

THREE-DAY ALCOHOL/DRUG SEMINAR

The Federal Railroad Administration (FRA) will be conducting a 3-day seminar on the requirements of its Alcohol and Drug Abatement and Compliance Program. This seminar will be identical to the three that were conducted by FRA in Baltimore, St. Louis, and San Diego in 2002. It will be open first to representatives of railroads that did not attend the seminar in 2002. We have already had some requests from last year's participants to re-attend this year, and those requests will be handled on a space available basis.

This seminar will be held on May 20-22, 2003 at the Sheraton Gunter hotel in San Antonio, Texas. See enclosed reservation form for details.

The San Antonio seminar will begin daily at 8 a.m. Tuesday through Thursday and end at 5 p.m., except it will end at 2 p.m. on Thursday. Due to meeting room size constraints, we are limited to 35 railroad participants, allocated among our national colleagues from Class I, Passenger, Regional (Class II), and Shortline Railroads. It would be appreciated if each railroad could limit its number of participants to two. Also attending will be FRA's Operating Practices Specialists from our eight regions.

Request that each railroad confirm the names of the persons attending the San Antonio seminar by submitting the enclosed reservation form to Kathy Schnakenberg (2920 Grand Avenue, Kansas City, MO 64108; 816-561-2714) as soon as possible. Any questions should also be directed to Ms. Schnakenberg or to Lamar Allen (202-493-6313).

Those attending will receive a copy of the updated *Part 219 Alcohol/Drug Program Compliance Manual*. The seminar will focus on the changes to Part 219 and Part 40 and will cover Pre-Employment Testing, Random Drug & Alcohol Testing, Reasonable Suspicion and Cause Testing, Return-to-Duty and Follow-Up Testing, Medical Review Officer and Substance Abuse Professional responsibilities, and Mandatory FRA Post-Accident testing. The primary instructors will be Lamar Allen, FRA's Drug and Alcohol Program Manager; and FRA's oversight contractor (George Ellis; President of Greystone Health Sciences Corporation).

With regard to other alcohol/drug training being provided this year, FRA will be conducting this same seminar in the fall of 2003, for railroad labor representatives.

In addition, we thank Matt Reilly with the American Short Line and Regional Railroad Association (ASLRRA) for taking the initiative to organize three 1-day alcohol/drug seminars for ASLRRA members this fall. FRA will be supporting the same instructor support at these 1-day seminars which are scheduled for August 17 in South Carolina; September 28 in California; and October 19 in Ohio. For more information on these ASLRRA seminars, please contact Matt Reilly at 202-585-3434 or by email at mreilly@aslrro.org.

Lamar Allen, FRA Drug and Alcohol Program Manager

<p align="center">RESERVATION FORM</p> <p align="center">SEMINAR 4: FRA Drug & Alcohol Compliance Program</p> <p align="center">Held at Sheraton Gunter Hotel, San Antonio, Texas</p> <p align="center">May 20-22, 2003; 8 a.m. to 5 p.m. (ends 2 p.m. on Thursday)</p>	
<p>HOTEL: Sheraton Gunter Hotel, 205 East Houston Street, San Antonio, TX Phone 210-227-3241 or 888-999-2089 Discounted corporate rate is \$140 per night plus tax</p> <ul style="list-style-type: none"> • Call and ask for the Federal Railroad Administration block of rooms, and guarantee with your credit card • Reservation cut-off date is April 19, so early sign-up is necessary. A total of 15 hotel rooms are being held available for industry participants, with availability for more • Overnight parking is \$14 per day • A San Antonio Transportation shuttle is available at the airport baggage claim (\$9 one day or \$15 round trip); or a taxi is about \$18 for up to 4 persons • The seminar will be held in the Crystal Ballroom at the Sheraton Gunter hotel • The Hotel is a 5-minute walk (2 short blocks) to the Riverwalk & a 15-minute walk to the Alamo 	
<p>Names of Attendees From Your Railroad or Organization:</p> <p>Name: _____ Railroad/Org.: _____</p> <p>Address: _____ Phone: _____</p> <p>_____ Email address: _____</p> <p><input type="checkbox"/> Yes – I am also staying at the Sheraton <input type="checkbox"/> No – I am staying elsewhere</p>	
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<p>MAIL: Please mail this completed seminar reservation form to Kathy Schnakenberg, 2920 Grand Avenue, Kansas City, MO 64108 or Fax to her at 816-561-2714 (same as phone) or E-mail to kathy.schnakenberg@fra.dot.gov</p>	