power up the buying process

jump start your RFQ process with GSA e-Buy

From engineering services to office equipment and more than six million other services and products on GSA Multiple Award Schedules, Federal government purchasers are using GSA e-Buy to power up the buying process and meet their acquisition needs. Part of GSA's suite of online acquisition tools, e-Buy, lets you create and post electronic RFQs for response by any of the GSA MAS contractors in GSA*Advantage!*® offering the SIN you need to buy.

Improve Efficiency and Productivity

As year-end purchasing requirements mount, e-Buy makes your job easier by reducing paper, and allowing you to completely manage and streamline acquisitions from your desktop.

Simply identify the GSA Schedule that covers your product or service requirement and fill in your request for quote on e-Buy. Your RFQ will be posted online for review by GSA Schedule contractors with contracts for the particular service or product you need to purchase. You choose to notify contractors you select about your request – informed by the market research you have done using GSA Schedules e-Library – and those companies can e-mail their quotes directly to you.

You maintain control of the acquisition process, and get the information you need to make a best-value determination right at your desktop.

Power Up, Acquisition Time Down

Join the e-Buy forward thinkers who have found a better way to conduct the government's business. Become one of the e-Buy power users, like Heidiann Arnold, a civilian Procurement Assistant working at Fort Detrick, MD. Her primary customers are Air Force medical logisticians whose requirements include a broad range of office machines, physical therapy and X-ray machines, microscopes, and lab equipment.

> *"I was totally able to reorganize my schedule because I saved so much time by using e-Buy. I work in a very busy, fast-paced, ever-changing contracting office. We are very focused on quality and have a goal of keeping our lead time to a minimum, and this makes your e-Buy system a very valuable resource,"* said Heidiann.

Or Pamela Smith, a senior Purchasing Agent with the EPA's Office of Research and Development Service Center in Research Triangle Park, NC. Her primary clients are the scientists and specialists who work at EPA regional laboratories across the U.S., whose requirements can range from computers to lab equipment to outboard motors. Recently, she submitted an RFQ through e-Buy for 15 laptop computers. She sent the RFQ to three vendors. Ten responded. (The others spotted Pamela's RFQ on the e-Buy bulletin board.) Ultimately, she was able to buy 18 laptops for a price she had budgeted for 15!

> *"e-Buy has opened up the whole process for vendors and given opportunities to a wider range of them. It really works for me too as an 1105. I know the vendors are valid because GSA has pre-qualified them and I know the procurement meets the FAR Part 8 requirements. It's just a great tool for the government,"* said Pamela.

Today, 43 Federal and Department of Defense agencies are leading the way in deploying e-Buy as their preferred online acquisition tool, and the number of RFQs posted on e-Buy is up 140% over this time last year.

When you use e-Buy, you benefit from increased competition among the product and service providers. The visibility of your request to all GSA Schedule contractors who offer what you need to buy translates to a better chance of getting a budget-beating price quote.

And because of the increased competition resulting from the transparency of RFQs on e-Buy, using e-Buy to post your RFQs satisfies the Section 803 requirements of the Defense Authorization Act—to seek maximum practicable competition in services acquisitions.

Top Ten e-Buy Users by Number of RFQs Posted

1. U.S Air Force
2. General Services Administration (GSA)
3. U.S. Army
4. U.S. Navy
5. Department of Homeland Security
6. Department of Interior
7. Department of Veterans Affairs
8. Department of Agriculture
9. Department of Defense (Office of the Secretary)
10. NASA

Purchase from these GSA Schedule solution sets on e-Buy:

Professional Services Solutions

Management, Organizational, and Business Improvement Services (MOBIS)	Schedule 874
Language Services	Schedule 738 II
Advertising and Integrated Marketing Services (AIMS)	Schedule 541
Energy Services	Schedule 871 II
Professional Engineering Services (PES)	Schedule 871
Human Resources Management and Equal Opportunity Services	Schedule 738 X
Financial and Business Solutions (FABS)	Schedule 520
Logistics Worldwide (LOGWORLD)	Schedule 874 V
Training Aids and Devices, Instructor Led Training, Course Development, and Test Administration	Schedule 69
Temporary Administrative and Professional Staffing	Schedule 736
GSA SmartPay®* Charge Card Services	

*Multiple Award Contract

Building Operations and Construction Solutions

Facilities Maintenance and Management	Schedule 03FAC
Buildings and Building Materials/Industrial Services and Supplies	Schedule 056
Food Service, Hospitality, Cleaning Equipment and Supplies, Chemicals, and Services	Schedule 073

Tools and Machinery Solutions

Hardware SuperStore	Schedule 51 V

Furniture and Furnishings Solutions

Out-of-the-ordinary products and complex services: get the most for your funds and get it right with e-Buy. Choose from any of the GSA Schedule solution sets listed on these pages and use e-Buy to post your RFQ.

Comprehensive Furniture Management Services	Schedule 71 II K
Professional Audio/Visual Telecommunications and Security Solutions	Schedule 58 I
Office Furniture	Schedule 71 I
Household and Quarters Furniture	Schedule 71 II
Packaged Furniture	Schedule 71 II H
Special Use Furniture	Schedule 71 III
Miscellaneous Furniture – Security Filing Cabinets, Safes, Vault Doors, Map and Plan Files and Accessories, COMSEC Containers, and Special Access Control Containers	Schedule 71 III E
Floor Coverings – Carpets, Rugs, Carpet Tiles and Carpet Cushions; Vinyl and Rubber Tiles and Rolls; Mats and Matting (with and without logos)	Schedule 72 I A
Furnishings	Schedule 72 II

Vehicles, Aviation and Marine Solutions

PACCWORLD (Preparation and Application of Chemical Compounds)	Schedule 51 V
Commercial Leasing of Automobiles and Light Trucks	Schedule 751
Vehicular Multiple Award	Schedule 23 V
Tires, Pneumatic (New), for Passenger, Light Truck, Medium Truck, and Retread Services	Schedule 26 I

Information Technology Solutions

Information Technology Solutions	Schedule 70

Laboratory, Scientific and Medical Solutions

Test and Measurement Equipment, Avionics Equipment, Unmanned Aerial Vehicles, and Related Services	Schedule 66 II J
Chemistry, Biochemistry, Clinical Instruments, General Purpose Laboratory Instruments, and Services	Schedule 66 II N
Geophysical, Environmental Analysis Equipment, and Services	Schedule 66 II Q
Laboratory Testing and Analysis Services	Schedule 873

Recreation and Apparel Solutions

Sports, Promotional, Outdoor, Recreation, Trophies, and Signs (Sports)	Schedule 78

Office Solutions

Office Products, Supplies and Services, and New Products/Technology	Schedule 75
Professional Film Development, Videotape Processing Services, and Web Photo Storage Services	Schedule 36
Office Imaging and Document Solutions	Schedule 36
Publications Media	Schedule 76
Mail Management Services	Schedule 36
Packaging Services	Schedule 81 I B
Restroom Products	Schedule 75
JWOD Schedule	Schedule 00JWOD
Cameras, Photographic Printers, and Related Supplies (Digital and Fill-Based)	Schedule 67

Law Enforcement, Firefighting and Security Solutions

Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft, and Emergency/Disaster Response	Schedule 84

Environmental Solutions

Environmental Services	Schedule 899

Travel, Transportation and Property Management Solutions

Domestic Delivery Services	Schedule 451 III
Governmentwide Employee Relocation Services	Schedule 653
Travel Services Solutions	Schedule 599

Visit **www.gsa.gov/schedules** to learn more about GSA Multiple Award Schedules.

Learn More, Sign On, Get the Help You Need to Post Your First RFQ Today

Sign on and post your first RFQ today at www.ebuy.gsa.gov.

On April 1, GSA conducted its first webinar on e-Buy. More are planned for later in the summer. An archived copy of the April 1 session is available for viewing on demand at **www.vodium.com/goto/gsa/powerup.asp**.

For downloadable self-paced tutorials and other training materials on e-Buy and other GSA on-line acquisition tools, visit **www.gsa.gov/powerup**.

Personalized help with e-Buy is always at your fingertips by calling (877) 472-3777 and pressing #2.

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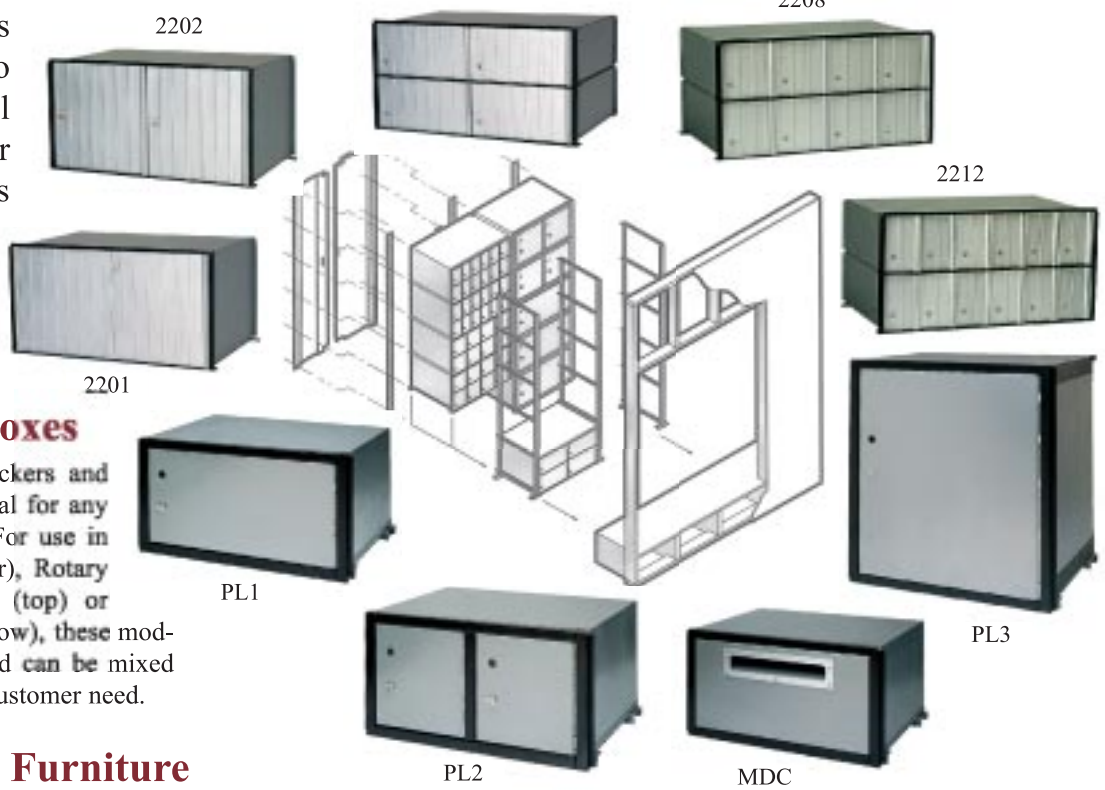

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