

# Information & Communications Staff

#### For more information, please contact:

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BLM National Science & Technology Center Denver Federal Center, Building 50, ST-150 P.O. Box 25047 Denver, Colorado 80225-0047 http://www.blm.gov/nstc providing natural resources information through library services, land survey data, and publication support





Success in managing the public lands will ultimately be judged by the health and productivity of the land and by the public who use and receive products from the land.

- Bureau of Land Management Science Strategy, September 2000

The Bureau of Land Management is dedicated to using and producing scientific information that is relevant, focused, and timely. Clearly communicating what we do, both within the Bureau and to our external audiences, is an essential aspect of our work.

The National Science and Technology
Center's Information and Communications
Staff provides a wide array of informationsharing expertise and support. Our
professional staff includes librarians, writers,
technical editors, photographers, graphic
artists, and cadastral survey microfilm
archivists. We respond to your information
needs by providing in-depth reference
services, land survey records, and a range
of publication support services. Library and
publication services (labor) are available to
BLM staff at no cost. Funding may be
required for special materials, as mutually
determined.

#### The BLM Library

#### Your Professional Research Partner

We provide on-site access to the BLM library collection and Web access to our catalog via the intranet, along with basic reference services to all customers, including the public. Our professional librarians also provide a comprehensive range of services to BLM employees nationwide:

- ¥ In-depth, custom reference services
- ¥ Document delivery (photocopies, books, interlibrary loans)
- ¥ Referrals to experts in many specialized areas
- ¥ Literature searches that produce subject bibliographies
- ¥ Legal research, including access to laws, regulations, and case information
- ¥ The Monthly Alert, selected natural resources publication citations
- Library consultation to help in organizing or operating a local library collection
- ¥ Book purchasing information determining what is in print and how to locate it
- ¥ Online access to tables of contents, abstracts, and full text of selected periodicals
- Y Online access to searchable databases, including GEOREF, AGRICOLA, Wildlife Worldwide, and ABSEARCH

### Publication Services We Deliver Your Message

Our full range of publication services encompasses consultation and planning, as well as coordination of printing and distribution. Working in concert, our editors and visual information specialists provide a broad spectrum of publication assistance.

Writing and Editing. Even before the first draft is written, we can provide consulting services to help you effectively organize and present information to your target audience. Our skilled team offers writing and editing services for technical manuscripts and articles, planning and environmental documents, general interest brochures and pamphlets, newsletters, training materials, and many other publications. We are experienced in performing comprehensive editorial reviews, ensuring readability, logic, and coherence, as well as addressing sentence structure, grammar, style, and format issues.

Visual Information. Our visual information specialists create original designs and illustrations to communicate your message. Using the latest technology, we produce books, pamphlets, exhibits, poster sessions, brochures, newsletters, Web sites, posters, and briefing visuals. We can provide files in a variety of digital formats (JPEG, TIFF, EPS, PDF, and others) suitable for printing, CDs, Web publishing, or multimedia presentations. We maintain a limited stock of photographic images and can provide photo files for use in publications, exhibits, and other media. Our experienced team also provides limited

photo shoot services (medium format, 35mm, and digital). Other photographic services include scanning, correction, and proofing.

## Micrographic Services Your Connection to the Past, Present, and Future

Our microform specialists have consolidated the historical cadastral survey information for each township in the 13 Western States (approximately 325,000 masters). These records are stored in a secure, temperaturecontrolled environment. We maintain the master film of the Cadastral Survey Field Notes system, ensuring accurate filing and providing restorative services. Duplicates of the master film are available upon request. We can produce microfiche copies of individual townships and customized information sets from mineral surveys, homestead entry surveys, plats, and field notes. Our fees cover supplies only, at \$0.25 per sheet of microfiche (up to six plats or up to 35 field note images) for BLM offices; we charge \$0.50 per sheet for outside orders. Duplicate copies of plats are provided in roll film and microfiche format. Our fees for 16-mm or 35-mm roll film duplication are \$5 per 100-foot roll for BLM offices and \$20 per 100-foot roll for outside orders.

We invite you to visit us in person, by navigating through our Web pages, or by e-mailing or calling. Our skilled staff will support your information and publication needs in a timely, professional, and friendly manner.