## Printing part of a pdf map

Zoom to the portion of the map you wish to print. The easiest way to select an area to zoom is to use the Marque Zoom tool   . If this tool does not show up on your toolbar (above the pdf document), then right click on the toolbar, select More Tools, and under Select and Zoom Toolbar, click the box in front of Marque Zoom (make sure a check mark shows in the box).

Click the Print button on the toolbar   . Under Print Range select Current View, then OK.

Copy part of a pdf map to include in another document

Use the Snapshot Tool   to select the area to copy. If this tool does not show up on your toolbar (above the pdf document), then right click on the toolbar, select More Tools, and under Select and Zoom Toolbar, click the box in front of Snapshot Tool (make sure a check mark shows in the box).

When you select the area with the Snapshot Tool, it will automatically be copied. Then you can paste the selected area into another document or email.