

ORDER

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

8000.60G

10/7/96

SUBJ: ODAR/DAR, DMIR/DOA, AND DAS STANDARDIZATION SEMINAR 1997, 1998, AND 1999 TENTATIVE SCHEDULES

- 1. PURPOSE.** This order revises the content of the designee seminars (specifically, the ODAR/DAR and DMIR/DOA/DAS Seminars) and adjusts the tentative seminar schedules in appendixes 2, and 3 for the 1997, 1998, and 1999 standardization programs. The seminars are as follows: (1) Appendix 1 contains the tentative schedules for the Organizational Designated Airworthiness Representatives (ODAR's) and Designated Airworthiness Representatives (DAR's) Standardization Seminars; (2) Appendix 2 contains the tentative seminar schedules for the Designated Manufacturing Inspection Representatives (DMIR's), and representatives of manufacturers with a Delegation Option Authorization (DOA) Standardization Seminars; and (3) Appendix 3 contains the tentative schedules for the initial standardization seminar and for representatives of repair stations, air carriers or commercial operators, and manufacturers with Designated Alteration Station Authorization (DAS) Standardization Seminars.
- 2. DISTRIBUTION.** This order is distributed to the branch level in the Aircraft Certification Service, Flight Standards Service, and the Office of Aviation System Standards; the division level in the Office of Training and Higher Education; the branch level in the regional Flight Standards Divisions; and the section level in the Aircraft Certification Divisions. Maximum distribution is made to all Aircraft Certification Offices, Aircraft Certification Field Offices, and Manufacturing Inspection District/Satellite Offices; all International Field Offices and Flight Standards District Offices. Distribution is made to the Aircraft Certification Branch and the Airworthiness Branch at the FAA Academy.
- 3. CANCELLATION.** Order 8000.60F, ODAR/DAR and DMIR/DOA/DAS Standardization Seminar 1994, 1995, 1996, and 1997 Tentative Schedules; dated 11/17/93, is canceled.
- 4. ACTION.**

a. **The instruction provided by the Maintenance Support Branch, AFS-640,** team has always been well received; however, a review of the standardization seminar critiques submitted by designees, FAA management, and inspectors indicate the seminars are overwhelming for first-time attendees. The critiques also indicate certain areas of the seminars are redundant for those persons who have previously attended. For this reason, AFS-640 has established a new seminar that will introduce interested persons (dealing with civil aviation) to the FAA. The new seminar will be named the Initial Designee Standardization Seminar. The Initial Standardization Seminar will be held in Oklahoma City, Oklahoma approximately five times each year. (See appendix 3.) FAA field offices are encouraged to invite any interested person, including that person's management and sales staff, to this new seminar.

b. **The instruction provided by AFS-640 for the ODAR/DAR Standardization Seminars** for recurrent training will be held in approximately eight remote locations each calendar year. (See appendix 1.)

c. **DMIR/DOA Standardization Seminars** for recurrent training will be held in approximately eight remote locations each calendar year for those persons with privileges to accomplish conformity inspection and class II and III export. The instruction provided by AFS-640 for the DMIR/DOA Standardization Seminars for recurrent training will be held in approximately five remote locations each calendar year for those persons with privileges to accomplish conformity inspections, issue class I, II, and III exports and airworthiness certifications. Persons authorized to conduct conformity inspections and issue class II and III export certificates may attend the seminar scheduled for their district office on the Tuesday or Wednesday if the seminar is identified as DMIR/DOA. Persons authorized to conduct conformity inspections, issue class I, II, and III export certificates, and airworthiness certificates, may attend the seminar scheduled for their district office on the Wednesday and Thursday. (See appendix 2.)

Distribution: A-W(IR/FS/VN)-3; A-W(HT)-2; A-X(FS)-3; A-X(CD)-4;
A-FAC-0(MAX); A-FFS-5,7(MAX); AMA-220 (10 cys);
AMA-250 (10 cys); FDR-1D

Initiated By: AFS-600

NOTE: This schedule will allow utilization of allotted time by providing two identical 8-hour seminars on Tuesday and Wednesday. Thursday will be reserved for airworthiness certification functions and export certification of class I products.

d. The instruction provided by AFS-640 for the DAS Standardization Seminars for recurrent training will be held in approximately three locations each calendar year. This seminar will be held at the same location as the 8-hour recurrent DMIR/DOA seminar concluded on Tuesday. DMIR/DOA/DAS persons authorized to conduct conformity inspection only, may attend the DAS seminar on Wednesday and will obtain credit for instruction received. Persons authorized within the DAS to conduct conformity inspections and issue airworthiness certificates will need to attend on Wednesday and Thursday to receive all applicable instruction. (See appendix 3.)

NOTE: This schedule will allow utilization of allotted time by providing two seminars at a location selected for the Directorate. Tuesday will be set aside for DMIR's and DOA personnel limited to conformity inspection and export of class II and III products only. The agenda for Wednesday will deal primarily with those DAS personnel limited to "Conformity Inspection." Thursday will be reserved for DAS personnel authorized to conduct airworthiness certification both "Amended Standard" and "Special."

5. SEMINAR DESCRIPTION FAA Order 8000.59, DAR/DMIR/DOA/DAS Standardization Training Course, dated 5/17/84, provides for this 22-hour seminar which familiarizes DAR's, DMIR's, DOA representatives, and DAS representatives with Federal Aviation Administration (FAA) administrative procedures, methods, and practices, in the interest of standardization. Seminar subjects provided in phases I, II, III, and IV included, but were not limited to, Privileges; Responsibilities; and Limitations; FAA Publications; Type Certification Conformity; Production Approvals; Airworthiness Certification and Related Approvals; Export Airworthiness Certification and Related Approval; and FAA Forms and Records. The new concept adopted in phase V captured the aforementioned subjects, and introduced certain workshops to allow the attendees hands-on experience in specific areas. Phase VI expounded on the workshop curriculum and reduced formal lecture time. The new curriculum will allow certain persons, with limited privileges, to complete their block of instruction in 8 hours. In addition, the introduction of the initial standardization seminar will eliminate certain redundant material from the recurrent seminars and allow persons that are unfamiliar with the FAA to receive an in-depth overview of federal rules, directives, advisory material, and functions that relate to the aforementioned documents.

6. PARTICIPATION BY FIELD OFFICES.

a. Flight Standards District Offices (FSDO's), Aircraft Certification Offices (ACO's), and Manufacturing Inspection District Offices (MIDO's), within the geographical location of a scheduled seminar site will be contacted 90 days in advance of the scheduled seminar by a letter of invitation from AFS-640. Each FAA managing office will initiate the planning and coordination of seminar attendance, including that of their respective satellite or field office. (Appendixes 1, 2, and 3 contain tentative schedules and locations for the seminars.)

b. Each managing office will be requested to determine the number of persons (identified in paragraph 8) who will attend the seminar. This information is required so that suitable facilities can be arranged.

c. AFS-640 will provide the instructional team, meeting room, equipment, and necessary materials for the seminars. FAA employees' travel will be handled in accordance with Order 1500.14, Travel Manual, and current regional policy. Non-FAA attendees are responsible for their own lodging, subsistence, and travel expenses.

7. SEMINAR PREREQUISITES Each participant scheduled to attend a seminar should be an ODAR, DAR, or DMIR, be in the process of being designated as an ODAR, DAR, or DMIR, or be authorized to perform certification services on behalf of the FAA under the provisions of a DOA or DAS. Key personnel (managers, etc.) in the local or international aviation community may be invited by the FAA.

8. SEMINAR ATTENDANCE.

- a. **All ODAAR'S, DAR'S, DMIR'S, DOA**representatives, and DAS representatives are requested to attend a seminar every 2 years.
- b. **All FAA managers responsible**for the appointment of the aforementioned designees are encouraged to attend this seminar.
- c. **All FAA Aviation Safety Inspectors**(Manufacturing and Maintenance) who manage ODAAR/DAR/DMIR/DOA/DAS activities are encouraged to attend this seminar.
- d. **All FAA Academy Instructors**(Manufacturing and Maintenance) who indoctrinate Aviation Safety Inspectors may attend this seminar.

NOTE: FAA managers, inspectors, and academy instructors that attend the standardization seminars, in accordance with the aforementioned paragraphs, will receive the "certificate of attendance" from that seminar. Due to a conflict of interest issue, the standardization seminar "certificate of attendance" issued to them wi**NOT** be used to**RENEW** any **privately-held** FAA certificate they possess, unless the**PAY** for the seminar. **Example:** An FAA maintenance inspector has a **privately-held** Inspection Authorization (IA) FAA certificate. The FAA inspector attends the IA seminar and receives the "certificate of attendance" for the IA seminar. **UNLESS the FAA inspector PAYS**for the IA seminar, the "certificate of attendance" may**NOT** be used to**RENEW** the FAA inspector's**privately-held** IA FAA certificate.

9. PROCEDURES FOR ENROLLMENT IN THE SEMINAR.

- a. **A registration fee of \$60 per day must be paid**by the designee, pending designee, or industry personnel prior to attending the seminar. Arrangements for registration and payment of this fee may be made by mail, telephone, or FAX. The address is: FAA;**ATTN: Designee Seminar Payback System, AFS-640**; P.O. Box 25082; Oklahoma City, OK73125. The telephone number is: (405)954-0138. The FAX number is: (405)954-0189. The fee may be paid by VISA, MasterCard, check, or money order. (If you choose to pay by check or money order, make the check or money order payable to: **Designee Seminar Payback System**) There will be no arrangements for payment at the door. AFS-640 will provide the seminar agenda for the 24-hour initial program, the 8-to 16-hour recurrent DMIR/DOA program, the 16-hour DAS program, and the 24-hour recurrent DAR/ODAR program.
- b. **In order to allow scheduling alternatives**AFS-640 will send invitations to each FAA managing office via electronic mail twice in every 2-year cycle. (AFS-640 has replaced the "makeup" seminars with the "initial" seminars. Paragraph 9f explains how persons may schedule a seminar**outside** their geographical location.)
- c. **The FAA managing office will in turn notify and invite**personnel within their geographical areas, including any satellite or field offices.
- d. **ODAR, DAR, DMIR, DOA, or DAS representatives should**respond to their managing office to allow for coordination of attendance.
- e. **FAA inspectors, designees, and industry personnel, should**f possible, attend the seminars to which they were invited.
- f. **Persons who desire to attend a seminar location other than the one in theirgeographical location,**must request approval from their managing office. Upon approval, the managing office, in coordination with the identified geographic offices, will make the necessary arrangements. (AFS-640 has replaced the "makeup" seminars with the "initial" seminars.)

g. Persons holding one designation should only attend one seminar each 2-year cycle. However, persons holding multiple designations, such as DMIR and DAR Maintenance or DMIR and DAR Manufacturing, may attend both seminars within the required timeframe.

NOTE: Managing offices may waive attendance at both seminars if that managing office provides specific instruction on the seminar subject matter not covered.

10. INFORMATION CURRENCY.

a. Any deficiencies found, clarifications needed, or improvements to be suggested regarding the content of this order should be forwarded for consideration to the Maintenance Support Branch, AFS640. Your assistance is welcome. FAA Form 1320-19, Directive Feedback Information, is attached for your convenience. If clarification is urgently needed, you may call AFS640 at (405) 954-4220 for guidance, but you should also use the tearout sheet as a followup to verbal conversation.

b. Use the "Other Comments" block of this form to provide a complete explanation of why the suggested change is necessary. However, you may mark up a copy of the pertinent information or provide a handwritten note for consideration.

A handwritten signature in black ink, appearing to read 'Thomas C. Accardi', is written over the printed name.

Thomas C. Accardi
Director, Flight Standards Service

**APPENDIX 1. ODAR/DAR STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
RENO, NV, FSDO LAS VEGAS, NV, FSDO BURLINGAME, CA, FSDO FRESNO, CA, FSDO LONG BEACH, CA, FSDO LOS ANGELES, CA, FSDO LOS ANGELES, CA, MIDO OAKLAND, CA, FSDO RIVERSIDE, CA, FSDO SACRAMENTO, CA, FSDO SAN DIEGO, CA, FSDO SAN JOSE, CA, FSDO SCOTTSDALE, AZ, FSDO VAN NUYS, CA, FSDO VAN NUYS, CA, MIDO HONOLULU, HI, FSDO	RENO, NV	NOV 5-7, 1996
HOUSTON, TX, FSDO DALLAS, TX, FSDO DALLAS/FT. WORTH, TX, MIDO FT. WORTH, TX, FSDO LUBBOCK, TX, FSDO SAN ANTONIO, TX, FSDO SAN ANTONIO, TX, MIDO LITTLE ROCK, AR, FSDO BATON ROUGE, LA, FSDO ALBUQUERQUE, NM, FSDO OKLAHOMA CITY, OK, FSDO OKLAHOMA CITY, OK, MIDO	HOUSTON, TX	FEB 4-6, 1997

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FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
WICHITA, KS, FSDO WICHITA, KS, MIDO DES MOINES, IA, FSDO KANSAS CITY, MO, FSDO KANSAS CITY, MO, MIDO ST. ANN, MO, FSDO LINCOLN, NE, FSDO VANDALIA, OH, MIDO	WICHITA, KS	MAR 11-13, 1997
HILLSBORO, OR, FSDO ANCHORAGE, AK, FSDO FAIRBANKS, AK, FSDO JUNEAU, AK, FSDO DENVER, CO, FSDO BOISE, ID, FSDO HELENA, MT, FSDO BILLINGS, MT, FSDO SALT LAKE CITY, UT, FSDO RENTON, WA, FSDO SEATTLE, WA, MIDO CASPER, WY, FSDO	PORTLAND, OR	APR 22-24, 1997
EUROPE; AFRICA; MIDDLE EAST	FRANKFURT, GE	MAY 13-15, 1997

**APPENDIX 1. ODAR/DAR STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
NEW CUMBERLAND, PA, FSDO NEW CUMBERLAND, PA, MIDO ALLENTOWN, PA, FSDO CORAPOLIS, PA, FSDO PHILADELPHIA, PA, FSDO WEST MIFLIN, PA, FSDO WASHINGTON, DC, FSDO GLEN BURNIE, MD, FSDO ALBANY, NY, FSDO FARMINGDALE, NY, FSDO JAMAICA, NY, FSDO ROCHESTER, NY, FSDO VALLEY STREAM, NY, FSDO TETERBORO, NJ, FSDO TETERBORO, NJ, MIDO SANDSTON, VA, FSDO CHARLESTON, WV, FSDO	HARRISBURG, PA	JUL 8-10, 1997
MILWAUKEE, WI, FSDO SCHILLER PARK, IL, FSDO SPRINGFIELD, IL, FSDO WEST CHICAGO, IL, FSDO INDIANAPOLIS, IN, FSDO SOUTH BEND, IN, FSDO BELLEVILLE, MI, FSDO GRAND RAPIDS, MI, FSDO MINNEAPOLIS, MN, FSDO MINNEAPOLIS, MN, MIDO FARGO, ND, FSDO CINCINNATI, OH, FSDO CLEVELAND, OH, FSDO CLEVELAND, OH, MIDO COLUMBUS, OH, FSDO RAPID CITY, SD, FSDO	OSHKOSH, WI	AUG 12-14, 1997

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FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
EAST BOSTON, MA, FSDO BEDFORD, MA, FSDO BURLINGTON, MA, MIDO WINDSOR LOCKS, CT, FSDO WINDSOR LOCKS, CT, MIDO PORTLAND, ME, FSDO FARMINGDALE, NY, MIDO	BOSTON, MA	SEP 9-11, 1997

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1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
ORLANDO, FL, FSDO CLEARWATER, FL, FSDO FT. LAUDERDALE, FL, FSDO JACKSONVILLE, FL, FSDO MIAMI, FL, FSDO MIAMI, FL, IFO MIAMI, FL, MIDO BIRMINGHAM, AL, FSDO ATLANTA, GA, MIDO COLLEGE PARK, GA, FSDO LOUISVILLE, KY, FSDO JACKSON, MI, FSDO CHARLOTTE, NC, FSDO MORRISVILLE, NC, FSDO WINSTON-SALEM, NC, FSDO SAN JUAN, PR, FSDO WEST COLUMBIA, SC, FSDO MEMPHIS, TN, FSDO NASHVILLE, TN, FSDO	BIRMINGHAM, AL	OCT 21-23, 1997
SAN ANTONIO, TX, FSDO SAN ANTONIO, TX, MIDO DALLAS, TX, FSDO DALLAS/FT. WORTH, TX, MIDO FT. WORTH, TX, FSDO HOUSTON, TX, FSDO LUBBOCK, TX, FSDO LITTLE ROCK, AR, FSDO BATON ROUGE, LA, FSDO ALBUQUERQUE, NM, FSDO OKLAHOMA CITY, OK, FSDO OKLAHOMA CITY, OK, MIDO DFW CMO	SAN ANTONIO, TX	NOV 4-6, 1997

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FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
LOS ANGELES, CA, MIDO BURLINGAME, CA, IFO BURLINGAME, CA, CMO FRESNO, CA, FSDO LONG BEACH, CA, FSDO LOS ANGELES, CA, FSDO (LAX) OAKLAND, CA, FSDO RIVERSIDE, CA, FSDO SACRAMENTO, CA, FSDO SAN DIEGO, CA, FSDO SAN JOSE, CA, FSDO VAN NUYS, CA, FSDO VAN NUYS, CA, MIDO SCOTTSDALE, AZ, FSDO HONOLULU, HI, FSDO LAS VEGAS, NV, FSDO RENO, NV, FSDO PHOENIX, AZ, CMO	LAS VEGAS, NV	FEB 24-26, 1998
ALBANY, NY, FSDO FARMINGDALE, NY, FSDO JAMAICA, NY, IFO ROCHESTER, NY, FSDO VALLEY STREAM, NY, FSDO TETERBORO, NJ, MIDO WASHINGTON, DC, FSDO GLEN BURNIE, MD, FSDO TETERBORO, NJ, FSDO ALLENTOWN, PA, FSDO CORAPOLIS, PA, FSDO NEW CUMBERLAND, PA, FSDO NEW CUMBERLAND, PA, MIDO PHILADELPHIA, PA, FSDO WEST MIFLIN, PA, FSDO SANDSTON, VA, FSDO CHARLESTON, WV, FSDO	ALBANY, NY	MAR 10-12, 1998

**APPENDIX 1. ODAR/DAR STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
BELLEVILLE, MI, FSDO GRAND RAPIDS, MI, FSDO SCHILLER PARK, IL, FSDO SPRINGFIELD, IL, FSDO WEST CHICAGO, IL, FSDO INDIANAPOLIS, IN, FSDO SOUTH BEND, IN, FSDO MINNEAPOLIS, MN, FSDO MINNEAPOLIS, MN, MIDO FARGO, ND, FSDO CINCINNATI, OH, FSDO CLEVELAND, OH, FSDO CLEVELAND, OH, MIDO COLUMBUS, OH, FSDO RAPID CITY, SD, FSDO MILWAUKEE, WI, FSDO MINNEAPOLIS, MN, CMO	MINNEAPOLIS, MN	APR 7-9, 1998
ASIA - PACIFIC, IFO HONOLULU, HI, FSDO	HAWAII	MAY 12-14, 1998
SEATTLE, WA, MIDO HILLSBORO, OR, FSDO SEATTLE, WA, FSDO HELENA, MT, FSDO SALT LAKE CITY, UT, FSDO BILLINGS, MT, FSDO SPOKANE, WA, FSDO DENVER, CO, FSDO CASPER, WY, FSDO BOISE, ID, FSDO ANCHORAGE, AK, FSDO FAIRBANKS, AK, FSDO JUNEAU, AK, FSDO	SEATTLE, WA	JUL 7-9, 1998

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FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
KANSAS CITY, MO, FSDO KANSAS CITY, MO, MIDO ST. ANN, MO, FSDO DES MOINES, IA, FSDO WICHITA, KS, FSDO WICHITA, KS, MIDO LINCOLN, NE, FSDO VANDALIA, OH, MIDO	LINCOLN, NE	AUG 4-6, 1998
EAST BOSTON, MA, FSDO BEDFORD, MA, FSDO WINDSOR LOCKS, CT, FSDO WINDSOR LOCKS, CT, MIDO PORTLAND, ME, FSDO FARMINGDALE, NY, MIDO	PORTLAND, ME	SEP 1-3, 1998

**APPENDIX 1. ODAR/DAR STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
LOS ANGELES, CA MIDO BURLINGAME, CA, IFO BURLINGAME, CA, CMO FRESNO, CA, FSDO LONG BEACH, CA, FSDO LOS ANGELES, CA, FSDO (LAX) OAKLAND, CA, FSDO RIVERSIDE, CA, FSDO SACRAMENTO, CA, FSDO SAN DIEGO, CA, FSDO SAN JOSE, CA, FSDO VAN NUYS, CA, FSDO VAN NUYS, CA, MIDO SCOTTSDALE, AZ, FSDO HONOLULU, HI, FSDO LAS VEGAS, NV, FSDO RENO, NV, FSDO	SCOTTSDALE, AZ	OCT 6-8, 1998
ORLANDO, FL, FSDO CLEARWATER, FL, FSDO FT. LAUDERDALE, FL, FSDO JACKSONVILLE, FL, FSDO MIAMI, FL, FSDO MIAMI, FL, IFO MIAMI, FL, MIDO BIRMINGHAM, AL, FSDO ATLANTA, GA, MIDO COLLEGE PARK, GA, FSDO LOUISVILLE, KY, FSDO JACKSON, MI, FSDO CHARLOTTE, NC, FSDO MORRISVILLE, NC, FSDO WINSTON-SALEM, NC, FSDO SAN JUAN, PR, FSDO WEST COLUMBIA, SC, FSDO MEMPHIS, TN, FSDO NASHVILLE, TN, FSDO	ORLANDO, FL	FEB 2-4, 1999

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FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
ALBANY, NY, FSDO FARMINGDALE, NY, FSDO JAMAICA, NY, IFO ROCHESTER, NY, FSDO VALLEY STREAM, NY, FSDO TETERBORO, NJ, MIDO WASHINGTON, DC, FSDO GLEN BURNIE, MD, FSDO TETERBORO, NJ, FSDO ALLENTOWN, PA, FSDO CORAPOLIS, PA, FSDO NEW CUMBERLAND, PA, FSDO NEW CUMBERLAND, PA, MIDO PHILADELPHIA, PA, FSDO WEST MIFLIN, PA, FSDO SANDSTON, VA, FSDO CHARLESTON, WV, FSDO	ATLANTIC CITY, NJ	MAR 9-11, 1999
SEATTLE, WA, MIDO HILLSBORO, OR, FSDO SEATTLE, WA, FSDO HELENA, MT, FSDO SALT LAKE CITY, UT, FSDO BILLINGS, MT, FSDO SPOKANE, WA, FSDO DENVER, CO, FSDO CASPER, WY, FSDO BOISE, ID, FSDO ANCHORAGE, AK, FSDO FAIRBANKS, AK, FSDO JUNEAU, AK, FSDO	HILLSBORO, OR	APR 6-8, 1999
EUROPE; AFRICA; MIDDLE EAST	FRANKFURT, GE	MAY 11-13, 1999

**APPENDIX 1. ODAR/DAR STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES****FY-1999**

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
SAN ANTONIO, TX, FSDO SAN ANTONIO, TX, MIDO DALLAS, TX, FSDO DALLAS/FT. WORTH, TX, MIDO FT. WORTH, TX, FSDO HOUSTON, TX, FSDO LUBBOCK, TX, FSDO LITTLE ROCK, AR, FSDO BATON ROUGE, LA, FSDO ALBUQUERQUE, NM, FSDO OKLAHOMA CITY, OK, FSDO OKLAHOMA CITY, OK, MIDO DFW CMO	DALLAS/FT. WORTH, TX	JUN 8-10, 1999
EAST BOSTON, MA, FSDO BEDFORD, MA, FSDO WINDSOR LOCKS, CT, FSDO WINDSOR LOCKS, CT, MIDO PORTLAND, ME, FSDO FARMINGDALE, NY, MIDO	WINDSOR LOCKS, CT	JUL 13-15, 1999

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FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
BELLEVILLE, MI, FSDO GRAND RAPIDS, MI, FSDO SCHILLER PARK, IL, FSDO SPRINGFIELD, IL, FSDO WEST CHICAGO, IL, FSDO INDIANAPOLIS, IN, FSDO SOUTH BEND, IN, FSDO MINNEAPOLIS, MN, FSDO MINNEAPOLIS, MN, MIDO FARGO, ND, FSDO CINCINNATI, OH, FSDO CLEVELAND, OH, FSDO CLEVELAND, OH, MIDO COLUMBUS, OH, FSDO RAPID CITY, SD, FSDO MILWAUKEE, WI, FSDO MINNEAPOLIS, MN, CMO	FARGO, ND	AUG 3-5, 1999
KANSAS CITY, MO, FSDO KANSAS CITY, MO, MIDO ST. ANN, MO, FSDO DES MOINES, IA, FSDO WICHITA, KS, FSDO WICHITA, KS, MIDO LINCOLN, NE, FSDO VANDALIA, OH, MIDO	WICHITA, KS	SEP 14-16, 1999

**APPENDIX 2. DMIR/DOA STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES****FY-1997**

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
LOS ANGELES, CA, ACO LOS ANGELES, CA, MIDO VAN NUYS, CA, MIDO	SAN DIEGO, CA	DEC 3-5, 1996
ATLANTA, GA, ACO ATLANTA, GA, MIDO WICHITA, KS, ACO WICHITA, KS, MIDO MIAMI, FL, MIDO	ATLANTA, GA	JAN 28-30, 1997
OKLAHOMA CITY, OK, MIDO DALLAS/FT. WORTH, TX, ACO DALLAS/FT. WORTH, TX, MIDO	TULSA, OK	MAR 25, 1997
BOSTON, MA, ACO BURLINGTON, MA, MIDO WINDSOR LOCKS, CT, MIDO	BOSTON, MA	JUN 3, 1997
SEATTLE, WA, MIDO DENVER, CO, ACO	DENVER, CO	JUL 22, 1997

**APPENDIX 2. DMIR/DOA STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
MINNEAPOLIS, MN, MIDO ANCHORAGE, AK, ACO CHICAGO, IL, ACO KANSAS CITY, KS, MIDO CLEVELAND, OH, MIDO VANDALIA, OH, MIDO	MINNEAPOLIS, MN	AUG 26, 1997
SAN ANTONIO, TX, MIDO DALLAS/FT. WORTH, TX, ACO	SAN ANTONIO, TX	SEP 23-25, 1997

**APPENDIX 2. DMIR/DOA STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
LOS ANGELES, CA, ACO LOS ANGELES, CA, MIDO VAN NUYS, CA, MIDO	SAN DIEGO, CA	OCT 7-9, 1997
OKLAHOMA CITY, OK, MIDO DALLAS/FT. WORTH, TX, ACO DALLAS/FT. WORTH, TX, MIDO	DALLAS/FT. WORTH, TX	NOV 18, 1997
MIAMI, FL, MIDO ATLANTA, GA, ACO ATLANTA, GA, MIDO	MIAMI, FL	FEB 3-5, 1998
FARMINGDALE, NY, MIDO NEW YORK, NY, ACO TETERBORO, NJ, MIDO HARRISBURG, PA, MIDO	FARMINGDALE, NY	MAR 24-26, 1998
SEATTLE, WA, MIDO DENVER, CO, ACO	DENVER, CO	APR 21-23, 1998
ANCHORAGE, AK, ACO CHICAGO, IL, ACO MINNEAPOLIS, MN, MIDO CLEVELAND, OH, MIDO VANDALIA, OH, MIDO	CLEVELAND, OH	JUN 2, 1998
SAN ANTONIO, TX, MIDO DALLAS/FT. WORTH, TX, ACO	SAN ANTONIO, TX	JUN 16-18, 1998

**APPENDIX 2. DMIR/DOA STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
BOSTON, MA, ACO BURLINGTON, MA, MIDO WINDSOR LOCKS, CT, MIDO	SPRINGFIELD, MA	AUG 18, 1998
WICHITA, KS, MIDO WICHITA, KS, ACO KANSAS CITY, KS, MIDO	WICHITA, KS	SEP 22-24, 1998

**APPENDIX 2. DMIR/DOA STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
LOS ANGELES, CA, ACO LOS ANGELES, CA, MIDO VAN NUYS, CA, MIDO	SAN DIEGO, CA	OCT 20, 1998
SAN ANTONIO, TX, MIDO DALLAS/FT. WORTH, TX, ACO	AUSTIN, TX	NOV 17, 1998
MIAMI, FL, MIDO ATLANTA, GA, ACO ATLANTA, GA, MIDO	MIAMI, FL	FEB 23, 1999
FARMINGDALE, NY, MIDO NEW YORK, NY, ACO TETERBORO, NJ, MIDO HARRISBURG, PA, MIDO	FARMINGDALE, NY	MAR 23, 1999
OKLAHOMA CITY, OK, MIDO DALLAS/FT. WORTH, TX, ACO DALLAS/FT. WORTH, TX, MIDO	DALLAS/FT. WORTH, TX	APR 20-22, 1999
SEATTLE, WA, MIDO DENVER, CO, ACO	SEATTLE, WA	JUN 22-24, 1999
BOSTON, MA, ACO BURLINGTON, MA, MIDO WINDSOR LOCKS, CT, MIDO	HARTFORD, CT	JUL 27-29, 1999

**APPENDIX 2. DMIR/DOA STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
ANCHORAGE, AK, ACO CHICAGO, IL, ACO MINNEAPOLIS, MN, MIDO CLEVELAND, OH, MIDO VANDALIA, OH, MIDO	VANDALIA, OH	AUG 17-19, 1999
WICHITA, KS, MIDO WICHITA, KS, ACO KANSAS CITY, KS, MIDO	KANSAS CITY, KS	SEP 28-30, 1999

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	NOV 19-21, 1996
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	MAR 18-20, 1997
RECURRENT DAS MEETING ASW DIRECTORATE	TULSA, OK	MAR 26-27, 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	APR 8-10, 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	APR 15-17 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	MAY 6-8, 1997

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1997

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
RECURRENT DAS MEETING AEA DIRECTORATE	BOSTON, MA	JUN 4-5, 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	JUN 17-19, 1997
RECURRENT DAS MEETING ANM DIRECTORATE	DENVER, CO	JUL 23-24, 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	JUL 29-31, 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	AUG 19-21, 1997
RECURRENT DAS MEETING ACE DIRECTORATE	MINNEAPOLIS, MN	AUG 27-28, 1997

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1997

**MANAGING OFFICES
SERVED BY SEMINAR**

**LOCATION OF
SEMINAR**

DATE

INITIAL MEETING

ALL ACO'S
ALL FSDO'S
ALL MIDO'S

OKLAHOMA CITY, OK

SEP 30 THRU
OCT 1-2, 1997

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	OCT 28-30, 1997
RECURRENT DAS MEETING ASW DIRECTORATE	DALLAS, TX	NOV 19-20, 1997
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	FEB 10-12, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	MAR 17-19, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	APR 14-16, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	MAY 19-21, 1998

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1998

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
RECURRENT DAS MEETING ACE DIRECTORATE	CLEVELAND, OH	JUN 3-4, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	JUN 23-25, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	JUL 14-16, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	AUG 11-13, 1998
RECURRENT DAS MEETING AEA DIRECTORATE	SPRINGFIELD, MA	AUG 19-20, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	SEP 15-17, 1998

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
RECURRENT DAS MEETING ANM DIRECTORATE	SAN DIEGO, CA	OCT 21-22, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	OCT 27-29, 1998
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	NOV 3-5, 1998
RECURRENT DAS MEETING ASW DIRECTORATE	AUSTIN, TX	NOV 18-19, 1998
RECURRENT DAS MEETING ACE DIRECTORATE	MIAMI, FL	FEB 24-25, 1999
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	MAR 16-18, 1999
RECURRENT DAS MEETING AEA DIRECTORATE	FARMINGDALE, NY	MAR 24-25, 1999

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1999

MANAGING OFFICES SERVED BY SEMINAR	LOCATION OF SEMINAR	DATE
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	APR 13-15, 1999
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	MAY 18-20, 1999
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	JUN 15-17, 1999
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	JUL 20-22, 1999
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	AUG 10-12, 1999
INITIAL MEETING ALL ACO'S ALL FSDO'S ALL MIDO'S	OKLAHOMA CITY, OK	AUG 24-26, 1999

**APPENDIX 3. INITIAL STANDARDIZATION SEMINAR AND THE
RECURRENT DAS STANDARDIZATION SEMINAR
1997, 1998, AND 1999 TENTATIVE SCHEDULES**

FY-1999

**MANAGING OFFICES
SERVED BY SEMINAR**

**LOCATION OF
SEMINAR**

DATE

INITIAL MEETING

ALL ACO'S
ALL FSDO'S
ALL MIDO'S

OKLAHOMA CITY, OK

SEP 21-23, 1999