

REGULAR MEETING

JANUARY 21, 2021

MINUTES

The meeting was called to order by Chairman Ed Ryder at 9:06 a.m. Present were Mr. Dennis Pavella, Mrs. Janet Carson (electronically), Mrs. Joan Windnagel, Director Pete Zeigler and Deputy Director Michelle Lane.

Director Zeigler reviewed the current bills. Mr. Pavella made a motion to approve payment of the following bills as presented. Mrs. Windnagel seconded the motion. All voted: AYE.

Graphic Village LLC	\$470.00
Cable Communications	\$11,497.99
Chardon Postmaster USPS	\$60.26
Blue Technologies	\$152.28
Chardon Oil Co., Inc.	\$73.95
Sunrise Springs Water Company	\$23.60
Quill	\$99.96
Election Systems & Software	\$16,913.50
Ohio Association of Election Officials	\$1,870.00
Gilmore Security	\$183.22
Michelle Lane	\$26.35
Quadiant	\$295.89

Mr. Pavella made a motion to approve payment of the following Maple Leaf bills. Mrs. Windnagel seconded the motion. Mrs. Carson, Mrs. Windnagel and Mr. Pavella voted: AYE. Mr. Ryder: Abstained.

Geauga County Maple Leaf	\$155.40
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$134.20
Geauga County Maple Leaf	\$210.00
Geauga County Maple Leaf	\$130.20
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$189.00
Geauga County Maple Leaf	\$130.20
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$130.20
Geauga County Maple Leaf	\$201.60

Geauga County Maple Leaf	\$130.20
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$130.20
Geauga County Maple Leaf	\$201.60
Geauga County Maple Leaf	\$130.20
Geauga County Maple Leaf	\$102.60

Finance Reports - Director Zeigler relayed the Board had not heard back from some Campaign Finance Committees/Candidates. He felt we should send one last letter; and if we have not heard back from the Committees/Candidates by the next meeting we will refer to the Ohio Elections Commission. Chairman Ryder agreed. Mr. Pavella moved to accept the Finance Reports (attached) as audited by staff. Mrs. Windnagel seconded the motion. All voted: AYE.

Director Zeigler informed the Board of the chargebacks to each entity. A total of \$38,840.16 will be submitted to the Geauga County Auditor and this amount will be paid by the entities to the Board of Election's account.

Filings for the May Special Election were discussed. Director Zeigler informed everyone that as of now we have one filing from the Kenston Local School District. We have heard that Parkman Township may file a Levy as well as a possible Munson Township Levy filing.

Director Zeigler stated that he was happy to see everyone engaged in the online REO classes. He felt they were a great improvement over previous classes. Discussion about the Redistricting Graduate class led to more discussion about the Board and the handling of redrawing of precinct lines and other future Board obligations.

Director Zeigler and Deputy Director Lane would like to bring Triad in for an in- house training session for the staff and some part- time employees. . This would be done some time in March unless the Election proves to be much busier than expected. The training could be moved to after the election if necessary. The bid from Triad was submitted to the Board. Mr. Pavella moved to approve the bid of \$2036.50 for a two-day training session. Mrs. Windnagel seconded the motion. All voted: AYE.

Chairman Ryder asked Director Zeigler to walk the Board through the new voting equipment purchase. After review by Director, Deputy Director, Board members and the Board's prosecutor the Contract with some minor changes has been sent to the Secretary of State for their approval. Director Zeigler explained a Resolution will be presented to the Commissioners for their adoption.

Director Zeigler stated he would like to implement the new equipment in the May Special as it will be a smaller election if possible.

Director Report - Director Zeigler stated that he has been completing new tasks that come with the New Year. He has been working on End of Year Reports for the Auditors office as well as End of Year Finance Reports for the Secretary of State. This year is a bit more challenging as federal monies need to be accounted for in the reports. He also wanted the Board to know that the staff appreciated the time off

between Christmas and New Year's. Director Zeigler and Deputy Director Lane came in between Christmas and New Year's to implement the new online Campaign Finance Filings.

Deputy Director Report- Deputy Director Lane has completed the EAC Report and has shown the new registration clerk the process and reports needed to complete the EAC. She has been handling more than the usual amount of bills due to not having a regular Board meeting in December. Triad training has been discussed with Jose Trejo. She has been working with the Middlefield Post Office correcting incorrect zip codes and spending more time reviewing the registration process with the registration clerk.

Mrs. Carson inquired of our liaison what the time line was for the reorganization Board Meeting.

Mr. Pavella moved to approve the December 3, 2020 meeting minutes. Mrs. Windnagel seconded the motion. All voted: AYE.

Mr. Pavella moved to adjourn at 10:15 a.m. Mrs. Windnagel seconded the motion. All voted: AYE. The next meeting will be February 18, 2021.