## INSTRUCTIONS FOR ELECTRONIC OPEN CALENDARING PROCEDURE IN CASES ASSIGNED TO JUDGE LANEY

This procedure applies to all attorneys and **must** be used, with certain exceptions listed below for all motions, applications and objections in Chapter 7 and Chapter 13 cases assigned to Judge Laney. It replaces the prior procedure for scheduling hearings. The types of motions and other proceedings to which the open calendaring procedure applies and does not apply are listed below. The dates, times and locations for applicable hearings are located at the end of this document.

This procedure should be used for original and reset hearings, unless dates are assigned in open court.

- 1. Select a date and time from the list of currently available dates for the chapter of the case. (See the Federal Rules of Bankruptcy Procedure to determine required time for notice of hearing).
- 2. Prepare a notice using the form that comports with Middle District of Georgia Local Rules. www.gamb.uscourts.gov
- 3. Insert into the notice prepared by you the date, time and location you select from the list of available hearing dates and times.
- 4. File and serve the motion and notice of hearing (no change in this procedure).
- 5. File a certificate of service no later than three (3) business days after service. If the pleading and notice of hearing are served at the time of filing, the certificate of service must also be filed at that time. Combine the notice, motion (or application or objection), brief (if any) and certificate of service in one document.

**Do not call Chambers to find out if the matter has been put on the calendar.** You may view the calendar online at the Middle District of Georgia Court web site.

The motion and notice must be served and filed at least 14 days prior to any hearing date.

### **EXCEPTIONS - Do not use this procedure for:**

Motions to Expedite Hearings
Motions to Extend the Automatic Stay
Consent Motions (Orders attached)
Chapter 13 Confirmation hearings
Adversary Proceedings
Motions to Conduct a 2004 Examination
Applications to Employ Professionals
Applications for Compensation to Professionals up to \$1,000

Motion to Approve a Compromise

Motions for Approval of Sale not free and clear of liens
Objection to Claim prior to Response
Motions to Avoid Liens
Chapter 11 and 12 cases
Emergency motions
Ex Parte Motions for Relief from Stay Pursuant to LBR 4001(d)
Hearings that will require longer than 15 minutes

To obtain hearing dates for the above ("exceptions") proceedings, contact:

Shirley Williams, Judge Laney's Calendar Clerk (706) 596-7153 e-mail: Shirley Williams@gamb.uscourts.gov

#### USE THE OPEN CALENDARING PROCEDURE FOR:

Objection to Motion to Approve a Compromise

Motions to Redeem

Response to Objection to Claim

Response to Motion to Avoid Lien

Objection(s) to Exemption(s)

Motion for Extension of Time to File a Complaint to Determine Discharge or Dischargeability

Motion to Dismiss Chapter 13 or Chapter 7 Case

Motion for Relief from Stay or Adequate Protection in Chapter 7 and Chapter 13 Cases

Motions to Reconsider Dismissal of Case

Motion to Reopen Case

Applications for Compensation to Professionals exceeding \$1,000

Motion to Approve a Sale Free and Clear of Liens

#### **HELPFUL HINTS:**

**Always** check the list of currently available dates and times when setting a hearing because a date or time may be removed from the list at any time. The Court will maintain a chronological record of when dates are published <u>and</u> removed from the web site. A matter set for a date after it has been removed from the web site may not be considered by the Court until the hearing has been properly rescheduled.

#### AVAILABLE OPEN CALENDAR DATES FOR JUDGE LANEY

Attorneys must schedule hearings according to Judge Laney's Open Calendar Procedure. The categories, dates and times on which such hearings will be held are listed below:

# \*\*\*\*\* PLEASE REVIEW THIS INFORMATION PRIOR TO SELECTING A HEARING DATE DUE TO SCHEDULING CHANGES.

VALDOSTA hearing location:
U.S. Courthouse and Post Office Building
401 North Patterson St.
Valdosta, GA 31601

VALDOSTA hearing date: April 1, 2009

**COLUMBUS** hearing location: 901 Front Avenue
One Arsenal Place
Suite 309
Columbus, GA 31901

**COLUMBUS** hearing dates and time:

**VALDOSTA** hearing times:

Chapter 13's ...... 8:30 a.m.

Chapter 7's ...... 10:30 a.m.

Chapter 13's .... March 10, 2009 at 2:00 p.m. Chapter 7's ..... March 11, 2009 at 2:00 p.m.