

6.7.21  
13.1

## PEA055 Market town cycle parking

Osborn, Tim <tim.osborn@norfolk.gov.uk>

Fri 04/06/2021 08:02

 1 attachments (202 KB)

PEA055 Town List.pdf;

Dear all,





As you may be aware Norfolk County Council was successful in bidding for and receiving DfT Active Travel 2 Funding to improve cycle parking in a number of market and coastal towns within Norfolk. The total available project budget is around £100,000 to be shared between all of the 22 identified towns shown on the attached. If you are receiving this email then it means that you are either the County Councillor or the Town/Parish Council of the one of the identified towns.

At this time I am looking to identify potential locations where additional cycle parking could be installed and your help with this would be appreciated. Therefore if you could consider potential locations and reply directly to me it would be very much appreciated. I don't mind how this information is provided (location photos, marked up maps, text descriptions etc) but it would be helpful if the locations were either in the ownership of the Norfolk County Council or the town to prevent potential issues with installing street furniture on third party land.

Ideally I'd like responses by the end of June, but appreciate with holidays and meeting dates this may not be possible. If you think it may take longer to put together a list please let me know. Once I receive responses these will be collated and then I and my team will work with you on determining the priority order, drawing up construction plans and programming the works.

If you have any questions please do let me know, otherwise I look forward to your responses in due course.

Thanks  
Tim

**Tim Osborn BEng IEng MCIHT MAPM, Project Engineer**  
Highway Design, Community and Environmental Services  
Dept: 0344 800 8020  
County Hall, Martineau Lane, Norwich. NR1 2DH  
 [Norfolk County Council](#)  [Twitter](#)  [Facebook](#)  [Web](#)

 [Campaign Logo](#)

--

To see our email disclaimer click here <http://www.norfolk.gov.uk/emaildisclaimer>

13.2

6-1-21

c Local Members

Your Ref:		My Ref:	HI/12/GEN/DH/KT
Date:	June 2021	Tel No.:	0344 800 8020
		Email:	martin.wilby@norfolk.gov.uk

**From the Cabinet Member for Highways, Infrastructure & Transport**

Dear Sir/Madam

**Delivering local highway improvements in partnership with Town and Parish Councils**

I am delighted to inform you that due to the success of working in partnership with Parish/Town Councils for the last eight years the Parish Partnership Scheme Initiative will again be repeated in the financial year 2022/23. Further supporting information, including possible funding sources for your share of the bid, is available on our website (click on [this link](#)).

The County Council has again provisionally allocated £300,000 on a 50/50 basis (There is an upper limit on Norfolk County Council funding support of £25,000 per bid) to fund schemes put forward by Town and Parish Councils to deliver projects that are priorities for local communities. We are particularly keen to encourage and support first-time bids.

This letter provides more information on the process, invites you to submit bids, and explains how the County Council can support you in developing your ideas. The closing date will be the 10 December 2021. Please contact your local Highway Engineer based at the local Area Office for agreement and any advice in developing your ideas, especially around the practicalities and cost estimates.

Once all bids have been received, we will assess them and inform you of our decision in March 2022 following approval by the Norfolk County Council Cabinet.

*Continued .../*

To encourage bids from Town and Parish Councils with annual incomes (precepts plus any another income) below £2,000, we are offering the following support;

- 75% County Council contribution
- £5,000 maximum bid value
- Offer available only once to any bidder

We will also accept bids from unparished County Council Wards. Such Wards can always opt to become a formal Parish Council, but otherwise we are offering support on the basis that the Ward raises the required 50% funding. Kings Lynn Borough Council, Great Yarmouth Borough Council and Norwich City Council have kindly indicated their willingness to consider proposed schemes and potential funding for them. Further details are in the relevant committee report on our website (click on [this link](#)).

### What sort of schemes would be acceptable?

- Small lengths of formal footway
- Trods (a simplified and low-cost footway),
- Improved crossing facilities
- Improvements to Public Rights of Way.
- **Flashing signs to tackle speeding. We would encourage you to consider Speed Awareness Mobile Signs (SAM2) - which flash up the driver's actual speed rather than fixed signs (VAS) - which flash up the speed limit. The number of VAS in Norfolk has grown, and checks show that speed reduction benefits can be minimal. Whilst we will still consider bids for fixed VAS, we will need to be satisfied that they will be effective in reducing speed. We consider that SAM2 mobile signs, which are moved around on an agreed rota, are better at reducing speed; SAM2 can be jointly purchased with neighbouring Parishes and would be owned and maintained by the Parish/Town Council. Please note this type of scheme may be dependent upon NCC securing additional funding from the Norfolk Safety Camera Partnership**
- Part-time 20mph signs with flashing warning lights, outside schools. The County Council generally supports these as they do show a moderate reduction in average speeds during peak times.
- "Keep Clear" carriageway markings outside schools. Applications will be considered for new school keep clear carriageway markings (which must be supported by the local school) however, these will not be enforceable without a Traffic Regulation Order which is outside the scope of the Parish Partnership Scheme. If you wish to enforce the Order, it would have to be wholly funded by the Parish or the Local Member.

New Bus Shelter or Shelter Lighting. A copy of Norfolk County Councils guidance for new bus shelters is available on our web site (click on [this link](#)). **Any new shelter would be owned and maintained by the Parish/Town Council.**

Schemes can be within or immediately adjacent to the highway. If they are off highway the future responsibility for the maintenance will fall to the Parish or Town Council.

Schemes should be self-contained and not require other schemes or works to make them effective.

Schemes that support the Local Transport Plan (LTP) objectives will have a higher priority for funding. The LTP can be found on our website (click on [this link](#)).

With the County Council's agreement Parishes can employ private contractors to deliver schemes. However, any works on the highway would be subject to an agreed programme, inspection on completion, and the contractor having £10m public liability insurance.

### **Schemes which will not be considered**

- Bids for minor traffic management changes which require a Traffic Regulation Order for example;-
  - Speed Limits
  - Waiting restrictions
  - Weight restrictions
- Bids for installation of low-energy LED lighting in streetlights to help cut energy bills and maintenance.
- Mirrors in the highway
- Protection of private land from travellers

### **Information you must include in your bid**

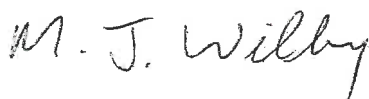
- The objective of the scheme
- Details of the scheme, its cost and your contribution.
- A plan/map of the extents of the scheme
- Who, and how many people will benefit.
- Local support, particularly from your local Member, frontagers and land owners.
- For 'off highway' schemes, your proposals for future maintenance.

Please find a simple bid application form attached to this letter. When assessing your bid, we will consider the points above, but also:

- The potential for casualty reduction.
- Any ongoing maintenance costs for the County Council.

Your bids should be emailed to [ppschemes@norfolk.gov.uk](mailto:ppschemes@norfolk.gov.uk) (or posted for the attention of the County Programme Engineer, Linda McDermott, at the above address). If you need further information on the bid process please contact Linda, by email or by phoning 01603 228905. For advice on the scheme practicalities and/or likely costs, please contact your local Highway Engineer.

Yours sincerely



Martin Wilby  
Cabinet Member for Highways, Infrastructure & Transport

**Parish Partnership bid application form**

<b>Fund applied for:</b>	Parish Partnership Fund		
<b>Applicant details:</b>			
<b>Submitted by/contact:</b>			
<b>Phone Number:</b>			
<b>Email:</b>			
<b>Sum applied for:</b>			
<b>Total project cost:</b>			
<b>Project title:</b>			
<b>Project detail:</b> (please include a plan/map of the extents of the scheme):			
<b>plan/map attached:</b>	Yes / No		
<b>Any other funding:</b>			
<b>Parish Income:</b>	<b>Precept</b>	<b>Other Income</b>	<b>Total Yearly Income</b>
<b>Reason for works:</b>			
<b>Any relevant supporting documents (e.g. supportive correspondence) :</b>			
<b>Discussed with:</b>			

13.3 6.7.21

## Queen's Platinum Jubilee Beacons : The Guide To Taking Part

Norfolk ALC Wellbeing <wellbeing@NorfolkALC.gov.uk>

Sun 13/06/2021 14:40

📎 1 attachments (11 MB)

The Queen's Platinum Jubilee Beacons Guide.pdf;

Good afternoon

Please find attached, as promised in my promised in my earlier email, the "Guide to Taking Part" in the Platinum Jubilee Beacons event on 2<sup>nd</sup> June next year.

With kind regards

*John W Pennell FRSA*

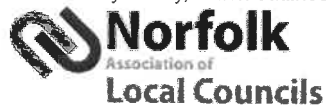
Director & Chairman of the Well-Being Initiative

Norfolk Association of Local Councils Limited (Trading as Norfolk ALC)

County Hall, Martineau Lane, Norwich, NR1 2UF

[www.norfolkalc.gov.uk](http://www.norfolkalc.gov.uk)

Our Privacy Policy, which outlines personal information we collect, why we collect it, and how we use it, can be viewed [here](#).



Please  
See  
Separate  
document-

13.4

6.7.21

CSafer Norfolk Plan 2021-24

Norfolk ALC Wellbeing <wellbeing@NorfolkALC.gov.uk>

Thu 01/07/2021 13:22

To: hinghamtc@hotmail.com <hinghamtc@hotmail.com>



## Safer Norfolk Plan 2021-24 CORRECTION TO EMAIL ADDRESS

Mrs Alison Doe  
Hingham Town Council [South Norfolk]

Good afternoon Alison

I am truly sorry about this but my earlier email on this urging at least one person from your parish to attend gave slightly the wrong address to apply for 'tickets'

It should be:

**Fay.CRANGLE@norfolk.police.uk**

Somehow an extra .co crept into the address 😞

The notice now reads :

**Safer Norfolk Plan 2021-24**  
***"Building resilient, safe and supportive communities in Norfolk"***

**Wednesday 7<sup>th</sup> July 2021 at 3.30 p.m.**

**Q&A session for Parish Councils on the  
Draft Safer Norfolk Plan**

**with Amanda Murr  
from the Police and Crime Commissioner's Office.**

**The event will be via Teams.**

**To book a place, email fay.crangle@norfolk.police.uk  
with the subject(title) of SAFER NORFOLK PLAN.**

If someone from your parish doesn't come and/or fill out your feedback [here](#), your voice, your opinions and the needs of your parish will go unheard.

If there are further problems – don't hesitate to contact me – I will send a correction to parish council chairmen shortly as well – that is if I have their email address of course

With kind regards

*John W Pennell FRSA*

Director & Chairman of the Well-Being Initiative

---

**Norfolk Association of Local Councils Limited (Trading as Norfolk ALC)**

Registered under the Co-operative and Mutual Benefit Societies Act 2014 as a Co-operative Society

Registration Number 4724

Registered Office: County Hall, Martineau Lane, Norwich, NR1 2US

Our Privacy Policy, which outlines personal information we collect, why we collect it, and how we use it, can be viewed [here](#).



13 S 6.1.21



Dear Customer

**Hingham Post Office®**  
**Chalfont Tea Rooms, 14 Market Place, Hingham, Norwich, NR9 4AF**

As you may be aware the above Post Office closed last year for reasons beyond our control.

Since then we have been exploring our options for restoring a Post Office service to our customers in the area a member of the field team has also personally visited the area.

Unfortunately, we have therefore been unable to identify a suitable solution and I'm writing to you and other local representatives to advise you that as there have been no suitable opportunities to re-establish a service, this branch will remain closed.

We would of course consider any appropriate options if there are any significant changes in the area in the future. However due to the length of time the branch has been closed, we would need to satisfy ourselves that any new opportunity would be sustainable for both Post Office Ltd and the operator. If you have any suggestions, please contact the National Consultation Team as detailed overleaf.

If you are a local representative, it would be helpful if you could share this information with any local groups or organisations that you know within the community or in your organisation.

We're carrying out this notification in line with our Principles of Community Engagement. A copy is available at the end of this letter.

We regret that we have been unable to restore a service locally and have provided details at the end of this letter of possible alternative branches in the area, which we hope our customers will continue to use. The latest available branch information can be found on our website [www.postoffice.co.uk/branch-finder](http://www.postoffice.co.uk/branch-finder)

Yours faithfully

*Wendy Hamilton*

Wendy Hamilton  
**Network Provision Lead**

How to contact us:

comments@postoffice.co.uk  
FREEPOST Your Comments  
postofficeviews.co.uk

**Alternative access to Post Office services:**

- Great Ellingham Post Office, Long Street, Great Ellingham, Attleborough, NR17 1LL
- Rockland All Saints Post Office, 52 – 54 The Street, Rockland All Saints, Attleborough, NR17 1TP

**To get this information in a different format, for example, in larger print, audio or braille call 03452 66 01 15 or Textphone 03457 22 33 55.**

## **Principles of Community Engagement on changes to the Post Office network**

We are committed to engaging and supporting our customers and their representatives as we make changes to the Post Office network. The following Principles will be adopted when communicating about changes to your local Post Office branch.

We will **Notify** - where we are informing customers of changes around:

- Opening hours
- Temporary closure<sup>1</sup>/ temporary service interruption
- Re-opening of a temporarily closed branch in the same site
- Opening a new branch unrelated to a previous closure
- Location used by a Mobile Post Office within a community

We will display a poster in branch (or nearby if appropriate) to notify customers of the above changes, providing four weeks' notice. Where four weeks' notice is not possible, we will provide notice as soon as we are able to. For temporary closures we will include details of the nearest alternative Post Offices and our customer helpline/textphone.

We will **Engage** - where we are seeking feedback on a decision that has been made on:

- Re-opening of a temporarily closed branch in a new location (where the branch has been closed for more than three months)
- Franchising of a Directly Managed branch in its existing site

While the decision to proceed will have already been made, we will welcome suggestions about specific aspects of the change such as access arrangements and the internal layout. We will provide four weeks' notice or, where extenuating circumstances prevent this, we will provide as much notice as possible.

During this period we will display a poster in branch and provide information online. We will contact locally elected representatives<sup>2</sup>, the Consumer Advocacy Bodies and selected charities<sup>3</sup>, providing clear information on any changes to services or access arrangements at the branch. We will ask locally elected representatives to share information with other key community outlets (such as notice boards, local charities, magazines, GP surgeries etc.). We will publish the outcome of the engagement online and in branch, providing a summary of key issues raised with a clear response to each and any changes made to our original plans.

We will **Consult** - where we are seeking feedback on proposals prior to a decision being made on the:

- Permanent closure of a Post Office branch<sup>4</sup>
- Permanent relocation of a Post Office branch (including the franchising of a Directly Managed branch to a new site)

We will carry out a six-week<sup>5</sup> local public consultation, informing customers, locally elected representatives, Consumer Advocacy Bodies and selected charities of the proposal. This information will also be made available online and for a Directly Managed branch a press release will be issued to local media. We will ask locally elected representatives to share information with other key community outlets (such as notice boards, local charities, magazines, GP surgeries etc.).

The consultation will ask specific questions on areas where we would like feedback on access to Post Office services and will confirm when the change will happen if the decision is made to proceed. We will provide clear information on any changes to services as well as access to and into the new branch.

We welcome all feedback with the following factors being taken into account in making our decision, which we expect to make within four weeks of the close of consultation:

- Customer access to, into and inside the new or alternative branch/branches with particular regard to vulnerable consumers
- Any local community issues which could be affected by or affect the proposal

At the end of the consultation process we will write to locally elected representatives, Consumer Advocacy Bodies and respondents to the consultation (where practical) to confirm our decision and provide a summary of key issues raised with a clear response to each. This information will be made available online and in branch (where possible).

***These Principles have been agreed with Citizens Advice, Citizens Advice Scotland and the General Consumer Council for Northern Ireland; the independent statutory consumer watchdogs.***

*What to do if you feel these Principles haven't been followed:*

Please get in touch so we can investigate your complaint. We'll explain in our reply whether we believe we have followed our Principles of Community Engagement and will provide you with the contact details for the relevant consumer watchdog (Citizens Advice, Citizens Advice Scotland or the Consumer Council for Northern Ireland) if you're not satisfied with our response. The watchdog will independently assess whether we have followed the Principles of Community Engagement process (rather than the decision itself) and recommend any actions with respect to the complaint.

**postofficeviews.co.uk**  
**comments@postoffice.co.uk**  
**FREEPOST Your Comments**  
**Call: 03452 66 01 15**  
**Textphone: 03457 22 33 55**

<sup>1</sup>We will provide an update to locally elected representatives if the status of the temporarily closed branch has not changed after 12 months.

<sup>2</sup> Locally elected representatives include but are not restricted to the Member of Parliament, Scottish Parliament, Welsh Parliament, or Northern Ireland Assembly, Local Authority Chief Executive, Ward Councillors, Parish or Community Council.

<sup>3</sup> Selected charities are local Citizens Advice, Age UK, Northern Ireland's Disability Action and Northern Ireland's Rural Community Network. All parties referred to in 2 and 3 above are encouraged to share all information with local groups and organisations who they believe have an active interest in changes to their local Post Office.

<sup>4</sup> There may be a small number of cases where due to circumstances outside our control we have no option other than to permanently close a branch in a particular location. In these cases the consultation will seek feedback on alternative Post Office service provision in the area.

<sup>5</sup> If the consultation includes more than four weeks in July in Scotland and Northern Ireland or more than four weeks in August in England and Wales we will extend the period by one calendar week. We will not start any local public consultation during the two-week period which includes the Christmas and New Year bank holidays.

13-6.

6.7.21

Dear Alison,

I am writing to the Town Council on behalf of the Luncheon Club to ask for help regarding the cooker in the Lincoln Hall.

Of course, any changes to the Hall kitchen are the responsibility of the Hall Committee, but we would like the Council's support for the purchase and installation of a new cooker.

The present one is some years old and is no longer fit for cooking the thirty meals which, in normal circumstances the Club offers fortnightly to our senior citizens. The Club is prepared to seek funding for this new appliance so that the burden would not fall on the Hall committee.

To this end we have been in touch with Yvonne Bendle, our District Councillor (amongst others) and she is willing to help us. However, she is only willing to contribute if we install a gas cooker, so that the Hall can be used as a Community Relief Centre in time of emergency, when electricity is not available. This used to be the case, but we have been given to understand that this arrangement is no longer considered to be necessary, although perhaps this decision might be reconsidered.

The Luncheon Club Committee is preparing a full report setting out the costs etc., which will be available shortly, but at present we request the Council's backing for our efforts and favourable consideration for a grant in due course.

Yours sincerely,

Jane Mackie, Secretary, Luncheon Club

13-7

6.7.21.

## Norfolk ALC Bulletin - 1 July 2021

Russell Reeve <countyofficer@norfolcalc.gov.uk>

Thu 01/07/2021 08:00

To: hinghamtc@hotmail.com <hinghamtc@hotmail.com>

[View this email in your browser](#)



### **E-learning Courses**

In partnership with our neighbouring county association colleagues, we are now offering our members access to a broad range of general topics as e-learning courses. They enable officers and local councillors to gain a good understanding on a range of topics such as data protection and health and safety. Once you have booked your place you will be registered onto our e-learning portal and provided with a login and password. This will enable you to access the programme you have enrolled onto, which you can complete over the next 12 months.

Just a few of the courses available include:

- Introduction to town and parish councils
- Introduction to planning for town and parish councils
- Managing and reducing stress
- Data Protection essentials
- Health and Safety essentials

Go to the [E-learning page](#) for more courses and booking information.

### **Some of our training courses for July**

**New Councillors** - Just a couple of places left on our July Being an Effective Councillor course running on 6 & 8 July, 10am to 12.30pm each morning. [Book now.](#)

**Chairperson Training Courses** - Working in partnership with our colleagues at Suffolk ALC, we are delighted to bring you this new series of modularized training, providing lots of flexibility for new and more experienced Chair or Vice Chair who wish to brush up on some aspects of their role. Each module will be delivered via Zoom to groups of no more than twelve delegates. There are four modules, each can be booked separately. They cover chairing a meeting, professional conduct, communication, and community engagement.

[Book your place](#) on one or all of these modules, running on 5, 12, 19 and 26 July (Mondays) at 7pm to 8.30pm.

### **Tree Survey and Inspection**

We have a Lantra accredited Basic Tree Survey and Inspection Course on 15 July in Hardingham, delivered by EasTec UK LTD. [Bookings are now open.](#)

Identifying hazardous trees is a vital part of asset management for local councils. This training is designed to help you recognise and then report issues to an appropriate expert. It's a one-day course to give you the knowledge to be able to identify potential hazards.

Course sessions include: Health and safety, risk assessment, legal framework, collecting the information, the limits and scope of the surveys, hazardous trees

This course is mostly classroom-based, but you'll be expected to be able to look at a range of trees outside.

### **GDPR and FOI**

Two important subjects relating to data and information. Do you know your responsibilities as a councillor? Is your Council operating in accordance with current legislation and best practice?

Book your place on these essential courses, FOI – 10am on 27 July and GDPR – 7pm on 28 July.

### **Thinking about CiLCA?**

Book your [free place](#) on our Intro to CiLCA session where you can find out more about what's involved. Wednesday, 7 July, 10am.



Further courses have been added for July and September, so keep an eye on [our training site](#).

### **NCC Funding Boost for Voluntary Sector**

Norfolk's voluntary, community and social enterprise organisations are set to benefit from a funding boost under proposals being considered by the county council. Margaret Dewsbury, cabinet member for communities and partnerships at Norfolk County Council says: "The pandemic has clearly shown that Norfolk's voluntary groups are the life-blood of our communities. Thousands of people stepped up to help their neighbours by delivering food packages, talking to those who are lonely and supporting the vaccine roll-out. We know this is a challenging time for the voluntary sector. The pandemic has prevented some services from running and hampered fundraising efforts for many others. We want to recognise the vital role that voluntary groups play. These proposals reinforce our commitment to support the sector and invests in projects that benefit our residents."

The Social Infrastructure Fund will award up to £1million of capital to community groups for new initiatives or improvements to existing facilities. If agreed, the applications for the Social Infrastructure Fund will open on Monday 12 July 2021.

### **NCC Parish Partnership Scheme**

All Councils should have just received the letter giving details of NCC's "Parish Partnerships" scheme for local highway improvements, which the County Council will be repeating in 2022/23. All bids to be submitted by 10 December 2021.

### **Search for the Best New Architecture in Norfolk**

The Norfolk Association of Architects, The Norwich Society and Civic Voice, the national charity for the civic movement, have launched the search for the best new architecture in the county as part of their 2021 Norwich & Norfolk Design and Craftsmanship Awards. The awards will go to projects that are well designed, meet the needs of their users and also contribute to the public enjoyment of places.

The Community category, which is free to enter, promotes projects or buildings by community groups. This was won by the Lyng Community Hall last time, not just for its stylish and useable design, but also for its fund-raising and community involvement. Kett's Heights was also

commended as a green public space that was rejuvenated by a volunteer group. The winner of the Community category will automatically be submitted for the national Civic Voice Design Awards.

Entries can be submitted on-line until Friday 16. July. To be eligible, projects must have been completed between July 2019 and end of May 2021. Details are at [www.designandcraftsmanshipawards.org.uk](http://www.designandcraftsmanshipawards.org.uk)

## UPCOMING WEBINARS

We are offering a number of free to attend sessions for our member councils:

Wednesday 7 July 2021 at 3.30pm. **Q&A session for Parish Councils on the draft Safer Norfolk Plan with Amanda Murr from the Police and Crime Commissioner's Office.** The event will be via Teams. To book a place, email [fay.crangle@norfolk.police.co.uk](mailto:fay.crangle@norfolk.police.co.uk) with the subject(title) of SAFER NORFOLK PLAN. You can download a copy of the 24-page plan here : [Draft-Safer-Norfolk-Plan-2021](#)

Wednesday 14 July 2021 at 7pm **Composting** Webinar : an introduction of how to make good compost which removes so much from your carbon footprint. Run by the superb waste team in the County Council. Do tell other organisations about this as well. It helps towards our **Cut a tonne in '21'** campaign. To book places, email [wellbeing@norfolkalc.gov.uk](mailto:wellbeing@norfolkalc.gov.uk) with the subject(title) of COMPOST

Thursday 15 July 2021 at 7pm. **Right Tree, Right Place** Hear about how parishes and other community groups can get involved with the County Council's plans to plant 1 million trees in the next five years, the Queen's Green Canopy plans to encourage the planting of another 1 million trees to mark the Queen's Platinum Jubilee and linking with other Norfolk initiatives. There will be some discussion on sources of funds. To book your place, email [wellbeing@norfolkalc.gov.uk](mailto:wellbeing@norfolkalc.gov.uk) with the subject(title) of RIGHT TREE

Thursday 22 July 2021 at 7pm. **Chances: A Norfolk Employment Project** a chance to hear about, and become involved with, helping people into employment – much needed as we leave lockdown. To book your place email [wellbeing@norfolkalc.gov.uk](mailto:wellbeing@norfolkalc.gov.uk) with the subject(title) of CHANCES.

### Keeping in Touch \_ Chairpersons

You can sign up to our lively chairperson networking sessions. We have scheduled them fortnightly at our [booking website](#). Our next one - **5pm Wednesday 7 July**.

### Keeping in Touch - Clerks

Our next Wednesday **clerks Café Cluster event at 2pm is on Wednesday 7 July**. Please [book your place](#).

The logo for the Norfolk Association of Local Councils (NALC) is displayed in a large, bold, lowercase sans-serif font. The letters are dark grey or black, with a slight shadow effect behind them, giving it a three-dimensional appearance. The 'n' and 'a' are particularly prominent.

### Remote Meetings

NALC has again urged the government to make remote meetings a permanent option for local (parish and town) councils — [read their full case](#).



### **Future Communities 2021**

National ALC have launched a one-day online conference, Future Communities 2021, which will take place on 2 December 2021. The event will focus on why local (parish and town) councils are pivotal to building back stronger and better and shaping thriving, resilient future communities. Speakers will include high-profile experts and leading figures from local and central government and national organisations.

### **The Queen's Platinum Jubilee in 2022**

Buckingham Palace have unveiled plans to mark the Platinum Jubilee of Her Majesty Queen Elizabeth II. The anniversary of The Queen's record-breaking 70-year reign is officially in February 2022. A four-day bank holiday weekend will run from Thursday 2 June to Sunday 5 June 2022 and national events will include Trooping the Colour, a service of thanksgiving and a live concert. During this weekend, Platinum Jubilee beacons will be lit across the UK and communities will take part in the Big Jubilee Lunch with street parties being held throughout the country. The late May bank holiday will be moved to Thursday 2 June 2022 and an additional Jubilee bank holiday will be granted on Friday 3 June 2022. All employees on the Green Book terms and conditions will be entitled to a holiday with a normal day's pay on the additional Bank holiday.

### **Sharing of Newsletters**

Clerks, to save you time in forwarding our newsletters, it is possible to arrange for them to be sent directly using this [link](#).

### **Previous Newsletters**

You can re-visit our earlier newsletters and wellbeing bulletins at Latest Norfolk ALC e-Bulletin

[To book a training course click here](#)

[To view current Vacancies click here](#)

  
RECOGNISED TRAINER



  
For Local Council Professionals

Click [here](#) to access news from Breckland Council

Click [here](#) to access news from Borough Council of King's Lynn & West Norfolk

Click [here](#) to access news from Broadland District Council

Click [here](#) to access news from Great Yarmouth Borough Council

Click [here](#) to access news from Norfolk County Council

Click [here](#) to access news from North Norfolk District Council

Click [here](#) to access news from South Norfolk Council

## What is the law if you have an e-scooter

You can buy one but you can't ride it on a UK public road, cycle lane or pavement. The only place an e-scooter can be used is on private land.

## Why is this?

E-scooters are classified as Powered Transporters, so they are treated as motor vehicles and subject to the same legal requirements such as:

- MOT
- Licensing
- Tax
- Insurance

As e-scooters do not have number plates, signalling ability and don't always have visible rear lights, they can't be used legally on the roads.

## What happens if you are stopped?

We understand the public's support for environmentally friendly modes of transport. We want to work with the public to make sure the roads are safe for everyone.

The UK Government is currently taking part in 'Future Transport Zones' trials for e-scooter hire, with a view to making them legal to use on the roads.

Check with your local council to see if they have signed up to the controlled trial. In Norfolk, Norwich City Council and Great Yarmouth Borough Council are currently taking part.

## What is a section 59?

Section 59 of the Police Reform Act allows police to give road users a warning if they are reported to have used their vehicle in a manner which causes alarm, distress or annoyance. Norfolk Police also have the powers to seize vehicles. Please make sure you keep your e-scooter on private land so this doesn't happen to you.

Report a crime to us at [norfolk.police.uk](http://norfolk.police.uk) or call 101. In an emergency call 999.



## E-Scooter Advice

Hudson, Andrew <Andrew.Hudson@norfolk.police.uk>

Wed 30/06/2021 15:09

1 attachments (139 KB)

E-Scooter.jpg;

Good Afternoon,

The issue of E-Scooters being used on our roads and pavements has become a real issue recently and is a concern of local communities within South Norfolk.

Please find some advice below and a poster attached which you are free to share and distribute.

I hope it is of use.

Kind regards.

Andy

### **What is an e-scooter?**

*Under the Road Traffic Act, electric scooters or e-scooters come under the category of "powered transporters". This also covers a range of other personal transport devices which are powered by a motor.*

*"Powered transporters" fall within the legal definition of a motor vehicle under the Road Traffic Act 1988. Therefore, the rules that apply to motor vehicles, also apply to e-scooters.*

*As a motor vehicle, they must comply with various pieces of Road Traffic Legislation, including but not limited to:*

- *driving with a licence*
- *driving/riding with insurance*
- *driving/riding other than on a road*
- *need to be taxed*

*Trials of rental e-scooters as an environmentally-friendly means of travel are also taking place in the UK, including trial zones within Norwich and Great Yarmouth.*

*Any person who uses a rental e-scooter on a public road or other public space, must comply with it being a motor vehicle.*

### **What types of e-scooter are there in Norfolk?**

*There are currently three types of e-scooter in Norfolk:*

- *Beryl rental - Norwich*
- *Ginger rental – Great Yarmouth*
- *Privately owned (available at retail stores)*

### **What is the difference between privately-owned e-scooters and rental e-scooters?**

- *Privately owned e-scooters are only legal to use on private land. You cannot get insurance to ride these in public spaces. This means they CANNOT be ridden on roads, pavements or any public space.*
- *E-scooter operators Beryl and Ginger are permitted by a Government trial to hire out their e-scooters in specific cities or towns across the UK. In Norfolk these trials are currently ongoing in zones of Norwich and Great Yarmouth. These e-scooters are clearly marked and if rented can ONLY be used on the road and cycle paths.*
- *Only the authorised 'Beryl' or 'Ginger' branded scooters are part of the trials and can legally be used.*

### **If I am using a rental e-scooter as part of these trials, where can I ride this?**

- *Norwich City Council are currently running the Beryl rental scheme. These e-scooters should only be used in Norwich and either on the road or cycle paths within the trial zone. Find out more [here](#).*
- *Great Yarmouth Borough Council are currently running the Ginger rental scheme. These e-scooters should only be used in Great Yarmouth and on the road or cycle paths within the trial zone. Find out more: [via the Great Yarmouth Borough Council](#).*

**What will happen if me or my child are seen riding a privately-owned e-scooter on the road/footpath?**

*If you are caught riding an e-scooter in a public place, you could have your e-scooter seized. Costs to recover an e-scooter are £150 plus £10 a day storage fee. You could also face up to six penalty points on your licence and a fine of £300.*

**What could happen if I break the law on a trial scooter?**

*Police have powers stop users for careless or dangerous driving, as well as drug-driving and drink-driving. You risk prosecution, a fine and/or penalty points on your licence.*

---

**PC460 HUDSON**

South Norfolk Engagement Officer

OCC Building 7, Gateway 11, OCC

Wymondham, NR18 0WW

Tel: 101 Ext 2951

**THE SPIRIT OF POLICING**

supportive | professional | integrity | respect | impartial | transparent

[[redir.aspx?C=41eaa39f427b4c57945cd3954cb7933d&URL=http%3a%2f%2fwww.norfolk.police.uk](http://www.norfolk.police.uk)]www.norfolk.police.uk

This e-mail carries a disclaimer

Go here to view [Norfolk Constabulary Disclaimer](#)

6.7.21  
13.9

# COMMUNITY UPDATE

WYMONDHAM SAFER NEIGHBOURHOOD TEAM

On Tuesday 29th June 2021 the local Safer Neighbourhood Team held a virtual public meeting for Wymondham and the surrounding Parishes via Microsoft Teams.

The setting of local priorities for the Parishes was discussed and they were agreed as the following:

Speeding/ Road Safety

Drugs

Anti-Social Behaviour

Local Police will be concentrating on these areas and if you have any information or concerns then please contact the local Policing team on the following email address.

[SNTWymondham@norfolk.police.uk](mailto:SNTWymondham@norfolk.police.uk)



Engagement surgery for the public to attend.



Call us on 101 or 999 in an emergency.



Talk to your Beat Manager and Engagement Officer



[SNTWymondham@norfolk.police.uk](mailto:SNTWymondham@norfolk.police.uk)



[/SouthNorfolkPolice](https://www.facebook.com/SouthNorfolkPolice)



[@SouthNorfPolice](https://twitter.com/SouthNorfPolice)



**NORFOLK**  
CONSTABULARY

*Our Priority is You*

6.7.21  
13.10

## South Norfolk Community Awards

Jessica Ransome <JRansome@S-NORFOLK.GOV.UK>

Wed 30/06/2021 09:38

To: Jessica Ransome <JRansome@S-NORFOLK.GOV.UK>

Cc: Laura Woollacott <LWoollacott@S-NORFOLK.GOV.UK>

📎 1 attachments (58 KB)

CA\_Connect-Banner.jpg;

Good morning

I hope you're well? South Norfolk Community Awards 2021 is launching on Friday 2 July. We'd love it if you could help us promote the awards by including the copy below in your next Parish Magazine. These awards are a great way to show our appreciation to all the amazing volunteers in our communities. I have also attached a graphic to use alongside this, if space allows.

### South Norfolk Community Awards 2021

Say thank you to local volunteers in the community and volunteer them for a South Norfolk Community Award today.

Winners will receive £250 to donate to a charity or community group of their choice.

View the categories and nominate easily online at [southnorfolkandbroadland.gov.uk/CommunityAwards](http://southnorfolkandbroadland.gov.uk/CommunityAwards) or call 01508 533816.

Sponsored by Clarion Housing.

Many thanks for your help and support.

Jessica

**Jessica Ransome**

**Senior Marketing Officer**

t 01508 533654 e [jransome@s-norfolk.gov.uk](mailto:jransome@s-norfolk.gov.uk)



This email and any attachments are intended for the addressee only and may be confidential. If they come to you in error you must take no action based on them, nor must you copy or show them to anyone. Please advise the sender by replying to this email immediately and then delete the original from your computer. Unless this email relates to Broadland District Council or South Norfolk Council business it will be regarded by the council as personal and will not be authorised by or sent on behalf of the councils. The sender will have sole responsibility for any legal actions or disputes that may arise. We have taken steps to ensure that this email and any attachments are free from known viruses but in keeping with good computing practice, you should ensure they are virus free. Emails sent from and received by members and employees of Broadland District Council and South Norfolk Council may be monitored.

13-11

6-7-21

## Temporary closure of Hingham Road in the Parish of Great Ellingham - roundabout construction works (STRO4847)

TRO <tro@norfolk.gov.uk>

Thu 01/07/2021 08:54

To: TRO <tro@norfolk.gov.uk>

📎 3 attachments (1 MB)

Great Ellingham STRO4847 HM.doc; Great Ellingham STRO4847 Order.doc; Great Ellingham STRO4847 PT.doc;

### **IN LIGHT OF THE ONGOING RESTRICTIONS TO MOVEMENT, ALL WORKS MAY BE SUBJECT TO CHANGE AT SHORT NOTICE**

Dear all

Please find attached the following documents in relation to a temporary road closure or traffic restriction in your area.

1. The Order -

This allows the Traffic Authority (Norfolk County Council) to temporarily restrict or prohibit the use of a road and/or footpath.

2. The 'Propose To' Notice (PT) -

This is the public Notice we must advertise at least seven days before making an Order.

3. The 'Has Made' Notice (HM) -

This is the public Notice we must advertise within 14 days of making an Order.

The proposed Order comes into effect on the date shown. The date on the notices is when they will appear in the Eastern Daily Press. If we have to change any dates, we will let you know. If you have any questions about the Order and notices, please contact Alison Wilton on (01603) 222591.

If any dates have to be changed we will let you know as soon as possible bearing in mind government advice is constantly under review.

**If you have any questions about the work, please contact the Area Highways Office on the number given on the notices.**

Regards

Sophie

Sophie Lowe

Legal Officer (Traffic Orders)

nplaw

Tel: (01603) 307737

Email: [sophie.lowe@norfolk.gov.uk](mailto:sophie.lowe@norfolk.gov.uk)

DX 135926 Norwich 13

\*During this period of restricted movement we will have very little presence in the office. This will mean that we will not be able to process documents received by post, fax, DX or courier within the usual timescales. We therefore ask you to communicate with us electronically. We will do the same. This will reduce the need to leave our homes, will help minimise cross-contamination from handling mail and help to stop the spread of the COVID-19 virus.\*

I am working flexibly - so whilst it suits me to email now, I do not expect a response or action outside of your own working hours

NORFOLK COUNTY COUNCIL proposes to make a Temporary Traffic Order affecting the C136 Hingham Road from its junction with B1077 Attleborough Road to its junction with U33143 Bow Street in the PARISH OF GREAT ELLINGHAM because of roundabout construction works.

The road will be temporarily closed (except for access) from 19<sup>th</sup> July to 3<sup>rd</sup> September 2021 for the duration of the works expected to be about 47 days within the period.

Alternative route is via: C136 Hingham Road/Attleborough Road, B1108 Church Street/Watton Road/Norwich Road, B1077 Caston Road, Carbrooke Road/Caston Road/Brayes Lane/Attleborough Road/Watton Road/Attleborough and vice versa (Carbrooke, Scoulton, Caston, Stow Bedon, Rocklands, Hingham, Great Ellingham).

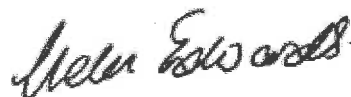
(If necessary the restriction could run for a maximum period of 18 months from the date of the Order).

Penalty: £1000 maximum fine on conviction and/or endorsement for contravention.

In the event of the start date being delayed the new start date will be displayed on site in advance.

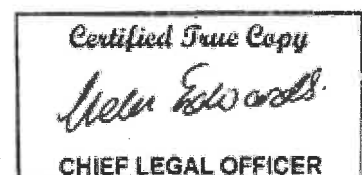
The person dealing with enquiries at Norfolk County Council is Harvey Woodyatt (Community and Environmental Services) Telephone 0344 800 8020.

Dated this 2<sup>nd</sup> day of July 2021

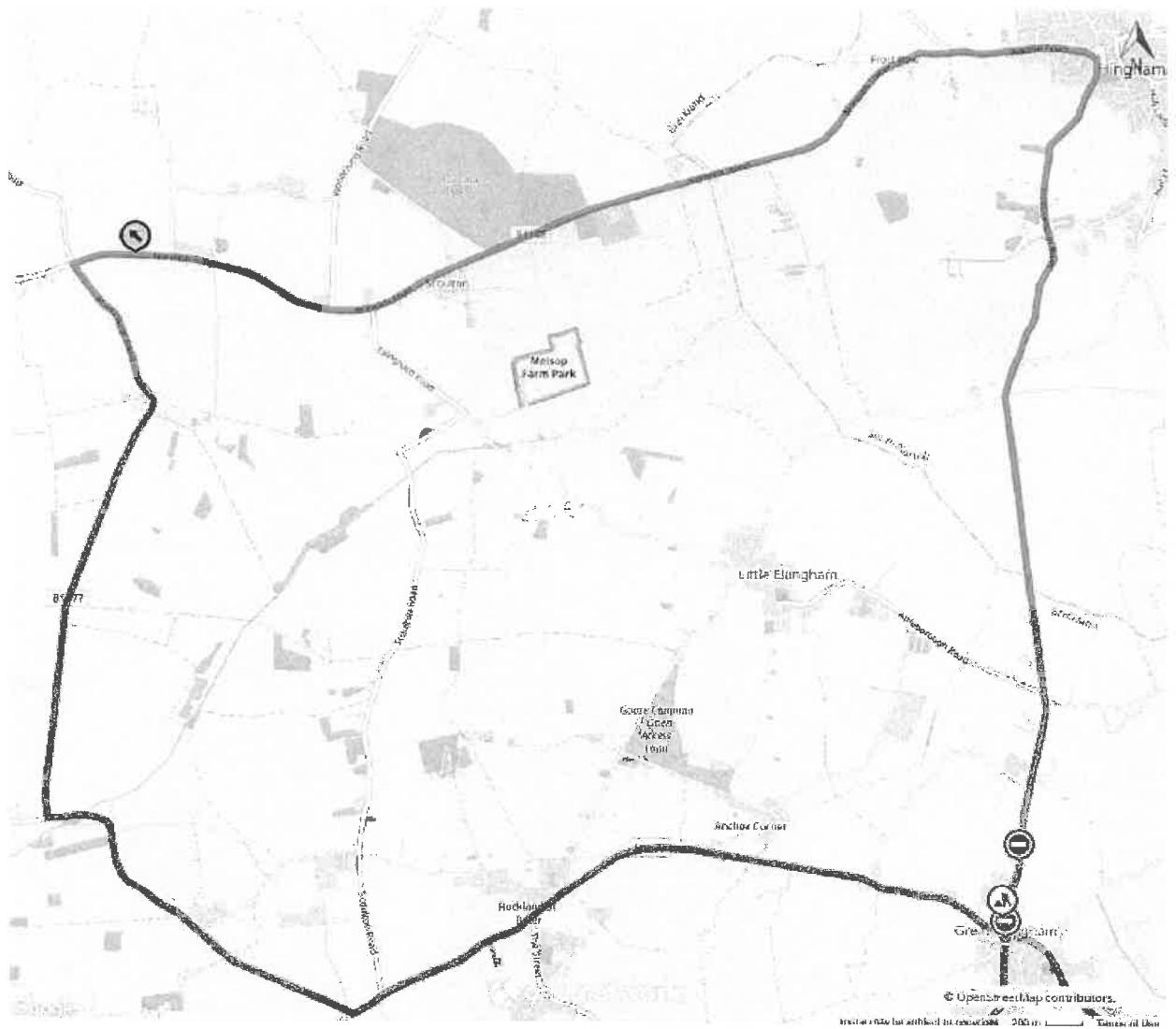


Helen Edwards  
Chief Legal Officer

County Hall  
Martineau Lane  
Norwich  
NR1 2DH







NORFOLK COUNTY COUNCIL proposes to make a Temporary Traffic Order affecting the U33143 Bow Street from its junction with C136 Hingham Road to the B1077 Watton Road in the PARISH OF GREAT ELLINGHAM because of roundabout construction works.

The road will be temporarily closed (except for access) from 19<sup>th</sup> July to 3<sup>rd</sup> September 2021 for the duration of the works expected to be about 47 days within the period.

Alternative route is via: C136 Hingham Road/Attleborough Road, B1108 Church Street/Watton Road/Norwich, B1077 Caston Road, Carbrooke Road/Caston Road/Brayes Lane/Attleborough Road/Watton Road and vice versa (Carbrooke, Scoulton, Caston, Stow Bedon, Rocklands, Hingham, Great Ellingham).

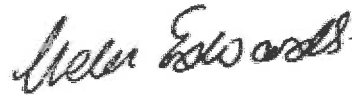
(If necessary the restriction could run for a maximum period of 18 months from the date of the Order).

Penalty: £1000 maximum fine on conviction and/or endorsement for contravention.

In the event of the start date being delayed the new start date will be displayed on site in advance.

The person dealing with enquiries at Norfolk County Council is Harvey Woodyatt (Community and Environmental Services) Telephone 0344 800 8020.

Dated this 2<sup>nd</sup> day of July 2021



Helen Edwards  
Chief Legal Officer

County Hall  
Martineau Lane  
Norwich  
NR1 2DH

