

SMCS President & Leadership Team Key Points of Focus for Month:

- SMCS President had numerous meetings involving superintendents/presidents/principals of MJSD, Xavier, Lourdes, GRACE, St. Mary Springs, and Notre Dame Academy. Areas of common interest and potential partnerships were explored as well as discussions on staffing and best practices. A team from GRACE toured our middle school with Miron Construction representatives.
- Progress made on goal setting for the four strategic initiatives and all Board committees.
- Leadership team involved with audits and compliance for WPCP, WRISA, and year-end financial close; modified budget for 2018-19 developed and brought to the Finance committee for review and feedback.
- Meetings were held with various donor groups to explore future system needs and donor interest.
- Work on planned giving - President and Director of Development attended a full day workshop.
- Project work needed this month to compile and complete the annual 2017-18 Donor Report.

Professional Development

- Two Alpha sessions were held this month engaging all SMCS staff members: Session 4 – “How can I have faith?” and Session 5 – “Why and how do I pray?”
- October 1: Erin Loritz from CESA 6 met with K – 8 teachers as they continue to implement Units of Study in Reading, Writing, and Phonics.
- October 4: Erin Loritz provided demonstration lessons within the classrooms at elementary and middle school levels.
- October 18: World Languages teachers will be meeting at the diocese to review curriculum standards.
- October 25: All levels will be working on benchmark alignment.

Curriculum/Accreditation

- Teachers continue to track standards and develop essential questions for their units.
- Daily learning targets are being posted in classrooms.
- A document indicating grade level and vertical standards by subject will be put together after the October 25th staff development.
- An agreement was reached with Menasha Joint School District for funding of their five students taking the UW-Oshkosh CAPP German class at SMCHS.
- Work completed and submitted for annual WRISA compliance report.

Fine Arts

- The 2018-19 Fine Arts Season Booklets are ready for printing and will be distributed all year long at fine arts concerts, performances and showcases in the FAEC. Calendar magnets are also available listing all major art, band, choir, and drama events.
- The high school Zephyrs Players are in the middle of rehearsals for the November 2017 fall play, *Happy Daze*. This will mark the 3rd full show to take place in the Miron Forensic Theater and seating will be set in a new, unique configuration.
- The SMCHS pep band, marching band, and choirs provided a variety of entertainment during Homecoming week including the kick off, pep rally, 8th grade visit day, the parade, and during the football game.

Enrollment

- **Enrollment** for **2018-19** per the official DPI count taken on 3rd Friday of September (9/21). The three-year comparison summary by grade is reference in chart below.
- **WPCP** – 144 applications; 143 verified; 125 accepted for 2018-19 (113 accepted for 2017-18)
- **STS** – Only **8 STS** students; goal was **12 STS**. Working to enroll additional STS students for second semester.
- **Aquinas program** – 29 applicants; 12 qualified; 9 accepted placement: 2-3rd graders, 3-4th graders, and 4-5th graders

REGISTRATION NUMBERS

DPI Count Date	9.21.18	9.15.17	9.15.16
Grade			
Preschool	41	52	57
Pre-K	59	59	50
Total:	100	112	107
K	58	37	62
1	38	61	57
2	65	58	53
3	57	52	61
4	53	65	59
5	71	56	66
Total:	342	329	358
6	55	46	58
7	49	62	64
8	61	65	54
Total:	165	173	176
9	61	62	48
STS - 9	1	0	3
10	61	51	60
STS - 10	1	5	
11	50	60	50
STS - 11	5	2	5
GO - 11	3	3	3
12	58	50	68
STS - 12	1	4	5
Total:	241	237	242
SMCS TOTAL:	848	851	883

Admissions

- Information Night – Monday, October 22 for Middle School (6-7 pm) and High School (7-8 pm)
- Elementary Schools – current families are being encouraged to invite prospective families (family members, friends, neighbors) to attend the schools' Halloween events
- 8th grade visit day – Thursday, September 27
 - 90 students attended from invited schools: SMCMS, Holy Spirit, St. Mary Greenville, New Hope, SJSH, and Fox Valley Christian Academy
 - Each participating student received an SMCS Class of 2023 hooded sweatshirt

- 5th and 7th grade visit day – Tuesday, October 30
 - 5th grade students from our 3 elementary schools, others who call and request to attend
 - 7th grade students invited from SMCMS, Holy Spirit, St. Mary Greenville, New Hope, SJSH, and Fox Valley Christian Academy
- Bump Day for P3-4th grade – Tuesday, October 30
 - Students will ‘bump up’ to the next grade for ~2 hours in the morning
- Working with Diocese to move our current registration process over to PowerSchool registration – *should* provide an easy transfer of data from registration to PowerSchool; set to launch November 1
- 2019-2020 registration:
 - Transition Grade Discount (November 1-December 15)
 - Approximate 5% savings in anticipated tuition for grades K, 6, and 9
 - \$160 in savings for K
 - \$210 in savings for grade 6
 - \$320 in savings for grade 9
 - Priority Registration for ALL grades (November 1-January 31)
 - \$50 registration fee (max of \$150 per family)
 - \$100 registration fee (max of \$300 per family) AFTER January 31, 2019
- Every student and faculty/staff member was offered a ¼ zip Columbia Blue Zephyrs jacket, gifted by a donor
- Spirit Stop – Zephyrs apparel for purchase at home varsity athletics events, school conferences, by appointment
- Work continues with both the BOT Recruitment and Community & Continuity Strategic Initiatives

HR/Staffing/Wellness/Other

Hired (updates since September board meeting)

- Pat Prellwitz - food service aide sub
- Molly Gore - food service aide sub
- Jeanne Oost – food service aide SMM
- Diane Agrell – food service director (leased through Winneconne School District)

Changes (updates since September board meeting)

- Cynthia Powers – moving from regular part-time food service aide to sub

Current Openings

- SMCS director of business services
- SMM after school care provider

Apparel

- Employees have received ¼ zip and items from Lands’ End with second order for new employees placed. Board orders for Lands’ End apparel has been placed.

Wellness

- It will not be feasible for SMCS to provide on-site flu shot clinic this year due to low numbers of participants in past years

Business Services: Finance/Technology/Food Service

Finance Department

- School Choice Enrollment Audit - October 15- 19
- Foundation Board - continuing to analyze investment accounts and develop structure
- Parish business managers continuing to work on ideas for sharing and saving together
- Commons flood damage & DOJ School Safety Initiative Grant (Round 1) - processing claims
- Connect 5 - event considered a success especially with the parish participation
- Meet Me In the Middle on October 5th used mobile bidding for the first time
- Taste! is October 19th - St. Gabriel Elementary fundraiser; technology and financial support in place

Technology-

- Working with Sue Thelen and donors to set up software for monitors in the new high school commons area
- Continuing to solve start of the year glitches; working on infrastructure as time permits

Food Service

- Finalized employee lease agreement contract with Winneconne School District to replace departing Lynn Graves – food service director. Leased employee began work on October 1.

Fund Development & Alumni Relations

- **Annual Fund** - The 2018-19 Annual Fund is underway! A total of \$38,720 has been collected towards the goal of \$200,000.
- **Department of Justice School Safety Grant (Round 2)** - A second round School Safety grant request was submitted through the Department of Justice in August. Unfortunately, based on school enrollment, we were asked to re-submit a grant request with a revised budget closer to \$47,000. We anticipate hearing back from the state in the near future as to the status of our grant application.
- **Lexus and Toyota Grants** - Two matching grants were received through Lexus and Toyota, each with a Bergstrom Automotive Group match. Each grant is for \$10,000; total of \$40,000 with the match. The grant funding will support our system literacy and marketing programs.

Fundraising/Alumni & Community Events

- The **Connect 5** event was well attended, with approximately 140 paid walkers/runners and many more school, parish, and community supporters enjoying the food, entertainment, and camaraderie. Preliminary estimates indicate the event raised approximately \$22,000. Of this, \$2,000 was distributed to the parishes, and the balance will be split, with 1/3 funding our Activities/Athletic and Fine Arts Booster clubs and SMCS Technology needs.
- The **MMITM** fundraiser was held on October 5th in our middle school commons. The committee is still gathering gifts through event boards bidding. Attendance was down, but online bidding helped with off-site activity.
- **TASTE!**, taking place at The Reserve in Neenah, is set for Friday, October 19th, from 6:00-10:00 p.m. This is St. Gabriel Elementary School's annual fundraiser with an evening of beer and wine tasting paired with hors d'oeuvres as well as raffles. We invite all to stop in to join us on Friday. A safe ride program is available!
- **Z-Night/Zephyrs Gold** is set for Saturday, November 10th at Waverly Beach. Z-Night promotes unity and fellowship among our entire SMCS alumni, school families (parents), parishes and community supporters. Z-Night festivities will start at 6:30 p.m. following the Athletic Hall of Fame Induction. The first drawing of the Zephyrs Gold Raffle will take place at 10:00 p.m. that evening. There is a Zephyrs Gold raffle drawing each month for fabulous themed prizes. Get your tickets at any school before November 10th!
- The Athletic Hall of Fame Inductee Ceremony for **Becky (Ott) Wanserski** and **Brian Julius**, as well as the entire **1990 Softball and Baseball Teams**, will take place prior to the Z-NIGHT festivities (5:00-6:30 p.m.). Help us to celebrate and recognize these SMC alumni athletic achievements!

Foundation & Planned Giving

- Creation of the SMCS Foundation continues with some marketing material changes and adjustments with legal paperwork working in partnership with the Green Bay Diocese. The first foundation board meeting was held on Tuesday, September 18th, and a second board meeting is set for Friday, October 19th.
- The SMCS President and Director of Development attended a day long Planned Giving workshop hosted by the Community Foundation and other organizations at the Bridgewood Conference Center.