

# E-Gov: Approved Implementation Milestones by Agency

Agency	Implementation Milestone Information					
Initiative						
Phase	Milestone	Mjr	Qtr	FY	Complete?	Comments
<b>Department of Commerce</b>						
<b>Recreation One-Stop</b>						
Review recreation component of the Federal Enterprise Architecture (FEA) and provide feedback concerning the RecML data standard	Complete evaluation of data standards used for RIDB 1.0		Q3	2005	✓	9/16/05 -- Milestone Report: NOAA/NOS reviewed the RecML data standard and determined that: 1. NOS did not currently have any automated systems that captured/maintained this data; 2. Working with Recreation.gov staff, we determined that since we did not have any automated system from which to extract this data, the most appropriate mechanism for keeping the RIDB up-to-date is to use the Managing Partner's Web-based data management portal. 5/25/05 -- Completed with decision to use web-based data management capability to update RIDB (May 2005)
	Implement agency usage of RIDB	✓	Q1	2006	✓	12/1/05 -- Report on successful implementation sent to Initiative PM (Charlie Grymes) who confirmed complete on 11-29-2005.
Integrate other recreation-related systems, including web portals, mapping-related systems, and transaction processing systems (e.g., campground tour reservations, park pass sales, permits, etc.) with Recreation.gov	Coordinate access to the RecData.gov Recreation Information Data Base.		Q3	2005	✓	9/16/05 -- Milestone Report: NOAA/NOS applied for and received two accounts to the RIDB data management site by DOI. On 5-19-05, NOS received e-mail confirmation from DOI that this action was complete.
	Revise / update NOAA Recreation.gov data on as-needed basis.		Q4	2005	✓	9/16/05 -- Procedures are documented. Report submitted to OMB 9-15-05.
	Develop process for periodic collection and review of Marine Sanctuaries and Estuarine Reserve recreation information.		Q4	2005	✓	9/16/05 -- Milestone Report: NOAA/NOS assigned content managers. They were given access to the database and the responsibility for keeping it up-to-date. The content managers accessed the DOI Web portal and updated the RIDB.
<b>GovBenefits.gov</b>						
Ensure benefits programs are accurately reflected on GovBenefits.gov	Provide inventory of all agency benefits eligibility screening tools to GovBenefits		Q1	2006	✓	12/1/05 -- Report sent to DOL (Nazia Abbas) and receipt confirmed on 11-23-05. Report sent to Portfolio Manager 11-29-05. Report attached.
	Establish process within the agency to enter and maintain all benefit eligibility programs on GovBenefits.gov	✓	Q2	2006	✓	3/2/06 -- Report sent on 2-15-06 to the managing partner detailing a process for updating and maintaining Commerce's benefit programs on GovBenefits. Sent to OMB Portfolio Manager, Jack Koller, on 2-27-06.
General Program Management	Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement.	✓	Q3	2008	✓	10/2/08 -- 9/8/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The managing partner signed the MOU on 9-5-08. 9/22/08 -- [OMB] Per 9/5 note, completion of this milestone pending MP signature. 9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. We are awaiting signature from the Managing Partner. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting

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## GovBenefits.gov

approval.  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## E-Loans

Ensure loan programs are accurately reflected on GovLoans Gateway

All loan programs available through GovLoans Gateway

Q4 2005

✓

9/16/05 -- Milestone Report: NOAA/Fisheries has sent and received confirmation from Managing Partner that necessary information has been provided. Report to Managing Partner sent to OMB 9-15-05.  
5/25/05 -- NOAA/Fisheries is the only Commerce OU that makes loans.

Establish process within the agency for maintaining content on GovLoans Gateway

✓ Q1 2006

✓

12/1/05 -- Process documentation sent to DOL (Nazia Abbas) and receipt confirmed on 11-23-05. Report sent to Portfolio Manager 11-29-05. Report attached.

## USA Services

Work with USA Services to provide Tier 1 customer contact support

USPTO Project Plan completed

Q3 2005

✓

9/16/05 -- Discussions between Managing Partner and PTO have led to mutual agreement that an implementation plan was not required since PTO has no major candidates for USA Services.

Provide report to OMB and USA Services with the expiration date for all existing outsourced contact center contracts

Q4 2005

✓

9/27/05 -- The report submitted includes the list of call center contracts available for use. The requirement is that DoC provide the total number of outsourced contract call centers. Please resubmit.  
9/16/05 -- Commerce submitted report to initiative PM and OMB PM on 9/14/05. Commerce does not have any contracts to provide contact call center services.

Provide report to OMB and USA Services on agency incoming email volumes via web site email forms, 'contact us' email addresses, and public affairs offices to determine if consolidation would be beneficial using FirstContact as the main point of contact

Q1 2006

✓

12/1/05 -- Report sent to Initiative Managing Partner (GSA), and approved by Stuart Willoughby on 11-28-05. Report sent to OMB (Tim Young and Jonathan Koller). Report attached.

Provide report to OMB and USA Services on all toll-free numbers to determine if consolidation is beneficial using FirstContact as the main point of contact

Q1 2006

✓

12/1/05 -- Report sent to Initiative Managing Partner (GSA), and approved by Stuart Willoughby on 11-28-05. Report sent to OMB (Tim Young and Jonathan Koller). Report attached.

Provide report to OMB and USA Services describing all existing in-house contact centers and/or citizen response activities and whether FirstContact is an option to replace or supplement these centers and activities

Q1 2006

✓

12/1/05 -- Report sent to Initiative Managing Partner (GSA), and approved by Stuart Willoughby on 11-28-05. Report sent to OMB (Tim Young and Jonathan Koller). Report attached.

**Agency****Initiative****Phase****Implementation Milestone Information****Milestone****Mjr Qtr FY Complete? Comments****Department of Commerce****USA Services**

Complete review and identify appropriate DOC call centers for migration to FirstContact	Q1	2006	✓	12/1/05 -- Report sent to Initiative PM (GSA), and approved by Stuart Willoughby on 11-28-05. Report sent to OMB (Tim Young and Jack Koller) on 11-28-05. Report attached.
Review of DOC call centers to identify candidates for First Contact contract vehicle.	Q1	2006	✓	12/1/05 -- Report sent to Initiative PM (GSA), and approved by Stuart Willoughby on 11-28-05. Report sent to OMB (Tim Young and Jack Koller) on 11-28-05. Report attached.
Complete the USA Services "Government-wide Assessment of Citizen Service Activities" for all relevant citizen activities.	Q2	2007	✓	3/15/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Commerce operating units are in the process of completing this survey. We will seek verification from the Managing Partner by 3-15-07.

**E-Rulemaking**

Convert paper-based docket processing to electronic docket processing using Federal Docket Management System

Establish Migration Plan	Q3	2005	✓	9/16/05 -- Milestone Report: Migration plan was briefed to the Commerce Information Technolgy Review Board 2-28-05. Copy sent to OMB 9-15-05.
Provide report to OMB and E-Rulemaking identifying all paper-based agency rulemaking docket systems	Q4	2005	✓	10/4/05 -- As noted, we sent this report to EPA 9-15-05. We have confirmed receipt and are awaiting their response. Please note per conversation between Tim Young and Tom Pyke on 9-30-05 that Tim Young changed the due date for this template and associated information to 10-03-05. 9/27/05 -- Pending initiative review 9/16/05 -- Sent to OMB and Managing Partner 9-15-05.
Develop business process rules	Q4	2005	✓	9/16/05 -- Business process rules sent to OMB 9-15-05.

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## E-Rulemaking

Complete DOC pilots for Commerce rulemaking organizations.	Q2	2007	✓	<p>3/6/07 -- Based on the teleconference with OMB 2-16-07, which clarified the focus of this milestone, Commerce is reporting the implementation status of this initiative. We have resumed migrating our remaining operating units into the FDMS beginning Q3 of FY 2007. The Department of Commerce implemented its first operating unit (OU), the Patent and Trademark Office, into the Federal Docket Management System (FDMS) in December 2005. Further implementation of the remaining Commerce OUs was delayed by the Initiative in 2006. The Department is working closely with EPA, the Managing Partner, to coordinate the submission of required information and FDMS configuration specifications, and to establish the user training schedule. We will also work closely with EPA to develop a migration schedule for each of the remaining rulemaking agencies of the Department. The Department is scheduled to complete migration by the end of Q4 of FY 2007.</p> <p>6/2/06 -- 5/30/06 -- Commerce continues to await funding approval from Congressional Appropriation Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. On 5/25/06, the E-Rulemaking Executive Committee approved FY2008 funding allocation model and revised migration plan/schedule. This revised schedule has been presented and is pending OMB approval. According to the revised schedule, Commerce is scheduled to begin migration in Q2 FY'07.</p> <p>4/13/06 -- New completion dates are still pending approval by the EC and OMB.</p> <p>3/29/06 -- 3/28/06 -- Commerce awaits funding approval from Congressional Appropriation Committees. Revised project plan and schedule in place. Milestone to be moved to Q1 2007 as per OMB approval. No report required.</p> <p>3/2/06 -- Agreement announced at E- Rulemaking Executive Committee meeting on 2-2-06 between Managing Partner and OMB Portfolio Manager that schedule slip has occurred and milestone will be rescheduled to Q1 2007. No report is required.</p>
50% of DOC Commerce rulemaking organizations migrated	Q3	2007	✓	<p>6/13/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter.</p> <p>6/4/07 -- Commerce is on target to complete this milestone by 6-29-07.</p> <p>6/9/06 -- Milestone is delayed and will be re-scheduled to align with the updated E-Rulemaking implementation plan. Agency will not be held accountable for this milestone until new dates are established.</p> <p>6/2/06 -- 5/25/06, the E-Rulemaking Executive Committee approved FY2008 funding allocation model and revised migration plan/schedule. This revised schedule has been presented and is pending OMB approval.</p> <p>4/13/06 -- New completion dates are still pending approval by the EC and OMB.</p>

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## E-Rulemaking

	Convert paper-based agency rulemaking docket systems to E-Rulemaking's Federal Docket Management System	Q4	2007	✓	10/2/07 -- Commerce has migrated 100% of its operating units to FDMS. Confirmation e-mail from managing partner is attached. 9/13/07 -- Milestone on schedule for completion by Q4FY2007. 9/5/07 -- On track for 9-30-07 completion.
	100% of DOC Commerce rulemaking organizations migrated	Q4	2007	✓	10/2/07 -- Commerce has migrated 100% of its operating units to FDMS. Confirmation e-mail from managing partner is attached. 9/13/07 -- Milestone on schedule for completion by Q4FY2007. 9/5/07 -- On track for 9-30-07 completion. 7/1/05 -- The projected completion date of this milestone was changed from Q1 FY07 to an acceptable date of Q4 FY06Revised dates match Initiative Plan
Post all agency public comment announcements to government-wide public comment solution managed by Rulemaking	Establish Migration Plan	Q3	2005	✓	9/16/05 -- Milestone Report: Migration plan was briefed to the Commerce Information Technology Review Board 2-28-05. Copy sent to OMB 9-15-05.
	Develop business process rules	Q4	2005	✓	9/16/05 -- Business process rules sent to OMB 9-15-05.
	Establish process within the agency for posting all agency rulemaking public comment announcements to E-Rulemaking's public comment solution	Q1	2006	✓	12/1/05 -- Managing Partner (Joel Wallinga, EPA) confirmed 11-30-05 that all Commerce public notices of rulemaking are available through FDMS.
	Complete DOC pilots for Commerce rulemaking organizations.	Q2	2006	✓	3/2/06 -- All Commerce requests for public comment are available through E-Rulemaking. Confirmation e-mail sent to Managing Partner, John Moses, 2-13-06.
	50% of DOC Commerce rulemaking organizations migrated	Q3	2007	✓	6/13/07 -- [OMB] Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 6/4/07 -- Commerce plans to complete this milestone by 6-29-07. 6/9/06 -- Milestone is delayed and will be re-scheduled to align with the updated E-Rulemaking implementation plan. Agency will not be held accountable for this milestone until new dates are established. 6/2/06 -- 5/25/06, the E-Rulemaking Executive Committee approved FY2008 funding allocation model and revised migration plan/schedule. This revised schedule has been presented and is pending OMB approval. 4/13/06 -- New completion dates are still pending approval by the EC and OMB.
	100% of DOC Commerce rulemaking organizations migrated	Q4	2007	✓	10/2/07 -- Commerce has migrated 100% of its operating units to FDMS. Confirmation e-mail from managing partner is attached. 9/13/07 -- Milestone on schedule for completion by Q4FY2007. 9/5/07 -- On track for 9-30-07 completion. 7/1/05 -- The projected completion date of this milestone was changed from Q1 FY07 to an acceptable date of Q4 FY06Revised dates match Initiative Plan
General Program Management	Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2006	✓

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## E-Rulemaking

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2007	✓	10/2/07 -- Commerce is in receipt of an MOU signed by all authorized parties from Commerce and EPA. Copy attached. 9/13/07 -- Milestone completed Q4FY2007. 9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner. 7/12/07 -- OMB - This is considered a missed milestone. 6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming. 3/15/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.
Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-8-08. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## Federal Asset Sales

Participate with the FAS team in the development of a common federal solution	Designate an agency representative to participate with the FAS team in the development of common federal personal and real property solutions		Q4	2005	✓	9/16/05 -- DOC is represented on the following initiative committees. Designations sent to GSA August 2, 2005: -FAS-PP Executive Steering Committee(ESC) – Lutricia C. Jackson, Director, Office of Administrative Operations – Interagency Committee of Property Managers – Zackary Williams, Chief, Information Management Division, OAO –FAS Working Groups – Eston Lewis, FAS Personal Property Specialist, OAO, DOC and GSA (FAS Managing Partner) confirms this milestone to be complete.
Consolidate/Migrate personal property reuse and disposal process to FAS	Provide report to OMB and FAS describing agency's existing personal property sales processes		Q4	2005	✓	9/16/05 -- DOC has received report template from Managing Partner. Template was filled out and submitted to MP (GSA) in August 2005. Report resubmitted to MP and OMB PM on 9-14-05. Personal property sales processes have been detailed to MP's satisfaction and approval.
	Inventory all systems that currently support personal property disposal and identify the systems that may be shut down		Q1	2007	✓	12/11/06 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 12/4/06 -- Commerce completed the FAS PMO template for reporting against this milestone and is awaiting confirmation from GSA. Completion will occur by 12-31-06.

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## Federal Asset Sales

Identify dates for migrating to Sales Center for personal property.	Q1	2007	✓	12/11/06 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 12/4/06 -- Commerce completed the FAS PMO template for reporting against this milestone and is awaiting confirmation from GSA. Completion will occur by 12-31-06. 11/21/06 -- The wording on this milestone has been modified for clarification and phase consistency; the intent of the milestone remains the same. The portion of the milestone which read 'identify dates for providing data for real property sales' has been moved to the real property phase.	
MOU or interagency agreements with selected sales centers, consistent with migration schedule	✓	Q3	2007	✓	6/4/07 -- Copy of completed MOU with GSA is attached.
Consolidate/migrate personal property sales process to FAS Sales Centers	✓	Q4	2007	✓	9/11/07 -- Planning Office Concur 9/5/07 -- Commerce sent GSA certification of completion and received confirmation of completion. Certificate and confirmation e-mail attached. 10/13/06 -- OMB - Completion quarter can change based on agency agreed upon migration plan. 9/11/06 -- Agency will not be held accountable for this milestone in Q406 pending a finalized transition plan from FAS. 9/5/06 -- All Commerce personal property sales are handled through the FAS system. Previously reported on 5-20-05. 7/26/06 -- This milestone is pending the finalized transition plan to be approved by the ESC and will likely be moved to Q1 FY07. Agencies and the initiative will need to work together to complete transition to a sales center in accordance with each agency's plan.
Shut down systems supporting the agency's existing personal property sales processes that are redundant to the initiative solution	✓	Q1	2008	✓	10/15/07 -- [OMB] OMB - per the PP Migration Certification, the agency indicated there were no systems to shut down. Therefore, this milestone is considered complete. 10/13/06 -- OMB - Completion quarter can change based on agency agreed upon migration plan. 9/11/06 -- Agency will not be held accountable for this milestone in Q406 pending a finalized transition plan from FAS. 9/5/06 -- Commerce has no legacy systems that support the agency's personal property sales processes. All agency sales processes are currently handled only through FAS. Previously reported on 5-20-05. 7/26/06 -- This milestone is pending the finalized transition plan to be approved by the ESC and will likely be moved to Q1 FY07. Agencies and the initiative will need to work together to complete transition to a sales center in accordance with each agency's plan.
Consolidate/Migrate real property reuse and disposal process to FAS		Q4	2005	✓	9/16/05 -- Commerce is working with its operating units to produce this report to OMB and the Managing Partner by 9-30-05.



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## Federal Asset Sales

Inventory all systems that currently support real property disposal and identify dates for providing data for real property sales.	Q1	2007	✓	12/26/06 -- OMB - OMB and FAS do not consider this milestone met as the inventory appears to be incomplete agency-wide. 12/11/06 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 12/4/06 -- Commerce completed the FAS PMO template for reporting against this milestone and is awaiting confirmation from GSA. Completion will occur by 12-31-06. 11/21/06 -- The wording on this milestone has been modified for clarification and phase consistency; the intent of the milestone remains the same. The portion of the milestone which read 'identify dates for providing data for real property sales' has been moved to the real property phase.
Provide required real property data on assets available for sale per the ESC approved process.	Q4	2007	✓	9/11/07 -- Planning Office Concur 9/5/07 -- Commerce sent GSA certificaion of completion and received confirmation of completion. Certificate and confirmation e-mail attached.
Provide required sales data and metrics on completed sales per ESC approved process.	✓ Q1	2008	✓	

## International Trade Process Streamlining

## General Program Management

Consolidate USATrade.gov Homepage into Export.gov	Q1	2004	✓	
Expand One Stop One Form to BuyUSA Registration	Q1	2004	✓	1/12/04 -- Going into production 1/12/04. Slight slippage due to holiday vacation schedules.
Determine the feasibility of securing an MOU with USA Services for tier one services	Q1	2004	✓	12/11/03 -- Not feasible due to using legislatively mandated Trade Information Center as our inter-agency call center.
Buying US products pages	Q2	2004	✓	
tradenet.gov redirected to export.gov	Q2	2004	✓	
Expand One Stop One Form to Exlm Electronic Claims Form	Q2	2004	✓	1/5/04 -- Step one was the soap call from exim to doc to get the data in the export.gov repository thru the user name/password...which was finished in November. Step two was the use of the data from the export.gov repository to prepopulate the (I think 3) forms in the electronic claims filing system.
Expand One Stop One Form to Market Research Library Registration	Q2	2004	✓	
Market Research	Q3	2004	✓	
Finance, Trade Shows & Events, and Export Counseling	Q3	2004	✓	
Export Basics, Pricing, Quotes & Negotiations	Q3	2004	✓	



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## International Trade Process Streamlining

Expand One Stop One Form to NAFTA Certificate of Origin Form	Q3	2004	✓	
Completion of Certification and Accreditation (C&A)	Q4	2004	✓	
Complete migration of BUYUSA to Export.gov	Q4	2004	✓	
Consolidate FAS Exporter Assistance Content into Export.gov	Q4	2004	✓	3/22/04 -- 3/19 Note: USD/FAS had to build XML transfer tool since USDA enterprise CMS solution has yet to be purchased. Tool built and transfer tested. Roll out of content will happen monthly. See proposed milestone sheet for details.
Partners & Services, Shipping & Documentation	Q4	2004	✓	
Conduct pilot of content management system with DoC and FAS to Export.gov	Q4	2004	✓	5/3/04 -- Finalizing procurement documentation to buy WCM.
Launch USDA/FAS GSM Online Credit Application	Q4	2004	✓	5/10/04 -- USDA is pushing up it's roll-out date to June 30, 2004 to coincide with their other production release scheduled for that day (Core Accounting system integration) 5/3/04 -- Due to customer id'ed enhancements, new roll-out date is targeted for July 1, 2004. 4/19/04 -- USDA conducted external user testing on 3/31 & 25 enhancements were identified. USDA is currently evaluating them in terms of priority and schedule.
Expand One Stop One Form to Exlm Letter of Interest Form	Q1	2005	✓	1/20/04 -- 1/14 -- Note: Date change due to data entry error on PM's part. See line above. Dates were swapped.
Implement Cross-Agency Content Management System for Export.gov	Q2	2005	✓	2/22/05 -- Yeah! 2/7/05 -- export.gov rebuilt in CMS production server by 1/31/05. Web pages to be published to production web servers on 2/18/05 to sync up with change management/software release process/schedule. 10/25/04 -- Lesson learned but forgotten! Never schedule a release on 12/31.

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## International Trade Process Streamlining

Consolidate Trade Information Center Site into Export.gov	Q4	2006	✓	8/23/06 -- 8/14/06 - Migration requirements completed, content reviewed and evaluated for relevancy, and TIC employees trained in the use of the content management system. TIC migration to be complete by 9/30/06 4/29/05 -- 4/29/05 - finalizing requirements, completed inventory of docs to migrate (9819 docs) and are configuring conversion software to assist in the migration. 2/7/05 -- In process of rescoping this effort. Will provide a revised date soon. 10/25/04 -- Portions of this site will be migrated during this period. Export.gov/china has incorporated the china content and went into production in September. 10/5/04 -- Due to slippage in acquiring CMS, this integration needs to be pushed back. 9/3/04 -- Due to slippage in acquiring CMS, this integration needs to be pushed back.
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## Business Gateway

Consolidate/Migrate on-line business compliance systems to Business Gateway	Q4	2005	✓	9/16/05 -- Report (completed template) submitted to OMB Portfolio Manager and Initiative Project Manager on Sept. 1, 2005.	
Provide report to OMB and Business Gateway identifying on-line business compliance systems	Q2	2006	✓	3/29/06 -- 3/28/06 -- Conditional acceptance pending review. Commerce awaits feedback and final acceptance from Business Gateway PM and OMB of submitted Business Gateway and SBPRA data calls. Initiative PM has listed April 3, 2006 as the date to provide feedback to the agencies on these data calls. 3/13/06 -- OMB grants conditional acceptance pending review and approval by the initiative of report due March 31, 2006. 3/2/06 -- Commerce OUs completed data requests for both Business Gateway and SBPRA. Completed templates submitted to OMB Portfolio Manager and to Initiative PM on 2-21-06.	
Integrate on-line business compliance systems with Business Gateway	✓	Q4	2006	✓	9/5/06 -- Commerce identified two agency representatives (Gordon Keller and Dan Rooney) who participated in the beta testing of Business.gov on 8-14-06 through 8-18-06 and submitted their feedback forms. 7/14/06 -- BG will accept completion of this milestone with completion of feedback form of new website Beta Test
Establish business content Management process to coordinate business content publication with BG Portal	Q3	2005	✓	9/16/05 -- Business Gateway Managing Partner confirms the following DoC representatives have both undergone Atomz training and have established accounts: CIO - Gordon Keller ITA - Alan Vandermallie 5/25/05 -- A Content Governance Board has been established and is comprised of representatives from contributing agencies. On May 19, 2005, DoC designated Content Managers will undergo training on the Atomz CMS system used by SBA/Business Gateway. Accounts will be provided to update site content. Weekly conference calls w/	

## Department of Commerce

## Business Gateway

partners will take place beginning May 17 to recommend content changes, and updates will be provided to the Business Gateway portal.

Provide point of contact for an agency content manager to serve as liaison to Business Gateway to ensure content provided to the Business Gateway portal is relevant and up-to-date

Q4 2005

✓

9/16/05 -- DoC and its Bureaus have provided Business Gateway with three contacts for Content Management -- OS/CIO - Gordon Keller, gkeller@doc.gov ITA - Alan Vandermallie, alan.vandermallie@mail.doc.gov NOAA/NMFS - Jim Sargent, jim.sargent@noaa.gov These contacts have been received and confirmed by BG Project Manager.

Establish a process within the agency to coordinate business content dissemination and updates to Business Gateway

Q1 2006

✓

12/1/05 -- Completed SBA's report template and sent to Initiative PM, Shivani Desai, who approved template on 11-10-05. Report attached.

## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓ Q2 2006

✓

9/5/06 -- On 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers. 6/2/06 -- 5/30/06 -- Commerce continues to await funding approval from Congressional Appropriation Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. 3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement. 3/13/06 -- Resolve issues with appropriators and complete required agreements and funding transfers by March 31, 2006 3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓ Q2 2007

✓

9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner. 7/12/07 -- OMB - This is considered a missed milestone. 6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming. 3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.

## Department of Commerce

## Business Gateway

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/22/08 -- [OMB] Commerce executed their MOU and IAA for Business Gateway on August 15, 2008 as they have stated. I concur that this milestone is completed; however, it was not done in Quarter 3 as indicated. 9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-15-08. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.
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## Geospatial One-Stop

Coordinate the activities of grant programs related to geospatial information through Geospatial One-Stop

Attend one of the Federal Geospatial Grant Workshop/Working Group Meeting being hosted by FGDC to explore possible areas for coordination		Q4	2005	✓	9/16/05 -- Action complete. Workshop attended by Tony Lavoie (NOAA) and Randy Fusaro (Census) on June13-14, 2005. Managing Partner can confirm.
Create a link from GOS Oceans and Estuaries locations and Geodetic Networks, and Atmosphere and Climate to grants.gov. Link will include instructions for finding NOAA geospatial related grants.		Q4	2005	✓	9/16/05 -- Links provided to GOS PM and OMB PM on Sept. 12, 2005. DoC awaiting OMB PM confirmation of link to Grants.gov.
Establish process within the agency to incorporate language from FGDC/GOS 'Geospatial Grant Guidelines to Agencies' before any relevant grant announcement is published in Grants.gov		Q1	2006	✓	12/7/05 -- OMB grants conditional acceptance pending submission of evidence of completion by December 30, 2005. 12/1/05 -- Milestone completed. Draft report sent to DOI Program Managers (Scott Cameron and Hank Garie) and OMB PM (Stacie Higgins) on 12-01-05. Draft report attached. Final report will be completed 12-9-05.
Post metadata for all planned geospatial data acquisitions in the GeoData.		Q3	2005	✓	9/16/05 -- List of Census' planned geospatial data acquisitions for FY06 sent and received by OMB PM and initiative PM on Sept. 12, 2005. 5/25/05 -- Complete
NOAA planned 2005 and 2006 data acquisitions will be documented and submitted to the GeoData Marketplace on the Geospatial One-Stop Portal	✓	Q4	2005	✓	9/16/05 -- NOAA planned 2005 and 2006 data acquisitions listed and submitted to OMB PM and initiative PM on Sept. 11, 2005.

## Department of Commerce

## Geospatial One-Stop

Census posts to the GOS marketplace planned geospatial data acquisitions for FY06	✓	Q4	2005	✓	9/16/05 -- Census' planned acquisitions are posted to the GOS portal (Geodata.gov) as they become known. Changes and corrections are made to the postings when the list is finalized. GOS initiative PM can confirm. 5/25/05 -- Changes to the universe of planned acquisitions are updated as they are known
Provide report to OMB and Geospatial One-Stop identifying planned geospatial data acquisitions for FY06 and FY07		Q1	2006	✓	12/1/05 -- Milestone completed. Report sent to DOI Program Managers (Scott Cameron and Hank Garie) and OMB PM (Stacie Higgins) on 12-01-05.

## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2006	✓	9/5/06 -- On 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers. 6/2/06 -- 5/30/06 -- Commerce continues to await funding approval from Congressional Appropriation Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. 3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement. 3/13/06 -- Resolve issues with appropriators and complete required agreements and funding transfers by March 31, 2006 3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.
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## Disaster Management

Coordinate all disaster and emergency management investments, including incident management or emergency management systems, through this initiative so they comply with the interoperability standards adopted by the federal government

Demonstrate DMIS/Hazcollect interoperability		Q2	2005	✓	9/16/05 -- Testing completed in June of 2005. Both NOAA/NWS and initiative PM confirm the ability of Hazcollect to generate, send and receive CAP alerts from other DMIS COG's. 5/25/05 -- Complete
Ensure that NOAA's All Hazards Net and NOAA Weather Radio system are interoperable with the Disaster Management Interoperability Services backbone	✓	Q3	2005	✓	9/16/05 -- Both NOAA/NWS and DM confirm the ability of All Hazards Net and NOAA Weather Radio system to generate, send and receive CAP alerts from other DMIS COG's.
Development test and Evaluation of interoperability standards. Hazcollect will be able to receive messages using CAP standard.		Q3	2005	✓	9/16/05 -- Testing completed in June 2005. Both NOAA/NWS and DM confirm the ability of Hazcollect to generate, send and receive CAP alerts from other DMIS COG's. 5/25/05 -- Test Functionality of the DMIS/Hazcollect interoperability standards

## Department of Commerce

## Disaster Management

Establish a process within the agency to ensure acquisitions and activities related to incident/emergency management are coordinated with Disaster Management		Q4	2005	✓	9/16/05 -- NOAA/DOC's acquisitions and development, interoperability, testing, and operations activities related to DMIS and NOAA's Hazcollect and Weather Radio systems are coordinated with Disaster Management. A documented coordination process will be developed and submitted to the initiative Program Manager by 9-30-05. Commerce Director of Security has requested that the Commerce Procurement Executive inform him of all acquisitions related to incident/emergency management. This documentation will be provided to OMB and the managing partner by 9-30-05.	
Operational Test		Q4	2005	✓	9/16/05 -- End-to-end operational test of Hazcollect capability conducted in mid-August and early September. Testing is now complete for this phase. Both NOAA/NWS and DM confirm successful test of operational capability. 5/25/05 -- Test Operational Capability	
Start Deployment		Q1	2006	✓	12/7/05 -- Please provide description of delays and technical status to OMB and DM for review and consideration of moving this milestone to Q2. 12/1/05 -- Deployment is currently coordinated with required DMIS load v2.3 and AWIPS load 6.0.1. Commerce requests an extension of the deployment completion date until Q3 of 2006. Access to facilities for testing was impacted by recovery from Katrina. Design changes to improve performance has delayed software completion 5/25/05 -- Deployment will occur using DMIS standards and Hazcollect interoperability. Complete deployment by Q2 of 2006	
Complete deployment using DMIS standards and Hazcollect interoperability		Q3	2006	✓	6/12/06 -- OMB grants conditionally acceptance pending submission of evidence of completion by June 30, 2006. 6/2/06 -- 5/30/06 -- Project is on schedule to complete deployment using DMIS standards and Hazcollect interoperability by 6/30/06. 12/12/05 -- Milestone established based on DoC submitted schedule and comments on previous milestones	
Deploy the Disaster Management initiative's Disaster Management Interoperability Services toolset within each of its emergency operations centers (EOCs) and ensure that the toolset is integrated with existing EOC systems	Verify agency's existing incident/emergency management software is CAP-compliant and can generate, send, and receive CAP alerts from DMIS COG's and other CAP-compliant systems	✓	Q3	2005	✓	9/16/05 -- Testing completed in June 2005. Ability to receive and disseminate messages in the CAP standard format demonstrated and confirmed by initiative PM.
Provide report to OMB and Disaster Management identifying all emergency operations centers and incident/emergency management systems within the agency			Q3	2005	✓	9/16/05 -- Commerce has no EOCs with first responder capability and has no incident/emergency management systems.
Commerce will deploy and integrate the DMIS toolset in its EOC.		✓	Q3	2005	✓	9/16/05 -- Commerce has confirmed with the Managing Partner that the Commerce EOC has integrated the DMIS toolset.

## SAFECOM

Coordinate and align agency wireless activities including	DOC/NTIA will work with SAFECOM through		Q1	2006	✓	12/1/05 -- The following report was sent to the OMB Portfolio
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## Department of Commerce

## SAFECOM

grant programs, which are asked to conform to the common grant guidance provided by SAFECOM

its managing partner, DHS, to help develop a comprehensive plan to address the spectrum requirements of the public safety community.

Manager, Stacie Higgins and David Boyd, the SAFECOM Program Manager, on 12-1-05. DoC awaiting OMB confirmation/approval: NTIA has held five working group level meetings with DHS on their implementation of the public safety spectrum related activities identified in the President's spectrum reform initiative. These meetings have covered the DHS Strategic Plan, Strategic Spectrum Plan, and Spectrum Needs Plan, which will identify future requirements of the state and local public safety agencies. In addition, NTIA has provided numerous comments on drafts of these plans as well as Continuity of Government and spectrum use plans.

Provide report to OMB and SAFECOM identifying agency wireless activities, including grant programs, which should conform to the common grant guidance provided by SAFECOM for FY06 and FY07

Q1 2006

✓

10/4/05 -- Partial assessment sent to managing partner 9-30-05 by NOAA. We are awaiting their review. We are also sending a copy with this template. Please note per conversation between Tim Young and Tom Pyke on 9-30-05 that Tim Young changed the due date for this template and associated information to 10-03-05.  
10/4/05 -- Milestone moved to Q1 by OMB  
9/16/05 -- Due to the impact of Hurricane Katrina on NOAA's emergency response and recovery organizations, NOAA was unable to complete the required assessment of current SAFECOM related wireless activities. That milestone along with future acquisition guidance and coordination will be achieved during the first quarter of FY 2006. As NOAA restarts this activity, a partial assessment will be submitted to the managing agency by September 30, 2005.

All federal agencies are requested to comply with the common wireless requirements developed by SAFECOM

Direct identified projects/program to coordinate acquisitions and activities with SAFECOM standards and grant guidance

Establish a process within the agency to ensure acquisitions and activities of identified wireless programs/projects are coordinated with SAFECOM

Q1 2006

✓

12/1/05 -- The following report was sent to OMB Portfolio Manager, Stacie Higgins on 11-18-05. DoC awaiting OMB confirmation/approval: Per the written direction of the SAFECOM Project Manager, Dr. David Boyd, DOC/NOAA is not a participant in the SAFECOM initiative. SAFECOM's Federal partners are primarily agencies that administer radio communication grant programs to state and local governments and/or agencies that manage or promote radio communication programs with significant state and local government interaction. The SAFECOM program manager agrees that DOC/NOAA does not manage communications grant programs to state and local governments and therefore is not a partner in SAFECOM's practitioner driven interoperability activities.  
9/16/05 -- This milestone was impacted by Hurricane Katrina activities. A documented coordination process will be developed and submitted to the initiative Program Manager in Q1 FY06.

## Grants.gov

Develop a schedule for programs that can use Grants.gov's electronic application process

Provide Grants.gov an outreach plan for discretionary grant programs. The plan should also address mandatory programs if

Q1 2006

✓

12/7/05 -- OMB grants conditional acceptance pending submission of evidence of completion by December 30, 2005.  
12/1/05 -- Commerce has developed a draft outreach plan; it was



## Department of Commerce

## Grants.gov

	the agency has opted to post application packages for mandatory grants on grants.gov.				approved by the grants.gov PMO (Peter Brunner) on 11-30-05. Plan sent to OMB Portfolio Manager on 11-30-05. Final Plan will be complete 12-9-05. Draft plan attached.
	Establish a process within the agency to develop and submit an annual ramp-up plan for discretionary grant programs to Grants.gov within 30 days of enactment of each year's appropriations. Annual ramp-up plans should also include any mandatory programs the agency has opted to post application packages for on grants.gov.	Q1	2006	✓	12/1/05 -- Commerce has developed a ramp-up schedule; it was approved by the grants.gov PMO (Peter Brunner) on 11-30-05. Schedule sent to OMB Portfolio Manager on 11-30-05. Schedule attached.
Perform data analysis of their grant forms per guidance provided in the Guide for Data Analysis and Forms Development	Phase I OUs - Data Analysis complete	Q1	2005	✓	9/16/05 -- Managing Partner confirmed on 9/13/05 that agency forms have been identified, data analysis submitted, and any required forms developed. 5/25/05 -- NIST and NOAA operating units
	Phase II OUs - Data Analysis complete.	Q3	2005	✓	9/16/05 -- Managing Partner confirmed on 9/13/05 that no new forms have been submitted for development, and that DOC has indicated that all forms to be submitted in FY 05 have been submitted. 5/25/05 -- ITA (partial) and MBDA operating units
	Phase III OUs- Data Analysis Complete	Q3	2006	✓	6/2/06 -- 5/30/06 -- Commerce has completed NTIA's data analysis and forwarded the package to Grants.gov form factory for review. EDA is finalizing changes to it's forms format and is on schedule to complete data analysis and submit to Grants.gov by 6/30/06. 3/10/06 -- OMB approves moving this milestone to Q3 FY06. Q1 FY07 is too late. 3/2/06 -- Request extension until Q1 FY 2007 for both EDA and NTIA. On 2-27-06, EDA submitted to OMB a PRA information collection, necessitated by newly changed regulations. The submission changes all EDA grant-related forms. EDA will complete the data analysis once OMB approves the collection. NTIA has no grant opportunities until late this calendar year. NTIA is changing its forms to remove SF 424 data to avoid duplication, and only include NTIA program-specific content, thereby reducing reporting burden to the public. Its forms will be complete for this opportunity. 5/25/05 -- NTIA, ITA (complete) and EDA. EDA may not be able to complete, pending realignment by Congress.
Reuse forms already developed by Grants.gov for competitive funding opportunities	Phase I OUs all reuse forms in grants.gov	Q1	2005	✓	9/16/05 -- Managing Partner confirmed on 9/13/05 that DOC has reused forms wherever practicable and has only requested forms that are program unique. 5/25/05 -- NOAA and NIST.
	Phase II OUs all reuse forms in grants.gov	Q3	2005	✓	9/16/05 -- Managing Partner confirmed on 9/13/05 that two agency specific forms originally submitted were withdrawn. No agency specific forms are currently in request status. 5/25/05 -- ITA (partial) and MBDA operating units

## Department of Commerce

## Grants.gov

Provide report to OMB identifying existing Grants.gov forms that could be reused and the applicable agency grant programs	Q4	2005	✓	9/16/05 -- DOC provided to OMB on 9/14/05 the report provided by the Managing Partner that DOC has reused forms whenever practicable and is fully in compliance with forms reuse procedures.	
Phase III OUs - all reuse forms in grants.gov	Q3	2006	✓	6/2/06 -- 5/30/06 -- Currently, all Commerce OU's, except for NTIA and EDA, are posting their grant applications forms to Grants.gov. NTIA has submitted it's forms and data analysis to Grants.gov for review and awaits their creation by the Grants.gov form factory. EDA is on schedule to have it's forms and data analysis completed by 6/30/06. 3/10/06 -- OMB approves moving this milestone to Q3 FY06. Q1 FY07 is too late. 3/2/06 -- Request extension until Q1 FY 2007 for both EDA and NTIA. On 2-27-06, EDA submitted to OMB a PRA information collection, necessitated by newly changed regulations. The submission changes all EDA grant-related forms. EDA will ensure the forms are in grants.gov once OMB approves the collection. NTIA has no grant opportunities until late this calendar year. NTIA is changing its forms to remove SF 424 data to avoid duplication, and only include NTIA program-specific content, thereby reducing reporting burden to the public. Its forms will be in grants.gov for this opportunity. 5/25/05 -- NTIA, ITA (complete) and EDA. EDA may not be able to complete, pending realignment by Congress.	
Post grant applications to Grants.gov	✓	Q2	2005	✓	9/16/05 -- Managing Partner confirmed on 9/13/05 that DOC as a whole has significantly surpassed OMB goals. A total of 305 programs have been posted, mostly from NOAA. NIST is also in compliance. 5/25/05 -- NOAA and NIST.
Phase II OUs begin posting first applications	Q3	2005	✓	9/16/05 -- Managing Partner confirmed on 9/13/05 that DOC as a whole has significantly surpassed OMB goals. A total of 305 programs have been posted, mostly from NOAA. MBDA is in compliance. 5/25/05 -- NTIA, MBDA and ITA (part)	

## Department of Commerce

## Grants.gov

Phase III OUs begin posting first grant applications	✓	Q3	2006	✓	6/2/06 -- 5/30/06 -- Currently, all Commerce OU's, except for NTIA and EDA, post their grant opportunities to Grants.gov. NTIA has submitted it's forms and data analysis to Grants.gov for review and awaits their creation by the Grants.gov form factory. NTIA has no upcoming grant opportunities until November 2006. EDA is on schedule to have it's forms and data analysis completed by 6/30/06. 3/10/06 -- OMB approves moving this milestone to Q3 FY06. Q1 FY07 is too late. 3/2/06 -- Request extension until Q1 FY 2007 for both EDA and NTIA. On 2-27-06, EDA submitted to OMB a PRA information collection, necessitated by newly changed regulations. The submission changes all its grant-related forms. EDA will ensure its grantees can begin applying for its grants in Q1 2007. NTIA has no grant opportunities until late this calendar year. NTIA is changing its forms to remove SF 424 data to avoid duplication and only include NTIA program-specific content, thereby reducing reporting burden to the public. NTIA will ensure its grantees can begin applying for NTIA grants in Q1 2007. 5/25/05 -- ITA (complete), and EDA. EDA may not be able to begin posting, pending realignment by Congress.
Post all discretionary grant applications packages on Grants.gov (100% complete)		Q1	2007	✓	12/4/06 -- All (100%) Commerce discretionary grants from Commerce grant-making operating units are posted on grants.gov.
Post all competitive discretionary grant application packages on Grants.gov to match posted opportunities in the current quarter, excluding any valid exemptions approved by OMB.		Q2	2007	✓	3/14/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. Due to the changing nature of the measure, it is necessary to wait until the end of the quarter to make a final determination. 3/6/07 -- Grants.gov has confirmed that its monthly reporting is not set up to count multiple notices against one package which is the case with Commerce's NIST's Summer Undergraduate Research Fellowship (SURF) 12/22/06 posting. Commerce was at 100% compliance in December 2006. See attached e-mail correspondence with HHS. 1/18/07 -- OMB - As of the 01/03/07 Grants.gov report, DoC had posted matching application packages for 92% of posted synopses.

## Department of Commerce

## Grants.gov

Post all competitive discretionary grant application packages on Grants.gov to match posted opportunities in the current quarter, excluding any valid exemptions approved by OMB.		Q3	2007	✓	6/13/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. Due to the changing nature of the measure, it is necessary to wait until the end of the quarter to make a final determination. 6/4/07 -- We have confirmed with Grants.gov that NIST has one synopsis without an application package. The Precision Measurement Grants Program, 2007-PMGP-01, requires abbreviated initial proposals on paper. After the finalists were chosen from among those initial paper proposals, they submitted final proposals by invitation. A package for electronic submissions was therefore not posted to Grants.gov. E-mail confirmation from the grants.gov PMO is attached.
Post all competitive discretionary grant application packages on Grants.gov to match posted opportunities in the current quarter, excluding any valid exemptions approved by OMB.	✓	Q4	2007	✓	10/2/07 -- Received confirmation from grants.gov PMO that Commerce has 100% of its synopses matched with application packages. Report is attached. 9/18/07 -- OMB -- Conditional acceptance granted pending submission of required evidence of completion prior to the end of the quarter. 9/5/07 -- Received confirmation from grants.gov PMO that Commerce has 100% of its synopses matched with application packages. Report attached.
Post all competitive discretionary grant application packages on Grants.gov to match posted opportunities in the current quarter, excluding any valid exemptions approved by OMB.	✓	Q1	2008	✓	1/2/08 -- 12/28/07 -- The most recent status report from grants.gov documenting 100% completion is attached. 12/4/07 -- Commerce receives weekly status reports from grants.gov. We are at 100 % with matching synopses and packages as of 11-30-07, report attached, with the exception of an NTIA grant synopsis with no accompanying package which Commerce has an exemption for per grants.gov and OMB; confirmation e-mail is attached.
Post all competitive discretionary grant application packages on Grants.gov to match posted opportunities in the current quarter, excluding any valid exemptions approved by OMB.	✓	Q2	2008	✓	4/1/08 -- Commerce is at 100% with matching synopses and packages as of the most recent report (attached) from Grants.gov. 3/3/08 -- 2/29/08 - DOC receives weekly status reports from Grants.gov, and is at 100% with matching synopses and packages as of the most recent report (attached).
Post all competitive discretionary grant application packages on Grants.gov to match posted opportunities in the current quarter, excluding any valid exemptions approved by OMB.	✓	Q3	2008	✓	7/7/08 -- Latest grants.gov report attached showing 100% compliance. 7/7/08 -- Latest grants.gov report attached showing 100% compliance. 6/5/08 -- 5/30/08 -- All Commerce synopses are accompanied by corresponding application packages. Although the SAP report indicates that there is one discrepancy, this is the result of a test synopsis that was entered into the system with the approval of the PMO. E-mail confirmation from the PMO is attached.

## Department of Commerce

## Grants.gov

Develop system-to-system interfaces with Grants.gov as necessary

First major operating unit completes STS.

✓ Q2 2005 ✓

9/16/05 -- Managing Partner confirmed on 9/13/05 that testing for NOAA was completed in Jan. 2005, and NIST was completed in April 2005.  
5/25/05 -- NOAA complete in Jan. 2005.

Remaining OUs complete STS.

✓ Q4 2006 ✓

9/5/06 -- NOAA completed STS interface with Grants.gov in Jan. '06. As for NIST, the communications interface to grants.gov was changed and the previous interface NIST was using no longer works. Rather than invest further in the legacy system interface, NIST will instead devote its resources toward integrating its Grants Management Information System (GMIS) into NOAA's Grants Online -- Commerce's consolidated grants system, which is already integrated with Grants.gov. MBDA and EDA will likewise integrate with NOAA's Grants Online. ITA's grants application processes are manual; therefore, STS integration is not germane. The situation with NTIA remains unchanged.  
5/25/05 -- Includes MBDA, ITA and NTIA. EDA status dependent on Congressional realignment.

General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓ Q2 2006 ✓

9/5/06 -- On 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers.  
6/2/06 -- 5/30/06 -- Commerce continues to await funding approval from Congressional Appropriation Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements.  
3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement.  
3/13/06 -- Resolve issues with appropriators and complete required agreements and funding transfers by March 31, 2006  
3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓ Q2 2007 ✓

9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner.  
7/12/07 -- OMB - This is considered a missed milestone.  
6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming.  
3/9/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter.  
3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.

## Department of Commerce

## Grants.gov

Execute all necessary inter-agency agreements (MOU, IAA, etc.) and complete funding transfers as required per agreement

✓ Q3 2008 ✓

9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-8-08.  
7/21/08 -- [OMB] 7/10/2008 -- No evidence available  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## EHRI

For those agencies adopting an electronic Official Personnel File (eOPF), adopt and utilize data standards issued by the initiative for the electronic Official Employee Record (eOER)

Inform OMB and EHRI of final decision on timing of adoption of eOPF

Q4 2005 ✓

9/16/05 -- OPM, the managing partner, and Commerce have been working to accomplish implementing eOPF. Implementation will begin in Q1 2006.

In concert with EHRI PMO, develop plan for eOPF for Census Bureau

Q2 2008 ✓

4/1/08 -- 3/31/08 -- Commerce submitted a plan on 3/27 to the EHRI PMO to evaluate Census' current eOPF system and to determine what, if any, work is required to bring Census into full compliance by 9/30/08. Plan is attached.  
3/10/08 -- [Init] OPM - Concur with DOC comment. Census Bureau is providing us with documentation on their electronic records system for evaluation in determination of compliance.  
3/3/08 -- 2/29/08 - Census is scheduled to meet with EHRI in March 2008 to evaluate Census' current eOPF system for compatibility with EHRI's eOPF system, and to develop a plan to make Census fully compliant with eOPF standards.  
10/15/07 -- [OMB] OMB -- This milestone added in response to allow DOC to plan Census Bureau deployment of eOPF.

## Department of Commerce

## EHRI

For those agencies adopting the EHRI eOPF, complete agency migration to eOPF

Q2 2008

✓

4/1/08 -- 3/31/08 -- Commerce submitted a plan on 3/27/08 to bring Census' eOPF system into compliance by 9/30/08, as required. All other Commerce operating units have completed backfile conversion and are fully compliant.  
 3/10/08 -- [Init] OPM - Completed backfile conversion on 1/31/2008 for all Commerce operating units with the exception of Census Bureau. Census Bureau is providing us with documentation on their electronic records system for evaluation in determination of compliance.  
 3/3/08 -- 2/29/08 - All Commerce operating units with the exception of the Census Bureau have migrated. Census is scheduled to meet with EHRI no later than March 31, 2008 to evaluate Census' current eOPF system for compatibility with EHRI's eOPF system, and to develop a plan to make Census fully compliant with eOPF standards.  
 10/15/07 -- [OMB] OMB -- DOC, please do not report milestones as complete when they are not complete. Due date for this milestone moved from Q4FY07 to Q2FY08, and will be moved further upon receipt of plan for deployment of Census Bureau. See milestone requesting plan for Census Bureau.  
 10/2/07 -- Commerce is in negotiation with the managing partner to finalize migration or receive an exception from the managing partner for the Census Bureau.  
 9/18/07 -- OMB - Completion disputed. DOC please consult with EHRI PMO, verify status, and report to OMB. DOC may propose new completion date or separate milestones for bureaus, as appropriate.  
 9/11/07 -- Office of the Secraty is complete, NOAA and Phase II has completed the data feed and is funded and scheduled for backfile conversion, Phase 3 (Census Bureau) is not funded or scheduled.  
 9/5/07 -- Migration complete January 2007 per OPM.

For those agencies adopting the EHRI eOPF, complete backfile conversion of personnel files

Q4 2008

10/2/08 -- 9/29/08 -- Evaluation of Census' eOPF system by the EHRI PMO has determined that Census' current eOPF system is inadequate. Commerce CHCO has informed the Census that they must implement eOPF solution in FY 2009.  
 9/22/08 -- [OMB] DOC, complete backfile conversion -- Phases I and II are complete. Census Bureau (Phase III) has not started.  
 Milestone incomplete  
 9/5/08 -- 9-2-08 OPM informed the Census Bureau on 7-10-08 that the Census HR Information System could not be used in lieu of eOPF. The Commerce CHCO has informed Census that they must implement eOPF in FY 2009.

Utilize electronic interfaces to the EHRI data repository for information management

Commerce electronic interface is provided by NFC.

Q1 2006

✓

12/7/05 -- OMB grants conditional acceptance pending submission of evidence of completion by December 30, 2005. Please submit confirmation of successful tests.  
 12/1/05 -- DoC met with Rick Minell of NFC and David Neumann of OPM on 11-30-05. It was agreed that the goal is to have test data transmitted in December and production data flowing in pay period 1. DoC has done its part and is ready; achievement of these goals



## Department of Commerce

## EHRI

Agency	Initiative	Phase	Milestone	Mjr	Qtr	FY	Complete?	Comments
								is dependent on the NFC. 9/16/05 -- Commerce is on hold. NFC has informed us they cannot provide this capability until perhaps sometime in 2006. Since NFC is operating from its backup site because of Hurricane Katrina, we are uncertain as to exactly when NFC can provide the interface.
			Provide training data feeds to EHRI each month for the entire agency per OPM Training; Reporting Requirements, 5 CFR Part 410, Vol. 71, No.95, dated May 17, 2006) for the entire agency (including all subcomponents of the organization and training cost data.)		Q3	2008	✓	6/19/08 -- [OMB] The agency has completed this milestone 6/5/08 -- 5/28/08 -- Commerce is currently sending monthly training reports for all operating units to EHRI. The EHRI PMO reports having received all files since January 2008. (See attached verification e-mail.)
			Provide technically compliant training data feeds to EHRI each month for the entire agency (including all subcomponents of the organization and training cost data.)		Q4	2008	✓	9/22/08 -- [OMB] DOC, training data feeds – Majority of agency submitted files three consecutive months, including cost data. Milestone complete 9/5/08 -- 9-2-08 Commerce has completed this milestone. Confirmation from the Managing Partner is attached.
			Provide core personnel data (eOPF) to OPM in accordance with OPM-provided guidelines		Q2	2005	✓	9/16/05 -- This was completed, as we have previously reported in May 2005. The managing partner has confirmed that the data was successfully transmitted. The EHRI Program Manager, Rhonda Diaz, can be contacted. 5/25/05 -- Complete
			For all agencies, complete plan to ensure all necessary employee information is transferred to OPM		Q4	2005	✓	9/16/05 -- We have verified our plan with the EHRI PM which is to expand our data transmission to include those in the personnel interface control document. In Q1 2006.
			Provide HR Status and Dynamics Data Files to EHRI	✓	Q3	2006	✓	6/12/06 -- OMB grants conditional acceptance pending submission of evidence of completion by June 30, 2006. 6/2/06 -- 5/30/06 -- Commerce has been providing all HR status and data files to EHRI since January '06, as per previous reporting. Commerce considers this milestone complete. 12/7/05 -- OMB agrees to move this milestone to Q3 FY06 based on agreements between OPM and the payroll providers. 12/1/05 -- DoC met with Rick Minell of NFC and David Neumann of OPM on 11-30-05. It was agreed that the goal is to have test data transmitted in December and production data flowing in pay period 1. DoC has done its part and is ready; achievement of these goals is dependent on the NFC.

## Department of Commerce

## EHRI

Phase	Milestone	Mjr	Qtr	FY	Complete?	Comments
	Provide Training Data File to EHRI	✓	Q1	2008	✓	<p>1/16/08 -- [OMB] OMB is not able to establish that technical guidance was provided to the agencies regarding the submission of the training data files to EHRI. The agency will not be held accountable for the milestone in Q1 FY08. OPM guidance to be issued in January, 2008. New milestones leading to completion will be established.</p> <p>1/2/08 -- 12/28/07 -- The most recent documentation supporting progress toward completion is the attached e-mail message received from the EHRI PMO.</p> <p>12/4/07 -- Commerce is on track to complete this milestone by 12-31-07.</p> <p>1/16/07 -- OMB - This milestone was incorrectly marked complete in Q2FY06. Per extension letter granted by OPM, this milestone has been moved to Q1FY08.</p> <p>3/2/06 -- On 2-10-06 Initiative PM (Rhonda Diaz, OPM) confirmed receipt and approval of Commerce's training data plan via email to Karen Hogan (DoC OCIO) on 2-10-06.</p> <p>12/7/05 -- Milestone moved to Q2 pending final release of OPM policy. Once policy is issued, agencies must submit a plan to comply with OPM guidelines.</p> <p>12/1/05 -- On Dec 1, 2005 DoC reached the following agreement with the OPM Initiative Program Manager, Rhonda Diaz: By 12-30-05, DoC will provide the initiative program office with a plan for transmitting training data files.</p>
Improve human capital planning systems	CIO to develop plan for agency to migrate workforce planning and analysis reports to WASS/CIVFORS/BI environment		Q4	2007	✓	<p>10/2/07 -- Commerce has worked with the EHRI PMO on an acceptable plan. Approved plan is attached.</p> <p>9/5/07 -- Commerce OCIO and OHRM are working on a plan. Will submit by 9-30-07.</p>
	CIO to ensure the WASS/CIVFORS/BI tools are adequate for the CHCO to produce 5 year workforce agency plan and analysis using supporting output or data reports produced by WASS/CIVFORS/BI environment		Q4	2008		<p>10/8/08 -- [OMB] EHRI has not received 5-year workforce plan from DOC. DOC had previously reported they planned to use WASS/CIVFORS/BI tools. If DOC plans to use other tools, DOC should report that; and demonstrate the adequacy of those tools by producing 5-year plan.</p> <p>10/2/08 -- 9/29/08 -- The Commerce CHCO has informed the Commerce CIO that after evaluating the WASS/CIVFORS/BI tools, they do not meet our requirements for accuracy and ease of use. We continue to rely on in-house reporting tools and research the viability of other reporting tools.</p> <p>9/22/08 -- [OMB] DOC, CIO to ensure WASS/CIVFORS/BI tools adequate to produce 5 year plan – Plan not received to date. Milestone incomplete</p> <p>9/5/08 -- The Commerce CHCO has informed the Commerce CIO, that after evaluating the WASS/CIVFORS/BI tools, they do not meet our requirements for accuracy and ease of use. We continue to rely on in-house reporting tools and research the viability of other reporting tools.</p>

## E-Clearance

## Department of Commerce

## E-Clearance

Image investigative records in accordance with initiative standards and make those records available electronically as required

Image all DoC investigative records and make them electronically available as required.

Q2 2005 ✓

9/16/05 -- This comment and the preceding comment of 5/25/05 constitute DOC agency confirmation that all imaging has been completed and that processes are in place to image all records going forward.  
5/25/05 -- All investigative records have been imaged and made available electronically as of 4/15/2005. Once the OPM IS Portal or designated system becomes operational, DoC is ready to begin any integration/migration of files as stipulated by the 2004 Intelligence Reform Act.

Adopt initiative's on-line tool to collect and disseminate clearance data (e-QIP)

Submit to OPM and OMB, a plan for agency to reach compliance for: • 5% or less deficiency submissions for all security investigation requests • Agency submission of security investigations to OPM within 14 days or less using e-QIP • actual submission of security investigations within 5% of workload projections

Q2 2008 ✓

4/1/08 -- Plan is completed; see attached e-mail from managing partner.  
3/3/08 -- 2/28/08 - DOC anticipates completion of the plan by the end of Q2 FY08 and will submit to OPM and OMB when completed.

Submit to OPM and OMB, a plan for agency full submission/input of all security clearance information in CVS and use of CVS for the cross-agency verification and transfer of all security clearances by Q1 FY09.

Q2 2008 ✓

4/1/08 -- Plan is completed; see attached e-mail from managing partner.  
3/3/08 -- 2/28/08 - DOC anticipates completion of the plan by the end of Q2 FY08 and will submit to OPM and OMB when completed.

Submit to OPM and OMB, a plan for Agency to utilize e-QIP to process 95% of Agency's initial and re-investigations for SF 85-P (Public Trust investigations)

Q3 2008 ✓

7/7/08 -- 6/30/08 -- Commerce has submitted a plan to increase the percentage of electronic submissions of all SF-85s from 92.1% to 95% via e-QIP to the e-Clearance PMO and is awaiting e-mail concurrence. E-mail confirmation is attached.  
7/7/08 -- 6/30/08 -- Commerce has submitted a plan to increase the percentage of electronic submissions of all SF-85s from 92.1% to 95% via e-QIP to the e-Clearance PMO and is awaiting e-mail concurrence. E-mail confirmation is attached.  
6/5/08 -- 5/30/08 -- Commerce is currently at 92.1% for all SF-85 and SF-85Ps. Commerce plans to submit an approved plan by 6/30/08. Commerce is on track to meet this milestone.

Submit to OPM and OMB, a plan for Agency to utilize e-QIP to process 95% of Agency's initial and re-investigations for SF-85 investigations

Q4 2008 ✓

9/5/08 -- 9-2-08 Commerce has submitted a plan and received approval from the E-Clearance PMO. Confirmation is attached.

Agency compliance in the submission of no less than 95% of the SF-86 (National Security) investigations in e-QIP

Q4 2008 ✓

10/2/08 -- 9/29/08 -- Commerce is currently in compliance and meeting this milestone with no less than 95% of SF-86s investigations in e-QIP. Confirmation e-mail from PMO is attached.  
9/22/08 -- [OMB] On track through Aug 08 tracking period  
9/5/08 -- 9-2-08 Commerce is on track to complete this milestone

Agency full compliance in the submission of all security investigations into CVS.

Q1 2009

## Department of Commerce

## E-Clearance

Agency compliance in the submission of no less than 95% of the SF-85 investigations in e-QIP

Q1 2009

Agency compliance in the submission of no less than 95% of the SF-85-P (Public Trust) investigations in e-QIP

Q1 2009

## E-Travel

Migrate agency-specific travel system(s) to initiative-provided End-to-End Travel Service (eTS) vendor

Complete revised MOU with the E-Travel PMO and approved FTR extension with GSA (including new target dates for implementation)

Q3 2006 ✓

9/5/06 -- Commerce will seek an approved FTR extension and MOU with GSA with new implementation dates by 9-30-06.  
6/12/06 -- OMB believes the E-Travel MOU does not include funding transfers and is outside of the prohibition. DoC should complete the MOU and waiver request by June 30, 2006. Please contact the OMB Portfolio Manager if you have further questions.  
6/2/06 -- 5/30/06 -- Commerce is precluded from signing MOU's until receiving approval by Congressional Appropriations Committees. Due to the extended period of the Corrective Action Plan with EDS and GSA, Commerce has been delayed in formulating its implementation plans. Commerce intends to request a waiver to the FTR to begin E-Travel implementation in January, 2007 after it has been demonstrated: 1. To have been successfully implemented in a large federal agency, and 2. EDS has shown that it can successfully integrate E-Travel with federal financial management systems.

Sign and fund TO for Phase 1

Q1 2008 ✓

12/4/07 -- Commerce completed this milestone on 11-06-07. Confirmation e-mail from managing partner, GSA, is attached.  
10/15/07 -- [OMB] OMB - Requested by agency per phone call of Oct 11, 2007

DOC Implementation Phase #1 - ITA, OSEC, OIG -- All travel transactions (reservations and voucher processing).

✓ Q2 2008 ✓

4/1/08 -- 3/31/08 -- Commerce has completed Phase #1 of its ETS implementation - MBDA and EDA.  
3/10/08 -- [Init] ETS PMO concurs with Agency comments.  
3/3/08 -- 2/29/08 - DOC expects to complete work and testing of Phase 1 (MBDA, EDA) of the eTS by March 31, 2008.  
10/15/07 -- [OMB] OMB - Milestone from agency plan. (projected: 3/27/08)

Sign and fund TO for business case and requirements analysis to assess Gelco vs. EDS interface

Q3 2008 ✓

7/7/08 -- Commerce has prepared this TO and is awaiting signature by the contracting officer.  
7/7/08 -- Commerce has prepared this TO and is awaiting signature by the contracting officer.

## Department of Commerce

## E-Travel

Sign and fund TO to build selected interface that resulted from the business case and requirements analysis.		Q4	2008		10/8/08 -- [OMB] This is a missed milestone. 10/2/08 -- 9/30/08 -- Commerce's E-Travel vendor (EDS) is preparing a proposal for their effort in this work which should be completed by October 17, 2008. Commerce intends to develop a task order based on the proposal and fund by October 30, 2008. 9/22/08 -- [OMB] 9/9/-8 - PMO concurs. 9/5/08 -- 9-2-08 Commerce is on track to complete this milestone
Obtain decision/approval of CFO/ASA		Q4	2008	✓	10/8/08 -- [OMB] ETS PMO concurs with agency statement. 10/2/08 -- 9/30/08 -- Commerce obtained decision/approval of CFO/ASA on September 29. Awaiting confirmation e-mail. 9/22/08 -- [OMB] 9/9/-8 - PMO concurs. 9/5/08 -- 9-2-08 Commerce is on track to complete this milestone
Complete business case and requirements analysis		Q4	2008	✓	10/8/08 -- [OMB] ETS PMO concurs with agency statement. 10/2/08 -- 9/30/08 -- Commerce completed the business case and requirements analysis on September 26. Awaiting confirmation e-mail. 9/22/08 -- [OMB] 9/9/-8 - PMO concurs. 9/5/08 -- 9-2-08 Commerce is on track to complete this milestone.
DOC Implementation for bureaus that do not have an interface (paper booking) - BEA, ESA, NTIA, NTIS, ITA, (EDA & MBDA currently using booking engine) to book travel transactions.	✓	Q1	2009		10/8/08 -- [OMB] ETS PMO concurs with projected completion date. 6/19/08 -- [OMB] Subject to revision 6/5/08 -- On hold until 6-4-08 Commerce teleconference with OMB to discuss this milestone. 10/15/07 -- [OMB] OMB - Milestone from agency plan. (projected: 4/30/08)
DOC Implementation -- NOAA -- All travel transactions (reservations and voucher processing).	✓	Q4	2009		6/26/08 -- [OMB] Milestone moved to Q4 FY09. Will revisit pending CFO decision. 10/15/07 -- [OMB] OMB - Milestone from agency plan. (projected: 11/17/08)
DOC Implementation -- NIST -- All travel transactions (reservations and voucher processing).	✓	Q4	2009		6/26/08 -- [OMB] Milestone moved to Q4 FY09. Will revisit pending CFO decision. 10/15/07 -- [OMB] OMB - Milestone from agency plan. (projected: 12/2/08)
DOC Implementation -- Census -- All travel transactions (reservations and voucher processing).	✓	Q4	2009		6/26/08 -- [OMB] Milestone moved to Q4 FY09. Will revisit pending CFO decision. 10/15/07 -- [OMB] OMB - Milestone from agency plan. (projected: 10/2/08)
DOC Implementation -- PTO -- All travel transactions (reservations and voucher processing).	✓	Q4	2009		6/26/08 -- [OMB] Milestone moved to Q4 FY09. Will revisit pending CFO decision. 10/15/07 -- [OMB] OMB - Requested by agency per agency plan - (scheduled for 12/31/2008)

## Department of Commerce

## E-Travel

	DOC to complete modifications to FM system (CBS) for interface to travel system.	Q1	2010		6/5/08 -- On hold until 6-4-08 Commerce teleconference with OMB to discuss this milestone. 4/17/08 -- [OMB] The agency has missed this milestone 4/1/08 -- 3/31/08 -- Currently, NIST, NOAA and BIS utilize financial interfaces between their instances of Travel Manager and CBS to process vouchers and to check/obligate funds for travel. Commerce plans to request that EDS evaluate these interfaces to assess their possible modification and/or reuse with the E-Travel System (eTS) currently being piloted and deployed as part of its E-Travel implementation. 3/3/08 -- 2/29/08 - DOC is collecting requirements for a financial system interface and intends to make modifications to its FM system during Phase 2, to be completed in Q3 FY08 as a best case. If more complexity is required on the Commerce financial system side, then this milestone will be completed Q4 2009. Reference Commerce E-Travel Milestone attachment sent to Jeff Koch 2-14-08. 10/15/07 -- [OMB] OMB - Requested by agency per phone call of Oct 11, 2007 (scheduled for 1/30/2008)	
	Process all agency travel vouchers through ETS vendor	✓	Q2	2010	10/10/06 -- This milestone has been moved to Q4FY08. 9/5/06 -- Due to outstanding change requests to be completed for Commerce by the selected eTS vendor, EDS, Commerce intends to apply for an FTR waiver by 9-30-06. 4/14/06 -- Q4 FY06 deadline is required for all agencies that do not have an FTR waiver from GSA.	
Integrate agency-specific Travel Management Centers with the eTS vendor	Final decision whether to adopt initiative Travel Management Centers or maintain agency centers		Q4	2006	✓	9/11/06 -- OMB grants conditional acceptance pending submission of evidence of completion by September 30, 2006. 9/5/06 -- Commerce determined that it will maintain its agency travel management centers. DoC will send written notification of decision to OMB PM and Initiative PM by 9/30/06.
	Conduct a review of all three ETS vendor's offerings to confirm strategic direction.		Q1	2007	✓	12/13/06 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 12/4/06 -- Review is ongoing. Results will be complete by 12-31-06. 5/25/05 -- Managing Partner advised Commerce not to report on this Phase.
	Solidify DOC's decision by exercising the option period with your current ETS vendor or placing a task order with a new ETS vendor.	✓	Q2	2007	✓	3/6/07 -- Copy of the task order with EDS is included with this worksheet.
	Make a recommendation internally to DOC leadership on which service offering best meets DOC strategic requirements.	✓	Q2	2007	✓	3/6/07 -- DOC leadership has been briefed and has accepted the recommendation to remain with current ETS vendor, EDS.

**Agency****Initiative****Phase****Implementation Milestone Information****Milestone****Mjr Qtr FY Complete? Comments****Department of Commerce****E-Travel**

Provide the ETS PMO an updated Memorandum of Understanding, for Attachments A (schedule) and B (voucher projections) which reflects a schedule of deployment by bureau consistent with completion of full ETS deployment by 4Q08.	✓	Q3	2007	✓	6/4/07 -- Completed MOU with GSA is attached.
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**Integrated Acquisition Environment**

Implement the use of Business Partner Network / Central Contractor Registration (BPN/CCR) for contractor registration

Decommission legacy agency collection mechanisms for representation and certifications from offerors (ORCA)	✓	Q1	2006	✓	12/1/05 -- Milestone complete. Commerce has no legacy electronic collection mechanisms to decommission and has fully implemented BPN/CCR for representations and certifications from offerors (ORCA). Commerce sent GSA PM completion status notification 11-29-05.
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Implement the use of the new clause in Section K for new solicitations (ORCA)	✓	Q1	2006	✓	12/1/05 -- DOC's acquisition system (CSTARS), used by the acquisition community, was updated to include the new ORCA clause in January 2005. Commerce considers this milestone to be complete. Commerce sent GSA PM completion status notification 11-29-05.
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Implement the Electronic Subcontract Reporting System (eSRS)

Implement the eSRS system for all subcontractor reporting	✓	Q1	2006	✓	12/1/05 -- Commerce has implemented eSRS. We continue to conduct public outreach efforts to vendors informing them about eSRS and our policy on using the system. To date, 10 reports have been entered into eSRS by different vendors. While we continue to receive some paper copy versions from vendors, we believe these numbers will decrease as vendor awareness of the new eSRS system increases. Commerce sent GSA PM (Teresa Sorrenti and Earl Warrington) completion status notification 11-29-05.
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System Access		Q1	2006	✓	12/1/05 -- The production version of the eSRS system became available in October 2005 as per the IAE Project Manager (GSA). User access is currently available and all necessary parties will have designated accounts by December 30, 2005. Commerce is on track to complete this milestone on time. Commerce sent GSA PM (Teresa Sorrenti and Earl Warrington) completion status notification on 11-29-05. 9/16/05 -- eSRS Training is in test mode per the managing partner, GSA. Operational capability has been rescheduled for FY 2006. 6/28/05 -- Milestone will be considered complete when agency confirms that system access is available to all parties needing to use the system 5/25/05 -- Will use when eSRS becomes available.
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## Department of Commerce

## Integrated Acquisition Environment

Agency	Initiative	Phase	Milestone	Mjr	Qtr	FY	Complete?	Comments
			Training		Q1	2006	✓	12/1/05 -- Commerce has completed training for its system administrators and is utilizing a "train-the-trainer" approach to train the remaining user community. This training is scheduled to be completed in December 2005. Commerce sent GSA PM (Teresa Sorrenti and Earl Warrington) completion status notification 11-29-05. 9/16/05 -- eSRS Training is in test mode per the managing partner, GSA. Operational capability has been rescheduled for FY 2006. 6/28/05 -- Milestone will be considered complete when agency confirms that training is completed 5/25/05 -- Will train when training date is scheduled.
Establish processes to utilize the Past Performance Information Retrieval System (PPIRS)								
			Implement Federal Technical Data Solution (FedTeDs)					
			System Access		Q4	2005	✓	9/16/05 -- Partial completion, system access will be completed once all parties are trained. This will be accomplished by 10-31-05. 6/28/05 -- Milestone will be considered complete when agency confirms that system access is available to all parties needing to use the system
			Training		Q4	2005	✓	9/16/05 -- Partial completion; NOAA and the Office of the Secretary have been trained. NIST, PTO and Census will be completed by 10-31-05. 6/28/05 -- Milestone will be considered complete when agency confirms that training is completed 5/25/05 -- Training scheduled for 4th Quarter FY05.
			Fully implement the use of FedTeDs for all necessary transactions	✓	Q2	2006	✓	3/2/06 -- On 1-27-06 Managing Partner (Teresa Sorrenti) confirmed that Commerce has implemented FedTeDs for all necessary transactions. One transaction has been logged.
Fund ongoing initiative operations as required								
			General Program Management					
			Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2006	✓	9/5/06 -- On 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers. 6/2/06 -- 5/30/06 -- Commerce is precluded from signing MOU's until receiving approval by Congressional Appropriations Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. 3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement. 3/13/06 -- Resolve issues with appropriators and complete required agreements and funding transfers by March 31, 2006 3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.

## Department of Commerce

## Integrated Acquisition Environment

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2007	✓	9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner. 7/16/07 -- OMB - This is considered a missed milestone. 7/12/07 -- OMB - This is considered a missed milestone. 6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming. 3/14/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.
Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-12-08. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## E-Authentication

Implement the E-Authentication Service for at least one public-facing (e.g., G2C, G2B, G2G) system requiring electronic authentication in FY 2005	Complete project plan for implementing E-Authentication Service for export.gov in FY 2005		Q3	2005	✓	9/16/05 -- Due to last minute changes concerning our credential service provider, the Project Plan is now complete. Commerce will send it to OMB and GSA for review before 9-30-05.
	Commerce will eAuthenticate export.gov.	✓	Q1	2006	✓	12/6/05 -- OMB grants conditional acceptance pending submission of evidence of completion by December 30, 2005. Dependent on signing legal suite by 12/31. 12/1/05 -- This milestone is on schedule to be completed by 12-6-05 which was approved by OMB and the initiative Program Manager. Commerce received confirmation from Steve Timchak via e-mail 11-9-05. DoC is finalizing approval and sign-off on its business rules while simultaneously resolving technical issues with its credential provider (USDA). 9/26/05 -- Moved to Q1 by OMB to allow DoC to sign business operating rules. 9/16/05 -- Initial testing by the managing partner (GSA) of the export-gov authentication solution began 9-12-05. Acceptance testing is scheduled with GSA for week of 9-26-05. Full production is anticipated by 9-31-05.

## Department of Commerce

## E-Authentication

	Sign MOU for the implementation of the E-Authentication Service in FY 2005		Q4	2006	✓	9/5/06 -- Commerce signed the MOU in Q1 of FY 2006 and completed implementation of E-Authentication on Export.gov on 1-5-06. 9/16/05 -- As of 9-15-05, Commerce is precluded from signing any E-gov MOUs pending Senate and House approval. We are awaiting Senate appropriations subcommittee approval. The House subcommittee has concurred. 8/16/05 -- The target date to sign the MOU is moved to be consistent with DoC's Q4 PMA E-Gov Scorecard
Implement the E-Authentication Service for at least one public-facing (e.g., G2C, G2B, G2G) system requiring electronic authentication in FY 2006	Complete project plan for implementing E-Authentication Service for one additional public-facing system in FY 2006		Q2	2006	✓	3/29/06 -- 3/28/06 -- DoC project plan was approved by Georgia Marsh, Deputy PM for E-Authentication via email on 3/16/06. 3/10/06 -- OMB grants conditional acceptance pending submission of evidence of completion by March 31, 2006. Waiting for final concurrence by E-Auth. 3/2/06 -- Project plan completed and submitted to Managing Partner, GSA. for review on 2-17-06. Approved plan sent to OMB Portfolio Manager on 2-27-06.
	Sign MOU for the implementation of the E-Authentication Service in FY 2006		Q2	2006	✓	9/5/06 -- Commerce is currently working with the E-Authentication PMO to derive a production implementation date and project schedule. Target system will be identified and MOU signed by 9-30-06. 6/2/06 -- 5/30/06 -- Commerce is precluded from signing MOU's until receiving approval by Congressional Appropriations Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. 3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. All internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement. 3/10/06 -- OMB grants conditional acceptance pending submission of evidence of completion by March 31, 2006. 3/2/06 -- Although this is a no cost MOU, the Commerce Office of General Counsel has advised the Commerce CIO that it may not be signed, pending reprogramming approval from Senate and House appropriations subcommittees.
Implement the E-Authentication Service for public-facing systems requiring electronic authentication in FY 2007	Sign an MOU for integration of the E-Authentication service into Export Control Automated Support system (SNAP)	✓	Q1	2007	✓	12/14/06 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 12/4/06 -- Commerce is meeting with the E-Authentication PMO staff next week to explore how the initiative can accommodate our need to authenticate businesses. The current implementation of E-Authentication authenticates individual persons only.
	Complete project plan for implementing E-Authentication service on MOU identified systems by January 31.		Q2	2007	✓	3/19/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Plan completed. Coordination with OMB and Managing Partner will be completed by 3-15-07.

## Department of Commerce

## E-Authentication

Implement the E-Authentication Service for all web-based systems requiring electronic authentication	Provide report to OMB and E-Authentication identifying all existing and planned web-based systems requiring electronic authentication	Q1	2006	✓	12/6/05 -- OMB grants conditional acceptance pending submission of evidence of completion by December 30, 2005. 12/1/05 -- DoC is on schedule to meet this milestone. Data call was issued to all DoC operating units on November 15th. Responses from them are due back by December 9 and a consolidated report identifying all existing Web-based systems requiring electronic authentication will be submitted to the OMB PM and the initiative Program Manager by December 15th.
	Finalize plan and obtain OMB approval for implementation of E-Authentication Service for all web-based systems requiring electronic authentication	Q4	2006	✓	9/5/06 -- Commerce will finalize a plan and obtain OMB approval to implement E-Authentication on all Web-based systems requiring electronic authentication by 9-30-06.
	Provide requirements to the GSA E-Authentication Program Office to assist in the development of solicitation request to be awarded to one of the selected integration and technical support contractors.	✓ Q1	2008	✓	1/2/08 -- 12/28/07 -- This milestone has been modified by negotiations with the managing partner, GSA, OMB and Commerce. OMB sent revised milestones to us 9-25-07. This milestone was changed to : Provide requirements to the GSA E-Authentication Program Office to assist in the development of solicitation request to be awarded to one of the selected integration and technical support contractors. This is the only Commerce E-Authentication milestone for this quarter. Tim Young to Barry West e-mail with adjusted milestones is attached. This revised milestone to send Commerce requirements to GSA was completed 11-15-07. Confirmation by GSA is attached. 12/17/07 -- [OMB] This milestone was added per discussions with DoC - see 9/25 email. 12/10/07 -- [Init] 12/6/07 - E-Authentication PMO agrees with DOC comment that milestone incorrect. 12/4/07 -- This milestone has been modified by negotiations with the managing partner, GSA, OMB and Commerce. OMB sent revised milestones to us 9-25-07.

## Department of Commerce

## E-Authentication

Identify all Department of Commerce applications that are E-Auth eligible	Q2	2008	✓	<p>4/1/08 -- 3/31/08 -- Commerce has identified all applications that are E-Auth eligible and attached the Ramp-up Report in its new format. 3/19/08 -- [OMB] This milestone has been added per DoC's request to extend the milestone for developing an implementation plan for identified applications.</p> <p>3/19/08 -- [OMB] This milestone previously contained a requirement to 'develop an implementation plan for the deployment of these applications.' Per DoC's request, that requirement has been moved to Q3FY08 with the final date to be determined jointly.</p> <p>3/3/08 -- 2/29/08 - DOC and GSA request that OMB move this milestone to Q3 and change the milestone to the following: 'Q3 FY08 -- Award integration and technical support contract for the development of the Agencies E-Authentication architecture and deployment support. Identify all DOC applications that are E-Authentication eligible and develop an implementation plan for the deployment of these applications.' See supporting documentation for details - 'GSA-DOC Revised E-Authentication Milestones Meeting 2-8-08.'</p>
By April 30, prioritize applications and identify applications to be PIV-enabled.	Q3	2008	✓	<p>6/5/08 -- 5/30/08 -- Commerce has submitted an approved 'Ramp-up' plan to the E-Authentication PMO in the new OMB format, which provides a prioritized list of applications to be PIV-enabled. Commerce is on track to meet this milestone by 6/30/08. (See attached approved Ramp-up plan and PMO confirmation.)</p>
Develop an implementation plan for the deployment of identified applications.	Q3	2008	✓	<p>6/5/08 -- 5/30/08 -- Commerce has submitted an approved 'Ramp-up' plan to the E-Authentication PMO in the new OMB format, which provides a prioritized list of applications to be PIV-enabled. Commerce is on track to meet this milestone by 6/30/08. (See attached approved Ramp-up plan and PMO confirmation.)</p> <p>3/19/08 -- [OMB] The due date for this milestone will be determined jointly by OMB, DoC and GSA E-Auth PMO.</p>

## Department of Commerce

## E-Authentication

Award integration and technical support contractor for the development of the Agencies E-Authentication architecture and deployment support.	Q3	2008	✓	<p>6/5/08 -- 5/30/08 -- The language of this milestone and due date was changed as per Initiative and OMB approval in the 'Comments' column (left) dated 3/3/08. Commerce is on track to meet this milestone by 6/30/08, and continues to assist GSA in the development of its SOW and use cases, and by participation on any source selection team.</p> <p>3/17/08 -- [OMB] Per DoC &amp; E-Auth PMO concurrence, the wording of this milestone was changed from 'Award integration and technical support contractor for the development of the Agencies E-Authentication architecture and deployment support.' and moved to Q3FY08.</p> <p>3/10/08 -- [Init] Concur.</p> <p>3/3/08 -- 2/29/08 - Due to delays in awarding an integration services contract, DOC and GSA are requesting that OMB change this milestone and due date to the following: 'Q3 FY2008 - DOC will provide content and further support for GSA's E-Authentication Federation Integration Services (EAF-IS) Solicitation, contribute to the development of the statement of work, including use cases and evaluation factors, comment on the compiled RFQ, and participate on the EAF-IS Source Selection Team.' GSA PMO support for, and approval of, this milestone change is included in supporting documentation - 'GSA E-mail E-Authentication Milestone Change Approval.'</p>
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## Financial Management LoB

Select a Center of Excellence (COE) which will host the Agency's core financial management systems and to which the Agency may migrate its financial management services

Sign MOU with selected COE to host agency's core financial management systems

Agree to participate in the FM LOB by signing the FM LoB MOU.

Q4 2005

✓

10/4/05 -- Commerce signed this MOU 9-30-05. Please note per conversation between Tim Young and Tom Pyke on 9-30-05 that Tim Young changed the due date for this template and associated information to 10-03-05.

9/16/05 -- As of 9-15-05, Commerce is precluded from signing any E-gov MOUs pending Senate and House approval. We are awaiting Senate appropriations subcommittee approval. The House subcommittee has concurred.

8/16/05 -- The target date to sign the MOU is moved to be consistent with DoC's Q4 PMA E-Gov Scorecard

Begin migration planning

Q4 2008

✓

10/2/08 -- 9/30/08 -- Commerce has begun migration planning as agreed among DOC, OMB and the FMLOB PMO (GSA). Confirmation e-mail is attached.

9/5/08 -- 9-2-08 Commerce is on track to complete this milestone

Select Center of Excellence

Q4 2010

Complete migration planning

Q4 2010

Migrate financial management hosting (and potentially services) to the selected COE

Shut down financial management systems migrated to COE

## Department of Commerce

## Financial Management LoB

Migrate financial management systems to selected COE

Provide report to OMB identifying the financial management systems to potentially migrate to selected COE

Q2 2006

✓

3/2/06 -- Commerce prepared and submitted report with required data to Managing Partner, Mary Mitchell, who confirmed receipt 2-23-06. Sent to OMB Portfolio Manager, Tim Young, on 2-27-06.

Begin migration

Q1 2011

Complete migration

Q4 2012

## Sign MOU and participate in the LoB governance

## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓

Q2 2006

✓

9/5/06 -- On 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers. 6/2/06 -- 5/30/06 -- Commerce is precluded from signing MOU's until receiving approval by Congressional Appropriations Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements.  
3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement.  
3/13/06 -- Resolve issues with appropriators and complete required agreements and funding transfers by March 31, 2006  
3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓

Q2 2007

✓

9/13/07 -- 9/12/07 MOU received 8/8/07  
9/5/07 -- Commerce received Senate approval 7-25-07 and House on 7-31-07. MOU faxed to managing partner.  
7/12/07 -- OMB - This is considered a missed milestone.  
6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming.  
3/14/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter.  
3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress.  
Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.



**Agency****Initiative****Phase****Implementation Milestone Information****Milestone****Mjr Qtr FY Complete? Comments****Department of Commerce****Financial Management LoB**

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-21-08. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.
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**Human Resources Management LoB**

Select a Shared Service Provider to which the Agency will migrate HR services

Agree to participate in the HR LOB by signing the LoB MOU.		Q4	2005	✓	10/4/05 -- Commerce signed this MOU 9-30-05. Please note per conversation between Tim Young and Tom Pyke on 9-30-05 that Tim Young changed the due date for this template and associated information to 10-03-05. 9/16/05 -- As of 9-15-05, Commerce is precluded from signing any E-gov MOUs pending Senate and House approval. We are awaiting Senate appropriations subcommittee approval. The House subcommittee has concurred. 8/16/05 -- The target date to sign the MOU is moved to be consistent with DoC's Q4 PMA E-Gov Scorecard
Select Shared Service Provider		Q3	2007	✓	6/4/07 -- Commerce has selected the National Finance Center as its Shared Service Provider. 5/25/05 -- Expecting list of Shared Service Providers by December 2005.

## Department of Commerce

## Human Resources Management LoB

Sign MOU with selected Shared Services Provider to host agency's HR systems	Q1	2008	✓	<p>7/7/08 -- Per OMB, Commerce is not held to this milestone.</p> <p>7/7/08 -- Per OMB, Commerce is not held to this milestone.</p> <p>6/19/08 -- [OMB] The agency is not held to this milestone</p> <p>6/5/08 -- 5/30/08 -- Per Liz Mautner, HRLOB Project Manager, '...the HR LOB milestone for the Department of Commerce to "sign MOU with selected Shared Services Provider to host agency's HR systems" is not achievable or relevant for FY 2008. No agencies may migrate until OMB has delivered the report to Congress on the HR LOB required by Section 747 of the 2008 Omnibus Appropriations Act. The 4/1/2008 note in the HR LOB Workbook explaining this still applies.' (See HRLOB SSP explanation e-mail.)</p> <p>4/17/08 -- [OMB] Agency is not held accountable for this milestone in Q2FY08.</p> <p>4/1/08 -- Per the managing partner, there is no HR LOB SSP MOU for Commerce to sign at this time. OMB must conduct a study on the use of public-private competitions and direct conversion to contractor performance as part of the Human Resources Line of Business initiative as stated in the the Omnibus FY 2008 Report. Confirmation from OPM is attached.</p> <p>3/3/08 -- 2-29-08 Unchanged form last quarter . Attached is the PMO's concurrence with DOC's position that the basis of the milestone has changed and was not achievable in Q1 as a result of the introduction of private sector vendors into the competitive acquisition process.</p> <p>1/16/08 -- [OMB] Please submit plan [see 12-17-07 comment]</p> <p>1/2/08 -- 12/28/07 -- Attached is the PMO's concurrence with DOC's position that the basis of the milestone has changed and is not achievable in Q1 as a result of the introduction of private sector vendors into the competitive acquisition process.</p> <p>12/17/07 -- [OMB] 12/12/07 -- OMB - DOC is not held responsible in the current quarter. This milestone will be moved upon submission of a plan to complete</p> <p>12/4/07 -- Due to the introduction of private sector vendors into the competitive acquisition process, the basis of the milestone itself has changed and as such is not achievable in Q1. Concurrence from managing partner is attached.</p>
Migrate HR services to the selected HR Service Provider	Q2	2006	✓	3/2/06 -- Commerce prepared and submitted report with required data to Initiative PM, Norm Enger, and OMB Portfolio Manager, Tim Young, on 2-27-06.
Migrate to selected Service Provider	Q4	2009		
Shutdown ACES hiring system	Q1	2010		
Shutdown WebTA	Q1	2010		

Sign MOU and participate in the LoB governance

## Department of Commerce

## Human Resources Management LoB

General Program Management	Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2006	✓	9/5/06 -- 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers. 6/2/06 -- 5/30/06 -- Commerce is precluded from signing MOU's until receiving approval by Congressional Appropriations Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. 3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement. 3/13/06 -- Resolve issues with appropriators and complete required agreements and funding transfers by March 31, 2006 3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.
	Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2007	✓	9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner. 7/12/07 -- OMB - This is considered a missed milestone. 6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming. 3/14/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.
	Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-11-08. 7/21/08 -- [OMB] HR LoB milestones were suspended in Q3FY08. The agency should not be held to the milestone in Q3FY08 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/19/08 -- [OMB] To date - the agency has not met this milestone 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## Grants Management LoB

Sign MOU to participate in LOB Task Force	Sign MOU to participate in LOB Task Force		Q4	2005	✓	10/4/05 -- Commerce signed this MOU 9-30-05. Please note per conversation between Tim Young and Tom Pyke on 9-30-05 that Tim Young changed the due date for this template and associated information to 10-03-05. 9/16/05 -- As of 9-15-05, Commerce is precluded from signing any E-
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**Agency****Initiative****Phase****Implementation Milestone Information****Milestone****Mjr Qtr FY Complete? Comments****Department of Commerce****Grants Management LoB**

gov MOUs pending Senate and House approval. We are awaiting Senate appropriations subcommittee approval. The House subcommittee has concurred.  
 8/16/05 -- The target date to sign the MOU is moved to be consistent with DoC's Q4 PMA E-Gov Scorecard  
 7/1/05 -- 5/25/05 -- Commerce cannot sign MOU prior to Congressional approval of E-Gov reprogramming.

Agency analysis	Respond to GMLOB survey by validating prepopulated information and completing missing information.	Q4	2006	✓	9/5/06 -- Commerce sent this survey to the managing partner on 7-31-06.
Agency migration planning	Complete a Declaration of Intent to be a Consortia Lead or a member by August 25th, 2006 in accordance with the GMLOB Guidance for Second Round of Consortia Selection and Consortia Recommendation Process.	Q4	2006	✓	9/5/06 -- Commerce identified NOAA Grants Online as a candidate lead consortia provider. A completed Declaration of Intent was sent to the managing partner on 8-25-06.

## Department of Commerce

## Grants Management LoB

Execute signed Memorandum of Understanding (MOU) with Consortia Lead or submit appeal (including Fit /Gap analysis).

Q1 2008

✓

7/21/08 -- [OMB] Replace with Q4 FY 2008 milestone - 'Provide date for completion of migration of all Commerce grant operating units to the NOAA greants system.'  
 7/7/08 -- Per OMB, Commerce is not held to this milestone.  
 7/7/08 -- Per OMB, Commerce is not held to this milestone.  
 6/19/08 -- [OMB] DOC is not held accountable for this milestone in Q3FY08.  
 6/5/08 -- On hold until 6-4-08 Commerce teleconference with OMB to discuss this milestone.  
 4/17/08 -- [OMB] This is considered a missed milestone.  
 4/1/08 -- Status unchanged.  
 3/3/08 -- 2/29/08 - Commerce is evaluating the GMLOB Consortium MOU Guidance provided by Rebecca Ferguson on 2-12-08.  
 1/16/08 -- [OMB] Agency will not be held accountable for this milestone until Q2 -Revised Due Date is 1/31/08.  
 1/2/08 -- 12/28/07 -- The Commerce appeal has not yet been finalized and sent to OMB.  
 12/17/07 -- [OMB] Appeals submitted without a high-level Fit/Gap analysis will be incomplete and will not be considered.  
 12/4/07 -- Commerce will submit an appeal. The Fit Gap Analysis is being deferred to a future date. The Commerce Assistant Secretary for Administration and Chief Financial Officer will meet with OMB officials to discuss the Commerce long term strategy with respect to the Grants Management Line of Business and internal migration to NOAA's Grants Online System.  
 7/19/07 -- This milestone is moved until requirements for compliance with the FFATA are fully understood.  
 4/17/07 -- OMB - This milestone is moved until requirements for compliance with the FFATA are fully understood.  
 1/12/07 -- OMB - This milestone is moved until requirements for compliance with the FFATA are fully understood.  
 10/10/06 -- OMB -- This milestone has been moved to Q2 FY07.

## Department of Commerce

## Grants Management LoB

Milestone	Mjr	Qtr	FY	Complete?	Comments
Develop an Implementation Strategy Plan that defines the agency's plan for implementing the GMLOB objectives.	✓	Q2	2008	✓	7/21/08 -- [OMB] Replace with Q1 FY 2009 milestone - 'Work with OMB to develop Implementation Strategy Plan consistent with 1/4/08 GM LOB guidance. Include a milestone for signing an MOU with a Consortium Lead and completion of a detailed fit-gap analysis after Commerce grant operating units migrate to the NOAA grants system' 7/7/08 -- Per OMB, Commerce is not held to this milestone. 7/7/08 -- Per OMB, Commerce is not held to this milestone. 6/19/08 -- [OMB] DOC is not held accountable for this milestone in Q3FY08. Per the April 2008 meeting with OMB, the GM LOB PMO will work with DOC to develop an implementation strategy plan based on the useful life of DOC's current system, NOAA GrantsOnline. 6/5/08 -- On hold until 6-4-08 Commerce teleconference with OMB to discuss this milestone. 4/17/08 -- [OMB] This is considered a missed milestone. 4/1/08 -- Status unchanged. 3/3/08 -- 2/29/08 - Commerce is evaluating the GMLOB Consortium MOU Guidance provided by Rebecca Ferguson on 2-12-08. 7/17/07 -- OMB - This milestone is moved until requirements for compliance with the FFATA are fully understood. 4/17/07 -- OMB - This milestone is moved until requirements for compliance with the FFATA are fully understood. 1/12/07 -- OMB - This milestone is moved until requirements for compliance with the FFATA are fully understood. 10/10/06 -- OMB -- This milestone has been moved to Q3 FY07.

## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2006	✓	9/5/06 -- On 8-7-06, Congressional appropriations committee provided formal approval for E-gov interagency funding transfers. 6/2/06 -- 5/30/06 -- Commerce is precluded from signing MOU's until receiving approval by Congressional Appropriations Committees. Commerce has staged MOU's so that once Congressional approval is given, Commerce can quickly sign and execute funding agreements. 3/29/06 -- 3/28/06 -- Commerce is attempting to schedule meetings with House/Senate appropriators. Internal and external MOU's have been staged and Commerce awaits only Congressional approval to sign and implement. 3/2/06 -- On hold, pending reprogramming approval from Senate and House appropriations subcommittees.
Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2007	✓	9/5/07 -- Commerce received Senate approval 7-25-07 and House on 7-31-07. MOU faxed to managing partner. 7/12/07 -- OMB - This is considered a missed milestone. 6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming. 3/9/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.

## Department of Commerce

## Grants Management LoB

Execute all necessary inter-agency agreements (MOU, IAA, etc.) and complete funding transfers as required per agreement.

✓ Q3 2008 ✓

9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 1-28-08. Commerce CIO signed on 8-5-08.  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## Federal Health Architecture LoB

Accountability

Identify the appropriate resources to serve as FHA Leadership Council members.

Q3 2007 ✓

6/20/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter.  
6/4/07 -- Commerce is on target to complete this milestone by 6-29-07.

## ESRI SmartBUY

All ESRI software purchases utilize SmartBUY contract

Provide report to GSA SmartBUY indicating agency-wide usage of ESRI, including existing contract terms

Q4 2005 ✓

10/4/05 -- Per your request, Commerce is submitting the ESRI information regarding usage (in terms of both dollars (NOAA ESRI Purchase Information.xls) and licenses (ESRI Totals NOAA.xls)) and terms and conditions (NOAA BPA 45AANA804920.pdf) with a brief description of the terms and conditions described below. ESRI

NOAA BPA number: 45-AA-NA-804920 (Attached) Information is located at: <http://www.nites.noaa.gov/bpa/display.asp?bpaID=2>

General Terms & Conditions All items on ESRI's Federal GSA Schedule (GS-35F-5086H) can be purchased at a 4% discount except SINS 132-50 and 132-51 (training and services), which are available at the GSA price. Orders over \$500,000 will be given a 10% discount from the GSA Schedule price. Spot discounts will be made available for significant orders below \$500,000. Prices will be FOB Destination for orders in the CONUS (instead of FOB origin).

9/27/05 -- Incomplete, does not provide the number of licenses, nor contract terms

9/16/05 -- Report sent to OMB and SmartBuy 9-13-05.

Establish policy requiring all future acquisitions of ESRI to use ESRI SmartBUY vehicle (may be combined with other agency SmartBUY policy)

Q1 2006 ✓

12/1/05 -- Commerce developed this policy which was approved by the GSA SmartBuy PMO (Tom Kireilis) on 11-7-05. Confirmation of this approval and the policy sent to Jack Koller and Tim Young on 11-28-05. Policy attached.

## Novell SmartBUY

**Agency****Initiative****Phase****Implementation Milestone Information****Milestone****Mjr Qtr FY Complete? Comments****Department of Commerce****Novell SmartBUY**

All Novell software purchases utilize SmartBUY contract

Provide report to GSA SmartBUY indicating agency-wide usage of Novell, including existing contract terms

Q4 2005

✓

9/16/05 -- Report sent to OMB and SmartBuy 9-13-05.

Establish policy requiring all future acquisitions of Novell to use Novell SmartBUY vehicle (may be combined with other agency SmartBUY policy)

Q1 2006

✓

12/1/05 -- Commerce developed this policy which was approved by the GSA SmartBUY PMO (Tom Kireilis) on 11-7-05. Confirmation of this approval and the policy sent to Jack Koller and Tim Young on 11-28-05. Policy attached.

**Geospatial LoB**

Determine agency spending on geospatial investments

Complete agency report on geospatial investments using the guidelines and template developed by the Geo LoB task force

✓ Q3 2006

✓

6/9/06 -- Please submit evidence of completion by June 15, 2006. 6/2/06 -- 5/30/06 -- Commerce is on track to complete this milestone by 6/15/06.

Submit populated performance reporting template for each of the A-16 datasets, following GeoLoB guidance, by 05/25/07.

✓ Q3 2007

✓

6/4/07 -- Template sent by assigned due date. Managing Partner confirmation of accuracy and completeness is attached.

Provide updated agency report on geospatial investments using the guidelines and template developed by the Geo LoB Task Force

✓ Q3 2007

✓

6/4/07 -- Report sent by assigned due date. Managing Partner confirmation of accuracy and completeness is attached.

General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement

✓ Q2 2007

✓

9/11/07 -- Yes - Milestone is completed and evidence has been provided  
9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner.  
7/12/07 -- OMB - This is considered a missed milestone.  
6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming.  
3/9/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter.  
3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.



## Department of Commerce

## Geospatial LoB

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. DOI, the Managing Partner, wants to change the legal authority of the MOU. Commerce Office of General Counsel is considering the request. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.
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## Budget Formulation and Execution LoB

## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement.	✓	Q3	2008	✓	9/22/08 -- [OMB] NOTE: The funding transfer is not yet complete, but is in progress. 9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. We are awaiting signature from the Managing Partner. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.
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## IT Infrastructure LoB

## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q2	2007	✓	9/5/07 -- Commerce received Senate approval 7-25-07 and House approval on 7-31-07. MOU faxed to managing partner. 7/12/07 -- OMB - This is considered a missed milestone. 6/4/07 -- Awaiting Congressional approval for E-Gov reprogramming. 3/14/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 3/6/07 -- Commerce is precluded from signing this MOU without receiving reprogramming approval from the Congress. Reprogramming letters for OMB and the Congress have been prepared. The MOU is being reviewed by the Office of General Counsel.
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## Department of Commerce

## IT Infrastructure LoB

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. We are awaiting signature from the Managing Partner. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.
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## ITI LoB Alignment

Submit a Department/Agency 5 year plan to optimize the End User Systems and Support area of IT infrastructure that is aligned with the ITI LOB Exhibit 300 Business Case (FY09).	✓	Q2	2008	✓	4/1/08 -- Plan submitted to GSA 3-31-08. 3/3/08 -- 2/29/2008 - Commerce is on track to meet this milestone by March 31. 7/19/07 -- As agreed to by the AAG and a result of the 7/19/07 AAG meeting, milestone has been added.
Submit a Department/Agency 5-Year Plan that optimizes all three areas of commodity infrastructure (i.e., End User Systems and Support (EUSS), Telecommunications Systems and Support (TSS), and Mainframes and Servers Systems and Support (MSSS)), providing evidence that the agency's optimization efforts align with its plans for satisfying Government-wide requirements, such as: Trusted Internet Connections (TIC), Federal Desktop Core Configuration (FDCC), IPv6, HSPD-12, Federal Enterprise Architecture (FEA)	✓	Q4	2008	✓	7/21/08 -- [OMB] With OMB concurrence, the ITILOB ESC approved replacement of Q4 Quarterly report to OMB with submission of updated 5-Year Plans.

## Information Systems Security LoB

## Use of Shared Service Centers

Work with the Information Systems Security Line of Business initiative to use security awareness and reporting services and develop a timeline with reasonable milestones for full implementation.		Q3	2007	✓	6/13/07 -- OMB - Conditional acceptance granted pending submission of required evidence of completion prior to end of quarter. 6/4/07 -- Commerce has selected IT security awareness training and FISMA reporting tools. Awaiting approval of implementation dates. Will complete by 6-29-07.
Begin using the ISS LoB reporting SSC.	✓	Q4	2008	✓	9/5/08 -- 9-2-08 Commerce has completed this milestone. Confirmation from the Managing Partner is attached.
Begin using the ISS LoB training SSCs.	✓	Q4	2008	✓	9/5/08 -- 9-2-08 Commerce has completed this milestone. Confirmation from the Managing Partner is attached.
Provide Costs associated with receiving services for FISMA Reporting and for Security Awareness Training		Q1	2009		4/17/08 -- [OMB] Template to be created by initiative PMO and sent to group for comment/approval.

## Department of Commerce

## Information Systems Security LoB

SLAs Exists Between Provider/Recipient for  
Training and FISMA Reporting Services

Q2 2009

## IAE-Loans and Grants

General Program Management

Execute all necessary inter-agency  
agreements (MOU,IAA, etc.) and complete  
funding transfers as required per agreement

✓ Q3 2008 ✓

9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU on 8-12-08.  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval.  
6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.

## Disaster Assist Improvement Plan

Requirements and Technical Design

Design and Development

Complete all Q2 activities for your agency  
included in the DAIP Implementation Plan.

Q2 2008 ✓

6/5/08 -- 5/30/08 -- Commerce is in compliance with the milestones in the DAIP Implementation Plan, and has requested confirmation from the PMO.  
4/1/08 -- Plan submitted to DHS/FEMA and approved. See slide 13 of attached presentation.  
3/10/08 -- [Init] Agreed.  
3/3/08 -- 2/29/08 - DOC is in compliance with the milestones in the DAIP Implementation Plan. We have requested confirmation from the DAIP Managing Partner and are awaiting a response.  
1/16/08 -- [OMB] This is the year-long FY08 schedule of milestones for the new Disaster Assistance Improvement Program.

Submit Agency Program Business Rules

Q3 2008 ✓

6/5/08 -- 5/30/08 -- Based on a DAIP PMO review, it has been determined that Commerce does not have any forms of assistance or programs that fall within the DAIP definition of or provide disaster assistance to individuals. Consequently, there are no forms of assistance for which business rules are appropriate. Commerce has requested that the DAIP PMO provide written confirmation.  
4/17/08 -- [OMB] Each Agency will work with the GovBenefits.gov enhanced IAC teams to provide the agency forms of assistance business rules appropriate to each forms of assistance included in the DAIP. Due April 18

## Department of Commerce

## Disaster Assist Improvement Plan

Verify accuracy and completeness of content (benefits programs and forms of assistance) on GovBenefits.gov	Q4	2008		9/22/08 -- [OMB] Not accountable for milestone because the agency does not have any eligible DAIP FOAs 9/5/08 -- 9-2-08 Commerce has completed this milestone. Confirmation from the Managing Partner is attached. 4/17/08 -- [OMB] Each agency will provide new/updated forms of assistance content information on each of its disaster assistance forms of assistance to GovBenefits.gov. Due Sept 15
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## General Program Management

Execute all necessary inter-agency agreements (MOU,IAA, etc.) and complete funding transfers as required per agreement	✓	Q3	2008	✓	9/5/08 -- Commerce received reprogramming authority on 7-10-08 from the House and Senate Subcommittees. The Managing Partner signed the MOU 8-27-08. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 7/7/08 -- Commerce submitted the E-Gov Reprogramming package to the subappropriations committee on 6-16-08; we are awaiting approval. 6/5/08 -- Commerce submitted reprogramming package to OMB on May 2. Awaiting clearance to send package to the Senate subappropriations committee.
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## International Trade Data System

## General Program Management

Agree on business and system requirements for ACE with CBP	✓	Q3	2008	✓	7/7/08 -- Confirmation from ITDS PMO attached. 7/7/08 -- Confirmation from ITDS PMO attached. 6/5/08 -- 5/30/07 -- Commerce has completed this milestone. Agreement on business/system requirements was achieved and documented in February of 2007.
Submit business and systems requirements for ACE to CBP		Q3	2008	✓	7/7/08 -- Confirmation from ITDS PMO attached. 7/7/08 -- Confirmation from ITDS PMO attached. 6/5/08 -- 5/30/08 -- Commerce has completed this milestone. All of Commerce's ACE business and systems requirements were submitted to CBP by January of 2007.
Complete the definition of business and system requirements for agency systems	✓	Q3	2008	✓	7/7/08 -- Confirmation from ITDS PMO attached. 7/7/08 -- Confirmation from ITDS PMO attached. 6/5/08 -- 5/30/08 -- Commerce has completed this milestone. The complete definition of business and system requirements was completed in November of 2005.
Submit Completed MOU Template to CBP.		Q3	2008	✓	6/5/08 -- 5/30/08 -- Commerce has completed this milestone. The completed MOU Template was submitted to CBP in July of 2007 and Commerce is currently awaiting approval by CBP.
Submit Concept of operations to CBP		Q1	2009		
Agree on Concept of Operations with CBP	✓	Q1	2009		

**Agency****Initiative****Phase****Implementation Milestone Information****Milestone****Mjr Qtr FY Complete? Comments****Department of Commerce****International Trade Data System**

Agency rulemaking, capital planning and investment control processes integrated with agency's plan to fully utilize ITDS by 2009.

✓ Q2 2009

Sign appropriate MOU with CBP and other agencies.

✓ Q2 2009

Dates for assessment of performance measures described in plan

✓ Q3 2009

Integration into ITDS

Information collections to reduce burden on the public consolidated or modified.

✓ Q4 2009