

2. CONTRACT NUMBER	3. SOLICITATION NUMBER OPR07000093	4. TYPE OF SOLICITATION <input type="checkbox"/> SEALED BID (IFB) <input checked="" type="checkbox"/> NEGOTIATED (RFP)	5. DATE ISSUED 10/11/2007	6. REQUISITION/PURCHASE NUMBER HCO0700185
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7. ISSUED BY CAO Procurement Management 327 Ford Bldg. Washington,DC 20515 TEL: (202) 225-2921 ext. FAX: (202) 226-2214 ext.	CODE	CPM	8. ADDRESS OFFER TO (If other than item 7)
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NOTE: In sealed bid solicitations "offer" and "offeror" mean "bid" and "bidder".

SOLICITATION

9. Sealed offers in original and 2 copies for furnishing the supplies or services in the Schedule will be received at the place specified in Item 8, or if handcarried, in the depository located in (Hand carried proposals NOT permitted) until 2:00 PM local time 11/19/2007
(Hour) (Date)

CAUTION - LATE submissions, Modifications, and Withdrawals: See Section L. All offers are subject to all terms and conditions contained in this solicitation.

10. FOR INFORMATION CALL:	A. NAME Jim Caskey - jim.caskey@mail.house.gr	B. TELEPHONE (NO COLLECT CALLS) AREA CODE NUMBER EXT. 202 226-2108	C. E-MAIL ADDRESS jim.caskey@mail.house.gov
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11. TABLE OF CONTENTS

(X)	SEC.	DESCRIPTION	PAGE(S)	(X)	SEC.	DESCRIPTION	PAGE(S)
PART I - THE SCHEDULE				PART II - CONTRACT CLAUSES			
X	A	SOLICITATION/CONTRACT FORM	1	X	I	CONTRACT CLAUSES	18
X	B	SUPPLIES OR SERVICES AND PRICES/COSTS	4	PART III - LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACH.			
X	C	DESCRIPTION/SPECS./WORK STATEMENT	5	X	J	LIST OF ATTACHMENTS	19
X	D	PACKAGING AND MARKING	6	PART IV - REPRESENTATIONS AND INSTRUCTIONS			
X	E	INSPECTION AND ACCEPTANCE	7	X	K	REPRESENTATIONS, CERTIFICATIONS, AND OTHER STATEMENTS OF OFFERORS	20-21
X	F	DELIVERIES OR PERFORMANCE	8-10				
X	G	CONTRACT ADMINISTRATION DATA	11-15	X	L	INSTRS., CONDS., AND NOTICES TO OFFERORS	22-24
X	H	SPECIAL CONTRACT REQUIREMENTS	16-17	X	M	EVALUATION FACTORS FOR AWARD	25-26

OFFER (Must be fully completed by offeror)

12. In compliance with the above, the undersigned agrees, if this offer is accepted within _____ calendar days (60 calendar days unless a different period is inserted by the offeror) from the date for receipt of offers specified above, to furnish any or all items upon which prices are offered at the price set opposite each item, delivered at the designated point(s), within the time specified in the schedule.

13. DISCOUNT FOR PROMPT PAYMENT (See Section I)	10 CALENDAR DAYS (%)	20 CALENDAR DAYS (%)	30 CALENDAR DAYS (%)	CALENDAR DAYS (%)
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14. ACKNOWLEDGMENT OF AMENDMENTS (the offeror acknowledges receipt of amendments to the SOLICITATION for offerors and related documents numbered and dated):	AMENDMENT NO.	DATE	AMENDMENT NO.	DATE

15A. NAME AND ADDRESS OF OFFEROR	CODE	FACILITY	16. NAME AND TITLE OF PERSON AUTHORIZED TO SIGN OFFER (Type or print)
15B. TELEPHONE NUMBER		<input type="checkbox"/> 15C. CHECK IF REMITTANCE ADDRESS IS DIFFERENT FROM ABOVE - ENTER SUCH ADDRESS IN SCHEDULE.	17. SIGNATURE
AREA CODE	NUMBER		

AWARD (To be completed by Government)

19. ACCEPTED AS TO ITEMS NUMBERED	20. AMOUNT	21. ACCOUNTING AND APPROPRIATION	
22. [BLANK] <input type="checkbox"/> [BLANK] <input type="checkbox"/> [BLANK]		23. SUBMIT INVOICES TO ADDRESS SHOWN IN (4 copies unless otherwise specified)	ITEM
24. ADMINISTERED BY (If other than Item 7)		25. PAYMENT WILL BE MADE BY	CODE
26. NAME OF CONTRACTING OFFICER (Type or print)		27. U.S. HOUSE OF REPRESENTATIVES (Signature of Contracting Officer)	28. AWARD DATE

IMPORTANT - Award will be made on this Form or by other authorized official written notice.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 2 of 26
---------------------	------------------------------------	---	--------------

TABLE OF CONTENTS

SECTION B -- Supplies or Services and Prices	4
B.1 Price Schedule -- See Attachment 1	4
B.2 Fixed Rates for Services - IDIQ	4
SECTION C -- Descriptions and Specifications	5
C.1 Statement of work -- See Attachment 2	5
SECTION D -- Packaging and Marking	6
D.1 Payment of Postage and Fees	6
SECTION E -- Inspection and Acceptance	7
E.1 Inspection and Acceptance	7
SECTION F -- Deliveries or Performance	8
F.1 Period of Performance	8
F.2 Option to Extend the Term of the Contract	8
F.3 Notice to the House of Delays	8
F.4 Suspension and Debarment	8
F.5 Liquidated Damages	9
F.6 Payment for Non-Performance	9
F.7 Termination	10
SECTION G -- Contract Administration Data	11
G.1 Modifications	11
G.2 Invoices	11
G.3 Performance Measurements	11
G.4 Contract Status and Review Meeting	12
G.5 Authorized House Representatives	12
G.6 Authorized Contractor Representative	13
G.7 Key Personnel	13
G.8 Post Award Conference	14
G.9 Progressive Steps to Ensure Satisfactory Contract Performance	14
G.10 Contract Administration Plan (CAP)	14
G.11 Reports/Plans/Schedules	14
G.12 Release of Claims	15
SECTION H -- Special Contract Requirements	16
H.1 Identification Badges	16
H.2 Prospective Employee Background Check	16
H.3 Benefits to Members of Congress	16
H.4 News Releases	16
H.5 Affirmation of Non-Disclosure	16
H.6 Data Ownership/Transfer/Access	17
SECTION I -- Contract Clauses	18
I.1 Observance of Laws	18
I.2 Disputes	18
I.3 Availability of Funds	18
I.4 Discretionary Contract - IDIQ	18
I.5 Order of Precedence	18
I.6 House Rules	18
SECTION J -- List of Documents, Exhibits and Other Attachments	19
J.1 Attachments:	19
SECTION K -- Representations, Certifications and Other Statements of Offerors	20
K.1 General Requirements	20
K.2 Financial Information	20
K.3 Insurance Information	20
K.4 Company Background	20
K.5 Quality Information	21
K.6 Eligibility for Award	21
K.7 Period for Acceptance of Proposal	21
SECTION L -- Instructions, Conditions and Notices to Bidders	22
L.1 Submissions	22
L.2 Content of Proposals	22

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 3 of 26
---------------------	------------------------------------	---	--------------

L.3	Late Submissions and Revision of Proposals	22
L.4	Restriction on Disclosure and Use of Data	23
L.5	Acknowledgement of Amendments to Solicitations	23
L.6	Questions Concerning the Procurement	24
L.7	Pre-Proposal Conference	24
L.8	Project Management Approach and Certification - See Attachment 3	24
SECTION M --	Evaluation Factors for Award	25
M.1	Evaluation Factors for Award	25
M.2	Contract Award	25

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 4 of 26
---------------------	------------------------------------	---	--------------

SECTION B -- SUPPLIES OR SERVICES AND PRICES

B.1 PRICE SCHEDULE -- SEE ATTACHMENT 1

B.2 HC.2.003 FIXED RATES FOR SERVICES - IDIQ AUGUST 2002

The following fixed rates shall apply for payment purposes for the duration of the contract. Please note that any labor hours set forth below are estimates for the periods indicated and exact hours will be determined based upon individual task orders as the need for services become known. Any labor classifications other than those listed below shall not be requested by the House nor shall the Contractor provide them under this contract.

The rates set forth above cover all direct labor expenses and indirect expenses (e.g., overhead, general and administrative expenses) and profit.

The Contractor shall invoice for only the time of the personnel whose services are applied directly to the work called for in individual task orders and accepted by the Contracting Officer Representative (COR). The House shall pay the Contractor for the life of a task order at rates in effect when the task order was issued, even if performance under the task order crosses into another period. The Contractor shall maintain time and labor distribution records for all employees who work under the contract. These records must document time worked and work performed by each individual on all task orders.

An individual will be billed at the labor rate designated by the labor category to which he or she is assigned according to the specific task order under which that individual is performing work. (For example, if a partner is assigned through a task order as an audit manager, the partner shall be billed at the audit manager rate.) In no event shall an individual be assigned or billed at a labor rate higher than that for which he or she has been contractually approved in the pre-award phase.

All other terms and conditions of the initial contract shall remain unchanged, except where expressly and formally modified by both parties.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 5 of 26
---------------------	------------------------------------	---	--------------

SECTION C -- DESCRIPTIONS AND SPECIFICATIONS

C.1 STATEMENT OF WORK -- SEE ATTACHMENT 2

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 6 of 26
---------------------	------------------------------------	---	--------------

SECTION D -- PACKAGING AND MARKING

D.1 HC.4.002 PAYMENT OF POSTAGE AND FEES

MAY 2001

All postage and fees related to submitting information, including forms, reports, etc., to the House of Representatives shall be paid by the Contractor.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 7 of 26
---------------------	------------------------------------	---	--------------

SECTION E -- INSPECTION AND ACCEPTANCE

E.1 HC.5.005 INSPECTION AND ACCEPTANCE

AUGUST 2002

- a. Inspection and acceptance of services to be furnished hereunder shall be performed at place of performance or destination, by the COR, in accordance with provisions specified in this contract and applicable task orders. The COR reserves the right to conduct any quality assurance reviews and tests it deems necessary to assure that the services provided conform in all respects to the contract specifications. Services which upon quality assurance reviews are found not to be in conformance with contractual specifications shall be promptly rejected and notice of such rejection, together with appropriate instructions, including resolution time, will be provided to the Contractor by the CO. Deficiencies thus reported shall be corrected by the Contractor in a timely period as specified by such quality assurance reviews or, with written request for an extension, mutually agreed to by the parties.
- b. Written notification of negative quality assurance review results will be furnished within thirty (30) days after completion of quality assurance reviews.
- c. All subcontracts let by the Contractor shall be subject to the CO's written approval and the provisions specified above, as noted at the time of approval.
- d. All facilities utilized by the Contractor in performance of work under this contract shall be subject to inspection by officials of the House and the Architect of the Capitol.
- e. The Contractor shall respond to all quality assurance reports within the time frame specified in each quality assurance review, annotating what actions have been taken.
- f. The CO shall have the right to send his representative into areas assigned for the use of the Contractor's employees, at any time, for quality assurance or other purposes approved by the CO.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 8 of 26
---------------------	------------------------------------	---	--------------

SECTION F -- DELIVERIES OR PERFORMANCE

F.1 HC.6.001 PERIOD OF PERFORMANCE MAY 2001

Contract period of performance shall extend from award for a period of three years for the base period, plus one-year for each of two option periods if exercised, for a total of five years.

F.2 HC.6.003 OPTION TO EXTEND THE TERM OF THE CONTRACT MAY 2001

a. The House may extend the term of this contract up to two times for a period of 12 months each. Preliminary written notice to the contractor of the House's intention to exercise these options will be at least 30 days before the contract expires. The preliminary notice does not commit the House to an extension.

b. The total duration of this contract, including the exercise of any options under this clause shall not exceed five years.

F.3 HC.6.005 NOTICE TO THE HOUSE OF DELAYS MAY 2001

In the event the contractor encounters difficulty in meeting performance requirements, or when he anticipates difficulty in complying with the contract, or whenever the contractor has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this contract, the contractor shall immediately notify the customer and the COR by telephone and follow-up in writing to the COR, giving pertinent details; provided, however, that this data shall be informational only in character and that this provision shall not be construed as a waiver by the House of any delivery schedule or date, or any rights or remedies provided under this contract.

F.4 HC.6.007 SUSPENSION AND DEBARMENT MAY 2001

a. Suspension of a contractor temporarily disqualifies that contractor from performance in full or in part under one or more contracts with the House as a prime and/or House-approved subcontractor. The contracting officer initiates suspensions.

(1) When the contractor and any specifically named affiliates are suspended, the contracting officer shall advise the firm immediately by certified mail, return receipt requested:

(a) That the firm has been suspended and that the suspension is based on an indictment or other adequate evidence that the contractor has committed irregularities (i) of a serious nature in business dealings with the House or (ii) seriously reflecting on the propriety of further House dealings with the contractor. Any such irregularities shall be described in terms sufficient to place the contractor on notice without disclosing the House's evidence;

(b) That the suspension is for a temporary period pending the completion of an investigation and such legal proceedings as may ensue;

(c) Of the cause(s) relied upon for imposing suspension;

(d) Of the extent and effect of the suspension; and

(e) That, within 30 days after receipt of the notice of suspension, the contractor or its representative may submit, in writing or in person, information and argument in opposition to the suspension, including any additional specific information that raises a genuine dispute over the material facts.

(2) Suspension shall be for a temporary period pending the completion of investigation and any ensuing legal proceedings, unless sooner terminated by the suspending official or as provided in this subsection.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 9 of 26
---------------------	------------------------------------	---	--------------

(3) If the investigation is not concluded or legal proceedings are not initiated within 12 months after the date of the suspension notice, the suspension shall be terminated.

b. Debarment refers to action by the CAO to exclude a contractor from future House awards and House-approved subcontracting, in full or in part, for a reasonable, specified period.

(1) Upon conclusion of the investigation resulting from a suspension, if the contracting officer should determine that debarment is in order, he or she shall prepare a report on the investigation along with such recommendations regarding debarment, for submission to the CAO.

(2) A notice of proposed debarment shall be issued by the contracting officer advising the contractor and any specifically named affiliates, by certified mail, return receipt requested:

(a) That debarment is being considered;

(b) Of the reasons for the proposed debarment in terms sufficient to put the contractor on notice of the conduct or transaction(s) upon which it is based;

(c) Of the cause(s) relied upon for proposing debarment;

(d) Within 30 days after receipt of the notice, the contractor or its representative may submit to the CAO, in writing through the contracting officer or in person, information and argument in opposition to the proposed debarment, including any additional specific information that raises a genuine dispute over the material facts;

(e) Of the effect of the issuance of the notice of proposed debarment; and

(f) Of the potential effect of an actual debarment.

c. In the event that the CAO makes a determination to impose debarment, the contracting officer shall give the contractor and any affiliates involved prompt notice by certified mail, return receipt requested:

(a) Referring to the notice of proposed debarment;

(b) Specifying the reasons for debarment;

(c) Stating the period of debarment, including effective dates; and

(d) Advising that the debarment is effective throughout the House, unless the CAO determines that limited business dealings between the House and the contractor are justified.

d. The decision of the CAO on the merits of a debarment shall be final. A decision may be appealed by the contractor, in writing, within 10 days of receipt of notification of the decision, to the Committee on House Administration, only in the event that the CAO failed to follow the procedures established herein.

F.5 HC.6.008 LIQUIDATED DAMAGES

MAY 2001

If the contractor fails to perform the services specified in this contract, or any extension, the House may terminate this contract under the Termination clause of the contract. The contractor shall be liable for fixed, agreed and liquidated damages as provided in Section F "Payment for Non-performance," accruing until the time the House may reasonably obtain delivery or performance of similar services.

The contractor shall not be charged with liquidated damages when the delay in delivery or performance arises out of causes beyond the control and without fault or negligence of the contractor.

F.6 HC.6.009 PAYMENT FOR NON-PERFORMANCE

SEPTEMBER 2001

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 10 of 26
---------------------	------------------------------------	---	---------------

In the event that the contractor fails to perform as stipulated in the statement of work, and such failure is not for a reason beyond the control of the contractor, the House may charge 1% of the applicable contract cost per day and may obtain performance from another source and charge and collect all costs plus a 15% administrative fee from the contractor.

F.7 HC.6.014 TERMINATION

AUGUST 2002

Relative to termination of this contract, it is mutually agreed:

- a. The CO may terminate this agreement at any time, in whole or in part, in the event of breach by the Contractor, or upon 30 days written notice at the convenience of the House.
- b. If this Contract is terminated, the rights, duties and obligations of the parties, including compensation to the Contractor shall be in accordance with this contract and in effect on the date of the Contract. No liability will inure to either party for terminations rendered pursuant to this Contract when done at the convenience of the House.
- c. Upon termination (including expiration) the Contractor will:
 - (1) Surrender all employee identification cards, decals, keys, etc. issued by the U.S. House of Representatives, for all Contractor representatives and employees on the effective date to COR.
 - (2) Complete satisfactory settlement of all customer complaints and claims.
 - (3) Comply with House requirements designed to ensure a smooth transition to any successor Contractor.
 - (4) Yield up the premises and all House-furnished property, clean and in as good order and condition as when received, damages due to acts of God or the U.S. Government and ordinary wear and tear excepted, on the effective date.
 - (5) Promptly remove all Contractor-furnished equipment and fixtures, tools and supplies. Upon failure to remove Contractor's property, the CO may cause Contractor's property to be removed and stored in a warehouse at Contractor's expense. If the Contractor fails to act, this contract authorizes and empowers the CO to take possession of Contractor's property and dispose of same by public or private sale without notice and out of the proceeds of sale, satisfy all costs and indebtedness to the House.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 11 of 26
---------------------	------------------------------------	---	---------------

SECTION G -- CONTRACT ADMINISTRATION DATA

G.1 HC.7.002 MODIFICATIONS

FEBRUARY 2005

Administrative changes, e.g. address corrections, are approved by the CO. All other changes which change the scope of this contract, including additions or deletions, must be prepared in writing as formal modifications signed by both parties.

G.2 HC.7.003 INVOICES

FEBRUARY 2005

a. The Debt Collection Improvement Act of 1996 requires that federal agencies pay recipients by electronic funds transfer (EFT). EFT is an improved, convenient, and secure method of payment. To enable the U.S. House of Representatives to send payments electronically to your financial institution, you must first complete an EFT enrollment form to provide your signature and certain information regarding your financial institution. Please visit the U.S. House of Representatives' Office of Financial Solutions website at www.house.gov for appropriate forms or call the EFT Help Line at 202-226-2277.

b. A proper invoice shall minimally include:

Contractor Name, Address, and Phone Number

Name of Contractor Point of Contact

House Contract Number

Task/Delivery Order Number (as appropriate)

Invoice Number

Invoice Date

Invoice Page Number (each page of an Invoice shall minimally also contain the contractor Firm name, the invoice number, and the invoice date)

c. And, for each deliverable included on the invoice:

Contract Line Item Number (CLIN)

Period of Performance

Brief Description of Item

Quantity Delivered

Unit Price

Extended Price

Total Price of all deliverables contained on Invoice

Payment Terms, if appropriate (Example: 2% 10 - Net 30)

d. The House does not pay federal, state or local taxes unless mandated by law.

e. All follow-up invoices shall be marked "Duplicate of Original" on all pages. Contractor questions regarding payment information or check identification should be directed to the COR for follow-up with appropriate financial personnel.

f. See also Section C.2.3 for additional invoice requirements.

G.3 HC.7.005 PERFORMANCE MEASUREMENTS

FEBRUARY 2005

a. The contractor shall provide performance summary reports acceptable in content and format to the contracting officer's representative (COR). The reports shall be submitted by the 15th of each month and pertain to services provided the previous month. Upon request, the contractor shall deliver supporting details of the summary information to the COR within ten calendar days. Failure to submit an acceptable performance report may subject the contractor to penalties for non-performance and/or jeopardize renewal of this contract. The status report shall include:

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 12 of 26
---------------------	------------------------------------	---	---------------

1. Reporting Period
2. Contractor's Program Manager's Name
3. Work Accomplished During the Period (i.e. new installations, relocations, etc), including at a minimum:

- Itemized tasks with a description of the support/services utilized
- Hours/dollars expended by task
- Task status

4. Anticipated Activity for Next Reporting Period
5. Outstanding Issues

b. The contractor shall be assessed on a periodic basis through use of Vendor Performance Evaluations (VPEs). These VPEs shall be prepared by the COR at least once per year though they may be conducted more frequently at the discretion of the House. Any negative evaluations shall be provided to the contractor for comment and remediation.

G.4 HC.7.006 CONTRACT STATUS AND REVIEW MEETING FEBRUARY 2005

The COR, CA, and authorized contractor representative(s) shall meet at least quarterly or more frequently as determined by the COR. The purpose of the meeting is to review the status reports, performance results, current/outstanding issues, and provide to the contractor any House-related informational materials. The goal is to keep track of performance, head-off any potential problems, resolve issues, and maintain a smoothly operating contract.

G.5 HC.7.007 AUTHORIZED HOUSE REPRESENTATIVES FEBRUARY 2005

a. Contracting Officer (CO):

Contracting Officer
Room 327, Ford House Office Building
U.S. House of Representatives
Washington, DC 20515

Telephone: (202) 225-2921
Fax: (202) 226-2214

1. Except as specified in paragraph (3) herein, no order, statement or conduct of House personnel who visit the contractor's facilities, or in any other manner communicate with contractor personnel during the performance of this contract, shall constitute a change (in scope, terms, conditions, requirements, pricing, and/or delivery schedules) under this contract.
2. The contractor shall not comply with any order, direction or request of House Personnel which would constitute a change under this contract, unless issued in writing and signed by the CO, or made pursuant to specific authority otherwise included in this contract.
3. The CO is the only person authorized to approve changes under this contract and, notwithstanding provisions contained elsewhere in the contract, said authority remains solely with the CO. In the event the contractor effects any change at the direction of any person other than the CO, that change shall be considered to have been made without authority and no adjustment in price shall be made in the contract to cover any increase in charges incurred as a result thereof, and the contractor may be at risk for performance contrary to the contract requirements. The CO may delegate certain responsibilities to authorized representatives.

b. Contracting Officer's Representative (COR):

1. Upon contract award, the CO will designate a COR in writing, and a copy of the designation letter will be provided to the contractor.
2. The COR is designated to assist in the discharge of the contracting officer's responsibilities. The responsibilities of the COR include, but are not limited to: determining the adequacy of performance and/or the timeliness of delivery by the Contractor in accordance with the terms and conditions of this contract; acting as the contracting officer in charge of work at the site; ensuring

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 13 of 26
---------------------	------------------------------------	---	---------------

compliance with the contract requirements insofar as the work is concerned; advising the contracting officer and contract administrator of any factors which may cause delays in delivery and/or performance of the work; and conducting or witnessing the conduct of any inspections and/or tests that may be required by the contract. The COR does not have the authority to make any changes to the terms, conditions, requirements, pricing, and/or delivery schedules of the contract or direct the contractor to perform services outside of the scope of the contract.

3. Additional responsibilities of the COR are as follows:

- Monitor and evaluate contract performance, including preparing annual Vendor Performance Evaluations.
- Review, approve, and process contractor invoices.
- Submit periodic report(s) to the Contract Administrator (CA).
- Provide the CA with notification of intent to exercise options or renewals 60 days prior to expiration date.

c. Contract Administrator:

Name: Jim Caskey
Title: Senior Procurement Specialist
Address: 327 Ford House Office Building
Washington, DC 20515
Phone: 202-226-2108
Fax: 202-226-2214
E - mail: jim.caskey@mail.house.gov

The contract administrator prepares all modifications to the contract, maintains the official contract file with all reports and other contractual documentation, and responds to contractual inquiries or concerns from the COR or contractor on behalf of the CO.

G.6 HC.7.008 AUTHORIZED CONTRACTOR REPRESENTATIVE FEBRUARY 2005

a. The contractor shall identify the authorized contractor representative (ACR), and provide the information listed below:

Name:
Title:
Address:

Phone:
Fax:
E-mail:

b. The ACR shall provide periodic status reports to the COR pursuant to clause HC.7.005 in Section G and as otherwise provided in Section C of this contract. All status reports, schedules, and invoices must be approved by the COR in accordance with the terms and conditions of the contract.

c. The ACR shall furnish notice of any delay or potential situation that may cause delay in their capability to meet the delivery and/or performance schedule set forth in this contract. Such notice may be provided verbally to the COR and contracting officer, then followed-up in writing within two business days after the verbal notice. The notification shall fully describe the cause for delay, the expected date of delivery and/or performance, and any remedies the contractor proposes to mitigate the delay. This notification does not relieve the contractor of its obligation to meet the delivery and/or performance requirements of this contract nor should this notification be construed as a waiver by the House of any delivery schedule or date, performance requirements, or any rights or remedies provided under this contract.

G.7 HC.7.009 KEY PERSONNEL FEBRUARY 2005

a. The contractor shall assign key personnel by name and title. The contractor represents that the following individual(s) are key personnel who will provide the services to the House in connection with this contract. At a minimum, the contractor shall designate a program manager as key personnel.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 14 of 26
---------------------	------------------------------------	---	---------------

b. For each person, provide the following information: individual's name, title, telephone number, and e-mail address.

c. Except as provided herein, the contractor shall make no substitutions of key personnel unless the substitution is necessitated by illness, death, or termination of employment or requested by the CO. Contractor personnel assigned to this contract as key personnel are subject to approval of the COR. The contractor must notify the COR of changes to key personnel 30 calendar days prior to removal from the contract. Replacement personnel must be accepted in writing by the COR. The CO may require substitution of key personnel from contractor, and may require additional personnel to be added to the project. Proposed substitutes to key personnel must have qualifications equal to or better than those approved at the award stage. The COR will notify the contractor, after receipt of all required information (including resumes of substitutes), of the decision on substitutions within 10 business days.

G.8 HC.7.010 POST AWARD CONFERENCE FEBRUARY 2005

A post award ("kick-off") conference will be held with the contractor to review contract administration issues, unless the House and the contractor determine that such a conference is not necessary.

G.9 HC.7.011 PROGRESSIVE STEPS TO ENSURE SATISFACTORY CONTRACT PERFORMANCE FEBRUARY 2005

a. The Contractor shall bring all performance issues to the immediate attention of the COR. Likewise, the COR shall bring all real or apparent performance issues to the immediate attention of the Contractor. These issues will be documented and quickly resolved to the mutual satisfaction of both parties, provided such resolution is within the authority of the COR and in accordance with the terms and conditions of the contract.

b. If an issue cannot be resolved between the Contractor and the COR, or resolution would require a modification to the contract, the COR will immediately notify the CA and the CO by e-mail. The CA in conjunction with the COR, Contractor, and as may be required other subject matter experts, will attempt to resolve performance issues to the mutual satisfaction of both parties. If a modification to the contract is required the CA will make a recommendation to the CO and if approved prepare the modification and obtain all necessary approvals and signatures.

c. Issues that cannot be resolved by the CA will be brought to the attention of the CO who may pursue any of the remedies provided for under this contract up to and including termination.

G.10 HC.7.023 CONTRACT ADMINISTRATION PLAN (CAP) FEBRUARY 2005

a. Section G contains the content required in a Contract Administration Plan (CAP) as prescribed in Section 11 of the Procurement Instructions for the U.S. House of Representatives. This CAP outlines the framework for monitoring performance and administering this contract, with the specific responsibilities of Authorized House Representatives listed below. Contract performance will be gauged against effectively meeting the requirements of the statement of work, monitoring customer satisfaction (e.g., vendor performance evaluations), and the performance measures contained in the Quality Assurance or Performance-Based Surveillance Plan, if applicable.

b. It shall be the responsibility of the Contracting Officer's (CO's) authorized representative to periodically review this CAP for purposes of updating and/or recommending any necessary revisions. If a change to the CAP is required, the CO will execute the appropriate bilateral or unilateral modification.

G.11 HC.7.024 REPORTS/PLANS/SCHEDULES FEBRUARY 2005

All reports, plans, schedules and other submittals provided by the Contractor are subject to approval by the CO or COR.

a. The Contractor is required to perform in accordance with the Government's existing plans and schedules or as directed by the CO or COR until the Contractor's "Deliverables" (submittals) are approved.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 15 of 26
---------------------	------------------------------------	---	---------------

b. The Contractor is required to submit deliverables and reports to the CO or COR at specified times throughout the life of this contract which are considered critical to the successful completion of all contractual requirements. The following milestone chart lists deliverables and reports which must be provided by the Contractor at specified due date(s) unless otherwise amended by mutual consent of contractor with CO or COR:

MILESTONE CHART FOR CONTRACTOR DELIVERABLES

Item	Due Date	Approval Authority	Reference
0001 Report	Weekly/Close of Business Fridays	COR	
0002 Report	Monthly/NLT 15th	COR	
0003 Report	Quarterly	COR	
0004 Report	Annually	COR	

c. See also pertinent requirements starting at Section C.2.1.7.2 and C.2.2.13.2.

G.12 HC.7.025 RELEASE OF CLAIMS

FEBRUARY 2005

After completion of work, and prior to final payment, the contractor shall furnish to the CO, a release of claims against the United States arising out of the contract, other than claims specifically excepted from the operation of the release.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 16 of 26
---------------------	------------------------------------	---	---------------

SECTION H -- SPECIAL CONTRACT REQUIREMENTS

H.1 HC.8.002 IDENTIFICATION BADGES FEBRUARY 2006

New contractor employees shall obtain a House identification/access pass issued by the House Sergeant at Arms before the employee enters on duty, if unescorted access is required outside of normal public building visiting hours. Public building visitor hours are Monday to Friday 7am to 7pm, and Saturday 7am to 1pm. House identification badges will not be issued to a contractor employee unless the Capitol Police forms for a background check are submitted in accordance with Clause HC.8.003 of this contract.

The contractor shall ensure that the employee surrenders the House identification/access card upon termination of employment or performance is no longer required under this contract. House identification/access cards shall be surrendered to the COR and reconciled within two business days following an employee termination or service release under this contract. A penalty in the form of damages shall be levied for failure to return House identification/access cards in the amount of \$100 a month for each House identification/access card that is not returned to the COR within two business days following an employees termination or employee service no longer required under this contract. The damage amount will be prorated in the month of termination or release from service to the date the House identification/access card was to be returned to the COR and reconciled.

Final payment will not be made under this contract until all House identification/access cards that were issued under this contract have been returned, and a release provided to the contractor signed by the COR. If the contract is a concessionaire type contract, contractor equipment and supplies shall not be removed from House property until all House identification/access cards have been returned and a release provided to the contractor signed by the COR.

H.2 HC.8.003 PROSPECTIVE EMPLOYEE BACKGROUND CHECK FEBRUARY 2006

a. The U.S. Capitol Police will screen all contractor employees working on this contract who have access to House facilities or information in the performance of Contract work. The COR will provide the Contractor with Capitol Police forms (CP-491 or equal) to be filled out and returned for each employee the contractor will have working in any capacity on the contract. Forms for each employee working on this contract shall be submitted prior to the commencement of work.

b. The employee shall be fingerprinted by the Capitol Police prior to working on the contract and a check made of criminal history records. If the Capitol Police, after having processed the forms, determine at any time that the employee is unsuitable or unfit for assigned duties, they will notify the CAO Human Resources, Director of Administration who will notify the COR and CO. The COR will then direct the contractor to immediately remove that employee from any work under this contract.

c. All contractor employees working on this contract with access to House facilities or information are required to be cleared by the Capitol Police, at a minimum of every three years. However, further background checks may be conducted at any time as is warranted.

H.3 HC.8.005 BENEFITS TO MEMBERS OF CONGRESS MAY 2001

No Member, Delegate, Resident Commissioner, Officer of the House or Procurement Officer shall be admitted to any share or part of this contract, or to any benefit that may arise therefrom, but this provision shall not be construed to extend to this contract if made with a corporation for its general benefit.

H.4 HC.8.006 NEWS RELEASES MAY 2001

No news releases, press conferences or advertisements pertaining to this contract will be made without prior written approval of the CO.

H.5 HC.8.007 AFFIRMATION OF NON-DISCLOSURE AUGUST 2003

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 17 of 26
---------------------	------------------------------------	---	---------------

Due to the sensitive and confidential nature of information that the contractor may come in contact with during the performance of work at the House, all contractor personnel associated with this contract shall sign an "Affirmation of Non-Disclosure" prior to commencing work. The form is available on House Web site: <http://www.house.gov/cao/shtml>. The Affirmation of Non-Disclosure states in part that the individual signing the form agrees and understands they will not disclose any private or privileged information received in the course of service to the House.

H.6 HC.8.010 DATA OWNERSHIP/TRANSFER/ACCESS

JUNE 2001

The House and contractor agree that all data procured under this contract and data transferred by the House to the contractor shall remain the exclusive property of and in the exclusive control of the House. Parties further agree that access to or release of such information shall be governed by the laws applicable to the House. The contractor agrees to notify the House immediately if anyone requests any access to House information and further agrees not to provide access to or release any information without prior written approval by the House contracting officer. This includes Freedom of Information Act (FOIA) requests.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 18 of 26
---------------------	------------------------------------	---	---------------

SECTION I -- CONTRACT CLAUSES

I.1 HC.9.002 OBSERVANCE OF LAWS MAY 2001

- a. In connection with the performance of work under this contract, the contractor agrees not to discriminate on the basis of race, religion, color, sex, national origin or disability.
- b. The contractor shall comply with all applicable laws of the United States with respect to the conduct of its employees and operations.

I.2 HC.9.003 DISPUTES MAY 2001

Any dispute shall be decided by the CO, who shall reduce the decision to writing and mail or otherwise furnish a copy thereof to the contractor. Within thirty (30) calendar days from the receipt of such copy, the contractor may appeal in writing by mail to the CAO. The CAO's decision shall be final. The contractor may appeal the CAO's decision to the Committee on House Administration only for violations by the CAO for failure in following procedural guidelines within 30 calendar days of the CAO final decision. If no such appeal is taken, the decision of the CO shall be final and conclusive. In connection with any proceeding under this clause, the contractor shall be afforded an opportunity to be heard and to offer evidence in support of its appeal. Pending final decision of a dispute, the contractor shall proceed diligently with the performance of the contract and in accordance with the CO's decision.

I.3 HC.9.004 AVAILABILITY OF FUNDS MAY 2001

The House's obligation under this contract is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the House for any payment may arise until funds are made available to the contracting officer for this contract.

I.4 HC.9.005 DISCRETIONARY CONTRACT - IDIQ MAY 2001

Use of this contract vehicle to obtain the products and/or services provided herein is at the sole discretion of each House Office. No legal liability on the part of the House exists for any minimum order quantity or that all products and/or services provided herein must be obtained exclusively through this contract vehicle (i.e. a "requirements" contract).

I.5 HC.9.007 ORDER OF PRECEDENCE MARCH 2002

In the event of an inconsistency between provisions of this contract, the inconsistency shall be resolved by giving precedence in the following order: (a) contract statement of work; (b) other provisions of this contract, whether incorporated by reference or otherwise.

I.6 HC.9.015 HOUSE RULES MAY 2002

This contract shall be governed in accordance with House Rules and regulations and all applicable statutes regarding performance and any dispute arising therefrom.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 19 of 26
---------------------	------------------------------------	---	---------------

SECTION J -- LIST OF DOCUMENTS, EXHIBITS AND OTHER ATTACHMENTS

J.1 ATTACHMENTS:

Attachment 1: Price Schedule

Attachment 2: Statement of Work

Attachment 3: Project Management Approach and Certification (Section L.8)

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 20 of 26
---------------------	------------------------------------	---	---------------

SECTION K -- REPRESENTATIONS, CERTIFICATIONS AND OTHER STATEMENTS OF OFFERORS

K.1 HC.11.001 GENERAL REQUIREMENTS JULY 2001

Offerors shall be individuals, partnerships, or corporations regularly engaged in the business covered by the specifications and possessed of satisfactory financial resources and technical ability, and of equipment and organization to insure satisfactory completion of the contract, and who have established a satisfactory record in the past. Offerors shall, if requested by the CO, furnish promptly any information, which the CO may consider necessary to establish their competency for the work.

The offeror certifies by submission of this proposal and resultant contract that the offeror has not publicly or privately colluded with any other offeror to fix prices or conditions of this contract.

K.2 HC.11.002 FINANCIAL INFORMATION JULY 2001

The offeror shall furnish company financial data for the last five (5) years at a minimum. To comply with this requirement, the offeror shall furnish copies of financial statements or Annual Reports published. Publicly held companies must also provide copies of Securities and Exchange Commission 10-K Reports and Proxy Statements filed.

K.3 HC.11.003 INSURANCE INFORMATION JULY 2001

- a. Carriers
- b. Limits and excess coverage or employer liability and general liability
- c. Worker's Compensation insurance experience modification

K.4 HC.11.004 COMPANY BACKGROUND JULY 2001

All offerors will be required to submit proposals to include the following information concerning the company background:

- a. Legal name of the company.
- b. Organizational diagram and biographies for corporate officers.
- c. Detailed business history.
- d. Mission statement to include the scope of quality service, customer care and philosophy in dealing with the House as a potential client.
- e. Substance abuse policy and/or drug free work place policy and procedures, if applicable.
- f. Equal opportunity policy and compliance with House standards.
- g. Recycling, Greening, Sustainability, and other environmental mitigation (carbon footprint) efforts.
- h. Current staffing document.
- i. Disclose any lawsuits in which the Company is a named defendant within the last five (5) years and status of each such case.
- j. Key point of contact (POC) list, including name, function, telephone number(s) and email address.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 21 of 26
---------------------	------------------------------------	---	---------------

K.5 HC.11.006 QUALITY INFORMATION

JULY 2001

Quality Policy

- a. Total quality management process, if any
- b. Quality reporting to client, including assessment instruments/vehicles
- c. Customer satisfaction guarantees and assurances

K.6 HC.11.007 ELIGIBILITY FOR AWARD

JULY 2001

The offeror certifies that it is eligible for award of a contract resulting from this solicitation and that it has not been debarred, suspended or otherwise rendered ineligible for award of a federal government contract, nor has the offeror within a 3-year period preceding this offer, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (federal, state or local) contract or subcontract; violation of federal or state antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property; and, is not presently indicted for, or otherwise criminally or civilly charged by a governmental entity with, commission of any of the offenses enumerated in this provision.

K.7 HC.11.009 PERIOD FOR ACCEPTANCE OF PROPOSAL

JULY 2001

In the event the offeror receives award of this contract, the award shall be based on the prices set forth in the offeror's proposal provided that the House makes the award of the contract within 120 calendar days after receipt of the offer or revised offer.

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 22 of 26
---------------------	------------------------------------	---	---------------

SECTION L -- INSTRUCTIONS, CONDITIONS AND NOTICES TO BIDDERS

L.1 HC.12.003 SUBMISSIONS

MARCH 2004

Offerors shall submit one original hard copy and two additional hard copies plus one soft version on CD and one electronic copy via email, all in MS Word/Excel or .pdf format, of the proposal prepared in such style and detail as to enable the House to make a thorough evaluation thereof, and to arrive at a sound determination as to whether or not the offeror can meet the House's requirements. All three hard copy documents shall be duplexed and identified as "Original," "Copy 1," or "Copy 2." Proposal packages shall be sealed in a suitable container, and all containers shall clearly identify firm name and address and Solicitation Number. Proposals shall be submitted to the address shown on Section A (see blocks 7 and 10). Facsimile proposals will NOT be accepted. Hand carried submissions will NOT be accepted.

L.2 HC.12.002 CONTENT OF PROPOSALS

OCTOBER 2001

Each proposal shall be sufficiently complete and organized to ensure that evaluation can be made on the basis of its content. It is important that the proposal be organized as specified since the score sheet used during the evaluation will parallel the order specified in the solicitation. Offerors are reminded to avoid excessively lengthy or overly extravagant proposals. In responding to the requirements, the offeror should be as descriptive as possible to demonstrate an understanding of the requirement. In preparing proposals, the requirement number (Subsection) should be cited followed by the offeror's response. Grouping of requirements, followed by groups of responses, is not acceptable. Responses that only indicate acknowledgement of the requirement will be evaluated less favorably compared to those more descriptive in nature. Proposals should not necessarily reiterate the House text but be presented in the offeror's "own words." Proposals that do not address all of the elements and requirements, in the order contained herein, shall be disqualified from further consideration.

To facilitate the House's review, analysis and evaluation, each hard copy proposal shall be divided into tabbed parts, with title pages, compiled in a loose-leaf three-ring binder as follows:

Part 1 shall be titled Technical Quality and Manageability and contain the offeror's response to Sections A and C. Responses MUST use the same numbered format as the solicitation.

Part 2 shall be titled Project Management Approach and contain the offeror's response to Section L.8, including Mandatory Requirements Certification.

Part 3 shall be titled Experience and Corporate Capabilities and contain offeror's response to Sections G, resumes of proposed key personnel, and information on qualifications and relevant experience providing similar services preferably in the public sector. Provide references for five current or recent (withing three years) customers, including agency/firm name, name and title of client contact, telephone number and email address, description and scope of services and annual dollar value of contract.

Part 4 shall be titled Representations and contain the offeror's response to Section K.

Part 5 shall be titled Price and contain the offeror's pricing sheets in accordance with Section B. Responses MUST use the same numbered format as the solicitation.

Part 6 shall be titled Addendum and contain any exceptions or other pertinent information the offeror wishes to submit. Note that general advertising and promotional material is NOT desired.

The soft (CD) and electronic (email) documents shall be similarly organized.

L.3 HC.12.006 LATE SUBMISSIONS AND REVISION OF PROPOSALS

JULY 2001

(1) Any proposal or revision to a proposal received by the CO after the exact time specified for receipt will not be considered, unless it is received before award is made, and it:

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 23 of 26
---------------------	------------------------------------	---	---------------

- (a) Was sent by registered or certified Mail not later than the fifth calendar day before the date specified for receipt of offers (e.g., an offer submitted in response to a solicitation requiring receipt of offers by the 20th of the month must be mailed by the 15th), or
- (b) Was sent by Mail and it is determined by the House that the late receipt was due solely to mishandling by the House, or
- (c) Was sent by the U.S. Postal Service Express Mail Next Day Service - Post Office to addressee, not later than 5:00 p.m. at the place of mailing two working days prior to the date specified for receipt of proposals. The term "working days" excludes weekends and U.S. federal holidays, or
- (2) A revision resulting from the CO's request for "best and final" offer received after the time and date specified in the request will not be considered, unless received before the award and late receipt is due solely to mishandling by the House.
- (3) The only acceptable evidence to establish the date of mailing of a late proposal or revision sent by either the U.S. Postal Service Registered or Certified Mail is the U.S. postmark both on the envelope or wrapper and on the original receipt from the U.S. Postal Service.
- (4) The only acceptable evidence to establish the time of receipt by the CAO is the time/date stamp on the proposal wrapper or other documentary evidence of receipt maintained by the CAO.
- (5) The only acceptable evidence to establish the date of mailing of late offer, revision, or withdrawal sent by Express Mail Next Day Service - Post Office to Addressee is the date entered by the post office receiving clerk on the "Express Mail Next Day Service - Post Office to Addressee" label and the postmark on both the envelope or wrapper and on the original receipt from the U.S. Postal Service.
- (6) Proposals may be withdrawn by (original hard copy) written notice received at any time before award. Proposals may be withdrawn in person by an offeror or an authorized representative, if the representative's identity is made known and the representative signs a receipt for the proposal before award.

L.4 HC.12.009 RESTRICTION ON DISCLOSURE AND USE OF DATA JULY 2001

Offerors or quoters who include in their proposals or quotations data that they do not want disclosed to the public for any purpose or used by the House except for evaluation purposes, shall:

- (1) Mark the title page with the following legend:

"This proposal or quotation includes data that shall not be disclosed outside the House and shall not be duplicated, used, or disclosed--in whole or in part--for any purpose other than to evaluate this proposal or quotation. If, however, a contract is awarded to this offeror or quoter as a result of--or in connection with--the submission of this data, the House shall have the right to duplicate, use, or disclose the data, including cost and pricing data, to the extent provided in the resulting contract. This restriction does not limit the House's right to use information contained in this data if it is obtained from another source without restriction. The data subject to this restriction are contained in sheets numbered [insert number(s)]," and

- (2) Mark each sheet of data to be restricted with the following legend:

"Use or disclosure of data contained on this sheet is subject to the restriction on the title page of this proposal or quotation."

L.5 HC.12.007 ACKNOWLEDGEMENT OF AMENDMENTS TO SOLICITATIONS JULY 2001

Offerors shall acknowledge receipt of any amendments to this solicitation requiring bi-lateral signature;

- (1) by signing and returning the amendment,
- (2) by identifying the amendment number and date in the space provided for this purpose on the form for submitting an offer; or

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 24 of 26
---------------------	------------------------------------	---	---------------

(3) by letter, telegram, facsimile or email. The contracting officer must receive the acknowledgment by the time specified for receipt of offers.

L.6 QUESTIONS CONCERNING THE PROCUREMENT

All questions regarding this solicitation must be submitted in writing (MS Word format) via email by 2:00 PM October 22, 2007. Assure reference to the pertinent section number. Unless identified as such by the offeror and determined by the House to be proprietary or confidential, all questions, with answers, will be discussed at the pre-proposal conference and published in an Amendment to the solicitation. Questions received by the deadline will be answered at the Pre-Proposal conference; questions received after the deadline or at the conference may be answered at the conference subject to time availability.

L.7 PRE-PROPOSAL CONFERENCE

The House will conduct a Pre-Proposal Conference at 10:00 AM on October 30, 2007 in the Ford House Office Building to review and answer questions regarding the solicitation. Registration is required by October 25, 2007 and is limited to three persons from each offeror firm to assure adequate space availability. To register, contact the Contract Administrator via email; room location will be provided with confirmation of registration. Questions received by the October 22, 2007 deadline will be answered at the conference and subsequently provided in an amendment to the solicitation.

The Ford House Office Building is located at 2nd and D Streets, SW; Washington, D.C. immediately opposite the Federal Center South West Metro station. There is a snack bar and restaurant in the Ford building as well as nearby buildings; public parking is also available in nearby buildings.

L.8 PROJECT MANAGEMENT APPROACH AND CERTIFICATION - SEE ATTACHMENT 3

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 25 of 26
---------------------	------------------------------------	---	---------------

SECTION M -- EVALUATION FACTORS FOR AWARD

M.1 HC.13.001 EVALUATION FACTORS FOR AWARD

JULY 2001

The House intends to make award(s) to offerors whose proposals meet the minimum requirements as stated in this RFP and represent the greatest value to the House. Proposals will be evaluated based on the following evaluation factors which are listed in descending order of importance:

- (1) **Technical Quality and Manageability:** The House will assess technical quality and overall manageability primarily based on the offeror's responses to Section C.
- (2) **Project Management approach:** The House will assess project management approach primarily based on the offeror's responses to sections C and L.8.
- (3) **Experience and Corporate Capabilities:** The House will evaluate the offeror's experience and capabilities in reference to the following sub-factors:
 - a. Relevance to the requirements as stated in the Statement of Work, including Ongoing Operational and Engineering Support.
 - b. Past Performance and Customer References
 - c. Financial and Infrastructure Resources
 - d. Qualifications and Depth of Personnel
- (4) ***Price:** Offeror responses to schedules in Section B.

*The proposal is presumed to represent the offeror's best efforts to respond to the solicitation. Any inconsistency, whether real or apparent between promised performance and price, must be explained in the proposal. For example, if unique and new approaches are the basis for an abnormally low estimate, the nature of these approaches and their impact on price must be explained. Any significant inconsistency, if unexplained, raises a fundamental issue of the offeror's understanding of the nature and scope of the work required. It also may reflect on the offeror's ability to perform the contract within the financial restraints and may be cause for rejection of the proposal. The burden of proof as to price credibility rests with the offeror.

- a.. **Risk Assessment.** Price proposals will be evaluated to identify and assess potential risks, which may be inherent in the offeror's approach. The estimated costs to correct any deficiencies in the offeror's proposal will also be evaluated.
- b. **Price Realism.** Proposed pricing will be evaluated not only to determine if the price is reasonable, realistic, and affordable, but also to determine the offeror's understanding of the requirements.
- c. **Market.** Proposed pricing may be evaluated in context of other prices available on the open market, GSA schedules, and other contracts held by the offeror with other government or commercial entities.
- d. **Weight.** Evaluation factors other than price, when combined, are significantly more important than price.
- e. **Greatest Value.** The House will not make an award at a significantly higher overall price to achieve only slightly superior performance. The House will make this assessment through trade-off analysis weighing the benefits of superior performance and product features, increased productivity, probability of successful performance, reduced risk, reduced administrative costs to the House and any other pertinent factors versus the added price.

In evaluating proposals, the House reserves the right to use all information available at the time of evaluations. The House may rely on information in its own or other government records and available from other public and commercial sources.

M.2 HC.13.002 CONTRACT AWARD

JULY 2001

- a. The House intends to award one or more contracts resulting from this solicitation to the responsible offeror(s) whose offer conforms to this solicitation, taking into account the factors contained in clause "HC.13.001 Evaluation Factors for Award."

Solicitation	Document No. OPR07000093	Document Title WAN (Frame Relay) Services	Page 26 of 26
---------------------	------------------------------------	---	---------------

b. The House may:

- (1) reject any or all offers, if such action is in its interest,
- (2) waive informalities and minor irregularities in offers received.

c. The House intends to evaluate proposals and to make award(s) without discussion. Therefore, each initial proposal should contain the offeror's best terms. However, the House reserves the right to conduct discussions and will open them only with those offerors determined to be in the competitive range, i.e. those with a reasonable prospect of award; the CO will notify others in writing of their unsuccessful offer.

SECTION B – SERVICES/EQUIPMENT AND PRICES**B.1 OVERVIEW OF HOUSE PROCUREMENT PROCESS**

The CAO, in accordance with regulations promulgated by the Committee on House Administration, is authorized to lease (rent) and/or purchase equipment and services for use by the House. Award of contracts resulting from this RFP will be subject to prior review and approval by the Committee.

Sections L.1 through L.3 contain specific instructions on the preparation, content, and delivery of technical and business proposals in response to this RFP. Information on how these proposals will be evaluated is contained in Section M. Sections A through J of this RFP will become part of the resultant contract.

B.2 TYPE OF SERVICES/EQUIPMENT

The House is soliciting proposals from Offerors for the potential purchase of the following:

- Frame Relay Services
- MPLS and the Migration of Frame Relay to MPLS
- Ongoing Operational and Engineering Support
- Additional Services and Equipment

Offerors can compete for any and/or all services as defined by this RFP. Offerors will not be penalized for not bidding on all the RFP sections.

The House will award single or multiple fixed-price IDIQ (indefinite delivery, indefinite quantity) type contracts to the Offerors whose proposals represent the greatest value to the House. The House will order services through these contracts on an as needed basis. There will be no guarantee of a minimum or a maximum amount purchased. The base period of performance is three (3) years with two one-year renewal options, for a total period not to exceed five (5) years.

B.3 PRICING INSTRUCTIONS AND FORMAT

Sections B.4.1 through B.4.4 provided in Section B.4 shall be used for pricing of services and equipment proposed by the Offeror. The Offeror can choose to respond to any of the sections in Section B.4 and will not be penalized during evaluation for not competing on any given section.

The following pricing requirements will be in effect for this RFP:

- a. Pricing will be based on a 'geographic scope' of the 48 contiguous states, the District of Columbia, Hawaii, Alaska, American Samoa, Guam, Puerto Rico, and the U.S. Virgin Islands.
- b. The Offeror will provide 'postalized' prices for all Sections in Section B.4. This RFP defines the term 'postalized' as providing services for the same fixed price to any location within the 'geographic scope' of the RFP.
- c. Any fixed price, exclusive of rental equipment, provided by the Offeror should aggregate all charges for service. Any rental equipment charges should be entered separately in the appropriate column provided in each Section. Offerors shall state all assumptions used to determine fixed prices.
- d. To compete for Frame Relay services, Sections B.4.1.1 and B.4.1.2, the Offeror must be capable of providing service for all locations as specified by the 'geographic scope.' Likewise, to compete for the MPLS Service and the Migration from Frame Relay to MPLS Service, Sections B.4.2.1 and B.4.2.2, the Offeror must be capable of providing service for all locations as specified by the 'geographic scope.'
- e. The Offeror shall explicitly detail any equipment specified in a pricing section required to connect to the Offeror's network. The format can be at the discretion of the Offeror, but must directly follow the section and include manufacturer's name, manufacturer's product name, and manufacturer's part number. The Offeror is advised that it is the intent of the House to rent rather than purchase any equipment necessary to connect to the Offeror's network. Services to install and maintain all equipment shall be provided by the Offeror.
- f. The Offeror must be able, upon request, to provide a copy of any tariff referenced in their response.
- g. The Offeror shall use the format provided to complete all pricing sections.

- h. The Offeror shall provide an electronic copy of the completed sections via .pdf file in addition to submitting the completed sections in hard copy.

Using the above pricing requirements, Offeror shall submit their pricing under the B.4 Pricing section as follows:

B.4.1.1 - Frame Relay Service, UN-MANAGED

B.4.1.2 - Frame Relay Service Backup PVC

B.4.2.1 - MPLS Service and the Migration of Frame Relay to MPLS

B.4.2.2 – MPLS Service and the Migration of Frame Relay to MPLS: Alternate Computing Facility (ACF)

B.4.3 - Ongoing Operational and Engineering Support

B.4.4 - Additional Services and Equipment

Completion of the B.4 Pricing section constitutes the Offeror's price proposal.

B.4 PRICING

The Offeror’s proposed prices set forth in the sections below shall remain in effect throughout the lifetime of the contract performance period, including any extensions.

B.4.1 Frame Relay Service

B.4.1.1 Frame Relay Service, UN-MANAGED (for Requirements See RFP Section C.2.1)

Geographic Scope: ALL

House Requires Vendor to Supply:

- District Office - CSU/DSU w/V.35 or Serial RJ45 hand-off
- Aggregation - CSU/DSU w/V.35 or IMUX w/HSSI or POS hand-off

TABLE 1.A		FRAME RELAY SERVICE, UN-MANAGED: CIR				
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd Opt
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
District Office Access						
0201	56 Kbps Circuit/ 56 Kbps Port/ 32 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0202	128 Kbps Circuit/ 128 Kbps Port/ 56 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0203	256 Kbps Circuit/ 256 Kbps Port/ 128 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0204	384 Kbps Circuit/ 384 Kbps Port/ 192 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0205	512 Kbps Circuit/ 512 Kbps Port/ 256 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0206	768 Kbps Circuit/ 768 Kbps Port/ 384 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0207	1024 Kbps Circuit/ 1024 Kbps Port/ 512 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
0208	1544 Kbps Circuit/ 1544 Kbps Port/ 784 Kbps CIR, Primary Duplex PVC	\$	\$	\$	\$	\$
Washington, D.C. Aggregation Access						
	DS-3					
0301	45 Mbps Circuit/ 3 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0302	45 Mbps Circuit/ 6 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0303	45 Mbps Circuit/ 9 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0304	45 Mbps Circuit/ 12 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0305	45 Mbps Circuit/ 15 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0306	45 Mbps Circuit/ 18 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0307	45 Mbps Circuit/ 21 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0308	45 Mbps Circuit/ 24 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0309	45 Mbps Circuit/ 27 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0310	45 Mbps Circuit/ 30 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0311	45 Mbps Circuit/ 33 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0312	45 Mbps Circuit/ 36 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0313	45 Mbps Circuit/ 39 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0314	45 Mbps Circuit/ 42 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0315	45 Mbps Circuit/ 45 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
	OC3					
0401	155 Mbps Circuit/ 10 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0402	155 Mbps Circuit/ 20 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0403	155 Mbps Circuit/ 30 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0404	155 Mbps Circuit/ 40 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$

TABLE 1.A		FRAME RELAY SERVICE, UN-MANAGED: CIR				
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd Opt
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
0405	155 Mbps Circuit/ 50 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0406	155 Mbps Circuit/ 60 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0407	155 Mbps Circuit/ 70 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0408	155 Mbps Circuit/ 80 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0409	155 Mbps Circuit/ 90 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0410	155 Mbps Circuit/ 100 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0411	155 Mbps Circuit/ 110 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0412	155 Mbps Circuit/ 120 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0413	155 Mbps Circuit/ 130 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0414	155 Mbps Circuit/ 140 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0415	155 Mbps Circuit/ 155 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$

TABLE 1.B		FRAME RELAY SERVICE, UN-MANAGED: INSTALLATION							
CLIN	Equipment/Service Description	Base Contract Years			1 st Option Year			2 nd Opt	
		Install Charge	Re-install Charge	Change Charge	Install Charge	Re-install Charge	Change Charge	Install Charge	Re-Ch
0501	20 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
0502	10 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
0503	5 day install duration	\$	\$	\$	\$	\$	\$	\$	\$

B.4.1.2 Frame Relay Service Backup (Shadow) Duplex PVC (for requirements, see RFP Section C.2.1)

Geographic Scope: ALL

TABLE 1.C		FRAME RELAY SERVICE BACKUP (SHADOW) DUPLEX PVC: CIR				
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
District Office Access						
0601	56Kbps Circuit/56Kbps Port/32Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0602	128Kbps Circuit/128Kbps Port/56Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0603	256Kbps Circuit/256Kbps Port/128Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0604	384Kbps Circuit/384Kbps Port/192Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0605	512Kbps Circuit/512Kbps Port/256Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0606	768Kbps Circuit/768Kbps Port/384Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0607	1024Kbps Circuit/1024Kbps Port/512Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
0608	1544Kbps Circuit/1544Kbps Port/784Kbps CIR, Backup Duplex PVC	\$	\$	\$	\$	\$
Alternate Computing Facility Aggregation Access						
	DS-3					
0701	45 Mbps Circuit/ 3 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0702	45 Mbps Circuit/ 6 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0703	45 Mbps Circuit/ 9 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0704	45 Mbps Circuit/ 12 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0705	45 Mbps Circuit/ 15 Mbps Bandwidth T-3	\$	\$	\$	\$	\$

TABLE 1.C		FRAME RELAY SERVICE BACKUP (SHADOW) DUPLEX PVC: CIR				
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
0706	45 Mbps Circuit/ 18 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0707	45 Mbps Circuit/ 21 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0708	45 Mbps Circuit/ 24 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0709	45 Mbps Circuit/ 27 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0710	45 Mbps Circuit/ 30 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0711	45 Mbps Circuit/ 33 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0712	45 Mbps Circuit/ 36 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0713	45 Mbps Circuit/ 39 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0714	45 Mbps Circuit/ 42 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
0715	45 Mbps Circuit/ 45 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
	OC3					
0801	155 Mbps Circuit/ 10 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0802	155 Mbps Circuit/ 20 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0803	155 Mbps Circuit/ 30 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0804	155 Mbps Circuit/ 40 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0805	155 Mbps Circuit/ 50 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0806	155 Mbps Circuit/ 60 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0807	155 Mbps Circuit/ 70 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0808	155 Mbps Circuit/ 80 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0809	155 Mbps Circuit/ 90 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0810	155 Mbps Circuit/ 100 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0811	155 Mbps Circuit/ 110 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0812	155 Mbps Circuit/ 120 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0813	155 Mbps Circuit/ 130 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0814	155 Mbps Circuit/ 140 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
0815	155 Mbps Circuit/ 155 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$

TABLE 1.D		FRAME RELAY SERVICE BACKUP(SHADOW) DUPLEX PVC: INSTALLATION							
CLIN	Equipment/Service Description	Base Contract Years			1 st Option Year			2 nd Opti	
		Install Charge	Re-install Charge	Change Charge	Install Charge	Re-install Charge	Change Charge	Install Charge	Re-in Cha
0901	20 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
0902	10 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
0903	5 day install duration	\$	\$	\$	\$	\$	\$	\$	\$

B.4.2.1 MPLS Service and the Migration of Frame Relay to MPLS (for requirements, see RFP Section C.2.2)

Geographic Scope: ALL

House Requires Vendor to Supply:

- District Office - CSU/DSU w/V.35 or Serial RJ45 hand-off
- Aggregation - CSU/DSU w/V.35 or IMUX w/HSSI or POS or Ethernet hand-off

TABLE 2.A		MPLS SERVICE AND THE MIGRATION OF FRAME RELAY TO MPLS				
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd O
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
District Office Access						
1101	128 Kbps	\$	\$	\$	\$	\$
1102	256 Kbps	\$	\$	\$	\$	\$
1103	384 Kbps	\$	\$	\$	\$	\$
1104	512 Kbps	\$	\$	\$	\$	\$
1105	768 Kbps	\$	\$	\$	\$	\$
1106	1012 Kbps	\$	\$	\$	\$	\$
1107	1544 Kbps	\$	\$	\$	\$	\$
1108	Second 1544 Kbps (MLPPP)	\$	\$	\$	\$	\$
Washington, D.C. Aggregation Access						
DS-3						
1201	45 Mbps Circuit/ 3 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1202	45 Mbps Circuit/ 6 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1203	45 Mbps Circuit/ 9 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1204	45 Mbps Circuit/ 12 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1205	45 Mbps Circuit/ 15 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1206	45 Mbps Circuit/ 18 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1207	45 Mbps Circuit/ 21 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1208	45 Mbps Circuit/ 24 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1209	45 Mbps Circuit/ 27 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1210	45 Mbps Circuit/ 30 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1211	45 Mbps Circuit/ 33 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1212	45 Mbps Circuit/ 36 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1213	45 Mbps Circuit/ 39 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1214	45 Mbps Circuit/ 42 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1215	45 Mbps Circuit/ 45 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
OC3						
1301	155 Mbps Circuit/ 10 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1302	155 Mbps Circuit/ 20 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1303	155 Mbps Circuit/ 30 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1304	155 Mbps Circuit/ 40 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1305	155 Mbps Circuit/ 50 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1306	155 Mbps Circuit/ 60 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1307	155 Mbps Circuit/ 70 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1308	155 Mbps Circuit/ 80 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1309	155 Mbps Circuit/ 90 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1310	155 Mbps Circuit/ 100 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1311	155 Mbps Circuit/ 110 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1312	155 Mbps Circuit/ 120 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1313	155 Mbps Circuit/ 130 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1314	155 Mbps Circuit/ 140 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1315	155 Mbps Circuit/ 155 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
Gig Ethernet						

TABLE 2.A MPLS SERVICE AND THE MIGRATION OF FRAME RELAY TO MPLS						
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd O
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
1401	1000 Mbps Circuit/ 50 Mbps Bandwidth	\$	\$	\$	\$	\$
1402	1000 Mbps Circuit/ 100 Mbps Bandwidth	\$	\$	\$	\$	\$
1403	1000 Mbps Circuit/ 150 Mbps Bandwidth	\$	\$	\$	\$	\$
1404	1000 Mbps Circuit/ 200 Mbps Bandwidth	\$	\$	\$	\$	\$
1405	1000 Mbps Circuit/ 250 Mbps Bandwidth	\$	\$	\$	\$	\$
1406	1000 Mbps Circuit/ 300 Mbps Bandwidth	\$	\$	\$	\$	\$
1407	1000 Mbps Circuit/ 350 Mbps Bandwidth	\$	\$	\$	\$	\$
1408	1000 Mbps Circuit/ 400 Mbps Bandwidth	\$	\$	\$	\$	\$
1409	1000 Mbps Circuit/ 450 Mbps Bandwidth	\$	\$	\$	\$	\$
1410	1000 Mbps Circuit/ 500 Mbps Bandwidth	\$	\$	\$	\$	\$
1411	1000 Mbps Circuit/ 550 Mbps Bandwidth	\$	\$	\$	\$	\$
1412	1000 Mbps Circuit/ 600 Mbps Bandwidth	\$	\$	\$	\$	\$
1413	1000 Mbps Circuit/ 650 Mbps Bandwidth	\$	\$	\$	\$	\$
1414	1000 Mbps Circuit/ 700 Mbps Bandwidth	\$	\$	\$	\$	\$
1415	1000 Mbps Circuit/ 750 Mbps Bandwidth	\$	\$	\$	\$	\$
1416	1000 Mbps Circuit/ 800 Mbps Bandwidth	\$	\$	\$	\$	\$
1417	1000 Mbps Circuit/ 850 Mbps Bandwidth	\$	\$	\$	\$	\$
1418	1000 Mbps Circuit/ 900 Mbps Bandwidth	\$	\$	\$	\$	\$
1419	1000 Mbps Circuit/ 950 Mbps Bandwidth	\$	\$	\$	\$	\$
1420	1000 Mbps Circuit/ 1000 Mbps Bandwidth	\$	\$	\$	\$	\$

TABLE 2.B MPLS SERVICE AND THE MIGRATION OF FRAME RELAY TO MPLS: INSTALLATION									
CLIN	Equipment/Service Description	Base Contract Years			1 st Option Year			2 nd Option	
		Install Charge	Re-install Charge	Change Charge	Install Charge	Re-install Charge	Change Charge	Install Charge	Re-inst. Charge
1501	90 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
1502	60 day install duration								
1503	30 day install duration								

B.4.2.2 MPLS Service and the Migration of Frame Relay to MPLS, Alternate Computing Facility (ACF) (for requirements, see RFP Section C.2.2)

Geographic Scope: ALL

TABLE 2.C		MPLS SERVICE AND THE MIGRATION OF FRAME RELAY TO MPLS: ACF				
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd C
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
Alternate Computing Facility Aggregation Access						
	DS-3					
1601	45 Mbps Circuit/ 3 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1602	45 Mbps Circuit/ 6 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1603	45 Mbps Circuit/ 9 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1604	45 Mbps Circuit/ 12 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1605	45 Mbps Circuit/ 15 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1606	45 Mbps Circuit/ 18 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1607	45 Mbps Circuit/ 21 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1608	45 Mbps Circuit/ 24 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1609	45 Mbps Circuit/ 27 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1610	45 Mbps Circuit/ 30 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1611	45 Mbps Circuit/ 33 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1612	45 Mbps Circuit/ 36 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1613	45 Mbps Circuit/ 39 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1614	45 Mbps Circuit/ 42 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
1615	45 Mbps Circuit/ 45 Mbps Bandwidth T-3	\$	\$	\$	\$	\$
	OC3					
1701	155 Mbps Circuit/ 10 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1702	155 Mbps Circuit/ 20 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1703	155 Mbps Circuit/ 30 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1704	155 Mbps Circuit/ 40 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1705	155 Mbps Circuit/ 50 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1706	155 Mbps Circuit/ 60 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1707	155 Mbps Circuit/ 70 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1708	155 Mbps Circuit/ 80 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1709	155 Mbps Circuit/ 90 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1710	155 Mbps Circuit/ 100 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1711	155 Mbps Circuit/ 110 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1712	155 Mbps Circuit/ 120 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1713	155 Mbps Circuit/ 130 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1714	155 Mbps Circuit/ 140 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
1715	155 Mbps Circuit/ 155 Mbps Bandwidth Packet Over Sonet	\$	\$	\$	\$	\$
	Gig Ethernet					
1801	1000 Mbps Circuit/ 50 Mbps Bandwidth	\$	\$	\$	\$	\$
1802	1000 Mbps Circuit/ 100 Mbps Bandwidth	\$	\$	\$	\$	\$
1803	1000 Mbps Circuit/ 150 Mbps Bandwidth	\$	\$	\$	\$	\$
1804	1000 Mbps Circuit/ 200 Mbps Bandwidth	\$	\$	\$	\$	\$
1805	1000 Mbps Circuit/ 250 Mbps Bandwidth	\$	\$	\$	\$	\$
1806	1000 Mbps Circuit/ 300 Mbps Bandwidth	\$	\$	\$	\$	\$
1807	1000 Mbps Circuit/ 350 Mbps Bandwidth	\$	\$	\$	\$	\$
1808	1000 Mbps Circuit/ 400 Mbps Bandwidth	\$	\$	\$	\$	\$
1809	1000 Mbps Circuit/ 450 Mbps Bandwidth	\$	\$	\$	\$	\$
1810	1000 Mbps Circuit/ 500 Mbps Bandwidth	\$	\$	\$	\$	\$
1811	1000 Mbps Circuit/ 550 Mbps Bandwidth	\$	\$	\$	\$	\$
1812	1000 Mbps Circuit/ 600 Mbps Bandwidth	\$	\$	\$	\$	\$

TABLE 2.C MPLS SERVICE AND THE MIGRATION OF FRAME RELAY TO MPLS: ACF						
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd C
		Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.	Equipment Rental/Mo.	Recurring Cost/Mo.
1813	1000 Mbps Circuit/ 650 Mbps Bandwidth	\$	\$	\$	\$	\$
1814	1000 Mbps Circuit/ 700 Mbps Bandwidth	\$	\$	\$	\$	\$
1815	1000 Mbps Circuit/ 750 Mbps Bandwidth	\$	\$	\$	\$	\$
1816	1000 Mbps Circuit/ 800 Mbps Bandwidth	\$	\$	\$	\$	\$
1817	1000 Mbps Circuit/ 850 Mbps Bandwidth	\$	\$	\$	\$	\$
1818	1000 Mbps Circuit/ 900 Mbps Bandwidth	\$	\$	\$	\$	\$
1819	1000 Mbps Circuit/ 950 Mbps Bandwidth	\$	\$	\$	\$	\$
1820	1000 Mbps Circuit/ 1000 Mbps Bandwidth	\$	\$	\$	\$	\$

TABLE 2.D MPLS SERVICE AND THE MIGRATION OF FRAME RELAY TO MPLS: ACF: INSTALLATION									
CLIN	Equipment/Service Description	Base Contract Years			1 st Option Year			2 nd Optio	
		Install Charge	Re-install Charge	Change Charge	Install Charge	Re-install Charge	Change Charge	Install Charge	Re-in Charge
1901	90 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
1902	60 day install duration	\$	\$	\$	\$	\$	\$	\$	\$
1903	30 day install duration	\$	\$	\$	\$	\$	\$	\$	\$

B.4.3 Ongoing Operational and Engineering Support (for requirements, see RFP Section C.2.4)

Geographic Scope: ALL

The Offeror shall provide a table outlining the different types (levels) of ongoing operational and engineering support staff, a description of services that each level can provide to the House (general skill sets) and costs associated with these labor categories.

TABLE 3 ONGOING OPERATIONAL AND ENGINEERING SUPPORT					
CLIN	Equipment/Service Description	Responsibilities	Base Contract Years Hourly Rate	1 st Option Year Hourly Rate	2 nd Option Year Hourly Rate
	Engineer	Hardware/Software Upgrades	\$	\$	\$
	(please complete with Offeror labor categories)	Configuration Management	\$	\$	\$
		Inventory Management	\$	\$	\$
		Installation	\$	\$	\$
		Maintenance	\$	\$	\$
		Training	\$	\$	\$

B.4.4 Additional Services and Equipment (for requirements, see RFP Section C.2.5)

Geographic Scope: ALL

The Offeror may also provide pricing on additional services and equipment they deem relevant to meeting the requirements of this RFP over the course of this contract using the following specified format.

TABLE 4 ADDITIONAL SERVICES AND EQUIPMENT						
CLIN	Equipment/Service Description	Base Contract Years		1 st Option Year		2 nd Option Year
		Recurring Cost/Mo.	Non-Recurring Cost	Recurring Cost/Mo.	Non-Recurring Cost	Recurring Cost/Mo.
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$
		\$	\$	\$	\$	\$

SECTION C - DESCRIPTION/SPECIFICATIONS

C.1 BACKGROUND AND OBJECTIVE

C.1.1 Introduction

The House of Representatives (hereinafter referred to as “the House”) requires an effective, reliable, and cost-efficient communications network in order to perform its legislative duties and serve the American people. The House seeks to acquire providers to supply Frame Relay or Multiprotocol Label Switching (MPLS) access. These Wide Area Network (WAN) services will provide connectivity to their offices in Washington, DC and all District, Delegate, and Resident Commissioner Offices throughout the continental United States, Alaska, Hawaii, American Samoa, Guam, Puerto Rico, and the U.S. Virgin Islands. The House WAN provides the critical connection between members and their District Offices in their efforts to serve their constituents.

The House publishes this Request For Proposal (RFP) in order to enter into a contractual relationship with a Contractor or Contractors who can provide, as needed, an indefinite quantity of the recurring services defined in this Statement of Work (SOW), as well as additional tasks based on evolving requirements. This solicitation will result in one or more Indefinite Delivery, Indefinite Quantity (IDIQ) type contracts. The duration of this contract consists of a three-year base performance period with two subsequent one-year renewal options. This solicitation is limited to WAN services only. The House intends to release a separate Internet Services solicitation at a later date.

C.1.2 Organization

The Office of the Chief Administrative Officer (CAO), House Information Resources (HIR), Technology Infrastructure (TI) Solutions determines and coordinates the House’s communications infrastructure and device configuration. TI is also responsible for all updates, replacement, and maintenance of various communications services and communications related hardware platforms.

C.1.3 House Network Infrastructure

During the past 5 years the House completed an effort to standardize its infrastructure on Cisco devices, and maintain compliance and interoperability with recognized industry standards. The House presently maintains and is actively augmenting its existing 24x7 mission-critical communications infrastructure to include at a minimum but not be limited to:

- ATM
- Ethernet
- Frame Relay
- xDSL
- VPN
- Internet Access
- Dial Access
- Point-to-Point

C.1.3.1 Router Hardware

The House has installed and supports the following Cisco router inventory:

- Cisco 1700 series

Cisco 1841
 Cisco 7200 Series
 Cisco 6500 Series

C.1.3.2 Router Operating System

The House has installed and supports the Cisco IOS version 12.x on its existing fleet of Cisco routers.

C.1.3.3 Supported Routing Protocols

The House currently supports the EIGRP routing protocol across its Wide Area Network environment.

C.1.3.4 Supported Routed Protocol

The House officially supports IPv4 as the routed protocol across its Wide Area Network environment and intends to provide support for IPv6 during the life of this contract.

C.1.3.5 Current Services

The House has the following services in operation.

Item No.	Equipment/Service Description	Number of Installations
Un-managed Frame Relay - District Office Access		
1	56Kbps Circuit/56Kbps Port/32 CIR, Duplex PVC	90
2	256Kbps Circuit/256Kbps Port/128Kbps CIR, Duplex PVC	86
Un-managed Frame Relay - Washington, D.C. Aggregation Access		
3	512Kbps Circuit/512Kbps Port/512Kbps CIR, Duplex PVC	441
4	1544Kbps Circuit/1544Kbps Port/1544Kbps CIR, Duplex PVC	1

The purpose of this RFP is to solicit services that move the House towards higher bandwidth, while at the same time, leveraging newer technologies.

C.2 SCOPE OF WORK

The following subsections describe the requirements of this solicitation as itemized in Section B Pricing. The Offeror need only respond to those sections that correspond to their proposed services. This Statement of Work is organized into the following sections.

- Requirements for Frame Relay Service
- Requirements for MPLS and Migration of Frame Relay Services to MPLS
- Invoice Requirements
- Ongoing Operational, Project Management, and Engineering Support
- Additional Services and Equipment
- Offeror Support Requirements

Note that the services offered must be priced at a “postalized” rate, i.e. priced the same regardless of service area.

C.2.1 REQUIREMENTS FOR FRAME RELAY SERVICE

C.2.1.1 Executive Summary

The purpose of this section is to state the House's requirements for Frame Relay Service. Frame Relay services provide the majority of the House's current Wide Area Network connectivity. The House is open to a future migration to an alternate technology (addressed in Section C.2.2). Until that time, the House still requires Frame Relay services. The Offeror shall provide a summary describing how they intend to comply with the House's Frame Relay requirements. The Offeror should structure their response around their proposed Frame Relay services for the House environment and limit both background and promotional language about their Frame services.

C.2.1.2 Technical Requirements

To meet the goals of this RFP, the Offeror must address the following technical requirements:

Committed Information Rate

C.2.1.2.1 The Offeror shall fully explain how Committed Information Rate (CIR) is implemented.

C.2.1.2.2 Define CIR as it applies to your proposed service. Specify your standard CIR offerings.

C.2.1.2.3 Define "bursting" in the context of your CIR service. Explain how Committed Burst Size (Bc) and Excess Burst Size (Be) are calculated for a given CIR. Use access port speeds of 1.544 Mbps, 1024 Kbps, 512Kbps, 256Kbps, and 128Kbps with a CIR of half the port speed for each.

C.2.1.2.4 Explain how bursts over CIR are handled within your network.

Frame Relay Service Characteristics

C.2.1.2.5 Discard Eligible Frames: Describe under what conditions your network marks frames as discard eligible.

C.2.1.2.6 Invalid Frames: Identify what types of frames are considered to be invalid frames by your network. Provide examples.

C.2.1.2.7 Frame Prioritization: Describe how frames are prioritized for discard and under what conditions your network discards frames during congestion recovery.

C.2.1.2.8 Frame Size: State the maximum frame size allowed by your network.

Standards and Compliance

C.2.1.2.9 Confirm that you fully comply with the following standards:

Frame Relay Forum (FRF.5)

Service Interworking Implementation Agreements (FRF.8)

C.2.1.2.10 Provide a detailed explanation of your service's support of multicast.

C.2.1.2.11 Provide a detailed explanation of your service's support of 3- and 4-octet DLCI addressing.

C.2.1.2.12 Provide a detailed explanation of your service's use of the Consolidated Link Layer Management (CLLM) message.

Frame Relay Network

C.2.1.2.13 Provide a detailed narrative of the proposed network and facilities that will be used to support the Frame Relay requirements of the House and a detailed network topology.

C.2.1.2.14 Provide a detailed explanation of how network congestion is determined. Provide a detailed explanation of what recovery mechanisms you intend to use to resolve network congestion.

C.2.1.2.15 Provide a detailed explanation of your service’s network routing.

C.2.1.2.16 Complete the table below outlining the maximum round trip, end-to-end transit delay for the frame sizes as they apply to each of your offered services. The House defines round trip end-to-end transit delay (in milliseconds) as a packet that originates from the Washington, DC Frame Relay access router, to a router in any District Office, and back. The House intends to test network transit delay via ping tests between routers. Provide your test results, using the table format below, for each of the following six District Offices: Presque Isle, Maine; Marianna, Florida; Overland Park, Kansas; Juneau, Alaska; Colville, Washington; and Crescent City, California.

For example:

Source: Washington D.C.
 Destination: Presque Isle, Maine

Egress-Access	64 Bytes		128 Bytes		256 Bytes		512 Bytes	
	Avg.	Max	Avg.	Max	Avg.	Max	Avg.	Max
56 to 56 Kbps								
256 to 256 Kbps								
512 to 512 Kbps								
T-1 to T-1								

C.2.1.2.17 What is the maximum number of frames per second that can be switched between trunk ports, access ports, and between access and trunk ports? Provide figures for frame sizes of 64 bytes, 128 bytes, 512 bytes, 1024 bytes, and 2048 bytes.

Quality of Service (QoS) Support

C.2.1.2.18 Can the network provide a traffic priority system on a per DLCI basis? Explain.

C. 2.1.2.19 Describe how end-to-end Quality of Service (QoS) is handled. In your response, include a description of how you ensure end-to-end QoS and how you manage end-to-end QoS.

Service Coverage

C.2.1.2.20 State the number and geographical location of the Points of Presence (POPs) providing access to your Frame Relay network.

Service Outside Continental U.S.

C.2.1.2.21 Indicate your ability to provide service to Delegate and Resident Commissioner Offices located in Alaska, Hawaii, American Samoa, Guam, Puerto Rico, and the U.S. Virgin Islands. Explain how you will provide access to these remote U.S. locations and territories.

Redundant Configuration

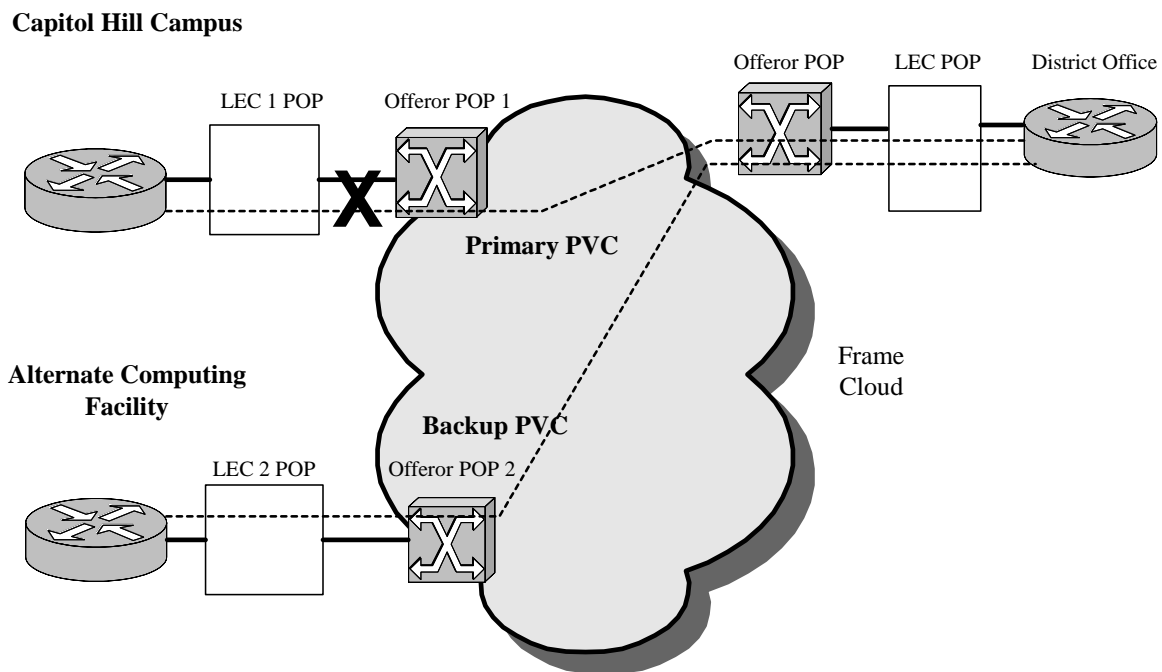
C.2.1.2.22 Address the Diversity Routing needs of the House from the Offeror’s Hi-Cap facility to the House’s Customer Provided Equipment (CPE) demarc for circuit aggregation in Washington, D.C.

Specifically, address and present options for reducing the House’s risk of aggregation failure in the Local Exchange Carrier (LEC) network. These options should range from circuit diversity within a LEC to complete LEC diversity. The charge back mechanisms and triggers for differing levels of diversity should also be presented.

The primary location, the Capitol Hill campus, consists of six buildings. There is also an off-site Alternate Computing Facility in northern Virginia, which consists of a single building.

C.2.1.2.23 The Offeror shall commit to provide the Design Layout Record (DLR). The Offeror will be required to provide the DLR for the Campus and ACF installation. The House would like to ensure that the House’s needs for physical redundancy and geographic diversity are met. Therefore, the House requires that, prior to commencement of circuit installation, the Offeror provide to the House the full DLR or equivalent document (i.e., physical plant layout, including conduits, manholes, etc.) in electronic format and hard copy for House review and approval. This DLR is to include the physical circuit from the Hi-Cap to the Campus and the Hi-Cap to the ACF. The House will store this DLR information in a secure location for the length of the contract. If the Offeror requires, the House agrees to execute a Non-Disclosure Agreement prior to the review of any Offeror DLR documents.

C.2.1.2.24 Respond to the following scenario regarding the Shadow PVC. Assume there are two PVCs to each District Office: one terminating on Campus and one terminating at an Alternate Computing Facility. One of the two PVCs to each District Office is primary (active); the other is a back-up. Assume the primary PVC fails somewhere along its path (or, alternatively, all primary PVCs to one of the two aggregation sites fail). The House desires that the Offeror propose a fail-over scheme (with respect to the backup PVCs) such as Backup PVCs, Growable PVCs, Usage-based PVCs, etc. This scenario is illustrated in the following figure.



C.2.1.3 Service Level Agreements (SLAs)

What classes of service do you offer and what are the SLAs and reports that go with them?

C.2.1.4 Project Management

Project Management Team

C.2.1.4.1 Describe your Project Management Team to include their responsibilities and resumes.

Migration Plan

C.2.1.4.2 Provide a draft Migration Plan for converting all locations as defined by the geographic scope of the RFP from the current communications services to your proposed offering to include costs, as reflected in Section B. The draft Migration Plan must be included in your proposal response. The final Migration Plan must be delivered to the House within 30 business days following the contract award. The Migration Plan has the following requirements.

- Migration Approach (e.g. gradual migration, flash cut, etc.);
- Implementation schedule indicating the duration of the project;
- Coordination of the implementation on a location-by-location basis;
- Use of individual Installation and Test and Acceptance plans for each location;
- Responsibilities of the House;
- Provision for Installation Status Meetings and Progress Reports;
- Agreement to the requirement that the Offeror must develop, through negotiations with the House, and provide for COR approval, a final migration plan 30 business days before the first installation.

Implementation Plan

C.2.1.4.3 Provide an Implementation Plan. Describe in your implementation schedule how you would coordinate implementation on a location-by-location basis. The draft Implementation Plan must be included in your proposal response. The final Implementation Plan must be delivered to the House within 30 business days following the contract award.

Installation, Test, and Acceptance Plan

C.2.1.4.4 Provide Installation, Test, and Acceptance Plans for your offering. The House requires individual Installation, Test, and Acceptance Plans for each location. The Offeror must supply in its proposal a test and acceptance plan for each of the services described in RFP Section C. Include in your response all locations as defined by the 'geographic scope' of this RFP. For each service proposed, the plan must outline the required test procedures to be undertaken by the Offeror. Each plan must also include details to ensure proper installation, operation, accurate billing, and address the procedures that are required of the House to formally accept the services being implemented.

The Offeror shall detail what records will be turned over, or made available to the House upon successful implementation.

Agreement that the Offeror must develop, through negotiations with the House, and provide for COR approval, a final Test and Acceptance Plan 30 business days after contract award.

Exit Migration Plan

C.2.1.4.5 Provide a draft Exit Migration Plan for the termination and/or expiration of this contract for converting all locations as defined by the geographic scope of the RFP. The Exit Migration Plan must include the responsibilities of the Offeror and the House. The final Exit Migration Plan must be delivered to the House within 30 business days following the contract award.

C.2.1.5 Ordering Service

C.2.1.5.1 The House requires the ability to order service online. Describe the communications service ordering process, including all information that the House must supply to place an order for service. Provide information on how you would meet the requirement for online service ordering.

Time Frames and Requirements

C.2.1.5.2 The House requires that all Frame Relay circuits be installed (new, adds, and moves) and operational in 20 business days or less. Provide your proposed procedures and processes for expediting service requests for the following intervals: 15 business days and 5 business days.

Late Delivery of Circuits

C.2.1.5.4 The continuity of House operations depends on the services provided by the Offeror. It is imperative that the Offeror meet the required installation deadlines. The House imposes the following penalty schedule for the late delivery and installation of circuits beyond the standard installation interval of 20 business days. (This does not apply if the House is the cause of the delay.)

Days delayed beyond scheduled installation	Penalty
5 business days	25% cost of Installation and first month
6-10 business days	50% cost of Installation and first month
11 or more business days	100% cost of Installation and first month

C.2.1.5.5 The House requires that the Offeror provide detailed information regarding the escalation procedures or steps it takes when delivery of a circuit is late. Explain the procedure for notifying the House on the status of the escalation. State how often status updates will be provided.

C.2.1.6 Installation

C.2.1.6.1 Provide a full description of your installation procedures and policies. Include a narrative that describes the process from the time you receive an order until the time you dispatch your representative to the Congressional District Office. Include committed time frames for each step in the process to total a standard 22 business day turnaround.

C.2.1.6.2 Provide a full delineation of your responsibilities and the House’s responsibilities for installation. At a minimum, you must successfully install an extended demark and complete the connection to a CSU/DSU if present (some offices do not require an external CSU/DSU as it is incorporated into the House’s router.)

C.2.1.6.3 Describe your process for providing Frame Relay address information such as data link connection identifiers (DLCIs) to the House.

C.2.1.6.4 Describe your procedures for working with the Local Exchange Carrier, including acting as the House’s agent. In this capacity, you will be tasked with the addition, deletion, or relocation of local communication lines when a Member’s office is open, closed, or moved. The House requires

extended demarcs. Explain how you would meet this requirement. Please provide all details if any additional charge is associated with extended demarcs. It is the Offeror's responsibility to extend the demarc to a specified point in the Member District Office suite. The House will provide specific information to the Offeror regarding where the demarc should be extended to for each installation.

C.2.1.6.5 Describe your procedures for certifying the successful installation of a PVC.

C.2.1.7 Post Installation

Service Availability

C.2.1.7.1 The House requires the Offeror to meet or exceed service availability of 99.8% for on-network and off-network end-to-end access. State the availability of your Frame Relay service from end to end over the last 12 month period. Explain how you calculate service availability and provide examples. The House requires that the Offeror provide a credit of one month's free service when service availability for a month falls below 99.8%. Please include your company's definition of 99.8% availability in your response with details regarding the treatment of individual circuits involved in downtime.

Provide a detailed explanation of your scheduled maintenance procedures. The House expects a two business day notification for all scheduled maintenance. Provide a complete schedule of your maintenance times. Include the window time for notification and acceptance.

The House requires that the Offeror provide downtime billing credits on a per PVC basis for circuit outages that exceed 30 minutes. Explain how you track and report outages to your customers and how you will provide notice of downtime billing credits to the House. Define your credit structure and how you determine credits.

Network Management, Monitoring, and Reporting

C.2.1.7.2 Describe your network management, monitoring, and reporting capabilities. The House requires statistics on Frame Relay Network performance and their individual House-related components within the network, as well as the overall network use of each.

C.2.1.7.3 The House requires the ability to view the health of the Offeror's network. Describe options for providing real-time statistical information via the Internet and how you will provide this capability to the House. The House must also be able to access this information securely and therefore requires that the Offeror ensure secure access to this information. Fully explain how you safeguard your statistical information.

C.2.1.7.4 Describe the network reports available to customers, the type of information provided in the reports, and their associated media (compact disk, online, etc.). Indicate any real-time reporting available via the Internet. Provide examples of the types of network reports available to the House. Describe how you will provide all of the network management and reporting listed below to the House on a monthly basis. Provide a copy of the reports as examples.

- Number of requests for service received for each category of service offered
- Existing, active circuits for each category of service offered
- Termination of service requests
- Modification of service requests
- Relocation of service requests
- Trouble tickets activated for all existing circuits
- Open trouble tickets for all services offered

Description and resolution of major and catastrophic service interruptions
Recommendations of actions and procedures to improve service, response, and performance
Industry common/standard statistical summary reports of performance

Service and Maintenance

C.2.1.7.5 Describe your nationwide service force, including a description of service locations and how this enables you to meet or exceed the House's Mandatory Requirements described in Section L.4.

C.2.1.7.6 If the Offeror uses subcontractors for the installation, the Offeror shall describe the relationship and oversight performed. Additionally, provide any information that the Offeror feels is important relating to other projects of similar size and scope where the Offeror has worked in a similar relationship with the other organization.

Testing

C.2.1.7.7 The House requires that the Offeror explain the procedures for testing and troubleshooting of Offeror provided circuits and devices. Explain what tests will be performed and how they will be coordinated through the House. In order for the House to perform its own testing, the House requires that the Offeror provide the necessary test circuits to simulate a District Office in the HIR, TI Lab at no additional cost. State how you will meet this requirement.

Outage Resolution Reporting

C.2.1.7.8 The House requires the Offeror to provide a report to the Contracting Officer's Representative (COR) within three business days of any disruption. The report should contain the nature of the problem, a step-by-step account of the resolution process, and any specific changes in software, hardware, or procedures that will minimize the chances of a recurrence. The House requires that at least one executive-level representative from the Offeror's organization review and sign the report prior to release to the House. State how you will comply with this requirement.

Service Restoration

C.2.1.7.9 State your Mean Time to Repair (MTTR) for Frame Relay service outages. Provide examples based on different types of service disruptions. In addition, you may state any other parameters that you use in accounting for service restoration.

Trouble Reporting

C.2.1.7.10 The House requires the ability to place trouble reports via a single, nationwide, toll-free number by any House employee or designated representative. Explain how you meet this requirement. The House requires the ability to open and track trouble reports real time. List your clients with networks of similar size and scope who use your online trouble reporting system.

C.2.1.7.11 List, in a step-by-step format, the information required from the caller when placing a trouble report.

C.2.1.7.12 The House desires the ability to create trouble tickets in an on-line system and to subsequently access them to check status, update the original information, and to query for historical purposes on a site-by-site and system-wide basis. Describe options for providing this capability to the House.

C.2.1.7.13 List, in a step-by-step format, your response upon receipt of a trouble report. The House requires the Offeror to provide status to the House within 2 hours of the initial trouble report and every hour thereafter until the resolution of the problem. Describe your procedures for keeping the House informed of the progress and status of outstanding problems, including timeframes for status updates. Include problem escalation procedures. Describe how these procedures meet or exceed the House Mandatory Requirements. The House requires the final escalation path - to include notification lists with names, titles, and contact information – within 30 business days following the contract award. The House should be notified of any changes to this escalation path.

C.2.1.8 Experience and References

Frame Relay Service Installation Information

C.2.1.8.1 List the date when you first installed the service as a commercial product.

C.2.1.8.2 List the number of installed, active Frame Relay circuits.

References

C.2.1.8.3 Provide a list of at least three present clients. Provide the following information for each reference:

- Names of the points-of-contact, telephone numbers, and email addresses;
- Type and approximate number of services sold and installed to date;
- Experience with the installation and support of similar services, in size and complexity, as the proposed services.

C.2.2 REQUIREMENTS FOR MPLS AND MIGRATION OF FRAME RELAY SERVICES TO MPLS

C.2.2.1 Executive Summary

The House is considering a migration of their Frame Relay services to Multiprotocol Label Switching (MPLS). Prior to planning a migration of their Frame Relay services, the House requires the Offeror to provide detailed information on their MPLS network and service offering. If you propose multiple offerings, provide complete information on each of your offerings using the format of this section for your response. Please answer all of the questions and the requirements in this section for each of your offerings.

C.2.2.2 MPLS Network

C.2.2.2.1 Complete the table below outlining the maximum round trip, end-to-end transit delay for the frame sizes as they apply to each of your offered services. The House defines round trip end-to-end transit delay (in milliseconds) as a packet that originates from the Washington, DC access router, to a router in any District Office, and back. The House intends to test network transit delay via ping tests between routers. Provide your test results, using the table format below, for each of the following six District Offices: Presque Isle, Maine; Marianna, Florida; Overland Park, Kansas; Juneau, Alaska; Colville, Washington; and Crescent City, California.

For example:

- Source: Washington D.C.
- Destination: Presque Isle, Maine

Egress-Access	64 Bytes		128 Bytes		256 Bytes		512 Bytes	
	Avg.	Max	Avg.	Max	Avg.	Max	Avg.	Max
56 to 56 Kbps								
256 to 256 Kbps								
512 to 512 Kbps								
T-1 to T-1								

C.2.2.2.2 What is the maximum number of frames per second that can be switched between trunk ports, access ports, and between access and trunk ports? Provide figures for frame sizes of 64 bytes, 128 bytes, 512 bytes, 1024 bytes, and 2048 bytes.

C.2.2.3 MPLS Network and Service Coverage

Describe your MPLS network in detail and include answers to the following questions:
 Where are the entry points into your network? State the number and geographical location (POPs). Do you have single threaded (non-redundant) POPs that are connected to your MPLS core?
 Provide a general backbone map illustrating your MPLS core and the mix of circuits that you have interconnecting the various regions in the U.S.
 In general terms, give a brief description in how you terminate CPE connections and how those terminating devices connect into your MPLS core network.
 What type of network gear do you use to operate your MPLS core: Juniper, Cisco, other?
 What local loop connectivity options are available (bandwidth and type for the House Campus, Alternate Computing Facility, and District Offices)?
 Indicate your ability to provide service to Members, Delegate, and Resident Commissioner Offices located in Alaska, Hawaii, American Samoa, Guam, Puerto Rico, and the U.S. Virgin Islands. Explain how you will provide access to these remote U.S. locations and territories.

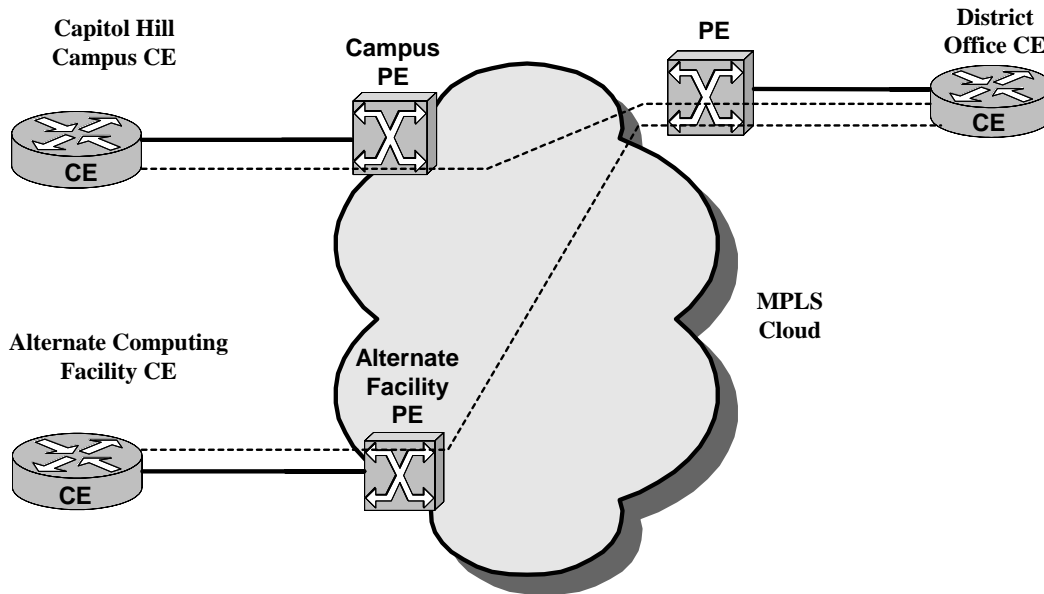
C.2.2.4 Redundant Configuration

C.2.2.4.1 Address the Diversity Routing needs of the House from the Offeror’s Hi-Cap facility to the House’s Customer Provided Equipment (CPE) demarc for circuit aggregation in Washington, D.C. Specifically, address and present options for reducing the House’s risk of aggregation failure in the Local Exchange Carrier (LEC) network. These options should range from circuit diversity within a LEC to complete LEC diversity. The charge back mechanisms and triggers for differing levels of diversity should also be presented.

The primary location, the Capitol Hill campus, consists of six buildings. There is also an off-site Alternate Computing Facility in northern Virginia, which consists of a single building.

C.2.2.4.2 The Offeror shall commit to provide the Design Layout Record (DLR). The Offeror will be required to provide the DLR for the Campus and ACF installation. The House would like to ensure that the House’s needs for physical redundancy and geographic diversity are met. Therefore, the House requires that, prior to commencement of circuit installation, the Offeror provide to the House the full DLR or equivalent document (i.e., physical plant layout, including conduits, manholes, etc.) in electronic format and hard copy for House review and approval. This DLR is to include the physical circuit from the Hi-Cap to the Campus and the Hi-Cap to the ACF. The House will store this DLR information in a secure location for the length of the contract. If the Offeror requires, the House agrees to execute a Non-Disclosure Agreement prior to the review of any Offeror DLR documents.

C.2.2.4.3 Assuming the CEs are Cisco routers, please provide sample configurations for all CE’s and PE’s to complete the connection from one District Office to the Main Campus and the Alternate Computing Facility.



C.2.2.5 MPLS Classes of Service and Service Level Agreements (SLAs)

What classes of service do you offer and what are the SLAs and reports that go with them? Describe any varying layers of service that you provided (i.e., Platinum, Gold, Silver, etc.)? How do you accomplish and implement these services? In general, what is the pricing structure associated with CoS?

How is voice and video traffic (RTP – real time protocol) traffic handled on your network? Is there a system in place to give higher preference to this traffic class? If so where does the traffic have to be tagged?

C.2.2.6 Protocols Supported

Describe the protocols that your network supports. The House currently supports IPv4 as the routed protocol across their Wide Area Network environment and will support IPv6 in the future. What portion of your current network supports IPv6? If not completely IPv6 capable, what is the schedule for full network IPv6 capability? What routing protocols do you support at the provider/customer interface? The House currently supports EIGRP as a routing protocol. As mentioned previously, the House has standardized on Cisco. Cisco routers allow the Provider Edge (PE) router to provide internal EIGRP routes to the Customer Edge (CE) router, even if it has transported the routes across the provider backbone using Multiprotocol BGP. Due to the multiple sites on the House network, the House prefers a solution that provides an EIGRP handoff to the CE. Describe how you will meet this House preference. Do you support MLPPP for additional bandwidth?

C.2.2.7 MPLS Network Security

The House requires secure communications for its Members and is concerned about the possible intersection of House traffic on your network and the public Internet. Address the following issues. Will MPLS traffic on your network ever traverse any portion of the public Internet?

Can you provide an insulated MPLS network for House traffic? If not, with whom will the House be sharing the network?

Describe default security measures to guarantee the integrity of House data including how you police your MPLS network. Describe any additional security measures and identify if the service provider or customer is responsible for management.

Can your network detect configuration changes and provide an audit trail?

Describe how you ensure the security of your Network Operations Center (NOC).

C.2.2.8 MPLS Network Performance

Provide performance metrics for your MPLS service. Address the following issues.

What bandwidth do you guarantee? Any minimum in times of congestion – is this an option?

What are your network convergence times? Is the network mesh completed with LSPs (Label Switched Path)? What are the minimum, average, and maximum convergence times on your backbone for LSPs to reroute? Will there be separate LSPs for the House network?

How is end-to-end Quality of Service (QoS) handled? If you are offering a managed solution, describe how you ensure end-to-end QoS. Describe how you manage end-to-end QoS.

Do you run a flat RSVP domain in your MPLS core?

If there is congestion on an LSP that affects our network performance, at what point do you adjust the configuration parameters to resolve the issue? Do you have standard maintenance windows for LSP re-sizing?

Are there any default parameters required to be used on your MPLS network, i.e., will you require that we use private AS space for BGP? What, if any, are the restrictions on protocols, IP space, and AS space? What IGP do you use in your backbone? Is your IGP isolated from, or does it carry customer routes?

C.2.2.9 Project Management

Project Management Team

C.2.2.9.1 Describe your Project Management Team to include their responsibilities and resumes.

Migration Plan

C.2.2.9.2 Provide a draft Migration Plan for converting all locations as defined by the geographic scope of the RFP from the current communications services to your proposed offering to include costs, as reflected in Section B. The draft Migration Plan must be included in your proposal response. The final Migration Plan must be delivered to the House within 30 business days following the contract award. The Migration Plan has the following requirements.

- Migration Approach (e.g. gradual migration, flash cut, etc.);
- Implementation schedule indicating the duration of the project;
- Coordination of the implementation on a location-by-location basis;
- Use of individual Installation and Test and Acceptance plans for each location;
- Responsibilities of the House;
- Provision for Installation Status Meetings and Progress Reports;
- Agreement to the requirement that the Offeror must develop, through negotiations with the House, and provide for COR approval, a final migration plan 30 business days before the first installation.

Implementation Plan

C.2.2.9.3 Provide an Implementation Plan. Describe in your implementation schedule how you would coordinate implementation on a location-by-location basis. The draft Implementation Plan must be included in your proposal response. The final Implementation Plan must be delivered to the House within 30 business days following the contract award.

Installation, Test, and Acceptance Plan

C.2.2.9.4 Provide Installation, Test, and Acceptance Plans for your offering. The House requires individual Installation, Test, and Acceptance Plans for each location. The Offeror must supply in its proposal a test and acceptance plan for each of the services described in RFP Section C. Include in your response all locations as defined by the 'geographic scope' of this RFP. For each service proposed, the plan must outline the required test procedures to be undertaken by the Offeror. Each plan must also include details to ensure proper installation, operation, accurate billing, and address the procedures that are required of the House to formally accept the services being implemented.

The Offeror shall detail what records will be turned over, or made available to the House upon successful implementation.

Agreement that the Offeror must develop, through negotiations with the House, and provide for COR approval, a final Test and Acceptance Plan 30 business days after contract award.

Exit Migration Plan

C.2.2.9.5 Provide an Exit Migration Plan for the termination and/or expiration of this contract for converting all locations as defined by the geographic scope of the RFP. The final Exit Migration Plan must be delivered to the House within 30 business days following the contract award.

C.2.2.10 Migration

Provide a detailed explanation of your migration strategy. Include detailed specifications on the following:

Design. Include a design of your proposed MPLS service and the migration plan from the House’s Frame network to your service (head end and District Office). The House requires a six month maximum timeframe for migration and troubleshooting the new network.

Process. Describe the step-by-step process of migrating the House’s Frame Relay Network within the six month maximum timeframe and the steps you will take to ensure that the network is operating properly.

Support. Provide a complete list of support that your company will provide to assist the House in the migration to your offering. Describe the team performing the migration to include the team composition, levels of expertise for team members, team members’ roles and responsibilities in the migration, and if possible, team member resumes. Include a detailed list and explanation of the support the team will provide prior to the migration, during the migration, and following the migration.

Engineering approach. Describe your engineering approach in detail for your proposed system.

Training. Describe the training you will provide to House staff on the following: migration, your service offering, maintenance, and troubleshooting.

C.2.2.11 Ordering Service

C.2.2.11.1 The House requires the ability to order service online. Describe the communications service ordering process, including all information that the House must supply to place an order for service. Provide information on how you would meet the requirement for online service ordering.

Time Frame Requirements

C.2.2.11.2 The House requires that all individual service requests be installed (new, adds, and moves) and operational in 20 business days or less. Provide your proposed procedures and processes for expedited service requests for the following intervals: 15 business days and 5 business days.

Late Delivery of Circuits

C.2.2.11.3 The continuity of House operations depends on the services provided by the Offeror. It is imperative that the Offeror meet the required installation deadlines. The House imposes the following penalty schedule for the late delivery and installation of circuits beyond the standard installation interval of 20 business days. (This does not apply if the House is the cause of the delay.)

Days delayed beyond scheduled installation	Penalty
5 business days	25% cost of Installation and first month
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C.2.2.11.4 The House requires that the Offeror provide detailed information regarding the escalation procedures or steps it takes when delivery of a circuit is late. Explain the procedure for notifying the House on the status of the escalation. State how often status updates will be provided.

C.2.2.12 Installation

C.2.2.12.1 Provide a full description of your installation procedures and policies. Provide a narrative that describes the process from the time that an order is received until the time the Offeror’s representative is dispatched to the Congressional District Office. Include committed time frames for each step in the process to total a standard 22 business day turnaround.

C.2.2.12.2 Provide a full delineation of your responsibilities and the House's responsibilities for installation. At a minimum, you must successfully install an extended demarc and complete the connection to a CSU/DSU if present (some offices do not require an external CSU/DUS as it is incorporated into the House's router.)

C.2.2.12.3 Describe your procedures for working with the Local Exchange Carrier, including acting as the House's agent. In this capacity, you will be tasked with the addition, deletion, or relocation of local communication lines when a Member's office is opened, closed, or moved. The House requires extended demarcs. Explain how you would meet this requirement. Please provide all details if any additional charge is associated with extended demarcs. It is the Offeror's responsibility to extend the demarc to a specified point in the Member District Office suite. The House will provide specific information to the Offeror regarding where the demarc should be extended to for each installation.

C.2.2.12.4 Describe your procedures for certifying the successful installation.

Customer Provided Equipment (CPE)

C.2.2.12.5 Provide a detailed description of your responsibilities and the House's responsibilities for installation. Describe what CPE your service requires. The House requires 5 business days, at a minimum, to successfully complete the physical connection to the CPE.

C.2.2.13 Post Installation

Service Availability

C.2.2.13.1 The House requires the Offeror to meet or exceed service availability of 99.8% for on-network and off-network end-to-end access. State the availability of your MPLS service from end-to-end over the last 12 month period. Explain how you calculate service availability and provide examples. The House requires that the Offeror provide a credit of one month's free service when service availability for a month falls below 99.8%. Please include your company's definition of 99.8% availability in your response with details regarding the treatment of individual circuits involved in downtime.

Provide a detailed explanation of your scheduled maintenance procedures. The House expects a two business day notification for all scheduled maintenance. Provide a complete schedule of your maintenance times. Include the window time for notification and acceptance.

The House requires that the Offeror provide downtime billing credits for circuit outages that exceed 30 minutes. Explain how you track and report outages to your customers and how you will provide notice of downtime billing credits to the House. Define your credit structure and how you determine credits.

Network Management, Monitoring, and Reporting

C.2.2.13.2 Describe your network management, monitoring, and reporting capabilities. The House would like statistics on the Offeror's MPLS Network performance and their individual House-related components within the network, as well as the overall network use of each. Specifically, describe the tools available to the customer to monitor the network health of the MPLS network. Also, provide details into the configuration of the MPLS core.

C.2.2.13.3 The House requires the ability to view the health of the Offeror's MPLS network. Describe options for providing real-time statistical information via the Internet and how you will provide this capability to the House. Include the visibility that the customer has into core layer 3 routing. Provide

customer references where all of the above has been accomplished. The House must also be able to access this information securely and therefore requires that the Offeror ensure secure access to this information. Describe in detail how you safeguard your statistical information.

C.2.2.13.4 Describe the tools available to the customer to view end-to-end latency and errors. What type of access into your network do these tools provide? Do the tools provide real-time access to your network? Can the customer access these tools at any time? What does the customer need to access these tools (account, password, etc.)? Describe a sample session.

C.2.2.13.5 Describe the network reports available to customers, the type of information provided in the reports, and their associated media (compact disk, online, etc.). Indicate any real-time reporting available via the Internet. Provide examples of the types of network reports available to the House. Describe how you will provide all of the network management and reporting listed below to the House on a monthly basis. Provide a copy of the reports as examples.

- Number of requests for service received for each category of service offered;
- Existing, active circuits for each category of service offered;
- Termination of service requests;
- Modification of service requests;
- Relocation of service requests;
- Trouble tickets activated for all existing circuits;
- Open trouble tickets for all services offered;
- Description and resolution of major and catastrophic service interruptions;
- Recommendations of actions and procedures to improve service, response, and performance
- Industry common/standard statistical summary reports of performance.

Service and Maintenance

C.2.2.13.6 Describe your nationwide service force, including a description of service locations and how this enables you to meet or exceed the House's Mandatory Requirements described in Section L.4.

C.2.2.13.7 If the Offeror uses subcontractors for the installation, the Offeror shall describe the relationship and oversight performed. Additionally, provide any information that the Offeror feels is important relating to other projects of similar size and scope where the Offeror has worked in a similar relationship with the other organization.

Testing

C.2.2.13.7 The House requires that the Offeror explain the procedures for testing and troubleshooting of Offeror provided circuits and devices. Explain what tests will be performed and how they will be coordinated through the House. In order for the House to perform its own testing, the House requires that the Offeror provide the necessary test circuits to simulate a District Office in the HIR, TI Lab at no additional cost. State how you will meet this requirement.

Failover and Troubleshooting

C.2.2.13.8 How is failover between multiple hub sites handled? Provide an explanation of your process.

Outage Resolution Reporting

C.2.2.13.9 The House requires that the Offeror provide a report to the Contracting Officer's Representative (COR) within three business days of any disruption. The report should contain the nature of the problem, a step-by-step account of the resolution process, and any specific changes in software, hardware, or procedures that will minimize the chances of a recurrence. The House requires that at least one executive-level representative from the Offeror's organization review and sign the report prior to release to the House. State how you will comply with this requirement.

Service Restoration

C.2.1.13.10 State your Mean Time to Repair (MTTR) for MPLS service outages. Provide examples based on different types of service disruptions. In addition, you may state any other parameters that you use in accounting for service restoration.

Trouble Reporting

C.2.2.13.11 The House requires the ability to place trouble reports via a single, nationwide, toll-free number by any House employee or designated representative. Explain how you meet this requirement. The House requires the ability to open and track trouble reports real time. List your clients with networks of similar size and scope who use your online trouble reporting system.

C.2.2.13.12 List, in a step-by-step format, the information required from the caller when placing a trouble report.

C.2.2.13.13 The House desires the ability to create trouble tickets in an on-line system and to subsequently access them to check status, update the original information, and to query for historical purposes on a site-by-site and system-wide basis. Describe options for providing this capability to the House.

C.2.2.13.14 List, in a step-by-step format, your response upon receipt of a trouble report. The House requires the Offeror to provide status to the House within 2 hours of the initial trouble report and every hour thereafter until the resolution of the problem. Describe your procedures for keeping the House informed of the progress and status of outstanding problems, including timeframes for status updates. Include problem escalation procedures. Describe how these procedures meet or exceed the House Mandatory Requirements. The House requires the final escalation path - to include notification lists with names, titles, and contact information – within 30 business days following the contract award. The House should be notified of any changes to this escalation path.

C.2.2.14 Experience and References**MPLS Service Installation Information**

C.2.2.14.1 List the date when you first installed the service as a commercial product.

References

C.2.2.14.2 Provide a list of at least three present clients. Provide the following information for each reference:

- Names of the points-of-contact, telephone numbers, and email addresses;
- Type and approximate number of services sold and installed to date;

Experience with the installation and support of similar services, in size and complexity, as the proposed services.

C.2.3 INVOICE REQUIREMENTS

C.2.3.1 Format

In addition to the requirements outlined in Section G, the House requires that the Offeror provide an invoice for their services monthly, in a consolidated format (i.e. all circuits consolidated into one monthly invoice). The House requires that the Offeror provide the Invoice in electronic format in Microsoft Excel. The Offeror must consult with the House and receive House consent prior to any changes in the invoice format.

Provide a sample of your monthly invoice with your offer. Clearly identify all price elements and provide statutory and/or regulatory authority for any proposed taxes, fees or other charges in addition to rates for service. It is anticipated that corporate taxes and other costs of doing business will be included in proposed rates and only consumer taxes from which the House is non-exempt will be separately shown. Assure ALL price elements (costs to the House) are included in Section B Pricing.

C.2.3.2 Availability of Online Invoice

The House would like the capability of viewing the Offeror's monthly invoice online. If possible, provide a detailed account of your online invoice capabilities. Include a description of what the House will be able to view online and any interactive features (query, etc.). can we view online? What can we query online?

C.2.4 ONGOING OPERATIONAL AND ENGINEERING SUPPORT

The House requires ongoing operational support during the life of this contract. The specific areas of support required by the House follow below.

C.2.4.1 Inventory Management and Control

Explain your ability to provide inventory management and control support for the life of this contract. Specifically, state the areas of expertise of your staff and organization that help support House operations in all geographic areas. Additionally, provide examples of inventory management support that you have provided for organizations of similar size and scope as the House. Provide the advanced notification interval required to offer such support.

C.2.4.2 Installation

Explain your ability to provide installation support for the life of this contract. Specifically, state the areas of expertise of your staff and organization that help support House operations.

C.2.4.3 Training

State your training capability to support the House Network Control Center, Engineering Staff, and Technicians. Provide a list of formal classes you offer in the metropolitan Washington, DC area related to the House network requirements. Provide any and all recommended prerequisites for training classes.

C.2.4.4 Engineering Support

Describe your ability to provide high-level engineering support to the House for the life of this contract. Specifically discuss projects that current members of your staff have supported that would be applicable

to the current and future communications requirements of the House. Provide names, resumes, and expertise levels of staff members available to the House during the life of the contract. Describe similar support that you have provided to other organizations of similar size and scope.

C.2.4.5 Network Security

Describe security measures that prevent the unauthorized access to all of the House's data traffic and network information. This includes, at a minimum, the following types of information:

- Usage Information
- Billing Information
- Configuration Information
- Network Management Reports

In addition, describe the measures you currently take to provide for the physical security of your network and its components.

C.2.5 ADDITIONAL SERVICES AND EQUIPMENT

C.2.5.1 Summary of Additional Services and Equipment

The Offeror can provide a summary for any additional services or equipment they want to offer. This summary must be limited to one page. To meet the goals of this RFP, you are encouraged to address the key technical aspects of any additional offerings. All the requirements for Frame Relay and MPLS services stated in this SOW apply to any new offerings.

C.2.6 OFFEROR SUPPORT REQUIREMENTS

C.2.6.1 Single Point of Contact

For all services provided by the Offeror, the House requires that the Offeror supply a single point of contact, based in the Washington, DC metropolitan area, for ordering, invoicing, installing, configuring, and oversight. This single point of contact must have demonstrable experience supporting large nationwide accounts of similar size and scope as the House. The single point of contact must maintain and provide to the House, at a minimum of a monthly basis, status, and historical reporting on all service orders (moves, installations, and cancellations). The House will determine the appropriate review time of these reports and notify the Offeror.

C.2.6.2 Substitutions

During the first 90 days of performance, the Offeror shall not make a substitution to the single point of contact unless the substitution is necessitated by illness, death, or termination of employment. The Offeror shall notify the Contracting Officer (CO) within 10 business days after the occurrence of any of these events and provide the information required by the paragraph below. After the initial 90-day period, the Offeror shall submit the information required by the paragraph below to the CO at least 30 business days prior to making any permanent substitutions.

The Offeror shall provide a detailed explanation of the circumstances necessitating the proposed substitutions, complete resumes for the proposed substitutes, and any additional information requested by the CO. Proposed substitutes should have comparable qualifications to those of the person(s) being replaced. The CO will notify the Contractor within 15 business days after receipt of all required

information of the decision on substitutions. The contract will be modified to reflect any approved changes of the single point of contact.

Illustrate your acknowledgment and agreement with the above requirements by providing your procedures for compliance.

SECTION L.8 – PROJECT MANAGEMENT APPROACH AND CERTIFICATION

L.8 PROJECT MANAGEMENT APPROACH

The Offeror must detail its planning, design, installation, and test support.

L.8.1 Project Management

Provide a detailed description of how project management would be accomplished. This description should include the assembling of an initial implementation team and ongoing support (including team members, resumes, and duties).

L.8.2 Migration Plan Overview

The Offeror must provide an overview narrative that states the plan to migrate the House from its current communications services to the proposed communications services. This narrative must address installations for Freshman Members of a new Congress that will require immediate services, as well as migration of existing Members to new services on a rolling schedule.

L.8.3 Draft Migration Plan

The Offeror must provide a draft migration plan for converting all locations as defined by the ‘geographic scope’ of this RFP for any and all services listed in Section C.

L.8.4 Draft Installation Plans

The Offeror must provide draft installation plans for each of the services described in RFP Section C and for all locations as defined by the ‘geographic scope’ of this RFP.

L.8.5 Draft Test and Acceptance Plans

The Offeror must supply in its proposal a test and acceptance plan for each of the services described in RFP Section C. Include in your response all locations as defined by the ‘geographic scope’ of this RFP.

L.8.6 Draft Exit Migration Plan

The Offeror must provide a Draft Exit Migration Plan for the termination and/or expiration of this contract for converting all locations as defined by the ‘geographic scope’ of this RFP. The Draft Exit Migration Plan must include the responsibilities of the Offeror and the House as described in Section C.

L.8.7 Mandatory Requirements

The following is a list of requirements that each Offeror must meet to be considered for further evaluation. Do not retype the requirements, but circle or underscore the appropriate response. Responses that are retyped, rewritten, or altered in any manner will not be considered further. The Offeror must complete the General Requirements as well as the applicable Schedules in their entirety.

General Requirements		
Response	Number	Requirements
		Equipment & Services
Y N	1	Will the Offeror guarantee not to block or filter any traffic at any ingress, egress and/or any other points on connections used by the House to traverse Offeror's network infrastructure?
Y N	2	Will the Offeror be able to meet or exceed service availability of 99.8% for on-network and off-network end-to-end access?
Y N	3	Will the Offeror agree to provide a credit of one month's free service when service availability for a month falls below 99.8% per circuit/PVC?
Y N	4	Will the Offeror include only newly manufactured equipment in the proposal?
Y N	5	Will the Offeror explain the procedures for testing and troubleshooting the circuits they provide?
		Installation
Y N	6	Will the Offeror agree to no more than a six-month maximum migration timeframe and three-month maximum timeframe to troubleshoot the new network?
Y N	7	Will the Offeror agree to have all service requests (new, adds, and moves) installed and operational in 20 business days or less?
Y N	8	Will the Offeror agree to pay for alterations due to Offeror error (incomplete or erroneous installations)?
Y N	9	Will the Offeror provide to the House, within 1 working day, a replacement for any communications equipment supplied as part of the service (for example: CSU/DSU) delivered in non-working order?
Y N	10	Will the Offeror accept full responsibility for the successful installation of all communication equipment including working cooperatively with the LEC and any third parties?
Y N	11	Will the Offeror provide extended demarks?
		Maintenance & Support
Y N	12	Will the Offeror provide online ordering of their services?
Y N	13	Will the Offeror provide a trouble reporting center with a toll free access number and 24 hours per day, 7 days per week coverage?
Y N	14	Will the Offeror provide online filing of trouble reports and the ability to track all trouble reports real-time?
Y N	15	Will the Offeror respond to a call for assistance from any House Office or online filing of a trouble report within 30 minutes?
Y N	16	Will the Offeror provide status to the CAO, HIR, TI Network Control Center for any open trouble ticket within two hours of initial report and every hour thereafter until the resolution of the problem?
Y N	17	Will the Offeror provide a report to the Contracting Officer's Representative (COR) within three business days of any disruption (to include nature of the problem, step by step account of the resolution process, and any specific changes in software, hardware, or procedures to minimize the chance of recurrence)?
Y N	18	Will the Offeror allow visibility into their network, allowing the House to view the health of their network real-time?
Y N	19	Will the Offeror agree to render a single bill on a monthly basis? (No billing will be accepted by teaming partners or subcontractors.)
Y N	20	Will the Offeror agree not to raise prices for services over the life of this contract?

Y N	21	Will the Offeror agree to offer updated pricing for the life of this contract that provides the House of Representatives with component pricing equal to or lower than that offered via any Offeror, commercial, or government price list, or tariff?
Y N	22	Will the Offeror provide a trouble reporting escalation path to include contact names, titles, and contact information?
Y N	23	Will the Offeror provide the equipment and services offered in response to this RFP to any Legislative Branch Agency so requesting, at the prices stated herein, under no less favorable terms and conditions than are provided herein, and in such quantity as the Legislative Branch Agency shall require?

Schedules B.4.1.1 through B.4.1.2 - Frame Relay Services

Response	Number	Requirements
Y N	1	Will the Offeror agree to sell and install their Frame Relay Services in all House locations, as specified by the 'geographic scope' of this RFP?
Y N	2	Will the Offeror guarantee to provide the same price, for a given service, to all House locations independent of geographic location (a postalized rate)?
Y N	3	Has the Offeror certified Cisco Systems, Inc. Model 1721, 1841, the 7200, and 6500 series router products for interoperability with the Offeror's Frame Relay network? Note: The House of Representatives has standardized on Cisco Systems routers for use in Member District Offices. This standardization is the result of in-house evaluation testing of competing router products.
Y N	4	Has the Offeror met the requirements to provide a Draft Migration Plan?
Y N	5	Has the Offeror met the requirements to provide a Draft Exit Migration Plan?
Y N	6	Has the Offeror provided the House with options for redundant Washington, D.C. aggregation access?
Y N	7	Has the Offeror provided options and topologies to meet the House's requirement for Diversity routing?

Schedules B.4.2.1 through B.4.2.2 - MPLS Services

Response	Number	Requirements
Y N	1	Will the Offeror agree to sell and install their MPLS Services in all House locations, as specified by the 'geographic scope' of this RFP?
Y N	2	Will the Offeror guarantee to provide the same price, for a given service, to all House locations independent of geographic location (a postalized rate)?
Y N	3	Has the Offeror certified Cisco Systems, Inc. Model 1721, 1841, the 7200, and 6500 series router products for interoperability with the Offeror's Frame Relay network? Note: The House of Representatives has standardized on Cisco Systems routers for use in Member District Offices. This standardization is the result of in-house evaluation testing of competing router products.
Y N	4	Has the Offeror met the requirements to provide a Draft Migration Plan?
Y N	5	Has the Offeror provided the House with options for redundant Washington, D.C. aggregation access?
Y N	6	Has the Offeror provided options and topologies to meet the House's requirement for Diversity routing?

The following statement must be signed by the appropriate authority or officer of the company:

I certify that the responses above are correct and I commit my company to abide by these terms and conditions upon receipt of award by the US House of Representatives.

SIGNATURE

Please type: NAME: _____
 TITLE: _____
 COMPANY: _____
 DATE: _____

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