Document 1

PCC Standing Committees Review

Background: In 2005, the PCC revised its mission statement to reflect important assumptions about today's changing environment and to redirect the Program's vision for the future:

> *"The Program for Cooperative Cataloging supports access to information resources, with a focus on the changing needs and expectations of the end user. The Program achieves its goals through cooperative efforts to increase cost-effective creation, sharing, and timely availability and use of authoritative records. These records are created using cataloging standards (currently AACR/MARC based) or derived from other bibliographic files and resources according to accepted standards. The Program assists with the promulgation of standards, develops education and training opportunities for catalogers, and influences the development of cataloging and resource discovery tools in its support of record creation activity."*

The PCC's Strategic Direction 2, Objective 2 calls for the re-invigoration/empowerment of standing committees. As a first step in meeting this tactical goal, the three standing committees are being asked to review and reassess their current missions and charges, to recommend changes, and to identify adjustments in their roles in order to support the Program's future directions.

Charges:

∗   **Review existing committee charges and conduct a comprehensive review of the recent type of activities each committee has been engaged in as well as their various committee-assigned task groups. Current charges are as follows:**

   The **Standing Committee on Automation** shall identify automation issues to be resolved in order to implement the mission of the Program and shall formulate plans to present PCC requirements to vendors; to elicit support from other organizations which share automation interests, e.g., LITA; and to facilitate cooperation among LC, Program participants and the bibliographic utilities to work together on the Program's automation requirements and goals.
   Cf. http://www.loc.gov/catdir/pcc/automation.html#chrg

   The **Standing Committee on Standards** shall develop standards that will support wide use of records in a cost-effective manner, shall work with the Standing Committee on Training to promote the use of mutually acceptable standards, and shall evaluate the need for quality standards or conformance measures.
   Cf. http://www.loc.gov/catdir/pcc/standards.html#chrg

   The **Standing Committee on Training** shall identify the need for training programs, workshops, and institutes aimed at developing cataloging skills that support the Program goals for both new participants and for continuing education and shall identify, develop as necessary, and promote the distribution of easy-to-use documentation in support of Program goals.
   Cf. http://www.loc.gov/catdir/pcc/training.html#chrg

∗   **Examine and consider the suggestions made about the future direction of the PCC during the 2006 Joint BIBCO/CONSER Operations Committees breakout sessions.** Cf. http://www.loc.gov/catdir/pcc/OpCoBreakOutGrps.html

∗   **Conduct interviews with current and past committee members, with the PCC Steering Committee, with the PCC Policy Committee, with OCLC or other groups with which the standing committees work.**

∗   **Survey the PCC membership for ideas and thoughts in meeting their stated charges.**

Deliverables: Each standing committee is to produce a final report with recommendations on changes to its mission and charges. The resulting reports will be reviewed by the three PCC standing committees, with final approval by PoCo.

Proposed Timeline:
   Start Date: Nov. 2007
   Preliminary recommendations to the PCC Policy Committee: Feb. 29, 2008
   Final report & recommendations due: Apr. 11, 2008