



Fellowship Opportunities 2000

**FOR CITIZENS OF LATVIA, LITHUANIA, ESTONIA,
RUSSIA AND POLAND**

As part of the Great Lakes - Baltic Sea Partnership Program, the United States Environmental Protection Agency will sponsor professional exchanges between scientists and policy experts from the Baltic Sea states, Russia and Poland. Successful candidates for this fellowship will be invited to spend one to six months in the United States or Canada working on research or policy issues relevant to both the Baltic Sea and the Great Lakes. The guidelines provided below outline the scope of the program and the application and selection procedures for fellows.

Goals of the Great Lakes-Baltic Sea Partnership

The Great Lakes-Baltic Sea Partnership Program is an international cooperative project to improve the quality of water in the Great Lakes basin shared by the United States and Canada, and the Baltic Sea basin, shared by nine countries. The similarity of water quality problems and the necessity of effective regional and transboundary management of the two large catchment basins suggests that there is opportunity for all to benefit from shared experience, common initiatives and joint research.

What fellowship opportunities are available?

Opportunities vary, depending on the current research interests and needs of sponsoring organizations. Generally, fellowships will be available to support technical and policy research on:

- **Toxic Substances**
 1. New potentially dangerous contaminants
 2. Risk assessment
 3. Lack of data on human activities on heavy metals
- **Integrated Watershed/Lake Management**
- **Modeling, Monitoring and Surveillance**
 1. Remote sensing
 2. Environmental indicator development

- **Exotic Species**
- **Eutrophication**
 1. Agricultural sources
 2. Fishery management issues

1999 Fellowship Awards

The 1999 round of the Great Lakes - Baltic Sea Fellowship Program awarded four fellowships for Baltic applicants to the U.S. and Canada. The program received twenty-two applications from Latvia, Lithuania, Estonia, Poland and Russia.

Fellowship Program 2000

APPLICATION AND SELECTION PROCESS

Who can apply?

Professionals in government (national, regional, or local), university or institute researchers in tenured positions, and senior staff of relevant NGOs are eligible. The program is designed to be as flexible and as inclusive as possible. The only fixed requirement is that the applicant returns to a full-time position in the same organization and pursues activities during the fellowship that will benefit both the fellow and the sending organization. This program is not intended to support postdoctoral research.

Proficiency in English sufficient to communicate effectively on a professional basis is required.

Interested individuals may apply for any of the available fellowship opportunities posted on the Great Lakes-Baltic Sea website from November 15, 1999. **All completed applications must be submitted to the Program Secretariat in Copenhagen by March 1, 2000.**

What financial support does the Fellowship Program provide?

Salary support is not provided. Support for travel to and from the United States and Canada and local fellowship related travel, a housing stipend and a reasonable cost of living allowance will be provided for the fellow. In general, dependents' expenses are the responsibility of the fellow. The receiving organization will provide fellows with office space and/or access to laboratories and equipment required for their project.

Travel documents and related support

Assistance in obtaining visas and other documents for travel to the United States and Canada will be provided.

What is the application process and how are applications prepared and submitted?

Each application consists of four parts: a current curriculum vitae, a statement of the proposed project describing its importance and impact, two letters of reference to be forwarded to the program secretariat, and a letter from the sending agency supporting the application.

Application forms are available from the program website: www.epa.gov/glnpo/baltic, from U.S. Embassies in the region, from US EPA offices identified below and from the Program Secretariat in Copenhagen.

Questions concerning eligibility for the program or about the forms should be directed to the Program Secretariat staff in Copenhagen.

Completed applications should be submitted to the Program Secretariat **no later than March 1, 2000**, either electronically or by mail or fax:

Address: Great Lakes-Baltic Sea Partnership
Fellowship Program Secretariat
Dept. EST
U.S. Embassy
Dag Hammarskjolds Alle 24
2100 Copenhagen, Denmark

Fax: +45 35 42 70 94
Attn: Great Lakes-Baltic Sea Fellowship Program

Email: rikkesevern@inet.uni2.dk
Subject: Great Lakes-Baltic Sea Fellowship Program

Application forms are also available from:

- The following U.S. EPA offices:

U.S. Environmental Protection Agency
Office of International Activities (2650 R)
Great Lakes - Baltic Sea Partnership Program
401 M Street, SW
Washington, DC 20460
U.S.A.

or U.S. Environmental Protection Agency
Region 5
Office of International Activities
77 West Jackson Boulevard
Chicago, IL 60604
U.S.A.

- U.S. Embassies in Estonia, Latvia and Lithuania.

How are applications reviewed and decisions made?

The applicant will be notified that their applications have been received by receipt of a confirmation post card or email from the Program Secretariat. All applications received by the secretariat will be reviewed for completeness. Any missing information will be indicated on the confirmation.

Completed applications will be reviewed in April 2000 by a panel including representatives from each of the countries participating in the Fellowship Program, HELCOM, Environment Canada and US Environmental Protection Agency. The selection criteria include level of expertise in proposed research topic_or study/policy area and suitability to the needs of potential sponsoring organizations. The panel will rank order finalists against the program opportunities available and provide the ratings to the host institutions. Finalists and unsuccessful candidates will be notified of their status by the secretariat in Copenhagen. Final candidates will be selected and notified by the host institution, which will negotiate the terms of reference for the fellowship and for scheduling the fellowship tenure. The fellowship must commence normally within six months of the final selection by the host institution.

What are the obligations of fellows during their fellowship and after?

Fellows will pursue their programs full-time during their period of tenure. For tenure periods longer than two months, fellows are expected to prepare for the host and sending institutions, and the program secretariat a midterm progress report noting accomplishments and any difficulties in realizing the planned program. A final report is to be submitted to the same parties not later than thirty days after the end of the fellowship. In addition, copies of any professional or scientific papers in progress are to be included. Finally, fellows are required to submit a summary in English **(no more than 500 words)** of their project for inclusion on the program s website, as well as any publications derived from research undertaken through the fellowship. Fellows are invited to submit to the secretariat an informal evaluation of the fellowship program and the fellowship program arrangements.

From time to time, fellows may be asked to share the results of their projects with colleagues in the region at partnership meetings and workshops.

Fellowship Program 2000



**APPLICATION FORM
FELLOWSHIP PROGRAM
2000**

(TO BE SUBMITTED NO LATER THAN MARCH 1, 2000)

Name:

Address:

Phone:

Fax:

Email:

Date / place of birth:

Citizenship:

Position / Title:

Agency / Institution:

Time (years/months) in current position:

Proposed fellowship(s) for which you are applying. Please select from the list of available opportunities posted on the website:

Please submit to: Great Lakes-Baltic Sea Partnership
Fellowship Program Secretariat
Dept. EST
U.S. Embassy
Dag Hammarskjolds Alle 24
2100 Copenhagen
Denmark

Tel: +45 35 55 31 44 ext: 294 Fax: +45 35 42 70 94
Email: rikkesevern@inet.uni2.dk

Fellowship Program 2000

PROJECT DESCRIPTION

Please provide a brief description (**no more than 500 words**) of the work you intend to perform if selected as a fellow, and the relevance of that work to your own organization, the receiving organization, and the goals of the Partnership Program.

Describe the outcomes of your fellowship in specific terms. Indicate the potential host institution to whose opportunity announcement you are responding. Explain the time requested for the fellowship in terms of the specific work program you propose.

Fellowship Program 2000

CURRICULUM VITAE

Please describe your professional education and professional experience, giving dates and brief descriptions of institutions attended and employers. If publications or memberships in professional associations are relevant, list them in order of importance. **You may add additional pages.**

Fellowship Program 2000

REFERENCES

Two letters of reference from individuals able to assess your professional credentials and your suitability as a fellow are required. Please list your references below, and provide to each page 14 of this application package. Referees should return their forms directly to the Program Secretariat in Copenhagen **no later than March 1, 2000.**

Reference 1

Name:

Title:

Organization/Agency:

Address:

Phone:

Fax:

Email:

Reference 2

Name:

Title:

Organization/Agency:

Address:

Phone:

Fax:

Email:



REFERENCE FORM FELLOWSHIP PROGRAM 2000

Name:

Address:

Phone:

Fax:

Email:

Applicants Details

Name of Program Applicant:

How long have you known the applicant:

**Is your knowledge based on personal/professional relationship or both?
Please describe briefly.**

Are you familiar with the applicant's fellowship proposal? If yes, please comment on its merits, and the applicant's motivation and ability to complete the program.

Will this candidate be willing to share his/her experiences to enhance the capabilities of the sending organization?

Please rate the applicant's professional qualifications on the scale below, relative to other professionals in the same field by circling the appropriate category.

Not Qualified

Qualified

**Superior
(Top 20%)**

**Outstanding
(Top 10%)**

Additional Comments:

Please Return to: Great Lakes-Baltic Sea
Fellowship Program Secretariat
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U.S. Embassy
Dag Hammarskjolds Alle 24
2100 Copenhagen
Denmark

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Email: rikkesevern@inet.uni2.dk

Fax: +45 35 42 70 94

Fellowship Program 2000

**EMPLOYER CONDITIONAL RELEASE AND ADDITIONAL
FINANCIAL INFORMATION**

The following statement is to be completed and signed by the applicant s employer and / or the management official responsible for certifying administrative absence for the purpose of the fellowship and continuing employment upon completion of the fellowship.

I, _____ (please type full name and title), certify that _____ (name of applicant) is awarded a fellowship under the Great Lakes-Baltic Sea Fellowship Program, _____ (name of organization) will approve acceptance of the fellowship, continue the employment of the candidate during his tenure as fellow, and continue employment upon the completion of the fellowship.

Signature:

TITLE:

DATE:

Financial information provided below will be used only after the Fellowship Review Panel has completed its merit review of the applicant s qualifications and the quality of the applicant s proposal.

Applicants are reminded that the fellowship program supports travel and living expenses during the fellowship period for the fellow only and exclusively for citizens of Estonia, Latvia, Lithuania, Poland, Russia, and the United States. Other partnership countries are responsible for financing the costs of fellows from their countries. **The fellowship program provides no salary.**

Name of applicant:

Current annual salary in U.S Dollars:

Additional sources of income to support the fellowship, and amounts:

Signature of Applicant:

Date:

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