



NATIONAL ACCREDITING COMMISSION OF CAREER ARTS & SCIENCES

3015 Colvin Street, Alexandria, VA 22314

PHONE (703) 600-7600 • [www.naccas.org](http://www.naccas.org)

February 5, 2019

VIA: UPS

Ms. Gail L. Hoage  
Coiffures by Michael, Inc.  
The Bedford Mall  
79-6 South River Road  
Bedford, NH 03110

CONFIDENTIAL  
Renew

Re: Michael's School of Hair Design & Esthetics Paul Mitchell Partner School  
The Bedford Mall  
79-6 South River Road  
Bedford, NH 03110

Ref. #039006-00

Process: Renewal of Accreditation

Dear Ms. Hoage:

At a meeting held January 16, 2019, the Board of Commissioners of the National Accrediting Commission of Career Arts & Sciences, Inc. (NACCAS) reviewed the record of the referenced institution related to its application for renewal of accreditation. We are pleased to notify you that, based on this review, the Commission acted to renew accreditation for a period of four (4) years. The Commission determined the institution is in compliance with NACCAS Standards and Criteria; however, the renewal term was reduced to four (4) years as the institution failed to meet Standard VII, Criterion 1 with audited financials for fiscal year ended March 31, 2018. The institution's expected anniversary date for renewal of accreditation is scheduled for May 2022.

Note: If at any time during the newly granted period of accreditation the institution is found to be out of compliance with NACCAS accreditation requirements or the Rules of Practice and Procedure the institution may be called up for early renewal as outlined in 8.15(b)(3).

The enclosed Attachment R lists the programs the institution is approved to offer along with other valuable information. In order for the institution to enjoy this full period of accreditation, it must maintain compliance with all accreditation requirements as listed in Attachment R. Representatives of the institution are encouraged to keep current on the policies, standards, and procedures of the Commission by regularly checking NACCAS' website and communications from the Commission (e-mails, newsletters, and other).

If there are any questions regarding this or any other accrediting process, Accreditation Analyst Jessie Huneke may be contacted at (703) 600-7600 extension 154, or via email at [jhuneke@naccas.org](mailto:jhuneke@naccas.org). Please use the NACCAS reference number for the institution in all communication with NACCAS.

Sincerely,

Tony Mirando, M.S., D.C.  
Executive Director

TM/jmh

Enclosures: Attachment R, Certificate of Accreditation

# FAS - Reviewed

Attachment R

Permanent Reference #039006-00

Owner Identification #01293

Owners:

Coiffures by Michael, Inc.	100%
Mr. Michael Kapos	100%

Approved Name of Institution: Michael's School of Hair Design & Esthetics Paul Mitchell Partner School

Approved Alternate Name(s): Michael's Paul Mitchell Partner School

Approved Additional Classroom Space: No approved Additional Classroom Space on record

Approved Program(s)

<u>Approved Program</u>	<u>Approved Language</u>	<u>Approved Length</u>	<u>Last Approval</u>
Barbering	English	1500 Clock Hours	2012
Cosmetology	English	1500 Clock Hours	2012
Instructor Training	English	1000 Clock Hours	2012
Esthetics	English	600 Clock Hours	2012
Barber Crossover	English	300 Clock Hours	2012

The programs listed above were approved within the aegis of the accreditation granted to this institution through its application for renewal of accreditation. If you make changes in these programs or wish to add new programs, you must apply for approval in accordance with NACCAS' policies and procedures.

**Obligations of the Institution to Maintain Accredited Status**

*(From Section 1.5 of NACCAS' Rules of Practice and Procedure)*

- (a) In order to maintain accredited status, accredited institutions, departments and programs of study, throughout the period of accreditation granted, must
- (1) Continue to meet the eligibility criteria contained in Part 1 of the *Rules*;
  - (2) Submit required applications (See Part 2 and 4);
  - (3) Undergo additional on-site evaluations, announced or unannounced, as ordered by the Commission (See Parts 3 and 8);
  - (4) Obtain approval for significant changes that take place (See Part 4);
  - (5) Submit an accurate annual report (See Part 5);
  - (6) Respond to complaints (See Part 6), "show cause" orders (See Part 7) and Commission directives (See Part 8);
  - (7) Maintain compliance with NACCAS standards and criteria, rules, policies, Commission directive, and other requirements;
  - (8) Be current in the payment of fees; and
  - (9) Comply with time frames established by the Commission.
- (b) Failure to maintain continued compliance with all NACCAS standards and criteria and other accreditation requirements shall lead to the Commission taking appropriate action under these *Rules*.

**FAS - Reviewed**