

FEDERAL AUDIT CLEARINGHOUSE

Internet Data Dissemination System (IDDS) FYE 2004-2007

Instructions

FEDERAL AUDIT CLEARINGHOUSE

Internet Data Dissemination System (IDDS)

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Important Notes for Using the Internet Data Dissemination System (IDDS)

Special Notes to aid the user in querying the Data Dissemination system as well as data management and interpretation.

The Internet Data Dissemination System (IDDS) allows users to search the Federal Audit Clearinghouse's database. The Federal Audit Clearinghouse database contains information obtained from OMB Circular A-133 Form SF-SAC submissions. The FAC uses an Oracle[®] relational database to store all data. IDDS users may choose any type of database or spreadsheet application to manipulate datasets that have been obtained from the FAC on-line database. Many database users will find Microsoft Access and Excel adequate for their use, however the FAC does not suggest any one database or spreadsheet software over another. Due to the widespread use of Microsoft Access the FAC has chosen to use the Microsoft Access database application to provide the database examples you see in this document.

The Internet Data Dissemination System Instructions are meant to provide you with some basic information about relational database principles and how to manipulate our database to obtain the information you seek. However, these instructions are not a substitute for relational database training. The Federal Audit Clearinghouse strongly suggests that any person who regularly uses databases, take a comprehensive relational database management, data mining, and/or data warehousing class.

Order of Steps



1. **Query IDDS.** First query the Internet Data Dissemination System (IDDS) on-line. <http://harvester.census.gov/fac>. Select 'Search the Single Audit Database'
 Review the Disclaimer
 Select 'Retrieve Records'
 You may query using the following methods:
 - a. Search Complete and Incomplete Records for Status of Submissions
 - i. Entity Search
 - ii. Advanced Entity Search
 - b. Search Complete Records Only
 - i. Entity Search
 - ii. Advanced Entity Search
 - iii. CFDA Search
 - iv. Advanced CFDA Search
 - c. Download the entire database to search offline.
 - d. View a Summary of Single Audits by Fiscal Year
 - e. Access Specialized Reports
2. **View.** You may view your dataset on-line or
3. **Save.** After querying the IDDS you can save your dataset to view offline.
4. **Import.** Import your saved dataset into a spreadsheet or database program.
5. **Sort/Query Dataset.** Use a spreadsheet or database program to sort and perform additional queries on your dataset.
6. **Reports.** Create internal reports based on your specific query results.

Database Concepts

Relational Database: A relational database is a collection of information organized into interrelated tables of data and specifications of data objects.

Table: A table in a relational database is a predefined format of rows and columns that define an entity.

Attribute: A single data item related to a database object. The database schema associates one or more attributes with each database entity.

field, column

Example: In the following database table, the attributes are <name, ID, extension>

Name	ID	Extension
Jim	124	7075
Valeri	128	0853
Bob	192	4214

Row: In a relational database, a row consists of one set of attributes (or one tuple) corresponding to one instance of the entity that a table schema describes.

Primary Key: The primary key of a relational table uniquely identifies each record (row) in the table. It can either be a normal attribute that is guaranteed to be unique or it can be generated by the DBMS (Database Management System).

Foreign Key: A foreign key is a field in a relational table that matches the primary key column of another table. The foreign key can be used to cross-reference tables.

Database Key (DBKEY): A database key is an attribute utilized to sort and/or identify data in some manner. Each table has a primary key which uniquely identifies records. Foreign keys are utilized to cross-reference data between relational tables.

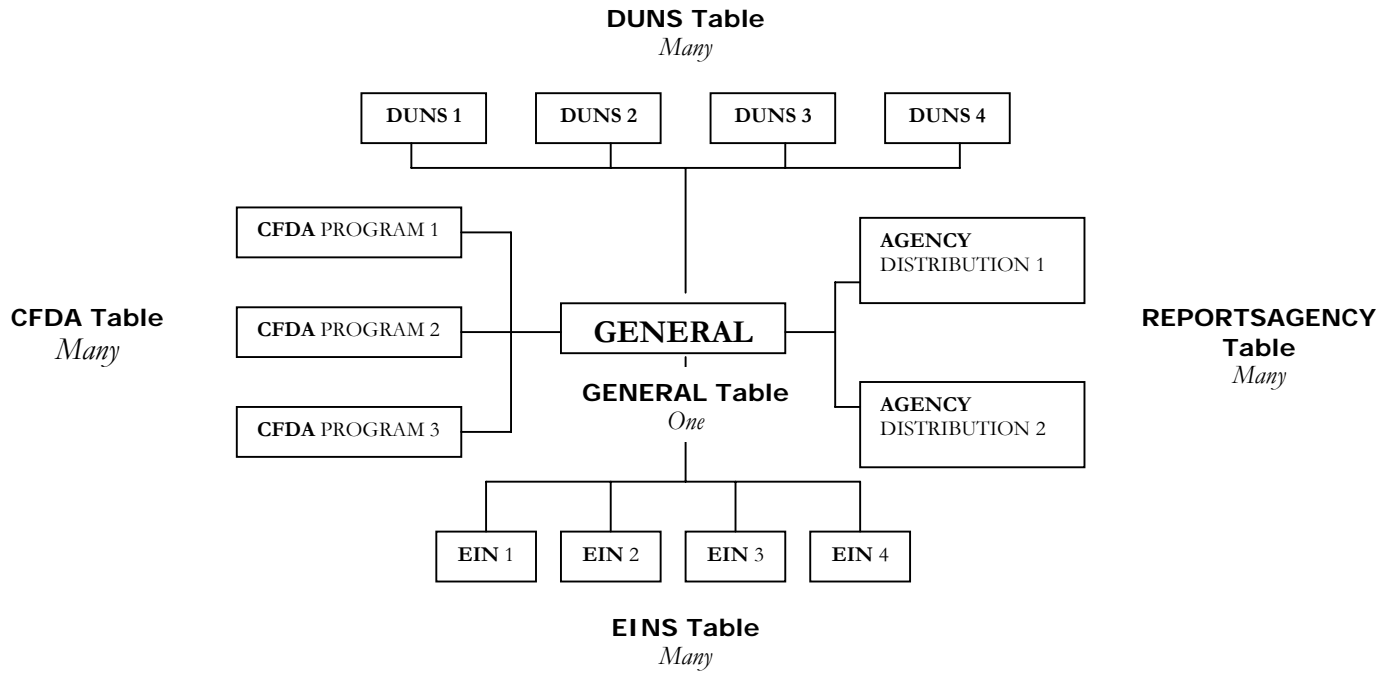
Many-to-One Relationships: In this kind of relationship one of the entities in one table can be related many times to another entity in another table. (See example below.)

The Federal Audit Clearinghouse Database

The Federal Audit Clearinghouse (FAC) database is made up of five tables. Each table can be linked to another table in a database program through a combination of columns in each table. The FAC uses a combination of both the AUDITYEAR and DBKEY columns to create the primary key for each table.

The FAC tables are as follows:

GENERAL	(Part I Items 1-5b, 5d & 6-7, Part II Items 1-5, Part III Items 1-7, Total Federal Awards Expended)
CFDA	(Part III Items 9-10)
REPORTSAGENCY	(Part III Item 8)
EINS	(Part I Item 5c)
DUNS	(Part I Item 5f)



GENERAL File:

Audit Year	Auditee Date Signed
DBKEY	Auditee Name Title (Certifying Official)
Type of Entity	CPA Firm name
FY End Date	CPA Street 1
Audit Type	CPA Street 2
Period Covered	CPA City
Number of Months	CPA State
EIN	CPA Zip Code
Multiple EINs	CPA Contact
EIN Subcode	CPA Title
DUNS	CPA Phone
Multiple DUNS	CPA Fax
Auditee Name	CPA E-Mail
Street 1	CPA Date Signed
Street 2	Cog_Over
City	Cogagency
State	Oversightagency
Zip Code	Type Report FS (Financial Statements)
Auditee Contact Name	Going Concern
Auditee Contact Title	Reportable Condition
Auditee Phone	Material Weakness
Auditee Fax	
Auditee E-Mail	

Material Noncompliance
 Type Report MP (Major
 Program)
 Duplicate Reports
 Dollar Threshold
 Low Risk
 Reportable Condition MP
 (Major Program)
 Material Weakness MP (Major
 Program)
 Questioned Costs

Current Year Findings
 Prior Audit Findings
 Total Federal Awards
 Expended
 Date Firewall (Most Recent
 Date Disseminated to the
 Internet)
 Previous Date Firewall (Prior
 Date Disseminated to the
 Internet)
 Report Required

CFDA File:

Audit Year
 DBKEY
 CFDA
 Research & Development
 Federal Program Name
 Amount
 Direct Award

Major Program
 Type Report MP (Major
 Program)
 Type of Compliance
 Requirement
 Finding Reference Numbers

REPORTSAGENCY File:

Audit Year
 DBKEY
 EIN
 Agency

EIN File:

Audit Year
 DBKEY
 EIN
 EIN Sequence Number

DUNS File

Audit Year
 DBKEY
 DUNS
 DUNS Sequence Number

A file can be downloaded that includes all incomplete records stored in the FAC database. The incomplete file contains records for submissions that are in processing, have form errors, missing components, or are waiting for a Cognizant Agency assignment. The incomplete file can be downloaded by going to <http://harvester.census.gov/sac/dissem/asp/incompleteEntity.asp> and clicking on the 'Click to Download all Auditees with Incomplete Audits' link.

Incomplete File (Search Complete and Incomplete Records):

Audit Year

DBKEY

EIN

Auditee Name

Street 1

Street 2

City

State

Zip Code

Status

Cog/Over Agency

Total Federal Awards Expended

Initial Date Received (Date we first received something)

Form Date Received (Most Recent Date we received a Data Collection Form)

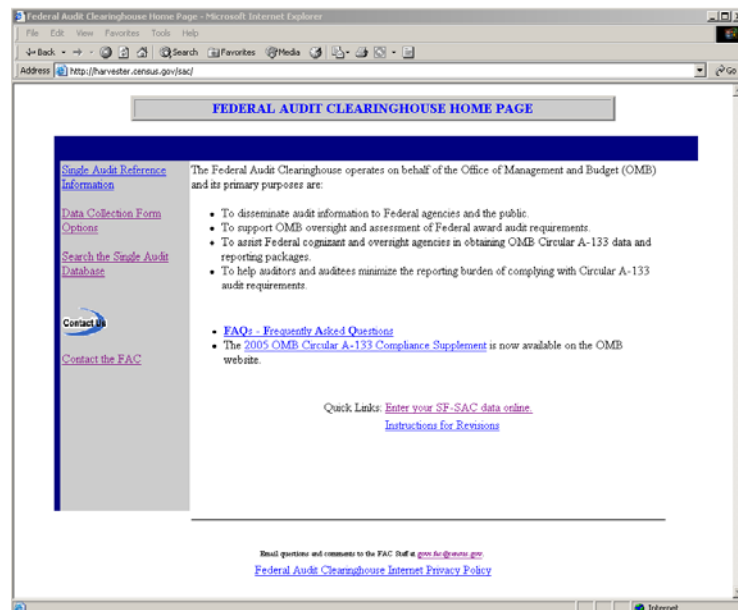
Component Date Received (Most Recent Date we received any audit
component)

Accessing the Federal Audit Clearinghouse Database

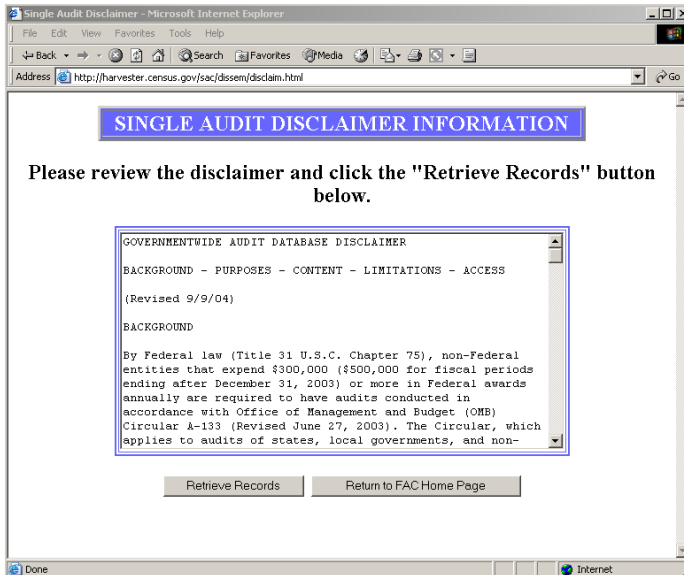
The Federal Audit Clearinghouse database can be accessed from the Internet. Follow these examples to access the FAC database.

The Internet Data Dissemination System (IDDS) is located at the following web address: <http://harvester.census.gov/fac>. To access the database, type the above address in your browser's address bar.

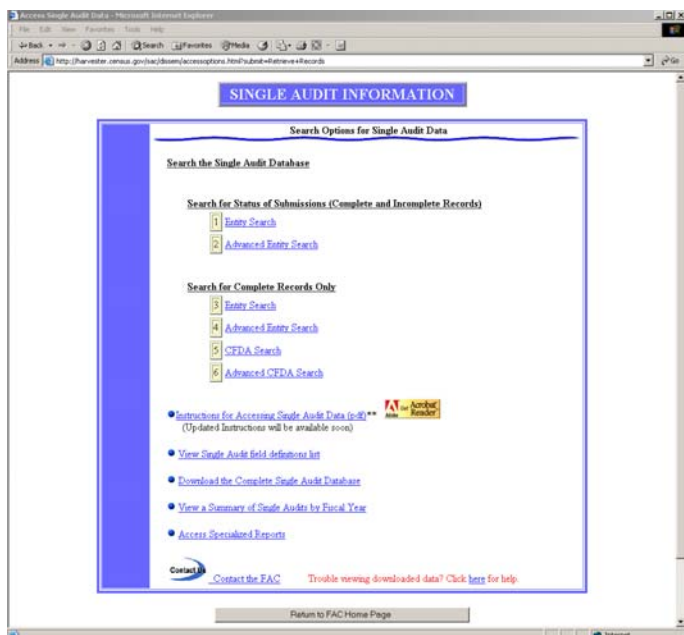
From the FAC home page, choose the third link called **Search the Single Audit Database**.



Next, on the Single Audit Disclaimer page, click the Retrieve Records button to continue to the query options. The Disclaimer discusses the role of the Federal Audit Clearinghouse with regard to the Office of Management and Budget Circular A-133, as well as the nature of the data the Federal Audit Clearinghouse collects, stores and distributes through this system.



Types of Queries you may perform:



From Access Options for Single Audit Data there are several query choices.

Search Complete and Incomplete Records for Status of Submissions

1. **Entity Search:** Check to see where an audit stands in the FAC processing.
2. **Advanced Entity Search:** Check to see where a submission stands in the FAC processing based on criteria from page 1 of the Data Collection Form.

Search Complete Records Only

3. **Entity Search:** Search for a list of Entities based on EIN, Name or State criteria.
 4. **Advanced Entity Search:** Search for a list of Entities based on any criteria from the Data Collection Form.
 5. **CFDA Search:** Search for a list of Page 3 Federal Program lines based on EIN, Name or State criteria.
 6. **Advanced CFDA Search:** Search for a list of Page 3 Federal Program lines based on any criteria from the Data Collection Form.
- **Download the complete database:** Download the Entire database to search offline.
 - **View a Summary of Single Audits by Fiscal Year.**
 - **Access Specialized Reports.**

Querying the Database

There are several ways to query the Internet Data Dissemination System. See the following examples to choose the way that is best for you.

The Internet Data Dissemination System (IDDS) provides several search options. The information you're trying to find will determine which search method is best for you. The IDDS will be used most often by entities who submitted an A-133 audit or by various Federal Agency employees who are responsible for monitoring federal expenditures. These instructions are broken down into a section for entities who submitted an A-133 audit and a section for Federal Agency employees. If you do not fall into one of these two categories, then you will want to use the section written for the federal agency employees, because this section will most likely cover how to query for the data that you want to research.

Important information regarding queries:

1. The FAC database contains all the data from each submitted Data Collection Form. It is recommended users become familiar with the Data Collection Form questions prior to querying the database.
2. Adding more criteria to your search will result in fewer records returned.
3. Be broad with name string queries. For instance a query on the name "New York Board of Education" will not return an entity named "New York School Board". It may be better to query on the name "New York" instead.

Entities who submitted an A-133 audit

This section is intended to provide instructions on how you can check to see if the FAC has received your A-133 audit.

Before we start, it is important to point out a difference with the various search options on our IDDS. The search options are broken into two main categories: search complete and incomplete records and search complete records only. When checking to see if the FAC has received your submission, it is important to make sure that you use one of the two searches where you can search complete and incomplete records. These two searches will return

results for any submission that we have received. The four searches where you can search for complete records only will return results for submissions that have gone through the entire FAC processing system. Here is an example: If your submission has been received by the FAC, but has not gone through all of the FAC processing, then using one of the two searches from the search complete and incomplete records section will return results that show that the FAC has received a submission and where in the FAC processing the submission is located. If you were to search using one of the four searches from the search complete records only section, there would be no results returned.

How to perform a query:

1. From the Access Options for Single Audit Data page, click on one of the following links, **1** [Entity Search](#) or **2** [Advanced Entity Search](#)





2. If you choose **1** [Entity Search](#)
 - a. Type any of the following criteria:
 1. 9-Digit EIN (no dashes, spaces, etc.), or
 2. Auditee Name, or
 3. State. Search Tip: If you enter the state name, i.e., Maryland, the system will search on all auditee submissions within the state. If you wish to search for all auditees with "Maryland" in the name, type the State name followed by a space.

b. Optional:

1. Limit Number of Records to: You may choose to limit the number of records from 1-499. A Maximum of 499 records can be viewed on-line. If more then 499 records return from the search, the download option will be offered.
2. Sort Options: You may choose to sort your result set by the following fields:
 - Auditee Name
 - EIN
 - Fiscal Year End Date
 - State

Address <http://harvester.census.gov/sac/dssem/asp/incompleteEntity.asp> Go Links

 **SEARCH THE SINGLE AUDIT DATABASE** 

AUDIT STATUS ENTITY SEARCH

Check the status of an auditee's A-133 submission (information last updated: 5/17/2005).
Enter part of the Auditee Name, Complete 9-digit EIN, or State to search the database.

OR

Enter a list of multiple EIN numbers (one per line):

Optional Search Criteria

Limit Number of Records Returned to :

Sort Options:

Either view or download the results of the Audit Status Entity search.

OR

[*Click to Download all Auditees with Incomplete Audits](#)

Trouble viewing downloaded data? Click [here](#) for help.

Email questions and comments to the FAC Staff at gows.fac@census.gov

3. If you choose **2** [Advanced Entity Search](#)

a. Type any of the following criteria:

1. 9-Digit EIN (no dashes, spaces, etc.), and/or
2. Auditee Name, and/or
3. Auditee City, and/or
4. Auditee State, and/or
5. Auditee Zip Code, and/or
6. Auditee Fiscal Year End Date, and/or
7. Auditee Fiscal Year, and/or
8. Date Received

b. Optional:

1. Limit Number of Records to: You may choose to limit the number of records from 1-499. A Maximum of 499 records can be viewed on-line. If more then 499 records return from the search, the download option will be offered.
2. Sort Options: You may choose to sort your result set by the following fields:
 - Auditee Name
 - EIN
 - Fiscal Year End Date
 - State

Address Go

= Questions which are not on the 1997-2000 Form SF-SAC

[Revised Form SF-SAC and Instructions](#)

Return to Access Options Clear For a New Search View Results Download Results

Limit Number of Records Returned to :

Sort Options:

Audit Fiscal Year Ending in:
(To select multiple audit years, hold the 'Ctrl' key down while making selections)

2004
 2003

Date Received(MM/DD/YYYY) After: Before:

Part I: General Information

Item 1: Fiscal Year End Date(MM/DD/YYYY)

Item 5a: Employer Identification #(9 digits):

OR
Enter a list of multiple EIN numbers (one per line):

Item 5c: EIN Relationship(optional):

Item 6a: Auditee Name:

Item 6b: Auditee City:

Item 6b: Auditee State(s):

(To select multiple states, hold the 'Ctrl' key down while making selections)

Alabama
 Alaska

Item 6b: Auditee Zip Code:

View Results Download Results Clear For a New Search Single Audit Search Options

Federal Agencies

This section is to be used by federal employees and anyone else interested in Single Audit Data.

Before we start, it is important to point out a difference with the various search options on our IDDS. The search options are broken into two main categories: search complete and incomplete records and search complete records only. When checking to see if the FAC has received a submission, it is important to make sure that you use one of the two searches where you can search complete and incomplete records. These two searches will return results for any submission we have received. The four searches where you can search for

complete records only will return results for submissions that have gone through the entire FAC processing system. Here is an example: If a submission has been received by the FAC, but has not gone through all of the FAC processing, then using one of the two searches from the search complete and incomplete records section will return results that show that the FAC has received a submission and where in the FAC processing the submission is located. If you were to search using one of the four searches from the search complete records only section, there would be no results returned.

If you want to see if an entity has submitted their A-133 audit to the Federal Audit Clearinghouse:

1. From the Access Options for Single Audit Data page, click on one of the following links, **1** [Entity Search](#) or **2** [Advanced Entity Search](#)



2. If you choose **1** [Entity Search](#)
 - a. Type any of the following criteria:
 1. 9-Digit EIN (no dashes, spaces, etc.), or
 2. Auditee Name, or
 3. State. Search Tip: If you enter the state name, i.e., Maryland, the system will search on all auditee submissions within the state. If you wish to search for all auditees with “Maryland” in the name, type the State name followed by a space.

b. Optional

1. Limit Number of Records to: You may choose to limit the number of records from 1-499. A Maximum of 499 records can be viewed on-line. If more then 499 records return from the search, the download option will be offered.
2. Sort Options: You may choose to sort your result set by the following fields:
 - Auditee Name
 - EIN
 - Fiscal Year End Date
 - State

Address <http://harvester.census.gov/sac/dissemin/asp/incompleteEntity.asp> Go Links

SEARCH THE SINGLE AUDIT DATABASE

AUDIT STATUS ENTITY SEARCH

Check the status of an auditee's A-133 submission (information last updated: 5/17/2005).
Enter part of the Auditee Name, Complete 9-digit EIN, or State to search the database.

OR

Enter a list of multiple EIN numbers (one per line):

Optional Search Criteria

Limit Number of Records Returned to :

Sort Options:

Either view or download the results of the Audit Status Entity search.

OR

[*Click to Download all Auditees with Incomplete Audits](#)

[Trouble viewing downloaded data? Click here for help.](#)



Email questions and comments to the FAC Staff at govs.fac@census.gov

3. If you choose **2** [Advanced Entity Search](#)

- a. Type any of the following criteria:
 1. 9-Digit EIN (no dashes, spaces, etc.), and/or
 2. Auditee Name, and/or
 3. Auditee City, and/or
 4. Auditee State, and/or
 5. Auditee Zip Code, and/or
 6. Auditee Fiscal Year End Date, and/or
 7. Auditee Fiscal Year, and/or
 8. Date Received

b. Optional:

1. Limit Number of Records to: You may choose to limit the number of records from 1-499. A Maximum of 499 records can be viewed on-line. If more then 499 records return from the search, the download option will be offered.
2. Sort Options: You may choose to sort your result set by the following fields:
 - Auditee Name
 - EIN
 - Fiscal Year End Date
 - State

Address  <http://harvester.census.gov/sac/dssem/incompleteAdvsearch.html> 

* = Questions which are not on the 1997-2000 Form SF-SAC

[Revised Form SF-SAC and Instructions](#)

Return to Access Options	Clear For a New Search	View Results	Download Results
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Limit Number of Records Returned to :

Sort Options:

Audit Fiscal Year Ending in:
(To select multiple audit years, hold the 'Ctrl' key down while making selections)

2004
2003

Date Received(MM/DD/YYYY) After: Before:

Part I: General Information

Item 1: Fiscal Year End Date(MM/DD/YYYY)

Item 5a: Employer Identification #(9 digits):

OR

Enter a list of multiple EIN numbers (one per line):

Item 5c: EIN Relationship(optional):

Item 6a: Auditee Name:

Item 6b: Auditee City:

Item 6b: Auditee State(s):

(To select multiple states, hold the 'Ctrl' key down while making selections)

Alabama
Alaska

Item 6b: Auditee Zip Code:

View Results	Download Results	Clear For a New Search	Single Audit Search Options
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If you want to search the Federal Audit Clearinghouse database to find complete submissions that meet various Data Collection Form criteria:

From the Access Options for Single Audit Data page, click on one of the following links,

1 [Entity Search](#) , **2** [Advanced Entity Search](#) , **3** [CFDA Search](#) , or **4** [Advanced CFDA Search](#)



Entity Search and CFDA Search Queries

The **Entity Search** query allows users to search for a list of respondent submissions using their EIN, Name or State.

The **CFDA Search** query allows users to search for a list of Federal program data based on the respondent's EIN, Name, or State.

From the **Access Options for Single Audit Data** page, click on one of the following links, **1** [Entity Search](#) or **3** [CFDA Search](#) .

1. Type any of the following criteria:
 - 9-Digit EIN (no dashes, spaces, etc.), or
 - Auditee Name, or
 - State. Search Tip: If you enter the state name, i.e., Maryland, the system will search on all auditee submissions within the state. If you wish to search for all auditees with "Maryland" in the name, type the State name followed by a space.
 - List of EIN numbers (one per line, no dashes, spaces, etc.)

ENTITY SEARCH

Enter part of the Auditee Name, Complete 9-digit EIN, or State abbreviation to search the database.

OR

Enter a list of multiple EIN numbers (one per line):

2. Optional:

- a. Limit Number of Records to: You may choose to limit the number of records returned. A Maximum of 499 records can be viewed on-line. If more then 499 records return from the search, the download option will be offered.
- b. Sort Options: You may choose to sort your result set by the following fields:
 - Auditee Name
 - EIN
 - Fiscal Year End Date
 - State

Optional Search Criteria:

Limit Number of Records Returned to :

Sort Options:

3. Click on the

- **View Results**, or
- **Download Results**

View Results

Download Results

Viewing Entity Search Query Results On-line

If you choose to **View Results**, the list of results from 1 – 499 records will be posted on-line. When a search returns 500+ records, the download option is automatically offered.



Your search has produced 7 records

These results are based on the following search criteria:

- Auditee Name: STATE OF MARYLAND

Auditee Name	City	State	EIN	Fiscal Year Ending Date	Completed On	Previous Completed On
MORGAN STATE UNIVERSITY - STATE OF MARYLAND	BALTIMORE	MD	526002033	6/30/1998	2/28/2001	
STATE OF MARYLAND	ANNAPOLIS	MD	526002033	6/30/1999	9/30/2000	
STATE OF MARYLAND	ANNAPOLIS	MD	526002033	6/30/2000	4/11/2001	
STATE OF MARYLAND	ANNAPOLIS	MD	526002033	6/30/2001	3/29/2002	
STATE OF MARYLAND	ANNAPOLIS	MD	526002033	6/30/2002	10/27/2004	
STATE OF MARYLAND	ANNAPOLIS	MD	526002033	6/30/2003	10/4/2004	
STATE OF MARYLAND	ANNAPOLIS	MD	526002033	6/30/2004	5/4/2005	

[Return to Entity Search](#)

From the above screen, you will be able to link to the Data Collection Form for each record returned. To link to a form, click on the Auditee Name highlighted in blue.

In addition, the following fields are returned on the screen:

Auditee Name, City, State, EIN, Fiscal Year Ending Date, Completed On, and Previous Completed On.

Viewing CFDA Search Query Results On-line

If you choose to **View Results** from the CFDA Search, the list of results from 1-499 records will be posted on-line. When a search returns 500+ records, the download option is automatically offered.



Your search has produced 5 records

These results are based on the following search criteria:

- Number of records limited to 5.
- Auditee Name: STATE OF MARYLAND.

Auditee Name	Audit Year	EIN	CFDA	R&D	Federal Program Name	Amount	Direct Award	Major Program	Audit Type on Major Program Compliance	Type Requirement	Finding Ref. Num.
MORGAN STATE UNIVERSITY - STATE OF MARYLAND	1998	526002033	84.063		PELL GRANTS	4957276		Y		O	N/A
MORGAN STATE UNIVERSITY - STATE OF MARYLAND	1998	526002033	84.007		SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT	760673		Y		O	N/A
MORGAN STATE UNIVERSITY - STATE OF MARYLAND	1998	526002033	84.033		COLLEGE WORK STUDY	827610		Y		O	N/A
MORGAN STATE UNIVERSITY - STATE OF MARYLAND	1998	526002033	20.701		TRANSPORTATION CENTER	583558		Y		O	N/A
MORGAN STATE UNIVERSITY - STATE OF MARYLAND	1998	526002033	93.389		BIOMEDICAL RESEARCH/INFRASTRUCTURE	729977		Y		O	N/A

[Return to CFDA Search](#)

From the above screen, you will be able to link to the Data Collection Form for each record returned. To link to a form, click on the Auditee Name highlighted in blue.

In addition, the following fields are returned on the screen:

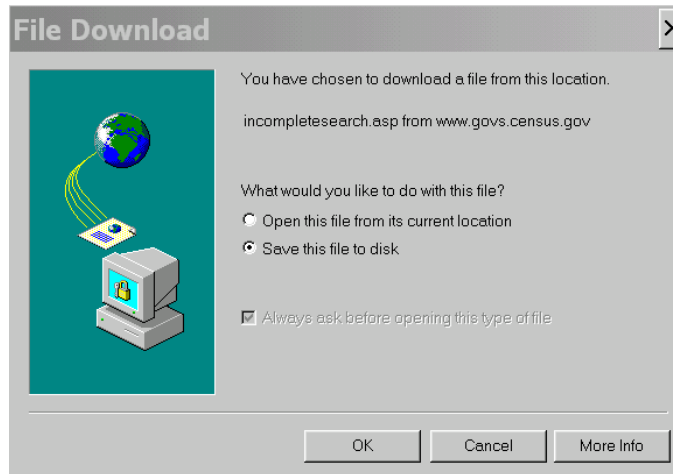
Auditee Name, Audit Year, EIN, CFDA, R&D, Federal Program Name, Amount, Direct Award, Major Program, Audit Type on Major Program Compliance, Type Requirement, and Finding Ref. Num.

Downloading Results

If you have chosen **Download Results**, depending on your Internet browser, you may receive the following download window.

You may either select:

- **Open this file from its current location.** Doing this will open the file in an on-line Excel™ spreadsheet.
- **Save this file to disk.** Use this option if you are ready to import the data into Excel™ or Access™, offline.



Open this file from its current location:

If you have chosen to **Open the file from its current location** you will receive the following on-line Excel (QuickView Plus) spreadsheet:


http://www.govs.census.gov/FAC/DISSEM01/asp/incompletesearch.asp - Microsoft Internet Explorer

Address: http://www.govs.census.gov/FAC/DISSEM01/asp/incompletesearch.asp

A	B	C	D	E	F
AUDIT YEAR	DBKEY	EIN	AUDITEE NAME	STREET1	STREET2
1997	95032	630779657	MARINE ENVIRONMENTAL	BOULEVARD	
1997	130749	718048242	UNIVERSITY OF ARKANSAS	4301 WEST MARKHAM	
1997	103227	742966479	MT. GRAHAM INTERNATIONAL	1651 DISCOVERY BLVD	
1997	118291	941156258	CALIFORNIA ACADEMY OF	GOLDEN GATE PARK	
1997	125003	952914237	SOCIAL SCIENCE SERV	PO BOX 657	AVENUE
1997	125231	953127273	WESTERN UNIVERSITY C	COLLEGE PLAZA	
1997	118643	941312352	CENTER FOR ADVANCED	75 ALTA ROAD	
1997	126041	953711811	FOUNDATION FOR ADVAN	BOULEVARD	SUITE 215
1997	75502	521443811	SOCIETY FOR THE ACIVA	SOUTH	
1997	121258	943024996	INTERNATIONAL COMPT	1947 CENTER STREET	
1997	127959	956151774	CHARLES R. DREW UNIV	1621 E. 120TH ST	SUITE 600
1997	120403	942650883	MATHEMATICAL SCIENCE	1000 CENTENNIAL DR	
1997	181899	943144233	CHARLOT OBSERVATORY	10902 DAYLINE BLVD	
1997	194705	237198104	BEHAVIORAL SCIENCE C	18807 VENTURA BLVD	STE 310
1997	109593	840622557	BIOLOGICAL SCIENCES I	BLVD	
1997	181301	945002995	BETHEL COLLEGE OF NA	1480 E BOULDER ST	
1997	190155	731023474	AMERICAN INDIAN SCIE	5981 AIRPORT BLVD	
1997	7244	060896043	SCIENCE CENTER OF CO	950 TROUT BROOK DR	
1997	187206	231893378	SOCIETAL INSTITUTE OF	20	
1997	35683	250955219	AMERICAN INSTITUTES R	3333 H. ST NW	
1997	77849	530196932	NATIONAL ACADEMY OF	AVE NW	
1997	74123	521107937	NATIONAL INSTITUTE OF	NW	SUITE 700
1997	77814	530196568	AMERICAN ASSOCIATION	NW	
1997	76321	521121895	TRIANGLE COALITION PC	AVENUE NW	SUITE 700
1997	191068	593069793	FLORIDA HOSPITAL COM	DRIVE	
1997	3431	042524529	NATIONAL FACULTY OF H	HEALEY BLDG	
1997	58536	360806247	INSTITUTE OF PAPER SC	NW	
1997	64469	420730347	UNIVERSITY OF OSTEOP	3200 GRAND AVE	
1997	48517	362181973	FINCH UNIVERSITY OF H	3333 GREEN BAY RD	
1997	47660	360895575	CHICAGO ACADEMY OF	2060 N CLARK STREET	
1997	92363	611135362	KENTUCKY SCIENCE AND	200 W VINE ST STE 420	
1997	36938	311006650	THE LOUISVILLE SCIE	727 W MAIN ST	
1997	3308	042482188	MANAGEMENT SCIENCE	165 ALLANDALE RD	
1997	92141	161056814	FRONTIER SCIENCE AND	1244 BOYLSTON ST	

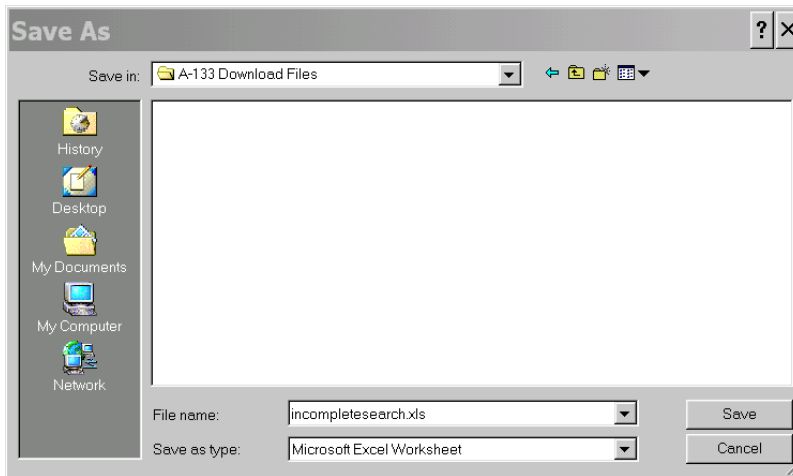
Quick View Plus - Microsoft Excel 5.0/7.0

To save the opened data to view offline:

1. Click on the  excel icon found on the Excel viewer window.
2. Save the file by choosing an appropriate file on your hard drive or diskette and choose a name you will recognize, followed by .xls.
Example: mysimplesearch.xls
3. Click the Save button.
4. After you click the save button, the data will be saved and opened in the standard (offline) Excel spreadsheet.
5. This file will be available for viewing in Excel or Importing into Access.

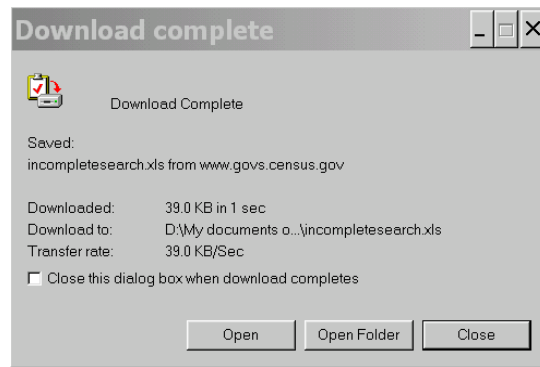
Save this file to disk:

If you have chosen to **Save this file to disk** the following **Save As** window will open:



1. In the **Save in:** box, locate the file on your hard drive or auxiliary device where you would like to save the dataset.
2. Change the **File name:** to a name you will recognize later when you are searching for your dataset.
3. Be sure that the **Microsoft Excel Worksheet** file type appears in the **Save as type:** box.
4. Click the **Save** button.

After the Save routine has finished, the following window may open. Click **Open** if you would like to view the dataset in Excel immediately or **Close** to view the file later.



Advanced Searches: Entity and CFDA

The **Advanced Entity Search** query allows users to search for a list of respondent submissions using any criteria from the Data Collection Form.

The **Advanced CFDA Search** query allows users to search for a list of Federal program data based on any criteria listed on the Data Collection Form.

From the **Access Options for Single Audit Data** page, click on one of the following links, [2 Advanced Entity Search](#) or [4 Advanced CFDA Search](#).

Choosing the Advanced Entity or Advanced CFDA search options will route you to the following search screen, which contains query boxes related to the Data Collection Form.

Search Tip:

Choosing more search criteria will limit the number of records returned. It is possible to miss valuable information when being too specific. For instance, a query on the name "New York Board of Education" will not return any information for an entity named "New York School Board". It may be better to query on the name "New York" instead.



Enter search criteria for one or more items.

These search criteria follow the Form SF-SAC and contain three sections.

- General: Part I, Items 1-7.
- Financial Statements: Part II, Items 1-5.
- Federal Programs: Part III, Items 1-10.
- * = Questions which are not on the 1997-2000 Form SF-SAC
- * * = Questions which are only on the new 2004 Form SF-SAC

[Revised Form SF-SAC and Instructions](#)

[Return to Access Options](#)

[Clear For a New Search](#)

[View Results](#)

[Download Results](#)

Limit Number of Records Returned to :

Sort Options:

Audit Fiscal Year Ending in:

(To select multiple audit years, hold the 'Ctrl' key down while making selections)

2004
2003

Records Completed (MM/DD/YYYY) After: Before:

Type Of Entity (**FAC Determined for audit years beginning with 2001. Do not select types for 1997-2000 audit years.**)

(To select multiple Organizational or Mission types, hold the 'Ctrl' key down while making selections)

Organizational Types

State-Wide
State-Dependent

Mission Types

Government-Wide/General Purpose Government
Airport Authority (Dependent, Independent, and Non-Profit Agencies)

Part I: General Information

Item 1: Fiscal Year End Date:

Item 2: Type of Circular A-133 Audit:

Item 3: Audit Period Covered: ☐ Annual ☐ Biennial ☐ Other

Item 5a: Employer Identification #(9 digits): Item 5c: EIN Relationship(optional): *

OR

Enter a list of multiple EIN numbers (one per line):

Item 5b: Multiple EINs Covered in Report:

Item 5d: Data Universal Numbering System(DUNS)(9 digits): ** Item 5f: DUNS Relationship(optional): **

OR

Enter a list of multiple DUNS (one per line):

Item 5e: Multiple DUNS Covered in Report: **

Item 6a: Auditee Name:

Item 6b: Auditee City:

Item 6b: Auditee State(s):

(To select multiple states, hold the 'Ctrl' key down while making selections)

Item 6b: Auditee Zip Code:

Item 7a: Auditor Name:

Item 7b: Auditor City:

Item 7b: Auditor State(s):

(To select multiple states, hold the 'Ctrl' key down while making selections)

Item 7b: Auditor Zip Code:

Cognizant or Oversight Agency: (FAC Determined for 2004-2006)

Name of Federal Cognizant/Oversight Agency: (FAC Determined for 2004-2006)

Part II: Financial Statements

Item 1: Type of Audit Report: ☐ Unqualified Opinion ☐ Qualified Opinion ☐ Adverse Opinion ☐ Disclaimer of Opinion

Item 2: Going Concern:

Item 3: Reportable Conditions Disclosed:

Item 4: Material Weakness Reported:

Item 5: Material Noncompliance Disclosed:

Part III: Federal Programs

Type of Audit Report on Major Program Compliance: ☐ Unqualified Opinion ☐ Qualified Opinion ☐ Adverse Opinion ☐ Disclaimer of Opinion (FAC Determined for 2004-2006)

Item 1: Statement of Federal Awards that have separate A-133 audits which are not included: *

Item 2: Dollar Threshold: \$

Item 3: Low Risk Auditee:

Item 4: Reportable Condition disclosed for any major program: *

Item 5: Reportable Condition reported as a material weakness: *

Item 6: Questioned Costs reported: *

Current Year Direct Findings (not on SF-SAC): (FAC Determined)

Item 7: Summary Schedule of Prior Audit Findings prepared: *

FEDERAL AUDIT CLEARINGHOUSE (2004-2007)

Item 8: Federal Agencies Required to Receive Reporting Packages:

(To select multiple agencies, hold the 'Ctrl' key down while making selections)

01. African Development Foundation
02. Agency for International Development
10. Agriculture
23. Appalachian Regional Commission

Item 9a&b: CFDA Number(or other identifying number):

Enter the specific CFDA number(s) or 2-digit Federal agency prefix(fill in the boxes from left to right)

Item 9c: Research and Development:

*

Item 9d: Name of Federal Program:

Item 9e: Amount Expended:

Equal to \$

Item 9f: Direct Award:

*

Item 9g: Major Program:

Item 9h: Type of Audit Report on Major Program Compliance:

☐ Unqualified Opinion ☐ Qualified Opinion ☐ Adverse Opinion ☐ Disclaimer of Opinion **

Item 10a: Type of Compliance Required:

Any
A. Activities allowed
B. Allowable cost(s)
C. Cash management

Item 10b: Finding Reference Number:

Total Federal Expenditures:

Equal to \$

View Results

Download Results

Clear For a New Search

Single Audit Search Options

[Trouble viewing downloaded data? Click here for help.](#)

Enter search criteria for one or more items.

These search criteria follow the Form SF-SAC and contain three sections.

● General: Part I, Items 1-7.

● Financial Statements: Part II, Items 1-5.

● Federal Programs: Part III, Items 1-10.

* = Questions which are not on the 1997-2000 Form SF-SAC

** = Questions which are only on the new 2004 Form SF-SAC

After selecting the various criteria desired, click the **View Results** (see previous section) or **Download Results** (see previous section) button to run your query and view the results. If your query results in more than 499 records, then you must use the download option (automatically offered for query resulting in 500+ records). To clear the search criteria, click the **Clear For a New Search** button and to return to the search options, click the **Single Audit Search Options** button.

Chapter

4

Contact Information

Federal Audit Clearinghouse Contact Information



Washington DC, Headquarters

800-253-0696

301-763-1551

govs.fac@census.gov