodland preserve is in the center of Aiken and is known as the largest urban forest in the country. Trails weave through the woods for horseback riding, carriage riding, or walking. No motorized vehicles or bicycles are allowed. Open during daylight hours. For information, call (803) 641-1111.

# **Hopelands Gardens**

This is a 14-acre estate that has been transformed into a public garden. The garden includes footpaths and reflecting pools along with a trail for the visually impaired. A former carriage house is now home to the Thoroughbred Racing Hall of Fame and the Doll House, a former child's playhouse that is now headquarters for the Aiken Garden Council. There is also an amphitheater for concerts and performances. The garden area is open 10 a.m. until sunset daily. For information, call (803) 642-7630.

# Thoroughbred Racing Hall of Fame

This features collections of paintings, sculptures, photographs, racing silks, trophies, and other memorabilia of the Thoroughbred sport. Free admission. For information, call (803) 642-7630.

# **North Augusta Attractions**



# North Augusta Parks & Recreation

The City of North Augusta offers a wider array of recreational activities and services. There are 10 parks within the city. For more information, call (803) 441-4300.

#### **Riverview Park Activities Center**

This has four gymnasiums, two racquetball courts, a fitness room with a variety of equipment, meeting rooms, a game room, and a 1/6-mile walking/jogging track. Suspended above the gymnasiums, the 15-foot wide track has two flat lanes for walkers and two banked lanes for runner. The Center is the site of the annual Nike Peach Jam Basketball Tournament, which showcases 24 of the top AAU teams throughout the nation. Riverview Park also has an 18-hole disc golf course. For more information, call (803) 441-4300 or 441-4311.

# North Augusta Greeneway

This is a paved recreational trail that follows an abandoned railroad right-of-way. Development of the Greeneway is planned in phases for a total of 8 miles. The Greeneway is open from dawn to dusk and is regularly patrolled by the Department of Public Safety. For more information, call (803) 441-4300.

# Historic Downtown North Augusta

Downtown North Augusta features a number of beautiful historic homes of elaborate design. The homes include Rosemary Hall and Lookaway Hall, which are both bed and breakfast inns. For more information, contact the North Augusta Chamber of Commerce.

# **Creighton Living History Park**

This park is the site of a fall Colonial Days festival with demonstrations of life in the 18<sup>th</sup> century. The park is a natural amphitheater that also serves as a venue for musical concerts.

# Wade Hampton Veterans Park

Dedicated to the memory of Civil War General Wade Hampton, this North Augusta park has monuments dedicated to the veterans of every war our country has participated in since the Revolution. It is laid out to mimic the stars and stripes of the American flag.

#### **River Golf Club**

The River Golf Club, designed by acclaimed fold course architect Jim Fazio, is set along the banks of the Savannah River in North Augusta.

#### **Historic Beech Island**

Long before there was an Aiken County, there was a small settlement on a high bluff overlooking the Savannah River known as Savannah Town as far back as 1685. Savannah Town was an important Indian trade center and jumping-off point to the western wilderness. The Beach Island Historical Society can provide information on the history of the area and historic sites. For more information, call (803) 827-0184 or 867-3600.

# The Hippodrome

The Hippodrome Horse Complex includes an open-air equestrian arena and stables located on 32 acres. Numerous equine events are held throughout the year, including barrel horse racing, open benefit horse shows, cutting horse competitions, and more. The facility also hosts concerts and similar events. For more information, call (803) 279-9908.

# **Augusta Attractions**



# Historic Cotton Exchange Welcome Center & Museum

The center has information on area attractions and events and a museum. Originally an exchange floor built in 1886, this historic building was used until 1964 and now contains artifacts from the period when cotton was king. For more information, call (706) 724-4607.

# **Augusta Museum of History**

This serves as the steward of the community's history and as a reference point for the future. Visitors can experience "Augusta's Story," the award-winning, permanent exhibition covering 12,000 years of local and regional history. The exhibition chronicles the events, the people, and the forces that have shaped the community. Other museum highlights include "The Art of Healing." Special exhibitions, the History Theatre, the Museum Shop, and a restored 1914 steam locomotive. For more information, call (706) 722-8454.

#### **Confederate Powderworks**

This is the only permanent structure that was begun and completed by the Confederate government. The 168-foot tall chimney is all that remains of the powderworks that operated between 1862—1865, supplying gunpowder to the Confederate army. For more information, call (706) 724-4067.

#### **Ezekiel Harris House Museum**

This tobacco merchant's home, built circa 1797, is now a house museum. For more information, call (706) 724-0436.

#### First Presbyterian Church

Designed by Robert Mills, creator of the Washington Monument, the church structure was begun in 1809 and completed in 1812. The father of future president Woodrow Wilson served as pastor here from 1858 to 1870, including the years when the church was used as a hospital during the Civil War. For more information, call (706) 823-2450

#### **Confederate Monument**

This monument honors anonymous enlisted men, represent by Augusta native Private Berry Benson at the top. The monument also honors Confederate Generals Robert E. Lee, Stonewall Jackson, T.R.R. Cobb, and W.H.T. Walker. The monument, carved in Italy, was dedicated in 1878.

# Augusta Golf & Gardens - Home of the Georgia Golf Hall of Fame

Once completed, this will encompass 17 acres along the banks of the Savannah River in downtown Augusta. The attraction will include eight acres of display gardens as well as a 55,000 square-foot main building housing the Hall of Fame rotunda, interactive exhibits, a 150-seat theatre, a garden and gift shop, and more. The display gardens, including a butterfly garden, rose garden, and pergola garden, will also be home to the larger-than-life size bronze sculpture of some of golf's great masters such as Ben Hogan, Raymond Floyd, Arnold Palmer, Jack Nicklaus, and Byron Nelson. For more information, call (706) 724-4443 or visit www.gghf.org.

# Riverwalk Augusta

The Riverwalk is a two-level brick path along the Savannah River that extends between 6<sup>th</sup> St. and 12<sup>th</sup> St. The area features landscaped lawns and gardens, the Jessye Norman Amphitheater, restaurants, and shops, a full-service marina, and the Morris Museum of Art. Several major attractions are located in the area as well, which host a variety of

year-round special events. For more information, call (706) 821-1754.

#### **Gertrude Herbert Institute of Art**

Once home to many prominent Augusta residents, this federal-style house was built in 1818 for former Augusta mayor Nicholas Ware. It now serves as a center for art classes and exhibitions. For more information, call (706) 722-5495.

#### **Imperial Theatre**

This theatre was built in 1916 and is the oldest theatre in the area. In its early days, it hosted vaudeville attractions and such starts as Charlie Chaplin. Today it hosts a variety of cultural events. For more information, call (706) 722-8341 or 722-8293.

# Lucy Craft Laney Museum of Black History

Lucy Laney was born into slavery yet went on to become one of the most outstanding educators in post-Civil War Georgia. She started Augusta's first black kindergarten and nurses' training. Her home is now a house museum. For more information, call (706) 724-3576.

# **Magnolia Cemetery**

This 60-acre cemetery is the final resting-place for more than 500 Confederate soldiers and seven generals, as well as poet James Ryder Randall, who wrote "Maryland, My Maryland." Its eastern wall was a defensive line for the city in 1864 and bears patches from wartime cannon emplacements. For more information, call (706) 724-4067.

#### Meadow Garden

This pre-1791 farmhouse was once home to George Walton, the youngest original signer of the Declaration of Independence and twice Georgia governor. It is the oldest document house in Augusta. For more information, call (706) 724-4174.

#### **Morris Museum of Art**

This museum features special period galleries and a collection of more than 2,500 works of Southern art spanning the years from 1790 to the present. The museum also presents changing exhibitions throughout the year and ahs a museum shop. For more information, call (706) 724-7501.

# National Science Center's Fort Discovery

Walk on the moon, paint with lasers, and ride a high-wire bicycle. Visitors can do all this and more at Augusta's hands-on math and science museum for children of all ages. Augusta's center is housed in a facility along the Riverwalk. The high-tech science playground includes more than 250 interactive exhibits, science teacher learning labs, a theatre, retail store, meeting space, and a restaurant. Interactive exhibits focus on three technologies: electronics, computer arts, and communications. For more information, call (706) 821-0200.

#### **Artists Row**

Artists Row is a collection of Art galleries and studios located on Broad St. in downtown Augusta. On the first Friday of every month, Artists Row supports First Friday, an event in which all of the art galleries and studios stay open until late in the night.

#### **Sacred Heart Cultural Center**

This structure, of Romanesque Revival architectural style, features turrets and ornate brickwork. It was build as a Catholic Church at the turn of the century and last used for Mass in 1971. The structure is now a cultural center. For more information, call (706) 826-4700.

#### **Thurmond Lake**

This is the largest Corps of Engineers project east of the Mississippi River. The lake covers 70,000 acres and has nearly 1,200 miles of shoreline bordering Georgia and South Carolina. It offers such outdoor activities as swimming, boating, fishing, skiing, and camping. A welcome center located at Strom Thurmond Dam contains exhibits about the lake and area history. For more information, call 1-800-533-3478.

# U.S. Army Signal Corps Museum

The museum has one of the most comprehensive collections of communications material in the United States. Free admission. For more information, call (706) 791-3856.

#### **Woodrow Wilson Boyhood Home**

For more information, call (706) 724-0463.

# **Outings/Sightseeing**

You can get there by car or bus.



# Columbia, SC

(Approximately 1 hour by car.)
Riverbanks Zoo/Botanical Gardens
SC State Museum
Koger Center for the Arts
State Art Museum
University of South Carolina

#### Hilton Head

(Approximately 2 hours by car.) Beach Outlet malls

#### Charleston, SC

(Approximately 2 ½ hours by car.)
Ghost Tours
Historical Home Tours
Fort Sumter
USS Yorktown Museum
SC Aquarium
Holiday Festival of Lights (winter)
Spaleto Festival (arts & crafts festival)
Boone Hall Plantation and Gardens
(where TV Mini Series "North and
South" was filmed)

# Myrtle Beach, SC

(Approximately 3 ½ hours by car.)
Beach
Outlet malls
Golf
Amusement Park
Pavilion

#### Savannah, GA

(Approximately 3 hours by car.)
Ghost Tours
Historical Home Tours
St. Patrick's Day Festival
River Street
Tybee Island
Location of where "Midnight in the
Garden of Good and Evil" took place –
there is even a tour.

#### Atlanta, GA

(Approximately 2-3 hours by car.)
Atlanta Zoo
WhiteWater (water park)
Underground Atlanta
Centennial Park
Mall of Georgia
Atlanta Thrashers (hockey)
Atlanta Braves
Atlanta Hawks
Atlanta Falcons
Six Flags over Georgia
Stone Mountain
Outlet malls

# Charlotte, NC

(Approximately 2 hours by car.)
Carolina Panthers
WNBA Team
IMAX Theater
Outlet malls

# Asheville, NC

(Approximately 3 ½ hours by car.) Biltmore House Horseback riding and hiking

# **Smokey Mountains**

(Approximately 4-5 hours by car.) Cade's Cove Snow Skiing

# Chattanooga, TN

(Approximately 4 hours by car.) Ruby Falls Tennessee Aquarium IMAX Theater

# Gatlinburg / Pigeon Forge, TN

(Approximately 4-5 hours by car.)
Ripley's Aquarium
Guinness Book of World Records
Museum
Ripley's Believe or Not Museum
Dollywood
Celebrity/Movie/TV Car Museum

# Orlando, FL

(Approximately 6-7 hours by car.)
Disney World
Sea World
Universal Studios
Epcot
Animal Kingdom
MGM Studios
Several water parks
IMAX Theater

# **College Hire Advisory Council**

#### Mission

To serve as a representative body for college hires, co-ops and interns throughout SRS

- Create awareness of common workplace issues surrounding acclimation and career development,
- Identify problems and solutions related to college hires,
- Serve as a peer support group to leverage relationships,
- Foster a dialogue with direct supervisors and Senior management, and
- ➤ Be a vehicle to initiate change throughout the organization.

# **Background**

Senior leadership has recognized that there is a shortage of employees being trained and developed to secure more management positions in the near term. Thus, managers have been challenged to review their current programs for hiring, training, and developing college graduates and employees in the lower grade levels.

It was determined that a College Hire Advisory Council be formed to address the issues relevant to SRS and its college hires.

# Membership

Open to college hires and young professionals, co-ops, interns and those that have a particular interest in the college hire program.

# Meetings

CHAC meetings are held at various times – announcements will be made ahead of time about the time and location of each event.

# **Committee Structure/Operating Committee**

#### **CHAC Chair**

Promotes CHAC and its mission through cultivation of relationships with executive sponsors, college hires, and CHAC members. Works with operating committee members to coordinate CHAC activities and identify opportunities to further develop CHAC's presence within the Savannah River Site.

#### **New Members**

Serves as the liaison between college hires, Human Resources, and CHAC to welcome new college hires to SRS. Promotes involvement in CHAC and provides information regarding activities and meetings to new hires. Manages the SRS College Hire Manual project and oversees its content development, production, distribution, and maintenance.

#### **Programs**

Develops quality programs and activities that engage the CHAC group while providing insight into the larger SRS and corporate communities, through guest speakers and the introduction of new policies, procedures, and/or initiatives.

#### Social

Plans and organizes opportunities for CHAC members to interact outside of work to facilitate networking, encourage camaraderie, and promote participation in CHAC.

#### Volunteer

Creates community awareness within CHAC members by providing opportunities to experience the personal rewards, understand the societal importance and gain professional fulfillment from community service. Responsible for organizing projects and events where CHAC members are representatives of SRS within the larger community.